

**UNIVERSITY COUNCIL
GOVERNANCE COMMITTEE
REQUEST FOR DECISION**

PRESENTED BY: Jay Wilson, chair
Governance Committee

DATE OF MEETING: November 16, 2017

SUBJECT: Changes to Council Bylaws Part III Section V.1.A. *Ex officio*
Membership of the Faculty Councils.

DECISION REQUESTED: *It is recommended:*

That Council approve the changes to Part III Section V.1.A (a) to (m) of the Council Bylaws Membership of the Faculty Councils as shown in the attachment.

PURPOSE:

Council approves the membership of faculty councils as set out in Part III Section V.1.A. of Council's Bylaws. As changes to Council's Bylaws require a 30-day notice of motion, the changes to this section are first presented to Council as a notice of motion. Council was presented with notice of motion of the changes at the October 19, 2017, Council meeting.

DISCUSSION SUMMARY:

The governance committee met on June 1 and September 7, 2017, to consider changes to Part III Section V.1.A of the Council Bylaws. This section sets out that portion of the membership common to all college and school faculty councils.

At the September 7 meeting, the committee carried a motion to recommend that the university registrar, university secretary, and dean, College of Graduate and Postdoctoral Studies have the ability to name a designate to attend faculty council meetings on their behalf. The committee also recommended that the vice-provost Indigenous engagement as a new position be included in the general membership listing of *ex officio* members on faculty councils.

The governance committee considered the question of which of the positions listed in Part III Section V.1.A. (a) to (m) of the Council Bylaws should have the ability to name a designate. The criteria the committee used was whether the position had a

functional role relative to the faculty councils or whether the position embodied a senior leadership role that might be called on to address the faculty council.

The amendments proposed will enable those non-voting *ex officio* members on faculty councils that have a functional role and provide practical and technical support to colleges and schools with the ability to name a designate.

The governance committee thought it important that there be some degree or involvement and oversight by Council and senior administration of faculty councils during critical times. Senior administration, and in particular the president and provost, should be able to attend faculty council meetings if there is a controversial decision or crisis within the college or school requiring their involvement.

Although the ability of senior administrators to name designates would enable greater participation of administration in the affairs of colleges and schools, the committee considered that the goal, in general, of faculty councils is to increase the engagement of the faculty of the college or school in the decisions of the college or school. From this perspective, the fact that the *ex officio* members listed would rarely attend faculty council meetings was not of concern to the committee. Faculty councils are delegates of University Council and therefore have the ability to make decisions independent of Council and senior administration.

With the appointment of Jacqueline Ottmann as the university's first vice-provost Indigenous engagement, members believe this position should be added to the *ex officio* listing in recognition of the university-wide responsibility of the position for Indigenous student success.

The revisions proposed are shown in the attachment. In addition, there are a number of editorial updates.

FURTHER ACTION REQUIRED:

Once approved by Council, colleges and schools will be informed of the changes so that they may also update the membership section of their faculty council bylaws.

ATTACHMENT(S):

1. Council Bylaws Part III Section V.1.A (a) to (m) Membership of the Faculty Councils – with changes showing in markup

V. CONSTITUTION AND DUTIES OF FACULTY COUNCILS

1. Membership of the Faculty Councils

A. In addition to those members listed in (B) below as members of Faculty Councils of each college and school, the Faculty Council of all colleges and schools shall include the following (*denotes non-voting members):

- (a) The President of the University*
- (b) The Provost and Vice-president Academic*
- (c) The Vice-president Research*
- (d) The Vice-president Finance and Resources*
- (e) The Vice-president University Relations*
- (f) The Vice-provost Teaching and Learning*
- (g) The Vice-provost Indigenous Engagement*
- (h) Chief Information Officer and Associate Vice-president Information and Communications Technology*
- (i) The Dean of the College or the Executive Director of the school, when the school is not encompassed within a college
- (j) The Dean of Graduate and Postdoctoral Studies or designate
- (k) The Dean, University Library or designate*
- (l) The University Secretary or designate*
- (m) The University Registrar or designate and Director of Student Services*
- (n) Such other persons as the university Council may, from time to time, appoint in a voting or non-voting capacity;
- (o) Such other persons as the Faculty Council may, from time to time appoint in a non-voting capacity*