

UNIVERSITY COUNCIL
ACADEMIC PROGRAMS COMMITTEE
FOR INFORMATION ONLY

PRESENTED BY: Roy Dobson, Chair, Academic Programs Committee of Council

DATE OF MEETING: February 27, 2014

SUBJECT: Item for Information: 2014-15 Admissions Template Update Report

COUNCIL ACTION: For information only

SUMMARY:

The 2014-15 Admissions Template Update Report was approved by the committee at its February 12 meeting and is forwarded to Council for information.

In May, 2013, University Council approved the University's Admission Policy. This policy defines admission qualifications and selection criteria, and describes the implementation of approval procedures required in the University of Saskatchewan Act 1995.

Admission qualifications: These are the credentials that an applicant must present in order to establish eligibility for admission. They include but are not restricted to objective qualifications such as high school subjects, secondary or post-secondary standing, minimum averages, English proficiency, and minimum scores on standardized tests. Qualifications may vary for some admission categories.

Selection criteria: These are the means by which a college assesses and ranks its applicants for admission. They include but are not restricted to admission test scores, cut-off averages, interview scores, departmental recommendations, auditions, portfolios, letters of reference, admission essays, definitions of essential abilities for professional practice, and the relative weighting to be given to the various requirements. Selection criteria may vary for some admission categories.

Admission category: A way to differentiate and compare applicants with similar qualifications (i.e. Regular Admission, Special Admission).

Admission requirements: These consist of all admission qualifications, selection criteria and administrative processes (such as completion of application form, payment of application fee, adhering to application deadlines) that an applicant must present or complete to be considered.

Changes to admissions qualifications require approval by Council and confirmation by Senate while changes to selection criteria are given final approval by the college concerned, with an annual report to Council and Senate.

To facilitate the creation of a central repository of admission qualifications and selection criteria, the Admissions & Transfer Credit Office has developed an Admissions Template. The first set of admissions templates were provided to Council in February, 2013.

These templates are now being updated annually by colleges and posted on the Academic Programs Committee website.

http://www.usask.ca/secretariat/governing-bodies/council/committee/academic_programs/reports2013-14/AdmissionTemplates2014.pdf

Changes to templates will be reported annually to Council.

ATTACHMENTS:

2014-15 Admissions Template Update Report



Academic Programs Committee of Council

2014-2015 Admissions Template Update Report

Introduction

Under the University of Saskatchewan Admissions policy dated May, 2012, admission to the University of Saskatchewan is based on documented qualifications as established by University Council and confirmed by Senate. These qualifications may be defined in areas of objective qualifications such as high school subjects, secondary or post-secondary standing, minimum averages, English proficiency, and minimum scores on standardized tests.

The Council and Senate have delegated to each college faculty council the authority to establish such other reasonable selection criteria as each faculty council may consider appropriate to its program of study. Selection criteria are a means by which a college can assess or rank its qualified applicants. Admission decisions for entry into the College of Graduate Studies and Research may also take into consideration the availability of suitable faculty supervisors, funding and other factors.

It is the responsibility of each college faculty council that has been delegated authority over admission decisions to ensure that the admission qualifications and selection criteria for admission, relative weighting, application procedures, deadline for applications, and the process for evaluation of applicants are published and readily available to the general public and reported annually to Council and to Senate.

Admissions Template

The Admissions Template is now used by the Admissions Office as a mechanism for reporting to the Academic Programs Committee and to Council on the changes colleges are making to qualifications and criteria for admissions.

In February, 2013, the Academic Programs Committee provided Council with the first set of college admission templates for university programs. This set of templates acted as a baseline for colleges in terms of the qualifications, criteria, categories and requirements being used for admission of students to university programs. The templates are now posted in the Reports section of the Academic Programs Committee website, updated annually. A summary report is provided to Council each year which summarizes the changes in qualifications and criteria from one year to the next.

2014-15 Summary Report to Council

Following is the 2014-15 admission template update report, which lists the changes in admission qualifications and selection criteria compared to last year's report. Where admission qualifications have changed, the chart also provides notes on these changes. The complete set of admission templates are available at the following URL:

http://www.usask.ca/secretariat/governing-bodies/council/committee/academic_programs/reports2013-14/AdmissionTemplates2014.pdf

2014-15 changes to templates compared to previous year	Notes about changes to qualifications
<p><u>Agriculture & Bioresources</u> <i>Bachelor of Science in Agribusiness (B.Sc. (Agbus) or Diploma in Agribusiness (Dipl. Agbus))</i> – Physics 30 added as alternative in satisfying science requirements. Applicants must present one of Biology 30, Chemistry 30 or Physics 30 <i>Diploma in Agronomy (Dipl.Agrn)</i> –added to templates <i>Indigenous Peoples Resource Management (IPRM) Certificate</i> – added to template</p>	<p>Physics 30 has been a longstanding alternative for entrance to business programs in the college</p>
<p><u>Arts & Science</u> <i>Bachelor of Arts (Major in Music)</i> - added to templates <i>Bachelor of Music, Bachelor of Music (Music Education)</i> <u>Selection Criteria</u> Regular Admission – wording clarification: “admission based <i>primarily</i> on ...” Special Mature Admissions – Wording removed as shown: “Applicants are admitted at the discretion of the College. The admission decision is based on the applicant’s written submission and demonstrated academic potential, as well as results of the audition and placement test”.</p>	
<p><i>University Transition Program</i> Under Categories of Admission wording changed from “<i>after successfully completing 18 credit units and meeting the Promotion Standards, students are eligible to continue in the College of Arts and Science either on or off campus</i>” to “<i>after successfully completing 18 credit units with a minimum CWA of 56%, students can remain in the College of Arts & Science and begin taking studies on the U of S main campus.</i>”</p>	<p>Revised wording reflects college promotion requirements</p>
<p><u>Dentistry</u> <i>D.M.D.</i> <u>Admission Qualifications</u> Newly added: “<i>IMPORTANT NOTICE: The College of Dentistry has requested the approval of the University of Saskatchewan to change the qualifications for admission to require applicants to have completed three full time (30 credit unit) years of university level course work towards a degree program between September and April prior to admission effective for the 2015-2016 admission cycle. The results of this request will be posted to the website as soon as they are available.</i>”</p>	<p>Approved by Council December 2013</p>

<p>Selection Criteria Dental Aptitude Test 15% weighting, the Carving component of the DAT has been removed and the weightings redistributed among the other 3 components. Reading Comprehension (1/3), Academic Average (1/3), Perceptual Ability (1/3)</p>	
<p><u>Education</u> <i>Bachelor of Education (B.Ed.), Secondary Sequential Program</i> <u>Admission Qualifications</u> previously read as: <i>Two Teaching Area requirements are part of the 60 credit units required, with at least 30 credit units of the 60 at the senior level: Teaching Area 1: minimum of 24 credit units (18 senior credit units) with a minimum average of 60%. Teaching Area 2: minimum of 15 credit units (9 senior credit units) with a minimum average of 60%.</i> Now reads as: <i>Two Teaching Area requirements are part of the 60 credit units required: Teaching Area 1: minimum of 24 credit units with a minimum average of 60%. Teaching Area 2: minimum of 15 credit units with a minimum average of 60%.</i> <i>Bachelor of Education (B.Ed.), Elementary and Middle Years Sequential Program</i> <u>Admission Qualifications</u> previously stated as: <i>Two Teaching Area requirements are part of the 60 credit units required: Teaching Area 1: minimum of 18 credit units (12 senior credit units). Teaching Area 2: minimum of 12 credit units (6 senior credit units).</i> Now reads as: <i>Two Teaching Area requirements are part of the 60 credit units required: Teaching Area 1: minimum of 18 credit units.</i> <i>Teaching Area 2: minimum of 12 credit units.</i> <i>Indian Teacher Education Program (ITEP), Saskatchewan Urban Native Teacher Education Program (SUNTEP), Northern Teacher Education Program (NORTEP)</i> ITEP – Regular Admission – added note that Workplace and Apprenticeship Math 30 is not acceptable</p>	<p>Clarifies existing practice. Senior course requirements are included in each teaching area; these vary depending on the area and on the numbering conventions used for academic courses.</p> <p>Reflects existing admission practice</p>
<p><u>Engineering</u> <i>Bachelor of Science in Engineering (B.E.)</i> <u>Selection Criteria</u></p>	

for Regular Admission – changed to “Competitive ranked admission (top down by average) is in place to manage enrolment in the College”	
<p><u>Graduate Studies & Research</u></p> <p><i>Postgraduate Diploma</i> – Newly Added under Categories of Applicants: Special Admission: <i>Applicant applies for a program that is not regularized. A minimum cumulative weighted average of 75% is required. Other qualifications and selection criteria are the same, and applicants must also submit proposal, including a complete program of studies.</i></p> <p><i>Post-Graduate Degree Specialization Certificate</i> – Newly Added under Categories of Applicants: Special Admission: <i>Applicant applies for a program that is not regularized. A minimum cumulative weighted average of 75% is required. Other qualifications and selection criteria are the same, and applicants must also submit proposal, including a complete program of studies.</i></p>	
<p><u>Kinesiology</u></p> <p><i>Bachelor of Science in Kinesiology (B.Sc.(Kin))</i></p> <p><u>Admission Qualifications</u></p> <p>Newly added “average based on courses completed by the end of Term 1 in grade 12 year”.</p> <p><u>Selection Criteria</u></p> <p>for Regular Admission – added “Competitive ranked admission (top down by average) is in place to manage enrolment in the College”</p>	Reflects existing admission practice
<p><u>Medicine</u></p> <p><i>M.D.</i></p> <p><u>Admission Qualifications</u></p> <p>Added:</p> <p><i>Scores must be obtained in one sitting prior to the application deadline and current within the last 5 years (earliest accepted scores for 2014 entry are 2009). The maximum number of times an applicant may take the MCAT is 5 times (additional sittings will not be accepted unless preapproved in writing by the Admission Office, College of Medicine).</i></p> <p><i>MCAT Requirement – All Out-of-Province applicants must complete the Medical College Admission Test (MCAT) prior to application. Scores on the Verbal Reasoning, Physical Sciences and Biological Sciences sections must total a minimum of 30 (no score less than 8 on any section), and a minimum writing score of N.</i></p> <p><u>Selection Criteria</u></p> <p>2. References – Changed for 2014-2015: <i>The names of</i></p>	Medicine admission qualifications changes approved by Council March, 2013 and January, 2014.

<p><i>two referees and their contact information will be requested from applicants at the time of interview offers.</i></p> <p>4. Standard First Aid Certificate –For 2014-2015 it reads: “Students accepted into the College of Medicine must provide a copy of the valid Standard First Aid Certificate prior to starting medicine classes in August”.</p> <p><u>Categories of Applicants:</u></p> <p>4. Special Case Category: 2013-2014 read as:</p> <ul style="list-style-type: none"> • <i>The Admissions committee will consider special case entrants submitting requests in writing</i> • <i>Note: Advice on the suitability of special case requests should be obtained from the Admissions Office prior to submission. An example would be a single parent whose family responsibilities prevent them from attending university full-time or a student involved on a university sports team with a significant time commitment (training, games/competitions, and travel) making it difficult to take a full course load.</i> • <i>Special case requests should be made prior to each academic year, and previous requests will be taken into consideration when reviewing subsequent requests.</i> <p>2014-2015 reads as:</p> <ul style="list-style-type: none"> • <i>Special cases are granted prospectively to applicants to facilitate their meeting the application requirements while dealing with unique circumstances. The intent of a special case consideration is to help applicants prepare for Medicine prior to their application and not after they have submitted their application.</i> 	
<p>Nursing <i>BSN (4 year)</i> <u>Admission Qualifications</u> <i>*A deficiency is allowed in one of these four areas... was previously stated in 2013-2014 as “three areas”.</i> <u>Selection Criteria</u> 2. Other Credential to be Determined – Dates to be determined has been added and specific deadline dates removed. WHIMS and TLR have been added as credentials required. <u>Categories of Applicants</u> 2. Aboriginal Equity Access Program – 16.6% has been updated from 16% in 2013-2014. <i>Post-Degree BSN</i></p>	<p>Clarifies existing practice.</p>

<p><u>Admissions Qualifications</u> <i>A completed baccalaureate degree OR 90 credit units towards a degree with at least 36 credit units at the senior level.... (“towards a degree” added in 2014-2015).</i> Added to Pre-requisite courses for 2014-2015: Native Studies (3 credit units) Microbiology (3 credit units) Social Sciences (6 credit units) 9 credit units previously required in 2013-2014 Deficiency allowed in the following subjects: Native Studies (3 credit units) added for 2014-2015 <u>Selection Criteria</u> 2. Other Credential to be Determined – <i>Dates to be determined</i> has been added and specific deadline dates removed. WHIMS and TLR have been added as credentials required.</p>	<p>Revised Post-Degree BSN program was approved by Council in June, 2013.</p>
<p><u>Open Studies</u> REMOVED – NO LONGER OPERATIONAL</p>	<p>Approved by Council in June, 2013</p>
<p><u>Pharmacy and Nutrition</u> <i>Bachelor of Science in Nutrition (B.Sc. (Nutrition))</i> <u>Admission Qualifications</u> 3 credit units General Chemistry (with lab) (CHEM 112.3 at U of S) newly added for 2014-2015 3 credit units Organic Chemistry (with lab) (CHEM 250.3 at U of S) newly added for 2014-2015</p>	<p>Clarifies class selections for students</p>
<p><u>Veterinary Medicine</u> DVM <u>Admission Qualifications</u> <i>Minimum cumulative average of 75% in all university courses.</i> This sentence was added for 2014-2015. <u>Selection Criteria</u> # 2. Interview – Applicants are selected for interview based primarily on their academic performance. The word primarily was added for 2014-2015. <u>Categories of Admission</u> Clarification of wording regarding interprovincial agreement and quota allotment.</p>	<p>Approved by Council April, 2011</p>