

University Course Challenge Submit Form

For curricular changes submitted for approval through the University Course Challenge process:

Date of submission		
College		
Approval date by college		

Types of curricular changes which can be approved by the UCC process Additions or deletions

- Addition of a new course
- Deletion of a course
- Addition of a lesser depth of study in a field of study still taught as a major
- Deletion of a lesser depth of study in a field of study still taught as a major.
- □ Addition of a Work Experience or Internship option
- □ Deletion of a Work Experience or Internship option.

Program changes

- Changes to the list of elective courses in a program if these changes affect the program or courses offered by another college
- □ Change in name for a Minor or Concentration
- Straightforward program changes. These could include:
 - Substitution of a different course for an existing course in a program
 - Changes to a majority of courses in a program (structure, content, scheduling)
 - addition or deletion of a requirement in a program
 - Changes to the Concentrations in a program
 - Minor changes to the total number of credit units require in a program if this changes does not affect overall tuition or program length.

Course changes

- Prerequisite or corequisite changes including adding or removing permission or restrictions on a prerequisite if the changes affect another college.
- Determining equivalent courses and mutually exclusive courses in cases where courses are from different colleges.
- □ Reduction of the number of credit units for a course
- □ Increase of the number of credit units for a course. *Note that changing the credit unit value of a course also requires that a new course number be assigned.*
- □ Interdisciplinary use of a subject code in a course label
- Any other changes to an approved course if the changes affect the program or courses offered by another college

Summary or description of curricular change		
See attached document		
Rationale for making this change		
See attached document		
Impact of this change		
Are the programs or courses of other Colleges affected by this curricular change?		
If so, were these departments consulted? (Include correspondence)		
Were any other departments asked to review or comment on the proposal?		
See attached document		
Date of Implementation		
See attached document		
Contact person and phone number		