

MEMORANDUM

TO: Aaron Phoenix, chair, teaching, learning and academic resources committee of Council

FROM: Fran Walley, chair, planning and priorities committee of Council

DATE: December 19, 2013

RE: **TransformUS Reports: Council committee feedback**

I am writing to invite you as chair of the teaching, learning and academic resources committee to consider how you might engage your committee and provide feedback on the TransformUS task force reports. As you know, the university community has been invited at large to engage in the consultation phase of the TransformUS task force reports by providing feedback to PCIP. As the planning and priorities committee terms of reference state that the committee is responsible to seek advice from other Council committees to facilitate university-wide academic planning, on behalf of the committee I am coordinating the response of Council committees to the reports.

The planning and priorities committee is interested specifically in your committee's views on the process used to create the reports, any themes the committee sees as emerging, any possible bias(es) that the prioritization process may have unintentionally introduced, and the recommendations within the reports themselves as viewed through the lens of the committee's mandate and terms of reference. The intent is that the planning and priorities committee will submit its report on the taskforce reports to Council in February, and will append to its report any submissions received from Council committees. Your committee's feedback and comments will assist the planning and priorities committee in preparing a comprehensive report that not only provides the planning and priorities committee's view, but encompasses the views and perspectives provided by other Council committees.

The consultation and review process of the task force reports ends on January 31st. Given the TransformUS timelines and the fact that PCIP is having a day-long retreat on January 31 to review the feedback received during the consultation phase and begin its work on the implementation plan, committee chairs are asked to provide any written feedback electronically to me, copied to the provost as chair of PCIP no later than January 30.

If you have any questions about the process outlined, please contact me at 966-6854 or by email to fran.walley@usask.ca.

Sincerely,



c Jay Kalra, Council chair
Brett Fairbairn, provost and vice-president academic