NOTICE OF MOTION

Committee Name: Governance Committee, University Council
Date: November 19, 2026
Presented by: Paul Jones, Chair, Governance Committee

Subject: Arts and Science Faculty Council Bylaw Revisions

MOTION

It is recommended by the Governance Committee that Council approve the College of Arts and Science Faculty Council Bylaws, effective immediately.

CONTEXT AND BACKGROUND

Any changes relating to faculty council bylaws for a college or school require approval by University Council at the recommendation of the Governance Committee of Council. This is a notice of motion to Council to adopt revisions to the College of Arts and Science Faculty Council Bylaws in accordance with the requirement for a 30-day notice period for any bylaw amendments. As such, the request for decision to adopt these bylaws will be presented to Council on December 17, 2026.

The bylaw revisions were presented to the Governance Committee at its meeting on November 3, 2026. The committee heard an overview of the proposed changes. No questions were raised and the committee thanked the College for clearly outlining the proposed revisions.

ATTACHMENTS

1) College of Arts and Science Faculty Council Bylaw Revisions

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Explanatory Memo for Proposed Agenda Item

The purpose of this form is to provide context for the committee to consider the item, to add structure to the presentation of agenda items, and to facilitate the timely progression of meetings since this information will be available for review/consideration beforehand.

Committee:	Governance Committee of University Council		
Meeting Date:	October 6, 2026	Item #:	
What proposals are being considered:	This package combines bylaw amendments from February 2025 and May 2026 and approved at previous Arts and Science Faculty Council meetings (February 10, 2025, and May 12, 2026). The accompanying motions seek approval of revisions of the Arts and Science Faculty Council Bylaws. Most amendments are editorial and are intended to clarify definitions, improve language, or refine Terms of Reference.		
Please provide the rationale for the change/proposal: .	The attached amendments and accompanying motions are intended to clarify several small changes to the College structure and changes in the growth and development of certain committees. Specifically, the proposed revisions: • Establish the equivalency of the School for the Arts with Arts and Science departments, and of the School Director with Department Heads for the purpose of Bylaws; • Clarify the broader mentoring role of the Committee of Department Heads; • Update the membership configuration of the Academic Programs Committee (BA, BFA, BMUS) to reflect the creation of the School for the Arts; and • Remove the Chair of the Faculty Council as an ex-officio member of all standing committees of Faculty Council.		
Date Submitted:	September 15, 2026		
Submitted By:	Melissa Kyrejto, Academic Programs and Policy Specialist in the College of Arts and Science		

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MOTION 1: *That the Governance Committee approve the changes to the College of Arts and Science Faculty Council Bylaws in Part Two as identified in the circulated change details.*

Current Bylaws	Proposed Changes
Part Two	Part Two
STANDING COMMITTEES OF FACULTY COUNCIL	I. Definitions In this part: i) "Department" means a department or the School for the Arts in the College of Arts and Science. ii) "Heads" mean Heads of all departments and the Director of the School for the Arts in the College of Arts and Science. II. STANDING COMMITTEES OF FACULTY COUNCIL

MOTION 2: *That the Governance Committee approve the changes to the College of Arts and Science Faculty Council Bylaws in Part Two, II., 1., a. as identified in the circulated change details.*

Current Bylaws	Proposed Changes
Part Two, II, 1. a.	Part Two, II, 1. a.
1. Committee of Department Heads (a) Role and Responsibilities … iv. To mentor and support new Department Heads;	**1. Committee of Department Heads** (a) Role and Responsibilities … iv. To mentor and support Department Heads;

MOTION 3: *That the Governance Committee approve the changes to the College of Arts and Science Faculty Council Bylaws in Part Two, II, 6. b. i. as identified in the circulated change details.*

Current Bylaws	Proposed Changes
Part Two, II, 6. b. i.	Part Two, II, 6. b. i.
(i) Composition • Six (6) faculty from departments/units which are the academic home of a BA, BFA, or BMus program. The committee will comprise ○ One (1) faculty representative from a department which is home to a Fine Arts program	(i) Composition • Six (6) faculty from departments/units which are the academic home of a BA, BFA, or BMus program. The committee will comprise ○ One (1) faculty representative from the School for the Arts

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MOTION 4: *That the Governance Committee authorizes the submission of the proposed changes to the Faculty Council Bylaws to University Council.*

Current Bylaws	Proposed Changes
Part One, V, 2. b	Part One, V, 2. b
2. Composition a) Committees shall be composed of individuals who are voting members of the Faculty Council, but may invite experts to meetings to provide advice and assistance. Such experts shall not have a committee vote, except for the expert members on the Indigenous Course Committee, as prescribed in its terms of reference. b) The Chair of the Faculty Council shall serve as an ex officio member of all committees of the Faculty Council. c)) The term of office for a faculty member serving on a standing committee of the Faculty Council is normally three (3) years, and one (1) year for Sessional Lecturers, regular ASPA teaching employees, undergraduate and graduate students and post-doctoral fellows. …	2. Composition a) Committees shall be composed of individuals who are voting members of the Faculty Council, but may invite experts to meetings to provide advice and assistance. Such experts shall not have a committee vote, except for the expert members on the Indigenous Course Committee, as prescribed in its terms of reference. ~~b) The Chair of the Faculty Council shall serve as an ex officio member of all committees of the Faculty Council.~~ c) ~~)~~The term of office for a faculty member serving on a standing committee of the Faculty Council is normally three (3) years, and one (1) year for Sessional Lecturers, regular ASPA teaching employees, undergraduate and graduate students and post-doctoral fellows. …