UNIVERSITY OF SASKATCHEWAN

Academic Program Approval and Implementation Process

The *approval* and *implementation* process for *new programs* and *curricular changes* require the collaboration of several administrative units. In an effort for these units to provide the most efficient support, we are asking the campus community to use the **NEW** **Online Submission Form**. Submitting preliminary information through this form will ensure the correct staff members/units are notified. In addition, it is helpful for these administrative units to be made aware of any possible upcoming changes or new initiatives to plan work accordingly (even if in the early development stages). More information and proposal forms can be found on the **Program and Course Approval Website.**

Below are two different process maps:

- The first is a timeline for implementation for ***New Programs and Curricular Changes*** to be included in the **University Catalogue** which is released in early March and available for students to view prior to June registration. Any new and revised programs carrying **new methods of tuition assessment** are to follow this timeline for Fall implementation (new programs utilizing existing tuition rates and existing methods of tuition assessment can also follow this timeline).

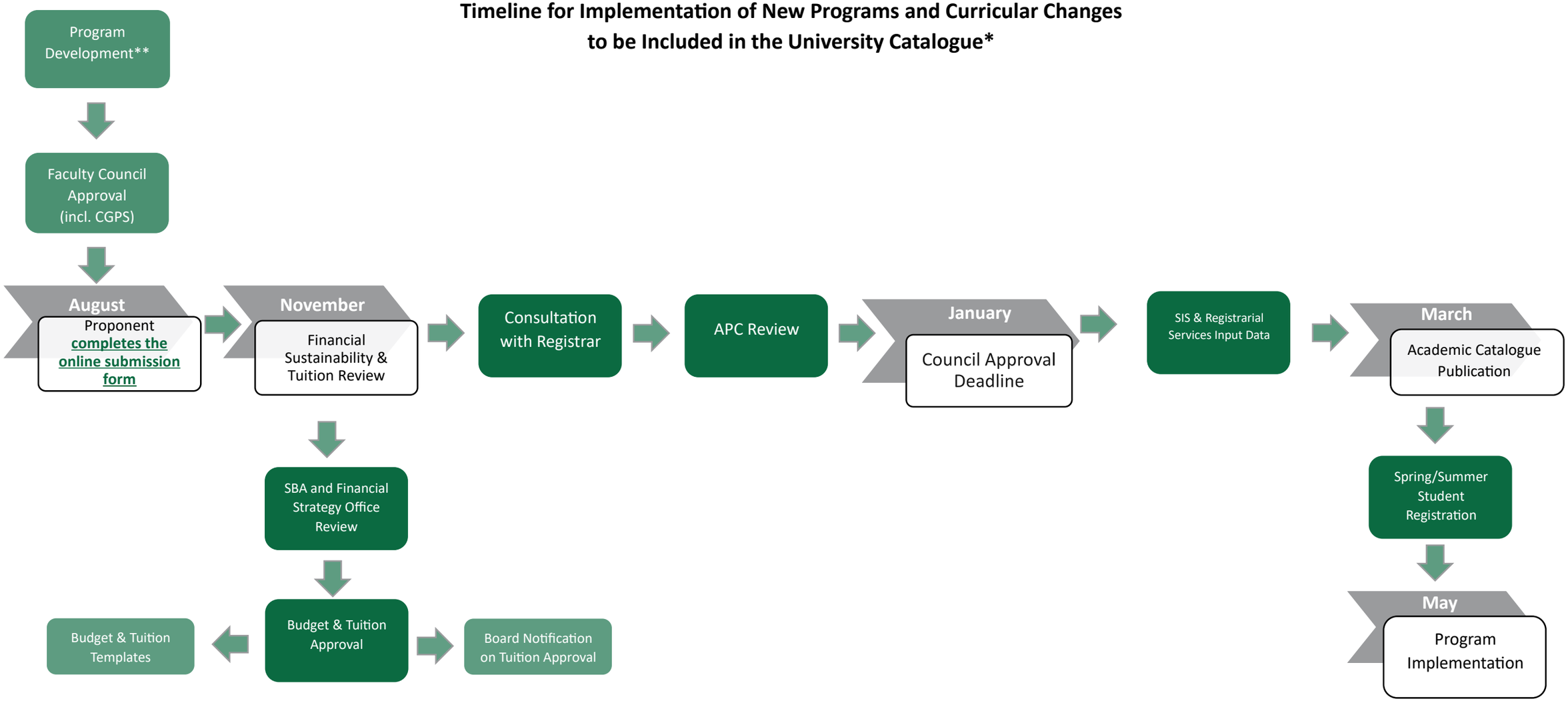
- The second is an additional pathway for implementation; however, is ***only for NEW Programs*** utilizing **existing** tuition rates and **existing** methods of tuition assessment. These new programs **will be added to the Catalogue as an Addendum** in early June.

Notes:

- Connect with your program and curricular support contact in your **College**
- Review the **Year at a Glance Memo** to familiarize yourself with deadlines associated with the type of program change you are proposing
- For program development support connect with the Program Approval Support Team at academic_programs@usask.ca

Academic Program Approval and Implementation Process

Timeline for Implementation of New Programs and Curricular Changes to be Included in the University Catalogue*



IMPORTANT: Any new and revised programs carrying **new methods of tuition assessment** or Curricular Changes are to follow the above timeline for Spring/Fall implementation.

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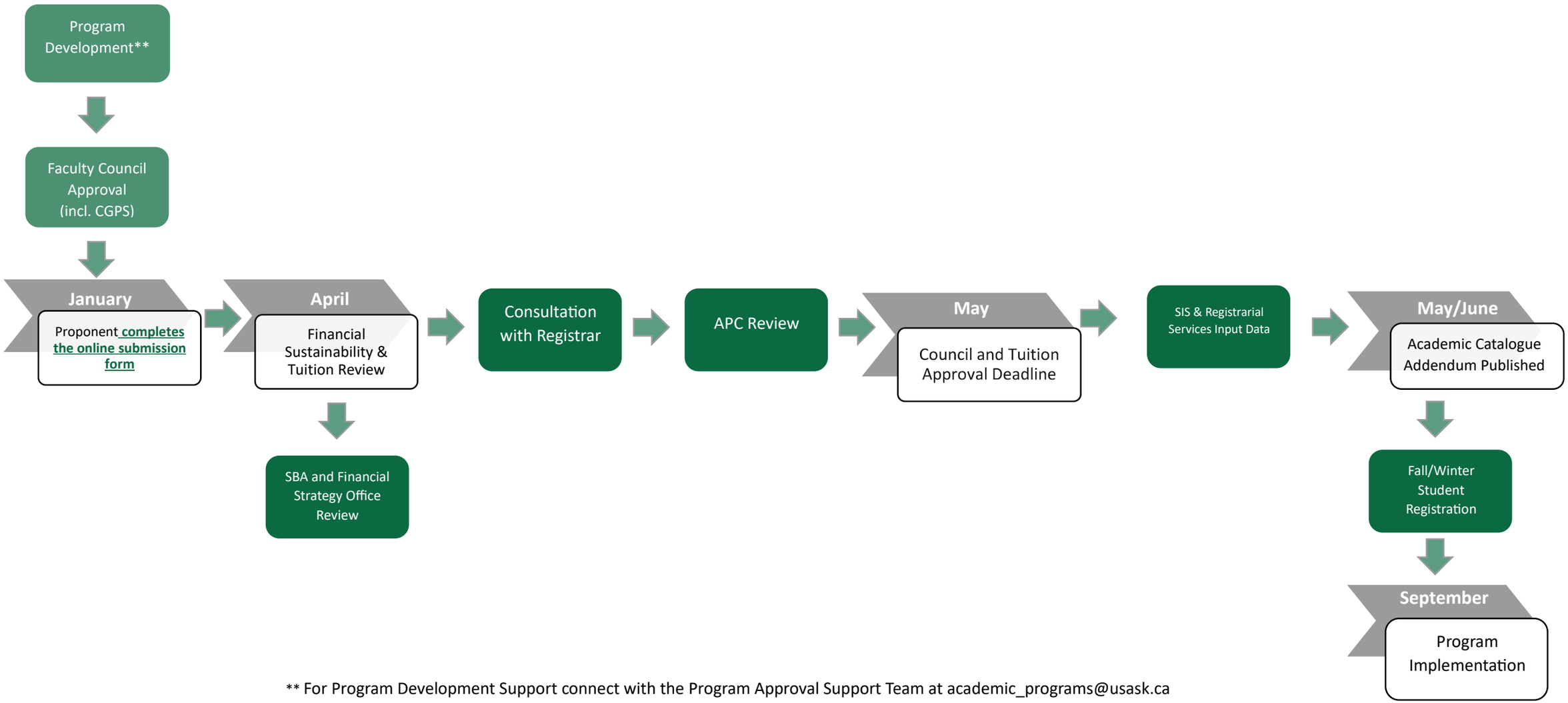
Updated May 2024

Timeline for Implementation of New Programs to be Included in the Catalogue Addendum***

Note: ***Only NEW programs utilizing existing tuition rates and existing methods of tuition assessment**** can follow this timeline.
These new programs will be added to the Catalogue as an Addendum in early June.



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Updated May 2024