

UNIVERSITY COUNCIL
ACADEMIC PROGRAMS COMMITTEE
REPORT FOR INFORMATION

PRESENTED BY: Terry Wotherspoon; Chair, Academic Program Committee

DATE OF MEETING: February 15, 2018

SUBJECT: **Second Degree Policy for the College of Agriculture and Bioresources**

COUNCIL ACTION: **For Information Only**

SUMMARY:

The Academic Programs Committee approved the second degree policy for the College of Agriculture and Bioresources. APC is provided the authority to approve second degree programs by the Academic and Curricular Changes Authority Chart. APC approved the second degree policy for the College of Agriculture and Bioresources at its January 10, 2018 meeting.

The College of Agriculture and Bioresources has introduced a second degree policy for students who are interested in obtaining a second undergraduate degree through the College. Students pursuing a second degree are required to pursue a different field of study and must complete a minimum of 30 credit units unique to the new degree or diploma. Courses previously counted towards both a major and a minor cannot be counted to meet the requirements of the new qualification. Permission to pursue a second degree must be sought from the College and permission to obtain a second qualification in a field of study closely related to the student's first degree or diploma will be at the discretion of the department responsible for the new qualification sought.

ATTACHMENTS:

- Proposal for Academic or Curricular Change –Second Undergraduate Degree or Diploma Regulations

University Council
Academic Programs Committee
Request for Decision

Decision Requested:

It is recommended:

That the Academic Programs Committee approve changes to the College of Agriculture and Bioresources College Regulations regarding second degrees or diplomas. The College of Agriculture and Bioresources needs a policy in place regarding completion of a second undergraduate degree or diploma from the College of Agriculture and Bioresources.

Purpose:

The College of Agriculture and Bioresources does not have a formal policy in place regarding second undergraduate degrees or diplomas. Students who have completed an undergraduate degree or diploma through the College of Agriculture and Bioresources have expressed interest in obtaining additional undergraduate qualifications through the College of Agriculture and Bioresources. Although we have a policy in place that allows students to ladder from an AgBio diploma into an AgBio degree, we do not have policies regarding completing a second diploma or degree, or completing a diploma after completing a degree. The following provides clarity for students wishing to complete a second undergraduate qualification from the College of Agriculture and Bioresources.

Description:

Second Degree or Diploma Regulations

Students who have completed a diploma in the College of Agriculture and Bioresources can ladder into a degree program in the College, including programs in the same field of study.

The following regulations apply to students who have completed an undergraduate degree or diploma program from the College of Agriculture and Bioresources and wish to complete a second undergraduate degree or diploma program from the College of Agriculture and Bioresources. Permission may be granted to obtain a second undergraduate degree or diploma from the College of Agriculture and Bioresources in a different field of study, for which a minimum of 30 credit units unique to the new degree or diploma must be completed. Courses that have counted previously towards both a major and minor cannot be used to meet the requirements of the new qualification. Permission to obtain a second degree or diploma program from the College of Agriculture and Bioresources in a closely related field of study is at the discretion of the department responsible for the new qualification sought.



UNIVERSITY OF
SASKATCHEWAN

Proposal for Academic or Curricular Change

PROPOSAL IDENTIFICATION

Title of proposal: Second Undergraduate Degree or Diploma Regulations

Degree(s):

Field(s) of Specialization:

Level(s) of Concentration:

Option(s):

Degree College: College of Agriculture and Bioresources

Contact person(s) (name, telephone, fax, e-mail):

Amie Shirkie, Director of Academic and Student Affairs

Office: (306) 966-4062

Fax: (306) 966-8894

Proposed date of implementation: September 2018

Proposal Document

Please provide information which covers the following sub topics. The length and detail should reflect the scale or importance of the program or revision. Documents prepared for your college may be used. Please expand this document as needed to embrace all your information.

1. Academic justification:

The College of Agriculture and Bioresources does not have a formal policy in place regarding second undergraduate degrees or diplomas. Students who have completed an undergraduate degree or diploma through the College of Agriculture and Bioresources have expressed interest in obtaining additional undergraduate qualifications through the College of Agriculture and Bioresources. Although we have a policy in place that allows students to ladder from an AgBio diploma into an AgBio degree, we do not have policies regarding completing a second diploma or degree, or completing a diploma after completing a degree. The following provides clarity for

students wishing to complete a second undergraduate qualification in the College of Agriculture and Bioresources.

2. Admissions

Admission standards remain the same.

3. Description of the program

Students who have completed a diploma program in the College of Agriculture and Bioresources can ladder into a degree program in the College, including programs in the same field of study.

The following regulations apply to students who have completed an undergraduate degree or diploma program from the College of Agriculture and Bioresources and wish to complete a second undergraduate degree or diploma program from the College of Agriculture and Bioresources. Permission may be granted to obtain a second undergraduate degree or diploma from the College of Agriculture and Bioresources in a different field of study, for which a minimum of 30 credit units unique to the new degree or diploma must be completed. Courses that have counted previously towards both a major and minor cannot be used to meet the requirements of the new qualification. Permission to obtain a second degree or diploma program from the College of Agriculture and Bioresources in a closely related field of study is at the discretion of the department responsible for the new qualification sought.

4. Consultation

We have consulted with our College of Agriculture and Bioresources Undergraduate Affairs Committee, as well as our Faculty Council, and the Registrar's Office.

5. Budget

No added resources are needed for this change. No changes in the budget of any College or Department are required for this change.

College Statement

Please provide here or attach to the online portal, a statement from the College which contains the following:

- Recommendation from the College regarding the program
- Description of the College process used to arrive at that recommendation
- Summary of issues that the College discussed and how they were resolved

Related Documentation

At the online portal, attach any related documentation which is relevant to this proposal to the online portal, such as:

- Excerpts from the College Plan and Planning Parameters
- SPR recommendations
- Relevant sections of the College plan
- Accreditation review recommendations
- Letters of support
- Memos of consultation

It is particularly important for Council committees to know if a curriculum changes are being made in response to College Plans and Planning Parameters, review recommendations or accreditation recommendations.

Consultation Forms At the online portal, attach the following forms, as required

Required for all submissions:


- Consultation with the Registrar form
- Complete Catalogue entry, if proposing a new program, or excerpt of existing of existing program with proposed changes marked in red

Required for all new courses:

- New Course Proposal forms
- Calendar-draft list of new and revised courses

Required if resources needed:

- Information Technology Requirements form
- Library Requirements form
- Physical Resource Requirements form
- Budget Consultation form



TO: Academic Programs Committee
FROM: Jason Doell (for Russell Isinger), University Registrar
SUBJECT: Second Degree and Diploma Policy in the College of Agriculture & Bioresources
DATE: November 20, 2017

Dear colleagues,

Please accept this letter as my support for the College of Agriculture & Bioresource's proposal to allow the completion of a second degree or diploma in the college. Since this proposal does not involve any changes to degree or diploma requirements in the college, my office has determined that a Consultation with the Registrar Form was not necessary to complete. The arrangement that the college is proposing follows the precedent that has been established and approved in the Colleges of Arts & Science and Kinesiology. As a result, it fits within existing curricular policy, as well as all processes related to catalogue production, registration, convocation, and Degree Works processing.

Yours respectfully,



Jason Doell, for Russell Isinger
University Registrar