

AGENDA

University Council

Date: April 16, 2026

Time: 2:30-4:30 pm

Location: Convocation Hall (PMB 120) and Zoom

CALL TO ORDER

1. Agenda

- 1.1. Adoption of the Agenda
- 1.2. Council Motions

2. Chair's Opening Remarks- Paul Jones, Acting Council Chair, School of Environment and Sustainability

- 2.1. April Gazette

3. Minutes

- 3.1. Approval of Minutes – March 19, 2026

4. Executive Committee

- 4.1. Item for Information: Results of College Representative and Member at Large Elections to Council

5. Academic Programs Committee

- 5.1. Request for Decision: Termination of the Graduate Certificate in Foundations for Registered Nurse Specialty Practice
- 5.2. Item for Information: APC Committee Update

6. Governance Committee

- 6.1. Request for Decision: School of Rehabilitation Sciences Faculty Bylaws
- 6.2. Notice of Motion: Western College of Veterinary Medicine Faculty Council Bylaws

7. Nominations Committee

- 7.1. Request for Decision: Search Committee for the Provost and Vice President Academic
- 7.2. Request for Decision: Renewal and Tenure Appeal Committee Vacancy
- 7.3. Item for Information: Appointment of Remaining Member at Large Council Positions
- 7.4. Item for Information: Nominations Committee Update

8. Research, Scholarly and Artistic Work Committee

- 8.1. Notice of Motion: Care and Use of Animals in Science at the University of Saskatchewan (USask) Policy
- 8.2. Item for Information: RSAW Committee Update

9. Scholarships and Awards

- 9.1. Item for Information: Best and Brightest Award Update
- 9.2. Item for Information: Scholarships and Awards Committee Update

10. Teaching, Learning and Academic Resources

- 10.1. Item for Information: TLARC Committee Update

11. Planning and Priorities Committee

11.1 Item for Information: PPC Committee Update

12. Reports

12.1. President

12.2. Interim Provost and Vice-President Academic

12.3. Graduate Students Association (GSA)

12.4. University of Saskatchewan Student's Union (USSU)

13. Other Business

14. Question Period

In addition to bringing forward questions during the course of a meeting, council members are encouraged to submit questions on agenda items or matters relevant to council in advance of a meeting. These questions can be sent to the Chair of Council directly or via the Governance Office (vicki.squires@usask.ca; governance.office@usask.ca). Whenever possible, the questions will be forwarded to the appropriate individual. Members submitting questions in advance will be invited to pose their questions during the course of the meeting. Questions from the floor are also welcomed and encouraged.

15. Adjournment

Next Council meeting is on May 14, 2026- please send regrets to governance.office@usask.ca

The deadline to submit motions and items to the Executive Committee for the meeting can be found [online](#).

ZOOM LINK:

Join Zoom Meeting:

<https://usask-ca.zoom.us/j/98061073319?pwd=nz01QlNI5ZFFqD1quFoqBwjM5X5x4t.1>

Join by Telephone:

Local Saskatoon Zoom Dial-in Number: (639) 638-7474

Other Zoom Dial-in Numbers: <https://usask-ca.zoom.us/u/abmor3XGpg>

Join by Video Conferencing Device (SIP):

98061073319@zoomcrc.com

Meeting ID: 980 6107 3319

Passcode: 44045330

Telephone Passcode: 44045330

UNIVERSITY COUNCIL AGENDA MOTIONS

Date: April 16, 2026

ACADEMIC PROGRAMS COMMITTEE

5.1 Request for Decision: Termination of the Graduate Certificate in Foundations for Registered Nurse Specialty Practise

Motion: It is recommended by the Academic Programs Committee that Council approve the Termination of Graduate Certificate in Foundations for Registered Nurse Specialty Practice effective for the 2027-2028 academic year.

GOVERNANCE COMMITTEE

6.1 Request for Decision: School of Rehabilitation Science Faculty Council Bylaws

Motion: It is recommended by the Governance Committee that Council approve the attached changes to the School of Rehabilitation Science Faculty Council Bylaws, effective immediately.

6.2 Notice of Motion: Western College of Veterinary Medicine Faculty Council Bylaws

Motion: It is recommended by the Governance Committee that Council approve the Western College of Veterinary Medicine Faculty Council Bylaws.

NOMINATIONS COMMITTEE

7.1 Request for Decision: Search Committee for the Provost and Vice President Academic

Motion: It is recommended by the Nominations Committee that Council approve the GAA and Council members listed below to serve on the search committee for the Provost and Vice President Academic.

7.2 Request for Decision: Renewal and Tenure Appeal Committee Vacancy

Motion: It is recommended by the Nominations Committee that Council approve the faculty member listed below to serve on the Renewal and Tenure Appeal Committee for a 3-year term.

7.3 Request for Decision: Appointment of Remaining Member at Large Council Positions

~~**Motion:** It is recommended by the Nominations Committee that Council approve the GAA member listed below to serve on University Council for a one-year appointment.~~

This is an Item for information only. As per the Council Bylaws if after a second call there is a vacancy for member at large positions, the Nominations committee will appoint a member of the GAA to serve for one year. This is not a decision item for Council. Updated April 14, 2026.

RESEARCH, SCHOLARLY AND ARTISTIC WORK COMMITTEE

8.1 ~~Request for Decision~~ Notice of Motion: Care and Use of Animals in Science at the University of Saskatchewan (USask) Policy

Motion: It is recommended by the Research, Scholarly and Artistic Work Committee that Council approve the revised Care and Use of Animals in Science Policy effective immediately.

Error made when posting. 8.1 should be a notice of motion. Updated April 13, 2026

MINUTES

University Council

Date: March 19, 2026

Time: 2:30–4:30 pm

Location: Convocation Hall (PMB 120) and Zoom

The meeting was called to order at 2:33 pm.

The Chair, Dr. Vicki Squires, began with a Land Acknowledgement.

No members of the media identified themselves.

The Chair reminded members there are no unauthorized recordings of Council meetings.

1. Tribute

A tribute was provided for Professor Emerita Yvonne Cuttle from the Department of Mathematics and Statistics, College of Arts and Science by Chris Soteris, Professor Department of Mathematics and Statistics.

2. Agenda

Motion: (Jones/ Willoughby): That the agenda be approved as circulated.

CARRIED

3. Chair's Opening Remarks

Dr. Vicki Squires, Council Chair, College of Education, welcomed members back to Council after the February break mentioning the recent discussions at the President's Executive Committee and Council Chairs breakfast which focused on several priorities: ongoing consultations about potential changes to the School of Public Health; progress on Health Human Resources expansion, including the launch of occupational therapy and speech-language pathology programs; and updates on strategic planning.

Dr. Squires noted that the strategic planning conversation is being shaped by a complex and uncertain context, including rapid developments in AI, provincial and federal policy directions, budget decisions, evolving trade tensions, and global geopolitical instability. Faculty and staff are encouraged to participate in campus conversations and an upcoming survey to contribute to the strategic plan.

Chair Squires said a few words to note the sudden passing of Council Vice Chair Gordon Zello earlier in the week, acknowledging his dedication and passion for USask.

4. Minutes

Motion: (Jones/Noppen): That the minutes of January 29, 2026 be approved as circulated.

CARRIED

Abstention: Orosz

5. Academic Programs Committee

Paul Jones, Chair of the Academic Programs Committee, presented the committee's items as outlined in the agenda package.

5.1. Request for Decision: Graduate Certificate in Improvement Science

The full report is in the agenda package.

There were no questions.

Motion: (Jones / Augusta): It is recommended by the Academic Programs Committee that Council approve the Graduate Certificate in Improvement Science for inclusion in the 2026-27 University Catalogue Addendum, with the first student intake in September 2027.

CARRIED

5.2. Request for Decision: Bachelor of Science Dental Hygiene Admission Qualification Changes

The full report is in the agenda package.

There were no questions.

Motion: (Jones / Augusta): It is recommended by the Academic Programs Committee that Council approve the admission qualification changes for the Bachelor of Science in Dental Hygiene, effective for the 2027-2028 application cycle.

CARRIED

5.3. Request for Decision: Bachelor of Science Dental Therapy Admission Qualification Changes

The full report is in the agenda package.

There were no questions.

Motion: (Jones / Augusta): It is recommended by the Academic Programs Committee that Council approve the admission qualification changes for the Bachelor of Science in Dental Therapy, effective for the 2027-2028 application cycle.

CARRIED

Abstention: Finnie

5.4. Request for Decision: Bachelor of Science in Nursing (B.S.N.) and Post-Degree Bachelor of Science in Nursing (PDBSN) Programs Admission Qualification Changes

The full report is in the agenda package.

There were no questions.

Motion: (Jones / Augusta): It is recommended by the Academic Programs Committee that Council approve the admission qualification changes to remove situational judgement testing from the Bachelor of Science in Nursing (B.S.N.) and Post-Degree Bachelor of Science in Nursing (PDBSN) Programs, effective for the 2027-2028 application cycle.

CARRIED

5.5. Request for Decision: New Assessment and Course Delivery Policies and Procedures

The full report is in the agenda package.

Council considered and debated the proposed student assessment policy, with extensive discussion focused on the prohibition of curving final grades, governance accountability, and exam scheduling.

Several members raised concerns that restrictions on curving could undermine academic freedom, disciplinary norms, and faculty judgment, particularly for new instructors or programs with national standards (e.g., Law). Dr. Nancy Turner, Interim Associate Provost, Teaching Innovation and Strategic Initiatives clarified that the prohibition applies only to predetermined grade distributions, not post-hoc corrections for errors or unfair assessments, and noted that limited exceptions may be approved through college regulations where disciplinary practices require them.

Council was briefed on revisions since the previous notice of motion, including clarified language on common final exams, removal of fixed scheduling language for three-hour exams, a pilot for exam scheduling logistics, clearer procedures for digital and in person exams, and recognition of "or designate" language for deans.

Members also discussed the designation of the Office of Administrative Responsibility; it was agreed that responsibility should rest with the Office of the Provost rather than the Gwenda Moss Centre for Teaching and Learning, and this amendment was accepted.

Clarification was provided regarding three-hour exam requests, and defaults during the pilot period with assurances from the Registrar's Office that timely requests submitted through normal channels would be accepted.

Dr. Scott Walsworth, Vice Provost of Faculty Relations, confirmed that the policy does not supersede collective agreement provisions and that the faculty association had been informed, and did not provide any feedback.

Motion: (Jones / Augusta): It is recommended by the Academic Programs Committee that Council approve the New Assessment and Course Delivery Policies and Procedures effective Fall 2027.

CARRIED

Abstentions: Singh, Tomczak, Hunter, Alema, Zhang, Voitkovska

6. Governance Committee

Rachel Sarjeant-Jenkins, Vice-Chair of the Governance Committee, presented the committee's items as outlined in the agenda package.

6.1. Notice of Motion: School of Rehabilitation Sciences Faculty Bylaws

The full report is in the agenda package.

There were no questions.

6.2. Notice of Motion: Rules of Order Changes

The full report is in the agenda package. The notice of motion is proposing a change to the parliamentary procedures used by University Council, moving from Kerr and King to a more modern and accessible set of standard rules. It was noted that Kerr and King has not been updated since the mid-1990s, is out of print, and is difficult to access or adapt, while the proposed standards better reflect current Council practices and provide clearer guidance where previous rules were lacking.

Members were advised that the motion will return for decision at the May meeting, allowing time for review and questions.

Discussion highlighted that this proposal has been considered by Council committees over the past year, and members are encouraged to direct questions and feedback to the Governance Committee Chair Dr. Susan Detmer and the Committee Coordinator Jordan Sherbino.

Questions were raised regarding the consultation process, background research, engagement across Council, and alignment with institutional practices. In response, it was emphasized that no single set of rules is perfect, that accessibility and adaptability were key considerations, and that Council retains authority to modify procedures as needed. It was also discussed that any adopted changes may eventually inform practices across faculty councils and other governing bodies, recognizing Council's role as a governance standard-setter, while respecting the autonomy of those bodies.

7. Nominations Committee

Dr. Reza Fotouhi, Chair of the Nominations Committee, presented the committee's items as outlined in the agenda package.

7.1. Request for Decision: Associate Vice-President Research Search Committee

The full report is in the agenda package.

The Chair called for nominations from the floor. There were none.

Motion: (Fotouhi/Noppen): It is recommended by the Nominations Committee that Council approve the appointment of the following three GAA members to serve on the Search Committee for the Associate Vice-President Research, effective immediately.

CARRIED

Abstentions: Finnie, Bradford

7.2 Request for Decision: Renewal and Tenure Appeal Committee Vacancy

The full report is in the agenda package.

The Chair called for nominations from the floor. There were none.

Motion: (Fotouhi/Noppen): It is recommended by the Nominations Committee that Council approve the appointment of the following senior administrator to serve on the Renewal and Tenure Appeal Committee as described in the attached report, effective immediately.

CARRIED

Abstention: Hunter

7.3 Item for Information: Call for Nominations for Council Committees

Chair Fotouhi noted that preparations are underway for populating the council committees during April and May. A call for expressions of interest is expected to be distributed in late March or early April.

Members were encouraged to self-nominate or nominate colleagues, as several committee positions need to be filled.

A summary of current committee representation by college was shared for informational purposes, emphasizing that the data was not intended as criticism but to encourage broader participation. While the Colleges of Arts and Science and Medicine are well represented, Dentistry, Kinesiology, and Law currently have little or no representation, and members from those colleges were specifically encouraged to apply.

8. Research, Scholarly and Artistic Work Committee

Dr. Eric Lamb, Chair of the RSAW Committee, presented the committee's items as outlined in the agenda package.

8.1. Item for Information: Animal Ethics Report

The full report is in the agenda package.

Chair Lamb highlighted the concerns that animal holding facilities are approaching capacity, particularly in light of increased faculty hiring in areas that rely on animal use. Additional concerns were raised about delays in facility maintenance responses; while no animal mortality incidents have resulted, animal care staff have identified this as an ongoing issue.

Systemic challenges were also noted, including increased costs and logistical difficulties associated with transporting animals due to airline cargo disruptions.

A member inquired about the next steps to address facility support concerns. It was noted that the Vice-President Research and Vice-President Administration will be meeting with Associate Deans Research to discuss these issues, and that a summary of those discussions will be requested and brought back to Council as appropriate.

9. Reports

9.1. President

President Bruni-Bossio began by expressing condolences on behalf of Council for the passing of Dr. Gordon Zello, acknowledging his kindness and contributions, and asked that sympathies be conveyed to the College.

The President mentioned the university's strategic planning process, noting that it is taking place during a period of significant uncertainty and change and is intended to clarify the institution's identity, priorities, and values. The process consists of three phases: generation of ideas and themes, refinement and prioritization of focus areas, and validation to ensure accurate understanding and direction. The idea-generation phase has begun, with campus conversations underway and a faculty and staff survey to be distributed shortly. Plans are also in place to engage Indigenous leaders and communities, industry, donors, and government. Council members were encouraged to participate and provide feedback.

In conclusion, the President noted that the Nominations Committee will bring forward recommendations at the next Council meeting regarding the formation of a search committee for the Provost position.

There were no questions.

9.2. Interim Provost and Vice-President Academic

Interim Provost Patti McDougall thanked Council members for the robust discussion on the assessment policy and expressed appreciation to the many individuals who contributed to its development over the past three years. Acknowledgement was given to the working groups and joint committees involved, including TLARC and APC, as well as faculty members, staff, student leaders, multiple USSU executives, Associate Deans, assessment experts, Deans, college and ICT staff, CGPS, and undergraduate chairs in Arts and Science. Dr. McDougall emphasized that this collaborative work is central to how University Council conducts its business.

Dr. McDougall reminded members that CFO Deidre Henne will host a Spring Financial Town Hall on April 23, which will provide an update on the university's financial situation and include an opportunity for questions; the event will be held in person and livestreamed with a recording available afterward.

There were no questions.

9.3. Graduate Students Association (GSA)

GSA President Palash Roy highlighted the distribution of 2026 need-based bursaries in collaboration with CGPS. Approximately \$110,000 is distributed annually; however, a record number of applicants was received this year, with 337 applicants and funding available for only 41 students, emphasizing increased financial pressures on graduate students.

Upcoming events include tax information sessions, particularly for international graduate students. The GSA continues to prioritize advocacy for graduate student childcare, with a business case currently being developed as part of an Edwards MBA capstone project and ongoing discussions held with senior university leadership.

President Roy noted that recent GSA Council meetings facilitated productive dialogue between graduate students and university leaders. Members were also informed that nominations are open for the GSA awards recognizing contributions to the graduate student community, and that the GSA Gala is scheduled for April 25, with further details to follow.

There were no questions.

9.4. University of Saskatchewan Student's Union (USSU)

USSU President Emma Wintermute noted that the executive team is in their final months therefore, focus is on transition planning, continued advocacy, and sustained student engagement across campuses.

March activities included advocacy related to the provincial budget, with the USSU submitting ten recommendations to the Ministry of Advanced Education.

President Wintermute reported significant efforts made toward the renewal of the sexual violence prevention policy, with advocacy for a comprehensive update, improved accessibility, and regular review cycles. Appreciation was expressed for the university's commitment to this work.

Campus-wide celebrations and programming were highlighted, including Indigenous Achievement Week and International Women's Day.

Support for students affected by global conflict and human rights concerns was also emphasized. It was noted that USSU centers concluded several themed awareness weeks, and that elections for the 2026–2027 USSU executive will conclude shortly, with incoming executives expected to attend the April University Council meeting.

There were no questions.

10. Other Business

There was no other business.

11. Question Period

Pre-submitted Question:

In the past, the University of Saskatchewan has often favored proprietary software over standards-based and open-source solutions. Could Council receive an update on the plan to reduce our reliance on single vendors and U.S. jurisdiction for core services and institutional data?

Specifically:

- 1. Has a risk assessment been conducted regarding data sovereignty, vendor lock-in, service continuity, and long-term licensing costs?**
- 2. What progress has been made in the last 12 months toward adopting open-source and/or standards-based alternatives?**

3. What support is being provided to faculty, staff, and students to transition toward these solutions (e.g. training, documentation, migration support, integration, accessibility, and departmental resourcing)?

Michael Barr, Associate Vice-President and CIO, outlined that the university's technology practices are guided by and compliant with provincial legislation (e.g., LA FOIP), emphasizing both access to records and protection of privacy. He described the formal process for selecting systems and vendor partnerships—assessing business needs, technical suitability, cost, security, privacy, and procurement—and noted the university manages roughly 10,000 software titles, including open-source tools, while balancing avoidance of vendor lock-in with economies of scale from major vendors.

Mr. Barr highlighted training/support provided across ICT and partner units, and governance through the Technology Assessment Committee and evolving communities of practice, which surface priorities for the annual budget cycle. Current examples include: (1) Research Information Management System Executive Committee (meeting again in April to build an evaluation framework and develop a prioritized list by September), and (2) Information Systems Renewal Executive Steering Committee (advancing HR/finance process improvements and requirements gathering for undergraduate and graduate student information systems, informing an RFP toward a seven year renewal of HR, finance, procurement, and SIS). He referenced the institutional technology [roadmap \(to 2027\)](#) available via the CIO website.

In discussion, concerns were raised about U.S. laws (e.g., the Patriot Act/CLOUD Act), subsidiaries such as Microsoft Canada and Amazon Canada may be subject to U.S. subpoenas, rendering server location or vendor housing agreements insufficient to fully protect institutional or student data from U.S. jurisdiction. In response, ICT noted critical research data can be stored on-premises, Canadian data residency options exist with certain AWS/Microsoft licences at higher cost, and protections include passwords, encryption, firewalls, and adherence to legislation.

Implications noted by members included potential risks to privacy, academic freedom (e.g., data generated in learning platforms), and the university's reputation. It was requested that the university consider the reputational and financial risks alongside legal exposure, explore alternatives where feasible, and provide a follow-up response to the specific questions raised about data handling and offboarding practices.

Additional Questions

1) A member addressed Council to comment on institutional decision-making and requested improved transparency. It was noted that faculty do not perceive the university to be facing a financial "crisis," but rather operating within an ongoing and familiar context of resource scarcity typical of public institutions. The member emphasized that faculty concern arises from the specific decisions made within that context—such as spending on external consultants, administrative structures, and meeting amenities, while reducing support for custodial services, classroom supplies, and working conditions—and from the lack of clear explanation for those decisions.

It was stressed that leadership inevitably involves difficult trade-offs but asserted that good leadership requires openly explaining and justifying decisions, beyond simply referencing fiscal constraints or holding periodic town halls. The member described a meaningful explanation would entail explicitly acknowledging the concrete costs imposed on faculty and staff, clearly articulating the anticipated benefits or savings, and connecting those savings to specific institutional priorities, all communicated in real time as decisions are implemented.

The member admitted that they do not believe senior leadership was acting incompetently or in bad faith but formally requested that senior leadership begin routinely explaining and justifying budgetary decisions in an ongoing and timely manner.

In response, senior leadership expressed appreciation for the feedback, emphasized their intention to act in good faith, noted ongoing efforts to communicate through town halls and college level visits, and expressed a willingness to continue improving transparency and engagement around difficult financial decisions. The President acknowledged that communication can always be improved and recognizes the impact of financial decisions on the university community.

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2) A member had a question regarding the discontinuation of USask emails which was addressed by Cheryl Hamelin, VP University Relations prior to the meeting. At the meeting, the member raised concerns about the university's approach to offboarding students following graduation, prompted by this recent announcement where USask alumni would no longer retain their USask email accounts.

While acknowledging that relatively few alumni actively continue using their university email, the member emphasized the broader issue of how undergraduate students are transitioned out of university systems after completing their degrees. They noted that within a few months of graduation, students lose access to licensed software and cloud-based platforms, potentially resulting in the loss of academic work, data, and personal files, and observed that many students are unaware of how proprietary the university's digital environment is. The member shared that students expressed appreciation when provided informal guidance but were largely unaware of the risks, and requested clarification on what processes or supports the university has in place to assist students with offboarding.

Michael Barr, AVP and CIO responded that the question had been received shortly before the meeting and required a more comprehensive response involving multiple units, proposing to return with a full response at the next council meeting.

An additional comment highlighted that while email technology itself can be inexpensive, institutional use through licensed platforms such as Microsoft involves significant per user costs. The member suggested exploring lower cost or alternative service models rather than an all-or-nothing approach and noted having heard from alumni, emeriti, and potential donors that the loss of email access or the requirement to pay for it negatively affects their sense of connection to the university and willingness to donate, recommending that alternative options be considered.

10. Adjournment

(Fitzgerald): That the meeting be adjourned at 4:33 pm.

INFORMATION

Committee Name: Executive Committee

Date: April 16, 2026

Subject: Results of College Representative and Member at Large Elections to Council

Agenda Item: 4.1

SUMMARY

Throughout January, February and March nominations and elections took place for both College Representative and Member at Large council position. Below are the results:

NOMINATIONS FOR UNIVERSITY COUNCIL- COLLEGE REPRESENTATIVES

The following College Representative positions were acclaimed after the first call for nominations:

Angela Bedard-Haughn, Dean	College of Agriculture and Bioresources
Seant Prager, Plant Sciences	College of Agriculture and Bioresources
Walter Siquiera, Dean	College of Dentistry
Keith Walker, Educational Administration	College of Education
Julia Paulson, Dean	College of Education
Debby Burshtyn, Dean	College of Graduate and Postdoctoral Studies
Corey Tomczak	College of Kinesiology
Dani Brittain, Dean	College of Kinesiology
Jamesy Patrick	College of Law
Li Zhang	University Library
Kevin Read	University Library

The following College Representative positions were acclaimed after the second call for nominations:

Norman Sheehan, Accounting	Edwards School of Business
Keith Willoughby, Dean	Edwards School of Business
Christopher Dutchyn	College of Graduate and Postdoctoral Studies
Martin Philipson, Dean	College of Law

An election was held from February 2 to February 6, and the following were elected for College Representative positions:

Jenna Hunnef, English	College of Arts and Science
Angela Lieverse, Anthropology	College of Arts and Science

Maria Luísa Leite	College of Dentistry
Sven Achenbach, Electrical and Computer Engineering	College of Engineering
Venkatesh Meda, Chemical & Biological Engineering	College of Engineering
Angelo Gary Linassi, Physical Medicine and Rehabilitation	College of Medicine
Joyce Wilson, Biochemistry, Microbiology, and Immunology	College of Medicine
Janet Luimes	College of Nursing
Michelle Pavloff	College of Nursing
Allison Cammer	College of Pharmacy and Nutrition
Jason Perepelkin	College of Pharmacy and Nutrition
Susan Detmer, Veterinary Pathology	Western College of Veterinary Medicine
Dylan Olver, Veterinary Biomedical Sciences	Western College of Veterinary Medicine

NOMINATIONS FOR UNIVERSITY COUNCIL- MEMBERS AT LARGE

The following Member at Large positions were acclaimed after the first call for nominations:

James Nolan	College of Agriculture and Bioresources
Mrigank Rochan	College of Arts and Science
Peter Alward	College of Arts and Science
Ralph Deters	College of Arts and Science
Veronika Makarova	College of Arts and Science
Jay Kalra	College of Medicine
Kerry Mansell	College of Pharmacy and Nutrition
Egan Chernoff	College of Education
Reza Fotouhi	College of Engineering
Paul Jones	School of Environment and Sustainability

The following Member at Large positions were acclaimed after the second call for nominations:

Kevin G Flynn	College of Arts and Science
Lori McKee	College of Education

Darrell Mousseau	College of Medicine
Juan-Nicolás Peña-Sánchez	College of Medicine
Michael Szafron	School of Public Health
Maha Kumaran	University Library

After a second call for nominations, one vacancy remains in University Council. As per Council Bylaws, the Nominations Committee will appoint a member of the GAA to serve on Council for a one-year term (*University Council Bylaws and Regulations, Part One – Council, II.13*).

REQUEST FOR DECISION

Committee Name: Academic Programs Committee, University Council

Date: April 16, 2026

Presented by: Paul Jones, Chair, Academic Programs Committee

Subject: Termination of the Graduate Certificate in Foundations for Registered Nurse Specialty Practice

MOTION

It is recommended by the Academic Programs Committee that Council approve the Termination of Graduate Certificate in Foundations for Registered Nurse Specialty Practice effective for the 2027-2028 academic year.

CONTEXT AND BACKGROUND

The College of Graduate and Postdoctoral Studies is proposing the termination of the Graduate Certificate in Foundations for Registered Nurse Specialty Practice (GCRNSP). The termination of the GCRNSP follows the approval and upcoming implementation of the replacement Master of Nursing, Nurse Practitioner (MN NP) program; the replacement program was approved in 2024-25 will begin in September 2026. The changes made to the MN NP program include the deletion of all courses in the certificate program. The GCRNSP does not lead to additional practice credentials, and many students have gone on to pursue their MN NP. As such, the College of Nursing is looking at alternatives for applicants to ladder into the MN NP and have determined that this certificate is no longer needed. Applications to the certificate are not being accepted and students currently in program are expected to complete by 202605.

CONSULTATION

The College of Graduate and Postdoctoral Studies along with the proponents submitted a proposal to the Academic Programs Committee (APC) on March 25, 2026. APC had the opportunity to review the proposal and ask questions. APC voted in favour of this certificate termination.

ATTACHMENTS

- 1. Termination- Graduate Certificate in Foundations for Registered Nurse Specialty Practice**

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UNIVERSITY OF SASKATCHEWAN

College of Graduate
and Postdoctoral Studies

CGPS.USASK.CA

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Saskatoon SK S7N 5C9 Canada
Telephone: 306-966-5751
Email: grad.studies@usask.ca

Executive Summary

To: Academic Programs Committee of Council
From: Graduate Programs Committee, CGPS
Date: March 3, 2026
Re: Termination of the Graduate Certificate in Foundations for Registered Nurse Specialty Practice

The College of Graduate and Postdoctoral Studies is recommending termination of the Graduate Certificate in Foundations for Registered Nurse Specialty Practice (GCRNSP). The termination of the GCRNSP follows the approval and upcoming implementation of the replacement Master of Nursing, Nurse Practitioner (MN NP) program; the replacement program was approved in 2024-25 will begin in September 2026. The changes made to the MN NP program include the deletion of all courses in the certificate program. The GCRNSP does not lead to additional practice credentials, and many students have gone on to pursue their MN NP. As such, the College of Nursing is looking at alternatives for applicants to ladder into the MN NP and have determined that this certificate is no longer needed. Applications to the certificate are not being accepted and students currently in program are expected to complete by 202605. The termination will be effective for the 2027-28 University Catalogue.

The Graduate Programs Committee reviewed the proposal on March 2, 2026 and approved the termination with the following motion:

MOTION: To recommend that the Academic Programs Committee of Council approve the termination of the Graduate Certificate in Foundations for Registered Nurse Specialty Practice, effective 2027-28 – **W.Martin/Ferrari – Carried unanimously**

Attached please find the Report Form for Program Termination for the Graduate Certificate in Foundations for Registered Nurse Specialty Practice.

If you have any questions, please contact the Academic Affairs Specialist at gradprograms.academicaffairs@usask.ca.



UNIVERSITY OF
SASKATCHEWAN

Report Form for Program Termination

Program(s) to be deleted: Graduate Certificate - Foundations of Registered Nurse Specialty practice

Effective date of termination: 202705

1. List reasons for termination and describe the background leading to this decision.

This program is being terminated due to:

- A) **Low demand and change in need for program.** The Foundations of Registered Nurse Specialty Practice Graduate Certificate (GCRNSP) was originally established to support RN Prescribing within Saskatchewan, however the nurse regulating body within Saskatchewan - the College of Registered Nurses (CRNS) - decided on a different pathway for RN prescribing supported through employers rather than post-secondary education. As such, interest in the program has been low with 2-6 applicants and admissions per year.
- B) **Course offerings.** Courses in the GCRNSP were part of the previous (old) Masters of Nursing Nurse Practitioner (MN-NP) program which was revised to address new regulatory requirements and entry-level competencies for NPs. The revised MN-NP program will begin in fall 2026 and as such the courses that were part of the certificate will no longer be offered by the College of Nursing.
- C) **Financial feasibility.** It is not financially feasible to continue offering the courses in the GCRNSP for the limited number of students interested in the program.
- D) **Alternative pathways.** The College has found that students enroll in the GCRNSP because they wish to become NPs, and later transfer to the MN-NP program. They typically miss the admission deadline or other pre-requisites for admissions such as insufficient clinical practice hours. The sequencing of courses within the GCRNSP does not set students up for optimal success in the MN-NP program, as it was not originally designed for this bridging intent but as an independent certificate. The College is exploring alternative options to address the learning needs of students interested in the GCRNSP such as increasing admissions numbers, having a fall and winter intake of students (multiple admissions deadlines), and allowing students to take courses in the revised MN-NP program as non-degree students as a strategy to increase admissions averages and demonstrate ability to take graduate level courses.

The decision to terminate the GCRNSP was informed through discussions with students enrolled or previously enrolled in the program, analysis of trends of graduates applying to transfer to the MN-NP program, and financial analysis.

2. Technical information.

2.1 Courses offered in the program and faculty resources required for these courses.

Courses in the GCRNSP were part of the previous MN-NP program, which will no longer be offered by the College of Nursing due to implementation of the revised MN-NP program in fall 2026. Faculty resources will not change as the plans to remove these courses was decided with approval of the revised MN-NP program.

Table 2. Comparison of Current and New MN-NP Programs

Subject Matter	Course being deleted
Pathophysiology and Pharmacology	NURS 881.3/886.3: Pathophysiology-Pharmacology for Advanced Nursing Practice I (3.0 CU) and II (3.0 CU)
Advanced Health Assessment and Diagnostic Reasoning	NURS 884.3/879.3: Advanced Health Assessment & Diagnostic Reasoning I (3.0 CU) and II (3.0 CU)

2.2 Other resources (staff, technology, physical resources, etc) used for this program.

All resources were shared with the current Master of Nursing Nurse Practitioner program and will remain the same without the GCRNSP.

2.3 Courses to be deleted, if any.

NURS 881, NURS 886, NURS 884, NURS 879,

2.4 Number of students presently enrolled. 6

2.5 Number of students enrolled and graduated over the last five years.

2023 – 3 students enrolled, 1 WD, 2 completed and applied to MN-NP program and were admitted

2024 – 3 students enrolled, 1 WD, 2 completed and 1 applied to MN-NP program and was admitted

2025 - 6 students enrolled in 26/27, 5 have applied to be admitted to MN-NP program for 2026 admission. 1 indicated will apply for admission to MN-NP in 2027.

3. Impact of the termination.

Internal

3.1 What if any impact will this termination have on undergraduate and graduate students? How will they be advised to complete their programs?

Students who are currently enrolled in the GCRNSP program will be able to complete the program by 202605. Many of these students go on to apply for the MN NP program.

3.2 What impact will this termination have on faculty and teaching assignments?

None, currently students in the program take their courses alongside students in the MN-NP program. They are not in separate sections and therefore the spaces that are allotted to these students will be transitioned into more space in the MN NP program.

3.3 Will this termination affect other programs, departments or colleges? No

3.4 If courses are also to be deleted, will these deletions affect any other programs?

No, the courses are scheduled to be deleted when the revised MN-NP program is fully running in 2027/28.

3.5 Is it likely, or appropriate, that another department or college will develop a program to replace this one? No

3.6 Is it likely, or appropriate, that another department or college develop courses to replace the ones deleted? No

3.7 Describe any impact on research projects. n/a

3.8 Will this deletion affect resource areas such as library resources, physical facilities, and information technology? No

3.9 Describe the budgetary implications of this deletion.

Tuition from the GCRNSP will be captured in the MN NP program moving forward by an increase in MN-NP program seats (e.g., from 40 to 45-50 seats)

External

3.10 Describe any external impact (e.g. university reputation, accreditation, other institutions, high schools, community organizations, professional bodies). None, the certificate did not lead to any additional practice credentials.

3.11 Is it likely or appropriate that another educational institution will offer this program if it is deleted at the University of Saskatchewan?

No. The regulatory body (CRNS) has determined RN prescribing to be the responsibility of individual employers rather than educational programs, therefore the need for the program was eliminated. Saskatchewan Polytechnic has offered a program for Registered Nurses pursuing Additional Authorized practice (separate from RN prescribing) and has been offering this program for many years.

Other

3.12 Are there any other relevant impacts or considerations? No, a majority of students in this certificate have gone on to pursue their MN-NP. Therefore, the MN-NP program is looking at other alternatives for applicants to ladder into the MN-NP program in the future built on the revised MN-NP program and course schedule.

3.13 Please provide any statements or opinions received about this termination. Please see the revised MN NP program proposal for curricular changes that were approved by APC, and [University Council in January 2025](#).

(Optional)

4. Additional information. *Programs which have not undergone recent formal reviews should provide additional relevant information about quality, demand, efficiency, unique features, and relevance to the province.*

PROVOST & SFO CONSULTATION

To: Academic Programs Committee of Council

From: Kyla Shea, Academic Programs and Planning Specialist

Date: January 7, 2026

Re: Termination of the Graduate Certificate in Foundations of Registered Nurse
Specialty Practice

SUMMARY

The Provost and Strategic Finance Offices have reviewed and endorsed the proposal as proposed. The purpose of the review was twofold:

- 1) to understand the potential impact of the change on the program enrolment and alignment to the college/school strategic enrolment plan.
- 2) To understand the financial implications of the proposed change and the impact on the college / school financial situation.

Date: January 7, 2026	Reviewed By: Loleen Berdahl, Acting Deputy Provost	Communicated By: Kyla Shea
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Consultation with the Registrar (CWR) – Proposal Highlights

Title of Proposal: Termination of the Graduate Certificate in Foundations for Registered Nurse Specialty Practice

General Description: This program is being terminated due to the implementation of the revised Master of Nursing Nurse Practitioner (M.N.) program. Students currently in progress will be able to complete this program; however, the unit is not accepting new students.

Degree College: College of Graduate and Postdoctoral Studies

College Approval Graduate Programs Committee (GPC) approval, March 2, 2026

Effective Term: 2027-28

Course implications

- Courses to be deleted, pending completion of all students in progress, including existing students in the M.N. Nurse Practitioner program: NURS 881, NURS 886, NURS 884, NURS 879.

Registration and classes

- N/A

Convocation

- Students currently completing this program are expected to graduate in May 2026.

Financial and Budget

- Endorsed by the Office of the Provost and the Strategic Finance Office.

Admission and Student Mobility

- N/A

REQUEST FOR DECISION

Committee Name: Governance Committee, University Council

Date: April 16, 2026

Presented by: Rachel Sarjeant-Jenkins, Member, Governance Committee

Subject: School of Rehabilitation Science Faculty Council Bylaws Revisions

MOTION

It is recommended by the Governance Committee that Council approve the changes to the School of Rehabilitation Science Faculty Council Bylaws, effective July 1, 2026.

CONTEXT AND BACKGROUND

Revisions to faculty council bylaws for a college or school require approval by University Council at the recommendation of the Governance Committee of Council. At the March meeting of University Council, the Governance Committee presented a notice of motion to amend the School of Rehabilitation Science Faculty Council Bylaws in accordance with the requirement for a 30-day notice period for any bylaw amendments.

Since the time of the notice of motion and the posting of this report, no concerns or questions were raised to the Governance Office about these proposed changes.

An overview of the changes is described in correspondence from the school in Attachment 1 and the revised bylaws are found in Attachment 2.

Changes to these bylaws were endorsed by the School of Rehabilitation Science Faculty Council at their meeting on January 16, 2026.

Proposed revised bylaws were presented to the Governance Committee at its meeting on March 3, 2026. The committee heard a presentation from the school, had the opportunity to ask questions, and then had a discussion amongst themselves.

The Governance Committee did request two small changes (these changes have now been made in the attachment to this report) as follows:

1. The wording regarding the membership of faculty members on various committees be clarified.
2. Add quorum requirements for all committees to create consistency.

ATTACHMENTS

1. Correspondence from the School of Rehabilitation Science
2. Side-by-Side Comparison – School of Rehabilitation Science Faculty Council Bylaws



February 6, 2025

To: University of Saskatchewan Governance Committee and University Council
Re: Submission of Revised School of Rehabilitation Science Faculty Council Bylaws

Dear Members of the Governance Committee and University Council,

On behalf of the School of Rehabilitation Science (SRS), I am pleased to submit for your consideration the revised *School of Rehabilitation Science Faculty Council Bylaws*, including both Part I (Bylaws) and Part II (Standing Committees Terms of Reference). These revisions were driven by significant structural and contextual developments within our School, the University of Saskatchewan, and the broader accreditation landscape for our academic programs.

The School of Rehabilitation Science holds a unique position within the University. Although situated within the College of Medicine, the School has maintained its own dedicated Faculty Council since its inception. This has been essential in maintaining a dynamic community of health professionals with a clear and appropriately represented voice within university governance structures. The current Faculty Council structure within the School of Rehabilitation Science is crucial for meeting accreditation requirements across our three programs: the Master of Physical Therapy (MPT) program, Master of Occupational Therapy (MOT), and Master of Speech-Language Pathology (MSLP).

Overview of the Revision Process

The current revision process was undertaken to ensure our bylaws remain aligned with University policies, evolving School leadership and organizational structure, and accreditation standards. Key drivers of these revisions include:

- Changes in SRS leadership and governance structure, including the removal of the Associate Dean position and expansion of the Director role (with creation of Program Chairs as assigned roles for the MPT, MOT and MSLP programs);
- The transition of the School from a single-program academic unit (i.e. MPT) to one that now includes MOT and MSLP programs;
- University-wide updates to terminology, including the shift from “clinical faculty” to “clinical teacher”; and
- Ensuring that our Faculty Council structure accurately reflects the breadth and needs of SRS programs, faculty, clinical community partners and other stakeholders.

Extensive consultation informed the draft revisions. Input was sought from SRS faculty and staff, including existing committee chairs, and a *notice of motion* was presented at the School’s October 17,



UNIVERSITY OF SASKATCHEWAN

School of
Rehabilitation Science

COLLEGE OF MEDICINE
MEDICINE.USASK.CA/SRS

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Telephone: 306-966-6579
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2025, Faculty Council meeting. A presentation outlining proposed changes and their rationale was delivered at that time to support understanding and discussion.

In November 2025, a draft of the revised Part I bylaws was circulated to Faculty Council members for review and feedback through an anonymous survey. The comments and suggestions received were reviewed, addressed, and incorporated into a subsequent round of revisions. Revisions to Part II (Standing Committees Terms of Reference) were developed directly by the standing committees and reviewed for alignment and consistency across committees. A final draft of Part I, along with the revised Part II, was subsequently presented to Faculty Council for review in advance of the January 16, 2026, meeting.

At the January 16 meeting, an overview of the revisions was provided, and a discussion took place. I am pleased to report that both motions—to approve the revised Part I bylaws and the revised Part II terms of reference—were approved by the School of Rehabilitation Science Faculty Council on January 16, 2026.

We now respectfully submit these revised bylaws to the Governance Committee for review and subsequently to the University Council for a *notice of motion*, followed by a motion for approval.

It is our intent that the revised bylaws take effect at the start of the upcoming academic year, July 1, 2026. We hope that this submission package will satisfy the expectations of the Governance Committee and University Council and that the updated bylaws may be approved during the spring 2026 governance cycle. We are confident that these updated bylaws will strengthen our governance foundation and ensure our School remains well positioned to meet its academic, professional, and accreditation requirements.

Thank you for your time, attention, and continued support of the School of Rehabilitation Science. Please do not hesitate to reach out if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Brenna Bath".

Brenna Bath, PT, PhD
Director, School of Rehabilitation Science
University of Saskatchewan



Proposed Revised Language	Clean Proposed Language	Footnotes
<p>PART ONE</p> <p>1. CONSTITUTIONAL POWERS AND DUTIES OF SCHOOL OF REHABILITATION SCIENCE FACULTY COUNCIL</p> <p><i>The School of Rehabilitation Science Council is subject to the provisions of the University Act, the Bylaws of the University Council and the general control of the University Council. -For academic affairs related to graduate programs the School also works under rules and procedures of the College of Graduate and Post-doctoral <u>Postdoctoral</u> Studies. -The duties and responsibilities of Standing Committees of the School are described in Part Two. (Note:- Reference to “council” in this document will be “School of Rehabilitation Science Faculty Council” unless otherwise defined.)</i></p> <p>1.1 The following duties are delegated by University Council to the School of Rehabilitation Science Faculty Council:</p> <p>1.1.1 To make recommendations to the University Council and/or other relevant University academic unit concerning the requirements for admission to programs offered by the School;</p> <p>1.1.2 To establish and report to the University Council and/or relevant University academic unit on the number of students who may be admitted to the School or a program of study and to report to the University Council or relevant University academic unit on the number of students admitted each year;</p> <p>1.1.3 To make recommendations to the University Council and/or relevant academic unit concerning</p>	<p>PART ONE</p> <p>1. CONSTITUTIONAL POWERS AND DUTIES OF SCHOOL OF REHABILITATION SCIENCE FACULTY COUNCIL</p> <p><i>The School of Rehabilitation Science Council is subject to the provisions of the University Act, the Bylaws of the University Council and the general control of the University Council. For academic affairs related to graduate programs the School also works under rules and procedures of the College of Graduate and Postdoctoral Studies. The duties and responsibilities of Standing Committees of the School are described in Part Two. (Note: Reference to “council” in this document will be “School of Rehabilitation Science Faculty Council” unless otherwise defined.)</i></p> <p>1.3 The following duties are delegated by University Council to the School of Rehabilitation Science Faculty Council:</p> <p>1.1.1 To make recommendations to the University Council and/or other relevant University academic unit concerning the requirements for admission to programs offered by the School;</p> <p>1.1.2 To establish and report to the University Council and/or relevant University academic unit on the number of students who may be admitted to the School or a program of study and to report to the University Council or relevant University academic unit on the number of students admitted each year;</p> <p>1.1.3 To make recommendations to the University Council and/or relevant academic unit concerning</p>	



<p>addition, deletion or modification of courses and programs of study, and concerning the requirements for successful completion of such programs;</p> <p>1.1.4 To establish and publish rules and methods for the progression and graduation of students and for their suspension or requirement to withdraw permanently for failure to meet the requirements for progression;</p> <p>1.1.5 Subject to the University Council’s examination regulations, to establish and publish rules and standards with respect to the assessment and examination of students in courses and programs offered by the School;</p> <p>1.1.6 To make decisions concerning progression of students and concerning their suspension or requirement to withdraw, in accordance with the rules approved by the School of Rehabilitation Science Faculty Council and/or the College of Graduate and Postdoctoral Studies and to hear appeals of such decisions;</p> <p>1.1.7 To approve candidates for degrees, diplomas and certificates;</p> <p>1.1.8 To approve candidates for scholarships, prizes, and other awards and honours;</p> <p>1.1.9 To establish a mechanism for appointing hearing boards to hear allegations of academic misconduct as provided for under the University Council’s regulations governing academic misconduct;</p>	<p>addition, deletion or modification of courses and programs of study, and concerning the requirements for successful completion of such programs;</p> <p>1.1.4 To establish and publish rules and methods for the progression and graduation of students and for their suspension or requirement to withdraw permanently for failure to meet the requirements for progression;</p> <p>1.1.5 Subject to the University Council’s examination regulations, to establish and publish rules and standards with respect to the assessment and examination of students in courses and programs offered by the School;</p> <p>1.1.6 To make decisions concerning progression of students and concerning their suspension or requirement to withdraw, in accordance with the rules approved by the School of Rehabilitation Science Faculty Council and/or the College of Graduate and Postdoctoral Studies and to hear appeals of such decisions;</p> <p>1.1.7 To approve candidates for degrees, diplomas and certificates;</p> <p>1.1.8 To approve candidates for scholarships, prizes, and other awards and honours;</p> <p>1.1.9 To establish a mechanism for appointing hearing boards to hear allegations of academic misconduct as provided for under the University Council’s regulations governing academic misconduct;</p>	
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<p>1.1.10 To consider appeals from students in accordance with the University Council’s regulations governing student appeals in academic matters.</p> <p>1.2 The Chair or the Secretary of the Faculty Council of the School shall transmit to the University Council and/or relevant academic unit for consideration and review all matters which belong to the care of the School Faculty Council or which from their nature concern more than one college or school.</p> <p>1.3. A record of a<u>All information and</u> proceedings will be <u>documented, securely stored, and retained in an accessible format. The storage location will be referenced in the minutes</u> kept on file in the General office and shall be open and made available to any member of the Faculty Council <u>upon request</u>. A copy of the proceedings shall, upon request, be furnished by its Secretary to the Chair of the University Council and/or to the President of the University. Any information deemed to be confidential in nature (i.e. student health or personal issues) shall be handled and stored in a secure manner. Confidential information recorded during meetings shall be kept in the General Office files and location of this information referenced in the minutes.</p> <p>2. PROCEDURAL BYLAWS OF SCHOOL OF REHABILITATION SCIENCE FACULTY COUNCIL</p> <p>2.1 <u>Quorum for Meetings</u></p> <p>2.1.1 The quorum for regular and special meetings will be 35%.</p>	<p>1.1.10 To consider appeals from students in accordance with the University Council’s regulations governing student appeals in academic matters.</p> <p>1.2 The Chair or the Secretary of the Faculty Council of the School shall transmit to the University Council and/or relevant academic unit for consideration and review all matters which belong to the care of the School Faculty Council or which from their nature concern more than one college or school.</p> <p>1.3. All information and proceedings will be documented, securely stored, and retained in an accessible format. The storage location will be referenced in the minutes and made available to any member of the Faculty Council upon request. A copy of the proceedings shall, upon request, be furnished by its Secretary to the Chair of the University Council and/or to the President of the University.</p> <p>2. PROCEDURAL BYLAWS OF SCHOOL OF REHABILITATION SCIENCE FACULTY COUNCIL</p> <p>2.5 <u>Quorum for Meetings</u></p> <p>2.1.1 The quorum for regular and special meetings will be 35%.</p>	
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<p>2.1.2 In the event that a properly constituted meeting fails for lack of a quorum, the meeting shall be rescheduled for the same time<u>within</u> one week hence. At that meeting, the quorum shall be the number of members attending.</p> <p>2.1.3 Individuals who are on approved leave and/or sabbatical may be absent from council meetings during the year and will not be considered in determining quorum.</p> <p>2.2 <u>Appointment and Duties of the Chairperson</u></p> <p>2.2.1 The Associate Dean<u>Director</u> (or designate) will be the chairperson of School of Rehabilitation Science Faculty Council.</p> <p>2.2.2 The Chairperson will preside over all meetings of Council. The Chairperson’s duties are to preserve order and decorum and, subject to appeal, to decide all questions of order and other questions as provided in these bylaws.</p> <p>2.2.3 The Chairperson will prepare a draft agenda for each meeting of Council and will present it for approval at the meeting.</p> <p>2.2.4 The Chairperson will not vote on a motion before Council except when there is an equal number of voting members supporting and opposing the motion.<u>a tie.</u></p> <p>2.2.5 The Chairperson will be the spokesperson for the Council in communications with the Dean, the Board, the Senate, the General Academic Assembly and the public. In this respect, the role of the Chairperson is to explain the activities and to communicate the policies of Council.</p>	<p>2.1.2 In the event that a properly constituted meeting fails for lack of a quorum, the meeting shall be rescheduled within one week. At that meeting, the quorum shall be the number of members attending.</p> <p>2.1.3 Individuals who are on approved leave and/or sabbatical may be absent from council meetings during the year and will not be considered in determining quorum.</p> <p>2.2 <u>Appointment and Duties of the Chairperson</u></p> <p>2.2.1 The Director (or designate) will be the chairperson of School of Rehabilitation Science Faculty Council.</p> <p>2.2.2 The Chairperson will preside over all meetings of Council. The Chairperson’s duties are to preserve order and decorum and, subject to appeal, to decide all questions of order and other questions as provided in these bylaws.</p> <p>2.2.3 The Chairperson will prepare a draft agenda for each meeting of Council and will present it for approval at the meeting.</p> <p>2.2.4 The Chairperson will not vote on a motion before Council except when there is a tie.</p> <p>2.2.5 The Chairperson will be the spokesperson for the Council in communications with the Dean, the Board, the Senate, the General Academic Assembly and the public. In this respect, the role of the Chairperson is to explain the activities and to communicate the policies of Council.</p>	
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<p>2.3 <u>Council Membership</u></p> <p>2.3.1 The <u>Council Bylaws and Regulations</u> define the membership of the School of Rehabilitation Science Faculty Council is defined in the University Bylaws <u>council with certain persons as having voting or non-voting membership on council.</u></p> <p>2.3.2 University Bylaws defines all ex-officio members (non-School of Rehabilitation Science members).</p> <p>2.3.3 <u>The composition</u> <u>following persons are entitled to attend and vote in meetings</u> of the School of Rehabilitation Science Faculty Council includes:</p> <ul style="list-style-type: none"> a. Those Professors, Associate Professors, Assistant Professors, Extension Specialists, full-time Lecturers, Instructors and Special Lecturers holding appointments in the School of Rehabilitation Science; b. The Director Physical Therapy, <u>of</u> the School of Rehabilitation Science; 4.c. <u>The Associate-Dean of Physical Therapy and Rehabilitation Sciences, as Chair, the College of Medicine or designate;</u> <u>d. The Dean of the College of Graduate and Postdoctoral Studies or designate;</u> <u>e. All staff in the School of Rehabilitation Science with a clinical designation (i.e. Physical Therapist, Occupational Therapist, Speech-Language Pathologist or Audiologist);</u> 	<p>2.3 <u>Council Membership</u></p> <p>2.3.1 The <i>Council Bylaws and Regulations</i> define the membership of council with certain persons as having voting or non-voting membership on council.</p> <p>2.3.2 The following persons are entitled to attend and vote in meetings of the School of Rehabilitation Science Faculty Council.</p> <ul style="list-style-type: none"> a. Those Professors, Associate Professors, Assistant Professors, full-time Lecturers, Instructors and Special Lecturers holding appointments in the School of Rehabilitation Science; b. The Director of the School of Rehabilitation Science; c. The Dean of the College of Medicine or designate; d. The Dean of the College of Graduate and Postdoctoral Studies or designate; e. All staff in the School of Rehabilitation Science with a clinical designation (i.e. Physical Therapist, Occupational Therapist, Speech-Language Pathologist or Audiologist); 	
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<p>e.f. <u>The Academic Lead</u> Clinical Specialists<u>Education & Community Affairs</u> in the School of Rehabilitation Science;</p> <p>d.—The Director of Continuing Physical Therapy-Education;</p> <p>e.g. No more than six members of the faculty of the School of <u>in</u> Rehabilitation Science, holding a clinical faculty appointment at the rank of Clinical Lecturer, Clinical Assistant Professor, Clinical Associate Professor or Clinical Professor shall be voting members of the School of Rehabilitation Science Faculty Council of Physical Therapy;</p> <p>h. No more than eight Master<u>Manager, Academic Programs and Operations;</u></p> <p>i. Chairs of Physical Therapy<u>Standing committees;</u></p> <p>j. Two Clinical Teachers<u>from each of the MPT, MOT and MSLP programs</u>¹;</p> <p>5-k. Two student members; <u>representatives from each of the MPT, MOT and MSLP programs;</u></p> <p>f.l. No more than a total of two people who can be either Master of Science students, Ph.D. students or Postdoctoral fellows;</p> <p>g.m. Head of the Health Sciences Liaison Librarian to the School of Rehabilitation Science <u>Library</u>-or designate.</p>	<p>f. The Academic Lead Clinical Education & Community Affairs in the School of Rehabilitation Science;</p> <p>g. The Director of Continuing Education in Rehabilitation Science;</p> <p>h. Manager, Academic Programs and Operations;</p> <p>i. Chairs of Standing committees;</p> <p>j. Two Clinical Teachers from each of the MPT, MOT and MSLP programs;</p> <p>k. Two student representatives from each of MPT, MOT and MSLP programs;</p> <p>l. No more than a total of two people who can be either Master of Science students, Ph.D. students or Postdoctoral fellows;</p> <p>m. Health Sciences Liaison Librarian to the School of Rehabilitation Science or designate.</p>	<p>¹ Support faculty previously known as clinical faculty, moving forward will be offered as a designation to all clinicians who contribute to MPT, MOT, and/or MSLP programming, including serving as clinical preceptors. This designation is only for non-USask staff or faculty.</p> <p>² Membership on Faculty Council will be limited to clinical teachers licensed in physical therapy, occupational therapy, speech-language pathology, or audiology.</p>
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<p>2.3.53 The following persons-non-voting members are entitled<u>invited</u> to attend and participate in meetings of the School of Rehabilitation Science Faculty Council but, unless they are members of the School of Rehabilitation Science Faculty Council, are not entitled to vote. Professor Emeriti, Clinical Faculty-Teachers who are not represented in (if.), Adjunct Faculty, Professional Affiliates, Associate Members, <u>School staff not represented in (e.)</u>, Representative of the Saskatchewan College of Physical Therapists (SCPT), Representative of the Saskatchewan Physiotherapy Association (SPA), Representative of the Saskatchewan Society<u>College</u> of Occupational Therapists (SSOT;<u>SCOT</u>), Representative of the Saskatchewan<u>Canadian</u> Association of <u>Occupational Therapists-Saskatchewan Chapter (CAOT-SK)</u>, <u>Representative of the College of Speech-Language Pathologists and Audiologists (SASLPA of Saskatchewan (CSASK))</u>, <u>Representative of Saskatchewan Branch of Speech-Language & Audiology Canada (to be determined by SAC-SK)</u>.</p> <p>2.3.6—Annual elections for Council will be completed by July 1.</p> <p>2.3.7—Term of office for Council membership begins July 1 of the year of the member’s election or appointment.</p> <p>2.3.8<u>2.3.4</u> <u>In the event that a person falls under both voting and non-voting membership, that person will be entitled to vote.</u></p> <p><u>2.3.5</u> Terms of student members (including MSc/PhD and Postdoctoral) will be one year, normally</p>	<p>2.3.3 The following non-voting members are invited to attend and participate in meetings of the School of Rehabilitation Science Faculty Council. Professor Emeriti, Clinical Teachers who are not represented in (j.), Adjunct Faculty, Associate Members, School staff not represented in (e.), Representative of the Saskatchewan College of Physical Therapists (SCPT) Representative of the Saskatchewan Physiotherapy Association (SPA), Representative of the Saskatchewan College of Occupational Therapists (SCOT), Representative of the Canadian Association of Occupational Therapists-Saskatchewan Chapter (CAOT-SK), Representative of the College of Speech-Language Pathologists and Audiologists of Saskatchewan (CSASK), Representative of Saskatchewan Branch of Speech-Language & Audiology Canada (to be determined by SAC-SK).</p> <p>2.3.4 In the event that a person falls under both voting and non-voting membership, that person will be entitled to vote.</p> <p>2.3.5 Terms of student members (including MSc/PhD and Postdoctoral) will be one year, normally</p>	
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<p>commencing in the fall. MPT-sStudents will be appointed by the <u>relevant representative student societies</u>. Physical Therapy Students Society (PTSS)- Graduate and Postdoctoral students will be normally be appointed through relevant graduate student or Postdoctoral organizations/groups.</p> <p>2.3.9<u>6</u> All clinical faculty<u>Clinical Teachers</u> will be sent an email by June <u>1</u> asking for self-nomination. Deadline to apply June 15.</p> <ul style="list-style-type: none">• If only six individuals apply they will be acclaimed to a three-year term.• In the event that insufficient nominations are received to fill the vacant positions a second call will be sent out. If following a second call for nominations, there are still vacant positions, the Associate Dean will be asked to ensure that the position is filled. The Secretary will run the election in the event that more than one nominee comes forward for a position from that process.• In the event that two or more nominees with the most votes receive the same number of votes, the Secretary will select the elected member from among those nominees by lot. Candidates on the voting list who receive the greatest number of votes are elected to Council effective July 1.• Should candidates so elected decline or otherwise be unable to accept a position	<p>commencing in the fall. Students will be appointed by the relevant representative student societies.</p> <p>2.3.6 All Clinical Teachers will be sent an email by June 1 asking for self-nomination. Deadline to apply June 15.</p>	
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~~on Council, such positions shall continue to be filled by those unelected candidates that received the greatest number of votes. Any vacancy that occurs within 27 months of that member being elected shall be filled using the election process defined above. A vacancy arising after that time shall be filled at the next annual election.~~

- If only two individuals from each program apply, they will be acclaimed (automatically appointed) to a three-year term.
- If more than two individuals from each program apply, existing faculty Council members will be asked to vote by secret ballot.
- Candidates with the most votes are elected to Council, effective July 1.
- If not enough nominations are received to fill all positions:
 - A second call for nominations will be issued.
 - If vacancies remain after the second call, the Director will ensure the positions are filled.
 - If more than one nominee comes forward for a position, the Secretary will run an election.
- If there is a tie between two or more nominees with the highest number of

- If only two individuals from each program apply, they will be acclaimed (automatically appointed) to a three-year term.
- If more than two individuals from each program apply, existing faculty Council members will be asked to vote by secret ballot.
- Candidates with the most votes are elected to Council, effective July 1.
- If not enough nominations are received to fill all positions:
 - A second call for nominations will be issued.
 - If vacancies remain after the second call, the Director will ensure the positions are filled.
 - If more than one nominee comes forward for a position, the Secretary will run an election.
- If there is a tie between two or more nominees with the highest number of



<p><u>votes, the Secretary will randomly select one of them by lot.</u></p> <ul style="list-style-type: none"><u>If an elected candidate declines or cannot serve, the position will be offered to the unelected candidate with the next highest number of votes.</u><u>If a vacancy occurs within 27 months of the original election, it will be filled using the same election process.</u><u>If it occurs after 27 months, it will be filled during the next annual election.</u> <p>2.3.10<u>7</u> A vacancy occurs on Council when:</p> <ul style="list-style-type: none">A member resigns from Council, ceases to be an employee of the University, or is no longer a student or clinical faculty member<u>Clinical Teacher</u> in the School.A member is unavailable to attend meetings of Council for a period of greater than one year during his or her<u>their</u> term. <p>2.4 <u>Council Meetings</u></p> <p>2.4.1 Council meetings will be open except when Council decides to have them closed.</p> <p>2.4.2 Council will meet a minimum of two times per year.</p> <p>2.4.3 Attendees at Council meetings are expected to refrain from unauthorized audio or video recording of the proceedings and to respect the rulings of the Chairperson.</p>	<p>votes, the Secretary will randomly select one of them by lot.</p> <ul style="list-style-type: none">If an elected candidate declines or cannot serve, the position will be offered to the unelected candidate with the next highest number of votes.If a vacancy occurs within 27 months of the original election, it will be filled using the same election process.If it occurs after 27 months, it will be filled during the next annual election. <p>2.3.7 A vacancy occurs on Council when:</p> <ul style="list-style-type: none">A member resigns from Council, ceases to be an employee of the University, or is no longer a student or Clinical Teacher in the School.A member is unavailable to attend meetings of Council for a period of greater than one year during their term. <p>2.4 <u>Council Meetings</u></p> <p>2.4.1 Council meetings will be open except when Council decides to have them closed.</p> <p>2.4.2 Council will meet a minimum of two times per year.</p> <p>2.4.3 Attendees at Council meetings are expected to refrain from unauthorized audio or video recording of the proceedings and to respect the rulings of the Chairperson.</p>	
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Side by Side Comparison: School of Rehabilitation Science Faculty Council Bylaws

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue



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<p>2.4.4 Special meetings of Council can be called by the Chairperson or by petition of 20% of the <u>voting</u> members of Council.</p> <p>2.4.5 A motion to amend the bylaws will be preceded by a notice of motion presented in writing to the members not less than 30 days prior to the date of the meeting at which the motion is considered.</p> <p>2.4.6 Normally a motion will be preceded by a notice of motion presented in writing to the members of Council not less than ten days prior to the date of the meeting at which the motion is to be considered. This bylaw only applies to a motion dealing with a substantive matter which requires consideration by members of Council prior to the meeting at which the motion is presented. Whether or not a motion falls within this bylaw will be determined by the Chairperson.</p> <p>2.4.7 The requirement of bylaw (2.4.6) may be suspended upon vote of two-thirds of the members present and voting at a meeting.</p> <p>2.4.8 A recommendation to Council contained in a committee report is deemed to be a notice of motion if the report containing the recommendation is included with the agenda of the meeting at which the report is considered.</p> <p>2.4.9 In the event that an emergency situation as declared by the Chair of Council is unable to meet or attain quorum, Council may decide urgent matters by alternative means.</p> <p>2.4.10 The meetings of the Council and of committees of Council will be conducted in accordance with the rules of order contained in Procedures for</p>	<p>2.4.4 Special meetings of Council can be called by the Chairperson or by petition of 20% of the voting members of Council.</p> <p>2.4.5 A motion to amend the bylaws will be preceded by a notice of motion presented in writing to the members not less than 30 days prior to the date of the meeting at which the motion is considered.</p> <p>2.4.6 Normally a motion will be preceded by a notice of motion presented in writing to the members of Council not less than ten days prior to the date of the meeting at which the motion is to be considered. This bylaw only applies to a motion dealing with a substantive matter which requires consideration by members of Council prior to the meeting at which the motion is presented. Whether or not a motion falls within this bylaw will be determined by the Chairperson.</p> <p>2.4.7 The requirement of bylaw (2.4.6) may be suspended upon vote of two-thirds of the members present and voting at a meeting.</p> <p>2.4.8 A recommendation to Council contained in a committee report is deemed to be a notice of motion if the report containing the recommendation is included with the agenda of the meeting at which the report is considered.</p> <p>2.4.9 In the event that an emergency situation as declared by the Chair of Council is unable to meet or attain quorum, Council may decide urgent matters by alternative means.</p> <p>2.4.10 The meetings of the Council and of committees of Council will be conducted in accordance with the rules of order</p>	
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<p style="text-align: right;">Meetings and Organizations, Third Edition by Kerr and King—<u>adopted by University Council.</u></p> <p>2.4.11 Unless the Council decides otherwise, the Secretary of Council meetings shall be the School of PT Program Administrator<u>Rehabilitation Science Manager, Academic Programs and Operations</u> or designate.</p> <p>3. THE COMMITTEES OF SCHOOL OF REHABILITATION SCIENCE FACULTY COUNCIL</p> <p>3.1 <u>Creation and Composition of School of Rehabilitation Science Faculty Council Committees</u></p> <p>3.1.1 The School of Rehabilitation Science Faculty Council has the statutory power to establish committees to facilitate its work. There is no requirement that these committees be composed entirely of School of Rehabilitation Science Faculty Council members. The only statutory restriction on the committee structure is prescribed by section 61(2) of the University Act which requires that a committee established to discipline students or hear appeals with respect to student discipline must contain members of School of Rehabilitation Science Faculty Council who are students. <u>at least one School of Rehabilitation Science student as a member of the committee.</u></p> <p>3.1.2 The committees specified in Part Two of the School of Rehabilitation Science Bylaws are created as standing committees. The Program</p>	<p>adopted by University Council.</p> <p>2.4.11 Unless the Council decides otherwise, the Secretary of Council meetings shall be the School of Rehabilitation Science Manager, Academic Programs and Operations or designate.</p> <p>3. THE COMMITTEES OF SCHOOL OF REHABILITATION SCIENCE FACULTY COUNCIL</p> <p>3.3 <u>Creation and Composition of School of Rehabilitation Science Faculty Council Committees</u></p> <p>3.1.1 The School of Rehabilitation Science Faculty Council has the statutory power to establish committees to facilitate its work. There is no requirement that these committees be composed entirely of School of Rehabilitation Science Faculty Council members. The only statutory restriction on the committee structure is prescribed by section 61(2) of the University Act which requires that a committee established to discipline students or hear appeals with respect to student discipline must contain at least one School of Rehabilitation Science student as a member of the committee.</p> <p>3.1.2 The committees specified in Part Two of the School of Rehabilitation Science Bylaws are created as standing committees.</p>	
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<p>Planning and Priorities committee<u>The Chair and Secretary in consultation with Standing Committee Chairs</u> will ensure that memberships for all standing committees are reviewed and confirmed as described in committee terms of reference.</p> <p>3.1.3 Resource personnel and staff providing administrative support are non-voting members of the committees and are not counted when determining the quorum of a committee meeting.</p> <p>3.1.4 Terms of office for School of Rehabilitation Science Faculty Council committee members will normally begin July 1 except for student committee members whose terms of office will begin in the fall (or as defined by the student organization/group responsible for appointing these members, as defined previously).</p> <p><u>3.1.5 Terms of office for School of Rehabilitation Science Faculty Council committee members whose participation is determined by their administrative role (e.g., Director, designated Deans) are tied to the duration of that role and conclude when the individual no longer holds the position.</u></p> <p>3.2 <u>Committee Responsibilities</u></p> <p>3.2.1 The responsibilities of the School of Rehabilitation Science Standing Committees are set out in Part Two of this document.</p>	<p>The Chair and Secretary in consultation with Standing Committee Chairs will ensure that memberships for all standing committees are reviewed and confirmed as described in committee terms of reference.</p> <p>3.1.3 Resource personnel and staff providing administrative support are not counted when determining the quorum of a committee meeting.</p> <p>3.1.4 Terms of office for School of Rehabilitation Science Faculty Council committee members will normally begin July 1 except for student committee members whose terms of office will begin in the fall (or as defined by the student organization/group responsible for appointing these members, as defined previously).</p> <p>3.1.5 Terms of office for School of Rehabilitation Science Faculty Council committee members whose participation is determined by their administrative role (e.g., Director, designated Deans) are tied to the duration of that role and conclude when the individual no longer holds the position.</p> <p>3.2 <u>Committee Responsibilities</u></p> <p>3.2.1 The responsibilities of the School of Rehabilitation Science Standing Committees are set out in Part Two of this document.</p>	
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Side by Side Comparison: School of Rehabilitation Science Faculty Council Bylaws

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue



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<p>3.2.2 All standing committees will meet and report to the School of Rehabilitation Science Faculty Council at least once each academic year.</p> <p>3.2.3 Standing committees may create subcommittees, including subcommittees composed of persons who are not members of Council.</p> <p>3.2.4 The quorum for standing committee meetings is a majority of the voting members.</p> <p>3.2.5 Unless a motion of the School of Rehabilitation Science Faculty Council specifically provides otherwise, all recommendations of committees will be brought to Council for approval or change. Generally, committee recommendations are presented to Council in the form of reports.</p> <p>3.2.6 The School of Rehabilitation Science Faculty Council has statutory power to make recommendations to the College of Medicine Dean and/or Associate CGPS Dean as appropriate respecting matters that the Council considers to be in the interests of the School.- A matter may be referred to a School of Rehabilitation Science Faculty Council standing committee by the School of Rehabilitation Science Faculty Council to develop recommendations to be further discussed by the School of Rehabilitation Science Faculty Council.</p> <p>3.2.7 The constitutional structure of the University provides for shared jurisdiction over matters. Consequently, it may be necessary for the Associate Dean, acting as the senior administrator of the School, to seek the advice or assistance of a School of Rehabilitation Science</p>	<p>3.2.2 All standing committees will meet and report to the School of Rehabilitation Science Faculty Council at least once each academic year.</p> <p>3.2.3 Standing committees may create subcommittees, including subcommittees composed of persons who are not members of Council.</p> <p>3.2.4 The quorum for standing committee meetings is a majority of the voting members.</p> <p>3.2.6 The School of Rehabilitation Science Faculty Council has statutory power to make recommendations to the College of Medicine Dean or CGPS Dean as appropriate respecting matters that the Council considers to be in the interests of the School. A matter may be referred to a School of Rehabilitation Science Faculty Council standing committee by the School of Rehabilitation Science Faculty Council to develop recommendations to be further discussed by the School of Rehabilitation Science Faculty Council.</p>	
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<p>Faculty Council standing committee with respect to a particular matter. The advice and assistance will not contradict or conflict with policies of Council.</p> <p>3.2.8 The standing committee that provides advice and assistance pursuant to clause 3.2.7 will report to Council the general nature of the advice.</p> <p>4. CONFLICT OF INTEREST</p> <p>4.1 School of Rehabilitation Science Faculty Council Proceedings</p> <p>4.1.1 It is necessary to distinguish between the roles of the “representative” members of the Council, on the one hand, and the “at large” and <i>ex officio</i> members, on the other, with respect to their obligations to bring pertinent information to the Council or to committees of the Council and to report back to their constituents. However, there is no distinction with respect to the exercise of judgment and decision-making in Council meetings and in deliberations of a committee of the Council.<u>4.1.1</u> Members of the Council and members of committees of the Council will have as their principal concern the welfare of the School and the University community. They will exercise independent judgment and may not act as agents of any person or organization.</p> <p>4.1.2 There are no restrictions on the rights of a Council member to participate in debate and to vote on any matter that comes before the</p>	<p>4. CONFLICT OF INTEREST</p> <p>4.1 School of Rehabilitation Science Faculty Council Proceedings</p> <p>4.1.1 Members of the Council and members of committees of the Council will have as their principal concern the welfare of the School and the University community. They will exercise independent judgment and may not act as agents of any person or organization.</p> <p>4.1.2 There are no restrictions on the rights of a Council member to participate in debate and to vote on any matter that comes before the Council. However, a Council member who has a conflict of interest with respect to a matter that</p>	
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<p>Council. However, a Council member who has a conflict of interest with respect to a matter that comes before the Council will disclose the conflict when speaking on the matter in Council proceedings.</p> <p>4.2 <u>Committees of the School of Rehabilitation Science Faculty Council</u></p> <p>4.2.1 A member of a committee of the Council will conduct herself or himself themselves so as to avoid conflict of interest or the appearance of conflict of interest.</p> <p>4.2.2 A member of a committee will disclose and identify a conflict of interest or perceived conflict of interest affecting that member.</p> <p>4.2.3 A member of a committee will abstain from voting in committee proceedings on matters on which he or she has a conflict of interest. When appropriate, the member will withdraw from all committee deliberations with respect to the matter.</p> <p>4.2.4 The chairperson or a member of a committee will be entitled to raise the question whether another member has a conflict of interest or perceived conflict of interest on a matter before the committee.</p> <p>4.2.5 The chairperson or a member of a committee is entitled to ask another member who has or is perceived to have a conflict of interest to withdraw from the deliberations of the</p>	<p>comes before the Council will disclose the conflict when speaking on the matter in Council proceedings.</p> <p>4.2 <u>Committees of the School of Rehabilitation Science Faculty Council</u></p> <p>4.2.1 A member of a committee of the Council will conduct themselves so as to avoid conflict of interest or the appearance of conflict of interest.</p> <p>4.2.2 A member of a committee will disclose and identify a conflict of interest or perceived conflict of interest affecting that member.</p> <p>4.2.3 A member of a committee will abstain from voting in committee proceedings on matters on which he or she has a conflict of interest. When appropriate, the member will withdraw from all committee deliberations with respect to the matter.</p> <p>4.2.4 The chairperson or a member of a committee will be entitled to raise the question whether another member has a conflict of interest or perceived conflict of interest on a matter before the committee.</p> <p>4.2.5 The chairperson or a member of a committee is entitled to ask another member who has or is perceived to have a conflict of interest to withdraw from the deliberations of the</p>	
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<p>committee or to refrain from voting on a matter before the committee.</p> <p>4.2.6 If a request referred to in paragraph 4.2.5 to withdraw from the deliberations of the committee or to refrain from voting on a matter before the committee is denied by the member to whom the request is directed, the fact that the request was made and was denied will be recorded in that portion of the committee’s report relating to the matter.</p> <p>4.3 <u>Conflict of Interest Defined</u></p> <p>A conflict of interest exists for a member of Council or a member of a Council committee when, with respect to a matter being considered by Council or the committee:</p> <p>4.3.1 The decision being made is such that the member could not reasonably be expected to exercise independent judgment because of the effect the decision would, or would be likely to have, on the member or a person closely related or closely associated with the member; or</p> <p>4.3.2 As a result of occupying a position or holding an office in an organization, the person is legally obligated to subordinate the interests of the University to the interests of the organization when dealing with the matter.</p>	<p>committee or to refrain from voting on a matter before the committee.</p> <p>4.2.6 If a request referred to in paragraph 4.2.5 to withdraw from the deliberations of the committee or to refrain from voting on a matter before the committee is denied by the member to whom the request is directed, the fact that the request was made and was denied will be recorded in that portion of the committee’s report relating to the matter.</p> <p>4.3 <u>Conflict of Interest Defined</u></p> <p>A conflict of interest exists for a member of Council or a member of a Council committee when, with respect to a matter being considered by Council or the committee:</p> <p>4.3.1 The decision being made is such that the member could not reasonably be expected to exercise independent judgment because of the effect the decision would, or would be likely to have, on the member or a person closely related or closely associated with the member; or</p> <p>4.3.2 As a result of occupying a position or holding an office in an organization, the person is legally obligated to subordinate the interests of the University to the interests of the organization when dealing with the matter.</p>	
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Proposed Revised Language	Clean Proposed Language	Footnotes
<p>PART TWO</p> <p>1. SCHOOL OF REHABILITATION SCIENCE FACULTY COUNCIL STANDING COMMITTEES (Appendix 1)</p> <p>Standing Committee Terms of Reference are defined in Appendix 1. -School of Rehabilitation Science standing committees are responsible for directing the work, complying with School and University policies and procedures, and making relevant recommendations to the School of Rehabilitation Science Faculty Council or other appropriate units on campus as defined within the committee terms of reference. These committees will conduct themselves as defined in Part One Section 4. Objectives, Composition, Appointment/Term of Office, Duties, and Procedures for each committee are defined in committee terms of reference. General procedures to be followed by all committees include:</p> <p>1.1 Each Standing Committee regularly reviews and recommends changes related to Terms of Reference. Any substantial changes are forwarded to the Program Planning and Resource Executive <u>Executive</u> Advisory Committee to review and submit for approval to the School of Rehabilitation Science Faculty Council. The date approved will appear on the document and replace the previous version.</p> <p>1.2 Membership <u>The composition as per terms of the reference of</u> Standing Committees are <u>shall be</u> reviewed by the Chair of the <u>each</u> Committee, in</p>	<p>PART TWO</p> <p>1. SCHOOL OF REHABILITATION SCIENCE FACULTY COUNCIL STANDING COMMITTEES (Appendix 1)</p> <p>Standing Committee Terms of Reference are defined in Appendix 1. School of Rehabilitation Science standing committees are responsible for directing the work, complying with School and University policies and procedures, and making relevant recommendations to the School of Rehabilitation Science Faculty Council or other appropriate units on campus as defined within the committee terms of reference. General procedures to be followed by all committees include:</p> <p>1.1 Each Standing Committee regularly reviews and recommends changes related to Terms of Reference. Any substantial changes are forwarded to the Executive Advisory Committee to review and submit for approval to the School of Rehabilitation Science Faculty Council. The date approved will appear on the document and replace the previous version.</p> <p>1.2 The composition as per terms of reference of Standing Committees shall be reviewed by the Chair of each Committee, in</p>	



<p>1.3 consultation with Associate Dean and/or the Director. Updated membership lists for each <u>The Director may make temporary adjustments to</u> committee are forwarded to the Program Planning and Resource Advisory <u>composition in consultation with</u> Committee. Annually the Program Planning and Resource Advisory Committee forwards details of committee membership to <u>Chairs to address emergent needs, subject to ratification by</u> the School of Rehabilitation Science Faculty Council for information at its next scheduled meeting.</p> <p>1.3 As defined in Section 5<u>2.4</u> of Part 1 Bylaws, a recommendation to the School of Rehabilitation Science Faculty Council contained in a committee report is deemed to be a notice of motion if the report containing the recommendation is included with the agenda of the meeting at which the report is considered. -This bylaw applies only to a motion dealing with a substantive matter which requires consideration by members of the School of Rehabilitation Science Faculty Council prior to the meeting at which the motion is presented. Whether or not a motion falls within this bylaw will be determined by the Chair of the School of Rehabilitation Science Faculty Council in consultation with the Committee Chair.</p> <p>1.4 In some cases another university academic unit (such as College of Graduate and Post-doctoral<u>Postdoctoral</u> Studies) may have jurisdiction and final approval over certain standing committee activities. -In these cases the</p>	<p>consultation with the Director. The Director may make temporary adjustments to committee composition in consultation with Committee Chairs to address emergent needs, subject to ratification by the School of Rehabilitation Science Faculty Council at its next scheduled meeting.</p> <p>1.3 As defined in Section 2.4 of Part 1 Bylaws, a recommendation to the School of Rehabilitation Science Faculty Council contained in a committee report is deemed to be a notice of motion if the report containing the recommendation is included with the agenda of the meeting at which the report is considered. This bylaw applies only to a motion dealing with a substantive matter which requires consideration by members of the School of Rehabilitation Science Faculty Council prior to the meeting at which the motion is presented. Whether or not a motion falls within this bylaw will be determined by the Chair of the School of Rehabilitation Science Faculty Council in consultation with the Committee Chair.</p> <p>1.4 In some cases another university academic unit (such as College of Graduate and Postdoctoral Studies) may have jurisdiction and final approval over certain standing committee activities. In these cases the</p>	
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Side by Side Comparison: School of Rehabilitation Science Faculty Council Bylaws

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue



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<p>standing committee will ensure that the School of Rehabilitation Science Faculty Council is appropriately updated on activities and outcomes.</p>	<p>standing committee will ensure that the School of Rehabilitation Science Faculty Council is appropriately updated on activities and outcomes.</p>	
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Proposed Revised Language	Clean Proposed Language
<p style="text-align: center;">MPT<u>SRS</u> Academic Affairs Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> 1. To monitor issues related to student performance throughout their academic program and apply School of Rehabilitation Science, College of Medicine, College of Graduate and Postdoctoral Studies and University Council academic policies as appropriate. 2. To regularly review academic policies and procedures and make minor changes as appropriate. 3. To make recommendations to the School of Rehabilitation Science Faculty Council on major changes to academic policies and procedures. 4. To appraise academic concerns and make recommendations to appropriate individuals, standing committees or Faculty Council. <p><u>Composition:</u></p> <ul style="list-style-type: none"> • Director or designate (Chair) (ex officio) • Three <u>full-time</u> faculty members (<u>Program Chairs for programs not represented in Chair designate role with an additional faculty member</u>) 	<p style="text-align: center;">SRS Academic Affairs Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> 1. To monitor issues related to student performance throughout their academic program and apply School of Rehabilitation Science, College of Medicine, College of Graduate and Postdoctoral Studies and University Council academic policies as appropriate. 2. To regularly review academic policies and procedures and make minor changes as appropriate. 3. To make recommendations to the School of Rehabilitation Science Faculty Council on major changes to academic policies and procedures. 4. To appraise academic concerns and make recommendations to appropriate individuals, standing committees or Faculty Council. <p><u>Composition:</u></p> <ul style="list-style-type: none"> • Director or designate (Chair) (ex officio) • Three full-time faculty members (Program Chairs for programs not represented in Chair designate role with an additional faculty member)



Side by Side Comparison: Academic Affairs Committee Terms of Reference updates

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Additions: Blue

- ~~Representative from the Clinical Education Unit~~~~Academic Lead Clinical Education and Community Affairs or Clinical Education Coordinator (ex-officio)~~
- Student Affairs Co-ordinator(s) (ex-officio) (non-voting during in-camera portion)
- ~~A Clinical Specialist~~
- ~~—~~
- Up to two student representatives ~~{from each program~~ appointed by ~~PTSS~~the Rehabilitation Student Council (1 vote per program)}
- ~~-Invited instructors/coordinators as needed (non-voting)~~
- ~~MPT Program Coordinator~~Manager, Academic Program and Operations or designate (ex officio; ~~—~~) (non-voting)
- ~~—Other individuals as appointed by Faculty Council~~

Appointment/Term of Office:

- ~~1. As defined in 18. General Rules of the College of Medicine Procedures and Guidelines, Bylaws and Regulations for PT Faculty Council. (Bylaws and Regulations for PT Faculty Council – College of Medicine – University of Saskatchewan (usask.ca))~~1. As per 3.1.4 in the School of Rehabilitation Science Faculty Council Bylaws.
2. Student members will be full voting members (up to 1 vote per program) in attendance at the regular meeting portion. Students will not attend the in-camera portion and thus will not- be counted as voting members when determining quorum.
- ~~2. The Director or designate will act as Chair.~~

- Representative from the Clinical Education Unit
- Student Affairs Coordinator(s) (ex-officio) (non-voting during in-camera portion)
- Up to two student representatives from each program appointed by the Rehabilitation Student Council (1 vote per program)
- Invited instructors/coordinators as needed (non-voting)
- Manager, Academic Program and Operations or designate (ex officio; non-voting)

Appointment/Term of Office:

1. As per 3.1.4 in the School of Rehabilitation Science Faculty Council Bylaws.
2. Student members will be full voting members (up to 1 vote per program) in attendance at the regular meeting portion. Students will not attend the in-camera portion and thus will not be counted as voting members when determining quorum.



Side by Side Comparison: Academic Affairs Committee Terms of Reference updates

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Additions: Blue

~~a. Student members will be full voting members in attendance for the regular meeting sessions. Students will not attend and will not be voting members for in-camera sessions.~~

Duties:

1. To review academic and professional matters brought forward by committees of the School, the College of Medicine Professionalism Committee, the Student Affairs Co-ordinator and members of faculty or students and determine appropriate actions.
2. To monitor academic and professional performance and apply related policies and procedures as required.
3. To monitor and make minor changes to academic policies and to forward recommendations on major changes in academic policies to School of Rehabilitation Science Faculty Council.
4. To monitor and approve student attainment of academic standards at specified promotion points and make recommendations for student advancement and convocation to Faculty Council and the College of Graduate and Post-doctoral Studies.

~~1-~~ Note: Definition and interpretation of *minor* and *major* changes will be consistent with those described in the

Duties:

1. To review academic and professional matters brought forward by committees of the School, the College of Medicine Professionalism Committee, the Student Affairs Coordinator and members of faculty or students and determine appropriate actions.
2. To monitor academic and professional performance and apply related policies and procedures as required.
3. To monitor and make minor changes to academic policies and to forward recommendations on major changes in academic policies to School of Rehabilitation Science Faculty Council.
4. To monitor and approve student attainment of academic standards at specified promotion points and make recommendations for student advancement and convocation to Faculty Council and the College of Graduate and Post-doctoral Studies.

Note: Definition and interpretation of minor and major changes will be consistent with those described in the



<p>current University of Saskatchewan Bylaws and Regulations.</p> <p><u>Meetings:</u></p> <p>Meetings shall be held a minimum of three times per year <u>and otherwise as required</u>.</p> <p><u>Quorum:</u></p> <p>As per 18. General Rules. Rules of the College of Medicine Procedures and Guidelines, Bylaws and Regulations for PT Faculty Council. (Bylaws and Regulations for PT Faculty Council—College of Medicine—University of Saskatchewan (usask.ca) As per Section 3.2.4 of the School of Rehabilitation Science Faculty Council Bylaws: <u>"The quorum for standing committee meetings is a majority of the voting members."</u></p> <p><u>Minutes:</u></p> <ol style="list-style-type: none">1. Minutes of all meetings shall be recorded, <u>and</u> saved in the school's SharePoint, and archived in Jade after a period of 3 years <u>designated digital repository for institutional records</u>.2. The minutes shall will be available <u>accessible</u> to all committee members.	<p>current University of Saskatchewan Bylaws and Regulations.</p> <p><u>Meetings:</u></p> <p>Meetings shall be held a minimum of three times per year and otherwise as required</p> <p><u>Quorum:</u></p> <p>As per Section 3.2.4 of the School of Rehabilitation Science Faculty Council Bylaws: <i>"The quorum for standing committee meetings is a majority of the voting members."</i></p> <p><u>Minutes:</u></p> <ol style="list-style-type: none">1. Minutes shall be recorded and saved in the school's designated digital repository for institutional records.2. Minutes will be accessible to all committee members.
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Side by Side Comparison: Academic Affairs Committee Terms of Reference updates

Prepared for: School of Rehabilitation Science

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Additions: Blue

3. ~~Any information deemed to be confidential in nature (i.e. student health or personal issues) shall be handled and stored in a secure manner.~~ Confidential matters will be handled securely.
4. Confidential information recorded during meetings shall be saved in the school's ~~SharePoint~~ designated digital repository for institutional records, and destroyed as per the University Archives and Records Management - University Library | University of Saskatchewan. ~~archived in Jade once the matter is resolved.~~

Reports:

1. This Committee reports to School of Rehabilitation Faculty Council.
2. The Director or designate shall provide a report to School of Rehabilitation Science Faculty Council and College of Graduate and Postdoctoral Studies as appropriate.

3. Confidential matters will be handled securely.
4. Confidential information recorded during meetings shall be saved in the school's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library | University of Saskatchewan.

Reports:

1. This Committee reports to School of Rehabilitation Faculty Council.
2. The Director or designate shall provide a report to School of Rehabilitation Science Faculty Council and College of Graduate and Postdoctoral Studies as appropriate.



Proposed Revised Language	Clean Proposed Language
<p style="text-align: center;">Admissions Committee <u>Terms of Reference</u></p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> 1. To formulate and review admission policies and procedures. 2. To determine applicant admission scores and to forward a list of selected applicants for admission and necessary documentation to the College of Graduate <u>and Postdoctoral</u> Studies <u>(CGPS)</u> and Research for approval. <p><u>Composition:</u></p> <ul style="list-style-type: none"> • <u>Full-time faculty member (Chair)</u> Two full-time faculty members. • <u>Up to One-Three</u> full-time or clinical faculty members <u>(one from each program)</u> • <u>Representative from the Clinical Education Unit</u> • Aboriginal <u>Indigenous Initiatives</u> Coordinator; COM (Val Arnault Pelletier) • One student in the first year of MPT <u>Up to two student representatives from each program appointed by the Rehabilitation Student Council</u> • <u>Representative from Recruitment committee</u> 	<p style="text-align: center;">Admissions Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> 1. To formulate and review admission policies and procedures. 2. To determine applicant admission scores and to forward a list of selected applicants for admission and necessary documentation to the College of Graduate and Postdoctoral Studies (CGPS) for approval. <p><u>Composition:</u></p> <ul style="list-style-type: none"> • Full-time faculty member (Chair) • Three full-time faculty members (one from each program) • Representative from the Clinical Education Unit • Indigenous Initiatives Coordinator • Up to two student representatives from each program appointed by the Rehabilitation Student Council • Representative from Recruitment committee



Side by Side Comparison: Admissions Committee Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

- ~~Academic Program Assistant~~ Manager, Academic Program and Operations or designate (ex officio; ~~non-voting~~)

Appointment/Term of Office:

- ~~1. As per 3.1.4 in the School of Rehabilitation Science Faculty Council Bylaws General Rules 18. Student members will be appointed by PTSS for a two year term (one student appointed class body of the in the first year of the program each year so that there is always one first year and one second year student on the committee).~~
2. Student members will be full voting members (up to 1 vote per program) in attendance for at the regular meeting sessions portion. Students will not attend and will not be voting members for the in-camera sessions portion and thus will not be counted as voting members when determining quorum that involve discussion of individual applicants or the selection of applicants.

Duties:

1. To oversee the admissions process.
2. To review admission requirements and forward recommendations for changes to admission requirements and/or processes following the

- Manager, Academic Program and Operations or designate (ex officio; non-voting)

Appointment/Term of Office:

1. As per 3.1.4 in the School of Rehabilitation Science Faculty Council Bylaws.
2. Student members will be full voting members (up to 1 vote per program) in attendance at the regular meeting portion. Students will not attend the in-camera portion and thus will not be counted as voting members when determining quorum.

Duties:

1. To oversee the admissions process.
3. To review admission requirements and forward recommendations for changes to admission requirements and/or processes following the



<p><u>chain of reviews and approvals below when appropriate.</u>to</p> <p><u>i. CGPS review</u></p> <p><u>ii. SRS faculty council approval</u></p> <p><u>iii. CGPS Graduate Programs Committee (GPC) approval</u></p> <p><u>iv. Academic Programs Committee of Council (APC) approval</u></p> <p><u>v. University Council approval</u></p> <p><u>vi. Senate Education Committee approval</u></p> <p>School of Rehabilitation Science Faculty Council for approval.</p> <p>3. To ensure documentation associated with the admissions process is current, <u>transparent</u> and accurate.</p> <p>4. To confer, as appropriate, with College of Graduate Studies<u>CGPS and Research</u> and School of Physical Therapy<u>Rehabilitation Science</u> committees regarding admission issues.</p> <p>5. To evaluate applicants' academic records.</p> <p>6. <u>To review and consider special-case admissions to SRS programs.</u> To review special case access programs and make recommendations to School of Rehabilitation Science<u>SRS Faculty Council regarding policies</u> School of Physical Therapy policies for these programs.</p>	<p>chain of reviews and approvals below when appropriate.</p> <p>i. CGPS review</p> <p>ii. SRS faculty council approval</p> <p>iii. CGPS Graduate Programs Committee (GPC) approval</p> <p>iv. Academic Programs Committee of Council (APC) approval</p> <p>v. University Council approval</p> <p>vi. Senate Education Committee approval</p> <p>3. To ensure documentation associated with the admissions process is current, transparent and accurate.</p> <p>4. To confer, as appropriate, with CGPS and School of Rehabilitation Science committees regarding admission issues.</p> <p>5. To evaluate applicants' academic records.</p> <p>6. To review and consider special-case admissions to SRS programs.</p>
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Side by Side Comparison: Admissions Committee Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

Meetings:

The Committee shall meet a minimum of three times per year ~~or~~ and otherwise as required.

Quorum:

~~As defined in 18 General Rules.~~ As per Section 3.2.4 of the School of Rehabilitation Science Faculty Council Bylaws: "The quorum for standing committee meetings is a majority of the voting members."

Minutes:

1. Minutes ~~of all meetings~~ shall be recorded and ~~kept on file in the General Office~~ saved in the School's designated digital repository for institutional records.
2. ~~The minutes shall will~~ be ~~available~~ accessible to all committee members.
3. ~~Any information deemed to be confidential in nature (i.e. individual health or personal issues) shall be handled and stored in a secure manner.~~ Confidential matters will be handled securely.
4. Confidential information recorded during meetings shall be ~~kept in the General Office files~~

Meetings:

The Committee shall meet a minimum of three times per year and otherwise as required.

Quorum:

As per Section 3.2.4 of the School of Rehabilitation Science Faculty Council Bylaws: "The quorum for standing committee meetings is a majority of the voting members."

Minutes:

1. Minutes shall be recorded and saved in the School's designated digital repository for institutional records.
2. Minutes will be accessible to all committee members.
3. Confidential matters will be handled securely.
4. Confidential information recorded during meetings shall be

Side by Side Comparison: Admissions Committee Terms of Reference updates
Prepared for: School of Rehabilitation Science
Deletions: ~~Red strikethrough~~
Additions: Blue



~~(?) and location of this information referenced in the minutes~~ saved in the School's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library | University of Saskatchewan

Reports:

1. This Committee reports to School of Rehabilitation Science Faculty Council.
2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council twice a year and the College of Graduate and Postdoctoral Studies as appropriate.

saved in the School's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library | University of Saskatchewan

Reports:

1. This Committee reports to School of Rehabilitation Science Faculty Council.
2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council twice a year and the College of Graduate and Postdoctoral Studies as appropriate.



Proposed Revised Language	Clean Proposed Language
<p style="text-align: center;">Awards Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> To select individuals who have fulfilled the necessary requirements for the University of Saskatchewan School of Rehabilitation Science Awards and Bursaries and other professional awards. To review the Awards Program. To support the University and community in establishing selection criteria and areas of need for new awards or bursaries. <p><u>Composition:</u></p> <ul style="list-style-type: none"> Full-time faculty member (Chair); Tenure Track Faculty Member or Clinical Faculty Member Two members; Three full- or part-time faculty members or clinical associates (one from each program); clinical faculty, or clinical specialist Representative from the Clinical Education Unit Academic Lead Clinical Education and Community Affairs (ex officio); or Clinical Coordinator as designate. — Clerical Assistant Manager, Academic Program and Operations or designate (ex officio;) (non-voting) 	<p style="text-align: center;">Awards Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> To select individuals who have fulfilled the necessary requirements for the University of Saskatchewan School of Rehabilitation Science Awards and Bursaries and other professional awards. To review the Awards Program. To support the University and community in establishing selection criteria and areas of need for new awards or bursaries. <p><u>Composition:</u></p> <ul style="list-style-type: none"> Full-time faculty member (Chair) Three full time faculty members or clinical associates (one from each program) Representative from the Clinical Education Unit Manager, Academic Program and Operations or designate (ex officio; non-voting)



<p><u>Appointment/Term of Office:</u></p> <p>1. As per 3.1.4 in the School of Rehabilitation Science Faculty Council Bylaws. As defined in 18. General Rules. 2. The Chair will be appointed by the Director.</p> <p><u>Duties</u></p> <ol style="list-style-type: none">1. To review clinical and academic standings of all University of Saskatchewan graduate students for the purposes of determining which students are eligible for School of Rehabilitation Science awards and bursaries.2. Based on the terms of reference of each award, identify those individuals who have achieved the required criteria.3. Based on the terms of reference of each bursary and the evaluation of financial need, as determined by the School of Rehabilitation Science Policy on Financial Need Assessment for Awards, identify those students who have achieved the required criteria.4. Report to the School of Rehabilitation Science Faculty Council the names of award and bursary recipients.5. Work with the Associate Dean and the Director of the School to develop new awards and bursaries to meet current and future needs.	<p><u>Appointment/Term of Office:</u></p> <p>As per 3.1.4 in the School of Rehabilitation Science Faculty Council Bylaws.</p> <p><u>Duties</u></p> <ol style="list-style-type: none">1. To review clinical and academic standings of all University of Saskatchewan graduate students for the purposes of determining which students are eligible for School of Rehabilitation Science awards and bursaries.2. Based on the terms of reference of each award, identify those individuals who have achieved the required criteria.3. Based on the terms of reference of each bursary and the evaluation of financial need, as determined by the School of Rehabilitation Science Policy on Financial Need Assessment for Awards, identify those students who have achieved the required criteria.4. Report to the School of Rehabilitation Science Faculty Council the names of award and bursary recipients.5. Work with the Director of the School to develop new awards and bursaries to meet current and future needs.
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Side by Side Comparison: Awards Committee Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

6. Assist in the development of new awards and bursaries and/or revision of established awards in consultation with the ~~Associate Dean~~, Director, University Development office designate and others as required

Meetings:

The Awards Committee ~~shall~~will meet a minimum of twice ~~a~~per year and otherwise as required.

Quorum:

As per Section 3.2.4 of the School of Rehabilitation Science Faculty Council Bylaws:

"The quorum for standing committee meetings is a majority of the voting members."

~~As defined in 18. General Rules.~~

Minutes:

1. Minutes shall be recorded and stored in the School's designated digital repository for institutional records.
2. Minutes will be accessible to all committee members.
3. Confidential matters will be handled securely.
4. Confidential information recorded during meetings shall be saved in the School's designated digital repository for institutional records and destroyed as per the University

6. Assist in the development of new awards and bursaries and/or revision of established awards in consultation with the Director, University Development office designate and others as required

Meetings:

The Awards Committee will meet a minimum of twice per year and otherwise as required.

Quorum:

As per Section 3.2.4 of the School of Rehabilitation Science Faculty Council Bylaws:

"The quorum for standing committee meetings is a majority of the voting members."

Minutes:

1. Minutes shall be recorded and stored in the School's designated digital repository for institutional records.
2. Minutes will be accessible to all committee members.
3. Confidential matters will be handled securely.
4. Confidential information recorded during meetings shall be saved in the School's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library | University of Saskatchewan.



Side by Side Comparison: Awards Committee Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

Archives and Records Management - University Library |
University of Saskatchewan.

~~1. Minutes of all meetings shall be recorded and kept on file in the General Office.~~

~~1. The minutes shall be available to all committee members.~~

~~2. Any information deemed to be confidential in nature (i.e. individual health or personal issues) shall be handled and stored in a secure manner.~~

~~3. Confidential information recorded during meetings shall be kept in the General Office files and location of this information referenced in the minutes.~~

Reports:

1. This Committee reports to the School of Rehabilitation Science Faculty Council.
2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council twice per year.

Reports:

1. This Committee reports to the School of Rehabilitation Science Faculty Council.
2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council twice per year.



Proposed Revised Language	Clean Proposed Language
<p style="text-align: center;">Clinical Education Advisory Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> To provide a formal communication link between the School of Rehabilitation Science (SRS) and the clinical facilities which participate in the clinical education component of the Master of Physical Therapy (MPT), <u>Master of Occupational Therapy (MOT), and Master of Speech-Language Pathology Program (MSLP) Programs.</u> To make recommendations to the appropriate SRS committees and School of Rehabilitation Science Faculty Council regarding the clinical education component of the MPT-SRS <u>pPrograms.</u> <p><u>Composition:</u></p> <ul style="list-style-type: none"> SRS-Academic Lead Clinical Education and Community Affairs (Chair) (ex-officio) MPT Program-Three Clinical Coordinators (ex-officio<u>(one from each program)</u>) Physical therapy directors/managers or designates of clinical facilities in the province of Saskatchewan who represent the different facilities/programs participating in 	<p style="text-align: center;">Clinical Education Advisory Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> To provide a formal communication link between the School of Rehabilitation Science (SRS) and the clinical facilities which participate in the clinical education component of the Master of Physical Therapy (MPT), Master of Occupational Therapy (MOT), and Master of Speech-Language Pathology Program (MSLP) Programs. To make recommendations to the appropriate SRS committees and School of Rehabilitation Science Faculty Council regarding the clinical education component of the SRS programs. <p><u>Composition:</u></p> <ul style="list-style-type: none"> Academic Lead Clinical Education and Community Affairs (Chair) (ex-officio) Three Clinical Coordinators (one from each program) Therapy directors/managers or designates who represent the different facilities/programs participating in



the clinical education component of the programs (ex officio). Representatives~~This are is determined by each facility/program.~~

- Up to two ~~two~~ student ~~members~~ representatives from each program appointed by the ~~Physical Therapy Students Society~~ Rehabilitation Student Council
- The membership list shall be maintained by the Clinical Coordinators ~~whom~~

Appointment/Term of Office:

1. As per 3.1.4 in the School of Rehabilitation Science Faculty Council Bylaws ~~Members of the Committee hold their membership by virtue of their position except for student members who will be appointed by PTSS, their respective student councils. Rehabilitation Student Council. The appointments shall last for the duration of their program.~~
2. ~~The Chair will be the Academic Lead, Clinical Education and Community Affairs.~~
3. ~~Student members can be reappointed for successive one-year terms.~~

the clinical education component of the programs (ex officio). Representatives are determined by each facility/program.

- Up to two student representatives from each program appointed by the Rehabilitation Student Council
- The membership list shall be maintained by the Clinical Coordinators

Appointment/Term of Office:

1. As per 3.1.4 in the School of Rehabilitation Science Faculty Council Bylaws



Side by Side Comparison: Clinical Education Advisory Committee Terms of Reference

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

Duties:

1. To facilitate communication between clinicians ~~at facilities~~ and the School on matters pertaining to the clinical education component of the SRS ~~MPT~~ Programs.
2. To assist in the development, implementation, ~~monitoring~~monitoring, and evaluation of the clinical education component of the SRS ~~MPT~~ Programs.
3. To identify needs and issues, and develop strategies to address them, ~~related to the clinical education component of the~~ SRS ~~MPT~~ Programs.
4. To provide input to policy and planning activities of the clinical education component of the SRS ~~MPT~~ Programs.

Meetings:

A minimum of two meetings will be held per year and otherwise as needed.

Quorum:

As per Section 3.2.4 of the School of Rehabilitation Science Faculty Council Bylaws:
"The quorum for standing committee meetings is a majority of the voting members."

Duties:

1. To facilitate communication between clinicians and the School on matters pertaining to the clinical education component of the SRS Programs.
2. To assist in the development, implementation, monitoring, and evaluation of the clinical education component of the SRS Programs.
3. To identify needs and issues and develop strategies to address them related to the clinical education component of the SRS Programs.
4. To provide input to policy and planning activities of the clinical education component of the SRS Programs

Meetings:

A minimum of two meetings will be held per year and otherwise as needed.

Quorum:

As per Section 3.2.4 of the School of Rehabilitation Science Faculty Council Bylaws:
"The quorum for standing committee meetings is a majority of the voting members."



~~A quorum consists of the presence of either the SRS Academic Lead Clinical Education and Community Affairs or one of the MPT Program Clinical Coordinators (Regina or Saskatoon) and five representatives from the clinical facilities.~~

Minutes:

- ~~1. Minutes of all meetings shall be recorded and kept on file in the General Office.~~
- ~~2. The minutes shall be available to all committee members.~~
- ~~3. Any information deemed to be confidential in nature (i.e. individual health or personal issues) shall be handled and stored in a secure manner.~~

1. 4. Confidential information recorded during meetings shall be kept in the General Office files and location of this information referenced in the minutes. Minutes shall be recorded and stored in the School's designated digital repository for institutional records.
2. Minutes will be accessible to all committee members.
3. Confidential matters will be handled securely.
4. Confidential information recorded during meetings shall be saved in the School's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library | University of Saskatchewan.

Minutes:

1. Minutes shall be recorded and stored in the School's designated digital repository for institutional records.
2. Minutes will be accessible to all committee members.
3. Confidential matters will be handled securely.
4. Confidential information recorded during meetings shall be saved in the School's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library | University of Saskatchewan.

Side by Side Comparison: Clinical Education Advisory Committee Terms of Reference
Prepared for: School of Rehabilitation Science
Deletions: ~~Red strikethrough~~
Additions: Blue



Reports:

1. This Committee reports to School of Rehabilitation Science Faculty Council.
2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council twice per year.

Reports:

1. This Committee reports to School of Rehabilitation Science Faculty Council.
2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council twice per year.



Proposed Revised Language	Clean Proposed Language
<p style="text-align: center;">Continuing Physical Therapy Education <u>in Rehabilitation Science (CERS)</u> Advisory Committee —September 2016 <u>Terms of Reference</u></p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> 1. To provide a formal communication link between the School and the clinical community related to continuing education 2. To identify opportunities for advancement of Continuing Physical Therapy Education <u>in Rehabilitation Science</u> <p><u>Composition:</u></p> <ul style="list-style-type: none"> • CPTC<u>CERS Program</u> Director (Chair) (ex-officio) • One Academic Coordinator Clinical Education (ex officio) • One<u>One School of Rehabilitation Science (SRS)</u> faculty member • Saskatchewan Physiotherapy Association representative (to be determined by SPA) • Saskatchewan College of Physical Therapists <u>representative</u> (to be determined by SCPT) • <u>Saskatchewan College of Occupational Therapists representative (to be determined by SCOT)</u> • <u>Saskatchewan Association of Speech-Language Pathologists and Audiologists representative (to be determined by SASLPA)</u> 	<p style="text-align: center;">Continuing Education in Rehabilitation Science (CERS) Advisory Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> 1. To provide a formal communication link between the School and the clinical community related to continuing education 2. To identify opportunities for advancement of Continuing Education in Rehabilitation Science <p><u>Composition:</u></p> <ul style="list-style-type: none"> • CERS Program Director (Chair) (ex officio) • One Academic Coordinator Clinical Education (ex officio) • One School of Rehabilitation Science (SRS) faculty member • Saskatchewan Physiotherapy Association representative (to be determined by SPA) • Saskatchewan College of Physical Therapists representative (to be determined by SCPT) • Saskatchewan College of Occupational Therapists representative (to be determined by SCOT) • Saskatchewan Association of Speech-Language Pathologists and Audiologists representative (to be determined by SASLPA)



Side by Side Comparison: Continuing Education in Rehabilitation Science (CERS) Advisory Committee Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

- [College of Speech-Language Pathologists and Audiologists of Saskatchewan \(to be determined by CSASK\)](#)
- [Saskatchewan Branch of Speech-Language & Audiology Canada \(to be determined by SAC-SK\)](#)
- Three clinicians involved in clinical education programming across the province (to be determined by ACCE in discussion with ~~CPTC~~CERS Director)
- ~~CPTC Coordinator~~[CERS Program Assistant](#) (ex-officio; non-voting)

Appointment/Term of Office:

1. Members of the Committee hold their membership by virtue of their position or as indicated above
2. The Chair will be the [Program](#) Director of ~~CPTC~~CERS
3. Members will be appointed for 2 year terms and can be reappointed for successive terms.

Duties:

1. To facilitate communication between the clinical community and ~~the School~~SRS on matters pertaining to continuing education.

- College of Speech-Language Pathologists and Audiologists of Saskatchewan (to be determined by CSASK)
- Saskatchewan Branch of Speech-Language & Audiology Canada (to be determined by SAC-SK)
- Three clinicians involved in clinical education programming across the province (to be determined by ACCE in discussion with CERS Director)
- CERS Program Assistant (ex-officio; non-voting)

Appointment/Term of Office:

1. Members of the Committee hold their membership by virtue of their position or as indicated above
2. The Chair will be the Program Director of CERS
3. Members will be appointed for 2 year terms and can be reappointed for successive terms.

Duties

1. To facilitate communication between the clinical community and SRS on matters pertaining to continuing education.



Side by Side Comparison: Continuing Education in Rehabilitation Science (CERS) Advisory Committee Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

- 2. To assist in needs assessment for ~~the physical therapy and~~ rehabilitation science practice communities related to ongoing practice development and evidence-based practice
- 3. To provide input to planning and programming activities of the continuing education unit in the School

Meetings:

AThe CERS Advisory Committee will meet a minimum of ~~two meetings will be held~~ 2 times per year and otherwise as required.

Quorum:

~~A quorum consists of 50% of the members in attendance.~~ As per Section 3.2.4 in the School of Rehabilitation Science Faculty Council Bylaws:

"The quorum for standing committee meetings is a majority of the voting members."

Minutes:

- 2. To assist in needs assessment for rehabilitation science practice communities related to ongoing practice development and evidence-based practice
- 3. To provide input to planning and programming activities of the continuing education unit in the School

Meetings:

The CERS Advisory Committee will meet a minimum of 2 times per year and otherwise as required.

Quorum:

As per Section 3.2.4 in the School of Rehabilitation Science Faculty Council Bylaws:

"The quorum for standing committee meetings is a majority of the voting members."

Minutes:

- 1. Minutes of all meetings shall be recorded and kept on file in the SRS General Office.

Deletions: ~~Red strikethrough~~

Additions: Blue



1. Minutes of all meetings shall be recorded and kept on file in the ~~School of~~ PTSRS General Office.

2. The minutes shall be available to all committee members.

3. Any information deemed to be confidential in nature shall be handled and stored in a secure manner.

~~4. Confidential information recorded during meetings shall be kept in the General Office files and location of this information referenced in the minutes.~~

Reports:

1. This Committee reports to School of ~~Physical Therapy~~ Rehabilitation Science Faculty Council.

~~2. The Chair of the Committee shall provide a report to School of Physical Therapy~~ Rehabilitation Science Faculty Council twice per year.

2. The minutes shall be available to all committee members.

3. Any information deemed to be confidential in nature shall be handled and stored in a secure manner.

Reports:

1. This Committee reports to School of Rehabilitation Science Faculty Council.

2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council twice per year.



Proposed Revised Language	Clean Proposed Language
<p style="text-align: center;">SRS and MPT Program Executive Advisory Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> 1. To advise the Director of the School of Rehabilitation Science on SRS and MPT program issues related to: <ol style="list-style-type: none"> 1.1 Communication, public engagement, and student related activities. 1.2 Budget allocation and resource requirements for development of new/revised SRS/MPT academic programming. 1.3 Strategic planning including MPT<u>SRS expansion</u> oversight, accreditation, and programs review. <p><u>Composition:</u></p> <ul style="list-style-type: none"> • Director (Chair) • MPT Expansion Coordinator (non-voting) • Academic Lead Clinical Education & Community Affairs • MPT Program Coordinator (non-voting) • Chair, Admissions Committee • Chair, Awards Committee • Chair, Executive Curriculum Committee • <u>Co-Chair, nistotamawin Committee circle or designate</u> 	<p style="text-align: center;">SRS Executive Advisory Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> 1. To advise the Director of the School of Rehabilitation Science on SRS issues related to: <ol style="list-style-type: none"> 1.1 Communication, public engagement, and student related activities. 1.2 Budget allocation and resource requirements for development of new/revised SRS academic programming. 1.3 Strategic planning including SRS oversight, accreditation, and programs review. <p><u>Composition:</u></p> <ul style="list-style-type: none"> • Director (Chair) • Academic Lead Clinical Education & Community Affairs • Chair, Admissions Committee • Chair, Awards Committee • Chair, Executive Curriculum Committee • Co-Chair, nistotamawin circle or designate



Side by Side Comparison: Executive Advisory Committee Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

- [Chair, Recruitment Committee](#)
- [Program Chairs for MOT, MSLP and MPT programs](#)
- Director, Continuing Education in Rehabilitation Science (CERS)
- ~~• [Manager, Finance and Administration \(College of Medicine\) \(non-voting\)](#)~~
- [Communications and Strategic Initiatives Coordinator \(non-voting\)](#)
- [Manager, Academic Programs and Operations \(ex-officio\) \(non-voting\)](#)

~~5.~~

Appointment/Term of Office:

As per 3.1.4 in the [School of Rehabilitation Science](#) ~~SRS~~ Faculty Council Bylaws; ~~with exception this committee composition and terms of reference will be reviewed and re-approved by the committee and SRS Faculty Council after one year of initial approval.~~

Duties

1. To work with ~~School~~ [SRS](#) committees [and program leadership](#) in developing recommendations for School of Rehabilitation Science Faculty Council related to program planning, strategic planning, and priorities.
2. To consult with the Director in determining SRS ~~/MPT~~ budget priorities and allocation of funds.

- Chair, Recruitment Committee
- Program Chairs for MOT, MSLP and MPT programs
- Director, Continuing Education in Rehabilitation Science (CERS)
- Communications and Strategic Initiatives Coordinator (non-voting)
- Manager, Academic Programs and Operations (ex-officio) (non-voting)

Appointment/Term of Office:

As per 3.1.4 in the School of Rehabilitation Science Faculty Council Bylaws.

Duties

1. To work with SRS committees and program leadership in developing recommendations for School of Rehabilitation Science Faculty Council related to program planning, strategic planning, and priorities.
2. To consult with the Director in determining SRS budget priorities and allocation of funds.



<ol style="list-style-type: none"> 3. To direct activities related to special projects, including MPT <u>SRS expansion</u>, accreditation, and program reviews. 4. To provide input to national and international academic and professional activities relevant to the mission of the school. 5. To ensure program outcome measures/tools are reviewed regularly and integrated into program planning as appropriate. 6. To provide direction/input to advance new initiatives for the MPT <u>SRS</u> programs and monitor outcomes of special/new initiatives. 7. To provide direction/input to enhance activities related to communication, fund development, and recruitment of students in the school. 8. To annually <u>periodically</u> review the School of Rehabilitation Science Bylaws and forward recommendations for revision to School of Rehabilitation Science Faculty Council. 9. To support and advance Truth and Reconciliation, Indigenization, decolonization, and anti-racism initiatives throughout the School of Rehabilitation Science. 10. <u>To support Justice, Equity, Diversity, Inclusion and Accessibility initiatives throughout the School of Rehabilitation Science.</u> 	<ol style="list-style-type: none"> 3. To direct activities related to special projects, including SRS accreditation, and program reviews. 4. To provide input to national and international academic and professional activities relevant to the mission of the school. 5. To ensure program outcome measures/tools are reviewed regularly and integrated into program planning as appropriate. 6. To provide direction/input to advance new initiatives for the SRS programs and monitor outcomes of special/new initiatives. 7. To provide direction/input to enhance activities related to communication, fund development, and recruitment of students in the school. 8. To periodically review the School of Rehabilitation Science Bylaws and forward recommendations for revision to School of Rehabilitation Science Faculty Council. 9. To support and advance Truth and Reconciliation, Indigenization, decolonization, and anti-racism initiatives throughout the School of Rehabilitation Science. 10. To support Justice, Equity, Diversity, Inclusion and Accessibility initiatives throughout the School of Rehabilitation Science.
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Side by Side Comparison: Executive Advisory Committee Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

Meetings:

The Executive Advisory Committee will meet a minimum of two (2) times per year and otherwise as required.

Quorum:

As per 3.2.4 of the SRS Faculty Council Bylaws:

"The quorum for standing committee meetings is a majority of the voting members."

Minutes:

1. Minutes ~~of all meetings~~ shall be recorded and stored in the School's designated digital repository for institutional records.

~~kept on file electronically within the SRS.~~

2. M~~The minutes shall will~~ be ~~available~~accessible to all committee members.

3. ~~Any information deemed to be confidential in nature (i.e., individual health or personal issues) shall be handled and stored in a secure manner.~~ Confidential matters will be handled securely.

4. Confidential information recorded during meetings shall be ~~kept in the General Office files and location of this information referenced in the minutes.~~ be saved in the

Meetings:

The Executive Advisory Committee will meet a minimum of two (2) times per year and otherwise as required.

Quorum:

As per 3.2.4 of the SRS Faculty Council Bylaws:

"The quorum for standing committee meetings is a majority of the voting members."

Minutes:

1. Minutes shall be recorded and stored in the School's designated digital repository for institutional records.

2. Minutes will be accessible to all committee members.

3. Confidential matters will be handled securely.

4. Confidential information recorded during meetings shall be saved in the



Side by Side Comparison: Executive Advisory Committee Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

[School's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library | University of Saskatchewan.](#)

Reports:

1. This Committee reports to the School of Rehabilitation Science Faculty Council.
2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council twice per year.

School's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library | University of Saskatchewan.

Reports:

1. This Committee reports to the School of Rehabilitation Science Faculty Council.
2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council twice per year.



Side by Side Comparison: Executive Curriculum Committee and MPT, MOT, and MSLP Curriculum Sub-Committees Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

Proposed Revised Language	Clean Proposed Language
<p style="text-align: center;">MPT-SRS Executive Curriculum Committee <u>and MPT, MOT, and MSLP Curriculum Sub-Committees</u> Terms of Reference</p> <p><u>Executive Curriculum Committee (ECC) Objectives:</u></p> <ol style="list-style-type: none"> <u>1. Lead initiative for integration of 3 programs and alignment of curricula.</u> <u>2. Oversight over curricular changes approved by MPT, MOT and MSLP Curriculum Sub-Committees</u> <u>3. Provide direction to sub committees on alignment of curriculum</u> <p><u>MPT, MOT, MSLP Curriculum Sub-Committee Objectives:</u></p> <ol style="list-style-type: none"> 1. To monitor curriculum activities. 2. To approve minor curricula changes. 3. To provide ongoing direction and support to curriculum development and implementation. <p><u>ECC Composition:</u></p> <ul style="list-style-type: none"> • <u>Full time faculty member or designate (chair)</u> • Two full time faculty members <u>3 Program Chairs</u> • Academic Lead Clinical Education and Community Affairs (ex 	<p style="text-align: center;">SRS Executive Curriculum Committee and MPT, MOT, and MSLP Curriculum Sub-Committees Terms of Reference</p> <p><u>Executive Curriculum Committee (ECC) Objectives:</u></p> <ol style="list-style-type: none"> 1. Lead initiative for integration of 3 programs and alignment of curricula. 2. Oversight over curricular changes approved by MPT, MOT and MSLP Curriculum Sub-Committee 3. Provide direction to sub committees on alignment of curriculum <p><u>MPT, MOT, MSLP Curriculum Sub-Committee Objectives:</u></p> <ol style="list-style-type: none"> 1. To monitor curriculum activities. 2. To approve minor curricula changes. 3. To provide ongoing direction and support to curriculum development and implementation. <p><u>ECC Composition:</u></p> <ul style="list-style-type: none"> • Full time faculty member or designate (chair) • 3 Program Chairs • Academic Lead Clinical Education and Community Affairs (ex



Side by Side Comparison: Executive Curriculum Committee and MPT, MOT, and MSLP Curriculum Sub-Committees Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

<p>officio), or Clinical Coordinator as designate-</p> <ul style="list-style-type: none"> • Clinical Specialist—Administrative Coordinator (ex officio) • Two student members—first and second year representatives (to be appointed by PTSS) <p><u>Curriculum Sub-Committees Composition (1 each for MPT, MOT and MSLP):</u></p> <ul style="list-style-type: none"> • <u>Program Chair (chair, ex-officio)</u> • <u>2 or more additional full-time faculty from the program and or clinical associate with respective professional designation</u> • <u>Representative from the Clinical Education Unit</u> • <u>Up to 2 student members (first and second year, appointed by the Rehabilitation Student Council)</u> • <u>Admin support (Program Coordinator for each program; ex-officio; non-voting)</u> <p><u>Appointment/Term of Office:</u></p> <ol style="list-style-type: none"> 1. As defined 18. General rules <u>per 3.1.4 in the School of Rehabilitation Science Faculty Council Bylaws.</u> 2. <u>Student members will be full voting members (up to 1 vote per program) in attendance at the regular meeting portion. Students will not attend the in-camera portion and thus will not be counted as voting members when determining quorum.</u> 	<p>officio) or designate</p> <p><u>Curriculum Sub-Committees Composition (1 each for MPT, MOT and MSLP):</u></p> <ul style="list-style-type: none"> • Program Chair (chair, ex-officio) • 2 or more additional full-time faculty from the program and or clinical associate with respective professional designation • Representative from the Clinical Education Unit • Up to 2 student members (first and second year, appointed by the Rehabilitation Student Council) • Admin support (Program Coordinator for each program; ex-officio; non-voting) <p><u>Appointment/Term of Office:</u></p> <ol style="list-style-type: none"> 1. As per 3.1.4 in the School of Rehabilitation Science Faculty Council Bylaws. 2. Student members will be full voting members (up to 1 vote per program) in attendance at the regular meeting portion. Students will not attend the in-camera portion and thus will not be counted as voting members when determining quorum.
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Side by Side Comparison: Executive Curriculum Committee and MPT, MOT, and MSLP Curriculum Sub-Committees Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

~~2. The Chair will normally be a full time faculty member appointed by the Director.~~

ECC Duties:

1. To receive reports from the Curriculum sub-committees and act on recommendations as required.
2. Receive reports form Sub-Committees regarding curriculum development and evaluation
3. To make recommendations related to major changes in curriculum and forward to appropriate University, College of Graduate and Postdoctoral Studies, and School committees for approval.

Curriculum Sub-Committee Duties:

~~1. To provide information to the MPT Curriculum Content Advisory Committee and seek input on curriculum development.~~

12. To oversee ongoing curriculum development and curriculum evaluation.

32. To participate in core curriculum development at a national level.

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Side by Side Comparison: Executive Curriculum Committee and MPT, MOT, and MSLP Curriculum Sub-Committees Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

<p>43. To liaise with other committees in the University regarding curriculum issues including advancement of interprofessional curricula.</p> <p>5. To receive reports from the Curriculum sub-committees and act on recommendations as required.</p> <p>65. —To provide curriculum information for various activities including accreditation and program planning.</p> <p>76. —To monitor and approve changes in course objectives and approve minor changes in curricula.</p> <p>87. —To make recommendations related to major changes in curriculum and forward to appropriate University, College of Graduate and Postdoctoral Studies, and School committees for approval<u>Executive Curriculum Committee.</u></p> <p><u>98. To provide information to the MPT, MOT, and MSLP Curriculum Content Advisory Committees and seek input on curriculum development.</u></p> <p>9. To regularly review and approve membership of curriculum sub-committees and<u>MPT, MOT, and MSLP Curriculum Content</u> Advisory Committees.</p>	<p>3. To liaise with other committees in the University regarding curriculum issues including advancement of interprofessional curricula.</p> <p>5. To provide curriculum information for various activities including accreditation and program planning.</p> <p>6. To monitor and approve changes in course objectives and approve minor changes in curricula.</p> <p>7. To make recommendations related to major changes in curriculum and forward to Executive Curriculum Committee.</p> <p>8. To provide information to the MPT, MOT, and MSLP Curriculum Content Advisory Committees and seek input on curriculum development.</p> <p>9. To regularly review and approve membership of MPT, MOT, and MSLP Curriculum Content Advisory Committees.</p>
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Side by Side Comparison: Executive Curriculum Committee and MPT, MOT, and MSLP Curriculum Sub-Committees Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

Note: Definition and interpretation of *minor* and *major* changes will be consistent with those described in the current University of Saskatchewan Bylaws and Regulations.

Meetings:

The ~~MPT~~-Executive Curriculum Committee shall meet ~~at least~~ minimum of twice ~~per~~a year and otherwise as needed.

The MPT, MOT and MSLP Curriculum Sub-Committees will meet monthly between September and May and otherwise as needed.

Quorum:

As per Section 3.2.4 of the School of Rehabilitation Science Faculty Council Bylaws:

"The quorum for standing committee meetings is a majority of the voting members."

~~As per 18. General Rules.~~

Minutes:

1. Minutes ~~of all meetings~~ shall be recorded and saved in the the School's designated digital repository for institutional records. ~~kept on file in the General Office.~~
2. M~~The~~ minutes ~~shall will~~ be ~~available~~accessible to all

Note: Definition and interpretation of *minor* and *major* changes will be consistent with those described in the current University of Saskatchewan Bylaws and Regulations.

Meetings:

The Executive Curriculum Committee shall meet a minimum of twice per year and otherwise as needed.

The MPT, MOT and MSLP Curriculum Sub-Committees will meet monthly between September and May and otherwise as needed.

Quorum:

As per Section 3.2.4 of the School of Rehabilitation Science Faculty Council Bylaws:

"The quorum for standing committee meetings is a majority of the voting members."

Minutes:

1. Minutes shall be recorded and saved in the the School's designated digital repository for institutional records. .
2. Minutes will be accessible to all committee members
3. Confidential matters will be handled securely.
4. Confidential information recorded during meetings shall



Side by Side Comparison: Executive Curriculum Committee and MPT, MOT, and MSLP Curriculum Sub-Committees Terms of Reference updates

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue

<p>committee members</p> <ol style="list-style-type: none">3. <u>Confidential matters will be handled securely.</u>4. Confidential information recorded during meetings shall be <u>saved in the School's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library University of Saskatchewan.</u> <p>kept in the General Office files and location of this information referenced in the minutes.</p> <p><u>Reports:</u></p> <ol style="list-style-type: none">1. <u>The MPT, MOT, and MSLP Curriculum Sub-Committees will report to the Executive Curriculum Committee.</u>2. This <u>The Executive Curriculum</u> Committee reports to School of Rehabilitation Science Faculty Council.3. The Chair of the Committee shall report to School of Rehabilitation Science Faculty Council twice per year.	<p>be saved in the School's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library University of Saskatchewan.</p> <p><u>Reports:</u></p> <ol style="list-style-type: none">1. The MPT, MOT, and MSLP Curriculum Sub-Committees will report to the Executive Curriculum Committee.2. The Executive Curriculum Committee reports to School of Rehabilitation Science Faculty Council.3. The Chair of the Committee shall report to School of Rehabilitation Science Faculty Council twice per year.
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Proposed Revised Language	Clean Proposed Language
	<p style="text-align: center;">SRS Recruitment Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none">1. To provide input on the student recruitment strategy for the SRS.2. To execute the activities outlined in the student recruitment strategy for the SRS.3. To ensure that SRS graduate programs are widely promoted to prospective students both within and outside of the University of Saskatchewan. <p><u>Composition:</u></p> <ul style="list-style-type: none">• Communications and Strategic Initiatives Coordinator (Chair)• Recruitment, Admissions and Administrative Coordinator• Indigenous Initiatives Coordinator• At least one representative from MPT program (faculty or staff)• At least one representative from MOT Program (faculty or staff)• At least one representative from MSLP Program (faculty or staff)• Additional members may be added on an as-needed basis



Appointment/Term of Office:

As per 3.1.4 in the SRS Faculty Council Bylaws.

Duties

1. Review and provide input on the student recruitment strategy developed by the Communications and Strategic Initiatives Coordinator with support from the Recruitment, Admissions and Administrative Coordinator.
2. Review and provide input on specific recruitment events and activities and engage in decision-making around commitments.
3. Participate in recruitment activities and events as required.

Meetings:

The Recruitment Committee will meet a minimum of 4 times per year and otherwise as required.

Quorum:

As per Section 3.2.4 of the School of Rehabilitation Science Faculty Council Bylaws:

"The quorum for standing committee meetings is a majority of the voting members."

Minutes:

Side by Side Comparison: Recruitment Committee Terms of Reference (NEW)

Prepared for: School of Rehabilitation Science

Deletions: ~~Red strikethrough~~

Additions: Blue



UNIVERSITY OF SASKATCHEWAN

School of
Rehabilitation Science

COLLEGE OF MEDICINE
MEDICINE.USASK.CA/SRS

1. Minutes shall be recorded and stored in Recruitment Committee folder on Sharepoint.
2. Minutes will be accessible to all committee members.
3. Confidential matters will be handled securely.
4. Archived after 3 years in Jade.

Reports:

1. This Committee reports to the School of Rehabilitation Science Faculty Council.
2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council twice per year.



Proposed Revised Language	Clean Proposed Language
<p style="text-align: center;">Research Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> 1. Serve in the best interest of the School of Rehabilitation Science and the College of Medicine 2. Advocate for research of relevance to rehabilitation science 3. Showcase and share research accomplishments of the School <p><u>Composition:</u></p> <p>Associate Dean Director or Designate of the School of Rehabilitation Science or Director Physical Therapy (Chair) (ex officio) Three full-time faculty members (one from each program) CERS Director One Physical Therapy clinical faculty member One Speech Language Pathology representative One Occupational Therapy representative One MSc, PhD student, from the Health Science Graduate Program and/or one Post-Doctoral Fellow supervised by SRS faculty Research Facilitator (ex officio;)(non-voting) Research Coordinator Finance and Research Administrative Coordinator (ex officio;)(non-voting) Communications and Strategic Initiatives Coordinator (ex officio; non-voting)</p>	<p style="text-align: center;">Research Committee Terms of Reference</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> 1. Serve in the best interest of the School of Rehabilitation Science and the College of Medicine 2. Advocate for research of relevance to rehabilitation science 3. Showcase and share research accomplishments of the School <p><u>Composition:</u></p> <p>Director or Designate (Chair) (ex officio) Three full-time faculty members (one from each program) CERS Director One MSc, PhD student, and/or one Post-Doctoral Fellow supervised by SRS faculty Research Facilitator (ex officio; non-voting) Finance and Research Administrative Coordinator (ex officio; non-voting) Communications and Strategic Initiatives Coordinator (ex officio; non-voting)</p>



<u>Appointment/Term of Office:</u>	<u>Appointment/Term of Office:</u>
<p>1. As per 3.1.4 in the School of Rehabilitation Science Bylaws</p> <p><u>Duties:</u></p> <ol style="list-style-type: none"> To lead development of policies and promote strategies that facilitate and advance faculty, and student, and research trainee research. Liaise with university advancement and fundraise through private and corporate sponsors. Lobby the College of Medicine Office of the Vice Dean of Research office and Office of the Vice President Research for funding for research opportunities To facilitate networks and/or clusters of researchers to explore and advance research priority areas established provincially, nationally and by the School, College of Medicine and/or University of Saskatchewan. To engage with rehabilitation clinicians and align research interests, where possible. To recommend strategies and mechanisms to disseminate research-related information. To identify and participate in opportunities, in collaboration with CPTCERS and others in the university and rehabilitation professions, to support translation of research to clinicians and to the broader community. To support mechanisms for internal review of grant applications prepared by School faculty. To assist in the development of internal and external research reports and documents. 	<p>1. As per 3.1.4 in the School of Rehabilitation Science Bylaws</p> <p><u>Duties:</u></p> <ol style="list-style-type: none"> To lead development of policies and promote strategies that facilitate and advance faculty, student, and research trainee research. Liaise with university advancement and fundraise through private and corporate sponsors. Lobby the College of Medicine Office of the Vice Dean of Research office and Office of the Vice President Research for funding for research opportunities To facilitate networks and/or clusters of researchers to explore and advance research priority areas established provincially, nationally and by the School, College of Medicine and/or University of Saskatchewan. To engage with rehabilitation clinicians and align research interests, where possible. To recommend strategies and mechanisms to disseminate research-related information. To identify and participate in opportunities, in collaboration with CERS and others in the university and rehabilitation professions, to support translation of research to clinicians and to the broader community.



~~10.8.~~ 8. To facilitate strategies for advancing research related graduate programming within the School, ~~excluding~~ MPT

Meetings:

Meetings shall be held ~~The Committee shall meet~~ a minimum of ~~every two (2) months~~ three times per year and otherwise as required.

Quorum

As per Section 3.2.4 in the School of Rehabilitation Science Faculty Council Bylaws:
"The quorum for standing committee meetings is a majority of the voting members."

Minutes:

1. Minutes of all meetings shall be recorded and ~~kept on file in the General Office~~ saved in the school's designated digital repository for institutional records.
2. ~~The m~~Minutes ~~shall will~~ be ~~available~~ accessible to all committee members.
3. Confidential matters will be handled securely. ~~Any information deemed to be confidential in nature (i.e. individual health or personal issues) shall be handled and stored in a secure manner.~~

8. To facilitate strategies for advancing research related graduate programming within the School.

Meetings:

Meetings shall be held a minimum of three times per year and otherwise as required.

Quorum

As per Section 3.2.4 in the School of Rehabilitation Science Faculty Council Bylaws:

"The quorum for standing committee meetings is a majority of the voting members."

Minutes:

1. Minutes of all meetings shall be recorded and saved in the school's designated digital repository for institutional records.
2. Minutes will be accessible to all committee members.
3. Confidential matters will be handled securely.



4. Confidential information recorded during meetings shall be saved in the school's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library | University of Saskatchewan.
~~Confidential information recorded during meetings shall be kept in the General Office files and location of this information referenced in the minutes.~~

Reports:

1. This Committee reports to the School of Rehabilitation Science Faculty Council.
2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council ~~twice a~~ ~~year~~ as appropriate.

4. Confidential information recorded during meetings shall be saved in the school's designated digital repository for institutional records and destroyed as per the University Archives and Records Management - University Library | University of Saskatchewan.

Reports:

1. This Committee reports to the School of Rehabilitation Science Faculty Council.
2. The Chair of the Committee shall provide a report to School of Rehabilitation Science Faculty Council as appropriate.

NOTICE OF MOTION

Committee Name: Governance Committee, University Council

Date: April 16, 2026

Presented by: Rachel Sarjeant-Jenkins, Member, Governance Committee

Subject: Western College of Veterinary Medicine Faculty Council Bylaws Approval

MOTION

It is recommended by the Governance Committee that Council approve the Western College of Veterinary Medicine Faculty Council Bylaws, effective immediately.

CONTEXT AND BACKGROUND

Any changes relating to faculty council bylaws for a college or school require approval by University Council at the recommendation of the Governance Committee of Council. This is a notice of motion to Council to adopt the Western College of Veterinary Medicine Faculty Council Bylaws in accordance with the requirement for a 30-day notice period for any bylaw amendments. As such, the request for decision to adopt these bylaws will be presented to Council on May 14, 2026.

The bylaws can be found in their entirety in Attachment 1.

Note: This report does not propose an amendment to an existing set of bylaws, but rather to adopt a set of bylaws for the first time.

These bylaws were presented to the Governance Committee at its meeting on April 7, 2026. The committee heard a presentation from the college, had the opportunity to ask questions, and then had a discussion amongst themselves. Additionally, these bylaws had previously been submitted to the Governance Committee for review, and at the time, the Governance Committee had questions about the proposed quorum threshold and if it was high enough. This matter was taken back for consideration at the Western College of Veterinary Medicine, and after some discussion the proposed quorum of 25 faculty members was maintained, and the Governance Committee agreed that this was appropriate.

ATTACHMENTS

1. Western College of Veterinary Medicine Faculty Council Bylaws

Western College of Veterinary Medicine

FACULTY COUNCIL BYLAWS

Preamble

These bylaws describe and set forth procedures relating to the governance of the Faculty Council of the Western College of Veterinary Medicine and are subject to the bylaws, policies and regulations of the University Council, which establishes the Faculty Council. To the extent that any previous resolution of the Faculty Council or its predecessors or any committee of that council is inconsistent with this bylaw, this bylaw has precedence.

Faculty Council Regulations

1. *Constitutional Powers and Duties*

1. The Faculty Council of the Western College of Veterinary Medicine is established under the authority of the University of Saskatchewan Council, whose powers and duties are in turn established by the University of Saskatchewan Act, 1995.
2. Under Part Three of the University Council's Bylaws, the Faculty Council of each college or school, subject to the provisions of the University Act, the Bylaws of the University Council and the general control of the University Council, shall have charge of matters of scholarship and discipline. The duties delegated by the University Council to the Faculty Councils are laid out in Part Three, Section V, Subsection 2 of the University Council Bylaws.
3. Those duties are specified as follows:
4. To make recommendations to the University Council concerning the requirements for admissions to programs offered by the college or school;
5. To establish and report to the University Council on the number of students who may be admitted to a college or program of study and to report to the University Council on the number of students admitted each year;
6. To make recommendations to the University Council concerning addition, deletion or modification of courses and programs of study, and concerning the requirements for successful completion of such programs;
7. To establish and publish rules and methods for the progression and graduation of students and for their suspension or requirement to withdraw permanently for failure to meet the requirements for progression;
8. Subject to the University Council's examination regulations, to establish and publish rules and standards with respect to the assessment and examination of students in courses and programs offered by the college or the school;
9. To make decisions concerning progression of students and concerning their suspension or requirement to withdraw, in accordance with the rules approved by the Faculty Council, and to hear appeals of such decisions;
10. To approve candidates for degrees, diplomas and certificates;
11. To approve candidates for scholarships, prizes and other awards and honours;

12. To establish a mechanism for appointing hearing boards to hear allegations of academic misconduct as provided for under the University Council's regulations governing academic misconduct;
13. To consider appeals from students in accordance with the University Council's regulations governing student appeals in academic matters;
14. To authorize courses in veterinary medicine in accordance with s.34 of The Veterinarians Act, 1987.
15. In addition to these statutory powers and duties, Faculty Council serves as a forum for the participation and engagement of members of faculty council in discussions of policies, plans and decisions by the College administration that directly affect those areas for which faculty council has responsibility.

2. Membership

The membership of the Faculty Council of the Western College of Veterinary Medicine is prescribed in the Bylaws of the University Council, Part Three, Section V, Subsection 1.

- I. In addition to those members listed in (II) below as members of the Faculty Councils of each college and school, the Faculty Council of all colleges and schools shall include the following: (* non-voting members)
 - a. The President of the University;*
 - b. The Provost and Vice-President Academic;*
 - c. Vice-President Research;*
 - d. Vice President Finance and Resources;*
 - e. Vice President University Relations;*
 - f. Vice-Provost Teaching and Learning;*
 - g. Associate Vice-President Student Affairs;*
 - h. Chief Information Officer and Associate Vice-President Information and Communications Technology;*
 - i. The Dean of the College;
 - j. Dean of Graduate Studies and Research;
 - k. Dean University Library or designate;*
 - l. University Secretary;*
 - m. University Registrar and Director of Student Services;*
 - n. Such other persons as the University Council may, from time to time, appoint in a voting or non-voting capacity;
 - o. Such other persons as the Faculty Council may, from time to time, appoint in a non-voting capacity;*
- II. Faculty Council of the Western College of Veterinary Medicine
 - a. Those Professors, Associate Professors, Assistant Professors, Extension Specialists, full-time Lecturers, Instructors and Special Lecturers who, for administrative purposes, are assigned to the Dean of the Western College of Veterinary Medicine;



- b. Faculty representatives from Agriculture & Bioresources (1), Biology (1), Chemistry (1), Dentistry (1), Medicine (1), Pharmacy & Nutrition (1);
 - c. Clinical Associates to attend and vote on non-confidential matters at meetings of the Faculty;
 - d. Four (4) full-time undergraduate students, representative of each year of the DVM program, to attend and vote on non-confidential matters at meetings of the Faculty;
 - e. Two (2) graduate students registered in Veterinary Medicine through the College of Graduate and Postdoctoral Studies to attend and vote on all non-confidential matters at meetings of the Faculty.
- III. The University Secretary, or an assigned deputy, shall act as Secretary of each Faculty Council.

Members on leave retain their right to participate in meetings and are counted in quorum.

In accordance with a duly approved motion of the Faculty Council, Faculty Council may recommend changes in its membership to the University Council.

3. Appointment and Election of Members

For those members of the Faculty Council who are not members by virtue of their position as administrators or as members of the Faculty of the Western College of Veterinary Medicine:

1. The representatives of other departments from other colleges and schools shall be elected/appointed by the Dean and shall hold membership for a period of two (2) years.
2. The undergraduate students shall be appointed by the Dean and shall hold membership for a period of one (1) year.
3. The graduate students shall be appointed by the Dean and shall hold office for a period of one (1) year.

An ex-officio member who is entitled under Council bylaws to delegate their membership may designate an individual to serve on the faculty council with the same powers as the designator. Such designations will last for a twelve-month period of time and are subject to renewal. In the event that the designate is unable to complete the full term, another individual may be designated in their place. To initiate the designation, the ex officio member will inform the chair of the faculty council.

During the period of designation, the ex officio member initiated the designation may attend meetings of the faculty council with a voice but no vote.

4. Officers and Duties

1. The Dean is the chair of the Faculty Council.
2. The chair shall be responsible:
 - a. To preside at all meetings of the Faculty Council, to preserve order and decorum and, subject to appeal, to decide all questions of order and other questions as provided in these bylaws.
 - b. To prepare a draft agenda for each meeting of the Faculty Council and to present it for approval at the meeting.



- c. In accordance with the University Council's Bylaws, to transmit to the University Council for consideration and review all matters which belong to the care of the University Council or which from their nature concern more than one college or school.
 - d. To ensure the maintenance of an archive of the proceedings and all approved minutes of faculty council meetings.
 - e. As the spokesperson for faculty council, to explain the decisions, activities, and procedures of faculty council.
3. The secretary acts as the delegate of the University Secretary under University Council's Bylaws Part Three, Section V.1.E. Under the general direction of the chair, the secretary shall be responsible:
- a. To assist the chair in the preparation of agendas and minutes.
 - b. To arrange for the distribution of notice of meetings and agendas to all members of the faculty council.
 - c. To record all motions, resolutions, and other decisions taken at meetings.

5. Meetings

1. Regular meetings of the faculty council will be held at least three (3) times each academic year.
2. Notice of regular meetings will be in writing and will be provided to all members no less than fourteen (14) days in advance of the meeting.
3. A special meeting of the Faculty Council may be held at any time upon the call of the chair and require written notice to all members not less than seven (7) days in advance.
4. An agenda and, whenever practical, all supporting material shall be sent to each member of the faculty council at least seven (7) days in advance of the meeting.
5. The quorum for regular and special meetings will be twenty-five (25) voting members.
6. Any regular meeting may be postponed or cancelled at the call of the chair.
7. Regular meetings of the faculty council are normally open to the members of the university community and may at the discretion of the chair be open to the general public. Non-members may speak at the discretion of the chair but, unless they are voting members of the Faculty Council, are not entitled to vote. The chair may call for any meeting or portion of the meeting to be closed. Every member of the Faculty Council, whether a voting or a non-voting member, shall be entitled to attend closed meetings and sessions, unless that member has a conflict of interest, in which case the conflict shall be declared, and the chair shall rule whether the members should remain. Student members will be considered in conflict of interest and excluded from consideration of those matters where the performance of students is under review or consideration.

6. Procedures and Voting

1. Meetings shall be presided over by the chair; or in the absence of the chair, a delegate faculty member designated by the chair.



2. The agenda will be approved at the beginning of each meeting. Notice of any motions to be voted upon by the Faculty Council will be included in advance in the agenda material.
3. Convocation lists of degrees, certificates, honours and distinctions and the recommendations of convocation awards need not be included in advance in the agenda material but may be circulated at the meeting at which these items are considered.
4. Except as provided elsewhere in these bylaws, all questions legitimately before faculty council shall be decided by a majority of votes of the present members.
5. Voting will normally be by show of hands. A procedural motion to require a written vote must be seconded and approved by the majority.
6. In matters requiring an urgent decision, and at the call of the chair, a motion may be put to the members electronically outside a regular or special meeting. Electronic approval of a fifty one percent majority of the voting members of faculty council to any motion will be deemed to have the same force and effect as a motion adopted by a vote of the members at a meeting duly convened and will be recorded in the minutes of the next regular meeting.
7. Any member may have their vote recorded for the minutes on request. The number voting for or against a motion shall be entered on the minutes at the call of any two (2) members.
8. For procedures not covered in these bylaws, faculty council adopts the rules of order adopted by University Council.

7. Committees

1. Faculty Council may establish standing and ad hoc committees to facilitate its work and subject to the approval of University Council and without jeopardizing Council's authority, may delegate decisions to its standing committees.
2. Unless a motion of Faculty Council passed in accordance with a delegation by the University Council specifically provides otherwise, all recommendations of committees will be brought to Faculty Council for consideration.
3. All standing committees will meet and report to Faculty Council at least once each academic year. Responsibility for calling committee meetings rests with the chair of the committee.
4. Standing committees may create subcommittees.
5. There is no requirement that committees be composed entirely of faculty.
6. All standing and ad hoc committees will have written terms of reference outlining their composition and accountabilities. Each committee should regularly review its own terms of reference and may recommend changes to Faculty Council as required. The memberships and terms of reference of standing committees of the Faculty Council, as well as other committees of the Western College of Veterinary Medicine are specified in Part Two of these bylaws.
7. The Executive Committee will nominate members, chairs and ad hoc committees of the Faculty Council and of other college committees and will present its nominations to Faculty Council at the June meeting, and otherwise as required when vacancies occur.



8. Term of office for chairs and members of standing committees will begin July 1 unless otherwise provided by the Executive Committee.
9. A vacancy will be declared in the case of a committee member who will be absent from campus or otherwise unavailable to attend meetings for a period of six consecutive months or more.
10. In the case of a vacancy on a committee between meetings of Faculty Council, the Faculty Council delegates authority to fill the vacancy to the Executive Committee in accordance with the membership requirements of the committee, for the balance of the academic year.
11. The Dean is an ex officio non-voting member of all standing committees.
12. An ex officio member of a committee may designate an individual to service in their place with the same powers as the designator. Such designations shall last for a twelve-month period and are subject to renewal. In the event that the individual is unable to complete the full term, another individual may be designated in their place. To initiate the designation, the ex officio member will inform the chair of the Faculty Council and the chair of the committee involved. During the period of designation, the ex officio member who initiated the designation may attend the meetings of the faculty council with a voice but no vote.
13. The quorum for all standing committees is a majority of the voting members.
14. Matters decided by the committee shall be decided by a majority vote of those present and eligible to vote.
15. Committees shall ensure that minutes are taken at meetings; these minutes shall be made available to all members of the Faculty Council.
16. The Dean may seek the advice or assistance of a committee of Faculty Council with respect to particular items of business. The advice and assistance shall not contradict or conflict with policies of Faculty Council, and the committee shall report to Faculty Council on the general nature of the advice given.

8. Records

1. Council Bylaws require that “each Faculty Council shall keep a recording of its proceedings and that this record shall be open to any member of the Faculty Council.” A copy of the proceedings shall, upon request, be furnished by its secretary to the chair of the University Council and/or the President of the University.
2. Records of motions from closed sessions may be deemed confidential by the chair and the related portion of the minutes may remain confidential at the discretion of the chair. In such cases the non-confidential portion of the minutes will reflect the fact that a confidential section has been removed. Both the non-confidential and the confidential portion of the minutes are considered to constitute the official record of the meeting and will be preserved for the official archive.



9. Independence and Conflict of Interest

1. Members of the Faculty Council and its committees will have as their principle concern the welfare of the college and of the university. They will exercise independent judgment and may not act as agents of any person or organization.
2. If a member of Faculty Council has a conflict of interest in any matter under consideration, the member shall disclose their interest when speaking on the matter in Faculty Council proceedings and will abstain from voting in committee proceedings on matters on which they have a conflict of interest. When appropriate, the member will withdraw from all committee deliberations with respect to the matter. The minutes will reflect the disclosure and any abstention or withdrawal.
3. The chair or a member of a committee is entitled to raise the question whether another member has a conflict of interest or perceived conflict of interest on a matter before the committee and/or to refrain from voting on a matter before the committee.

10. Amendment

1. A motion to amend the bylaws will be preceded by a notice of motion presented in writing to the members not less than 30 days prior to the date of the meeting at which the motion is to be considered and will require a 2/3 majority vote of those present and voting.



Standing Committees of Council

Admissions Committee

Companion Animal Health Fund Committee

Continuing Education Committee

Curriculum Committee

Graduate Student Awards Committee

Oncology Research Fund Committee

Teaching and Learning Committee

Townsend Equine Health Research Fund Committee

Undergraduate Student Awards Committee

WCVM Committee on Indigenous Engagement

Wildlife Health Research Fund Committee



REQUEST FOR DECISION

Committee Name: Nominations Committee, University Council

Date: April 16, 2026

Presented by: Reza Fotouhi, Chair, Nominations Committee

Subject: Nomination to the Search Committee for the Provost and Vice-President Academic

MOTION

It is recommended by the Nominations Committee that Council approve the GAA and Council members listed below to serve on the search committee for the Provost and Vice President Academic.

SUMMARY

The *Procedures for Search and Review for Senior Administrators* require that Provost search committee have four members of the General Academic Assembly, selected by Council and one member of Council, selected by Council, who holds a senior administrative position in the University. The Nominations Committee is tasked with putting forward five (5) names for consideration by Council.

Through the Governance Office, the committee issued a call-for-interest to the General Academic Assembly, inviting volunteers to be part of the search committee. Volunteers are considered first in determining the list of nominees. The Nominations Committee attempts to include individuals who are broadly representative of disciplines across the university, and prioritizes equity, diversity, and inclusion in representation. This prioritization of EDI principles is in line with the terms of reference for the Nominations Committee as set out in the Council Bylaws.

After reviewing the list of eligible people to be nominated for this committee, the Nominations Committee is recommending the following members serve on the search committee for the Provost and Vice-President Academic:

- Four members of the GAA
 - Nazeem Muhajarine, College of Medicine
 - Lori Birrell, University Library
 - Ralph Deters, College of Arts and Science
 - Jason Perepelkin, College of Pharmacy and Nutrition
- Council member who holds a senior administrative position
 - Shaun Murphy, College of Education

REQUEST FOR DECISION

Committee Name: Nominations Committee, University Council

Date: April 16, 2026

Presented by: Reza Fotouhi, Chair, Nominations Committee

Subject: Renewal and Tenure Appeal Committee Vacancy

MOTION

It is recommended by the Nominations Committee that Council approve the faculty member listed below to serve on the Renewal and Tenure Appeal Committee for a 3-year term.

CONTEXT AND BACKGROUND

The Nominations Committee is tasked with putting forward nominations for Council's approval to fill vacancies that arise throughout the year on the Renewal and Tenure Appeal Committee (as articulated in section 15.8.5 of the Collective Agreement).

The Nominations Committee has reviewed the membership of the Renewal and Tenure Appeal Committee and is submitting Matheus Costa, Western College of Veterinary Medicine, to fill the vacancy on the committee.

ATTACHMENTS

Renewal and Tenure Appeal Committee and Nominee (with new nominee highlighted in yellow)

List of Council Committees and Nominees

	Representative of:	Term Expires
GAA Members:		
Ralph Deters	Arts and Science	2028
Veronika Makarova	Arts and Science	2028
Matheus Costa	Western College of Veterinary Medicine	2029
Enchuan Shao	Arts and Science	2026
Ludmilla Voitkovska	Arts and Science	2026
Julie Kaye	Arts and Science	2026
Haizhen Mou	School of Public Policy	2027
Chris Zhang	Engineering	2027
Hyunjung Shin	Education	2027
Senior Administrators:		
Julia Paulson	Education	2027
Jaswant Singh	Graduate and Postdoctoral Studies	2028
Jennifer Lang	Arts and Science	2029

ITEM FOR INFORMATION

Committee Name: Nominations Committee, University Council

Date: April 16, 2026

Presented by: Reza Fotouhi, Chair, Nominations Committee

Subject: Nomination for a one-year term for University Council

SUMMARY

After a second call for nominations, one vacancy remained in University Council. As per Council Bylaws, the Nominations Committee will appoint a member of the GAA to serve on Council for a one-year term (*University Council Bylaws and Regulations, Part One – Council, II.13*).

After reviewing the list of eligible members to be nominated for this position, the Nominations Committee is appointing the following GAA member serve on University Council for a one-year term starting July 1, 2026:

- Francisco J. Otero-Cagide, College of Dentistry

Note: This item was originally posted as an item for decision; however, it was updated on April 14th to reflect an item for information given that the nominations committee appoints not recommends a GAA member for this role.

NOTICE OF MOTION

Committee Name: Research, Scholarly and Artistic Work Committee, University Council

Date: April 16, 2026

Presented by: Eric Lamb, Chair, Research, Scholarly and Artistic Work

Subject: Care and Use of Animals in Science at the University of Saskatchewan (USask) Policy

MOTION

It is recommended by the Research, Scholarly and Artistic Work Committee that Council approve the revised Care and Use of Animals in Science Policy effective immediately.

CONTEXT AND BACKGROUND

The Office of the Vice President Research is proposing a new Care and Use of Animals in Science Policy. The existing 2001 policy is outdated, and functions more like a terms of reference document than a true policy. In addition, the current document is misaligned with Canadian Council on Animal Care (CCAC) expectations. The new policy establishes university-level commitments and authorizes the University Animal Care Committee (UACC) to manage operational details, which must remain aligned with evolving CCAC guidelines. No significant changes to the current day-to-day operations of the UACC are expected to result from the adoption of this policy.

A Culture of Care Statement is also coming forward as a companion to the draft policy. A Culture of Care document reflects the university's commitment to supporting the wellbeing of staff, trainees, and others involved in animal work. The statement is driven by emerging best practices internationally and highlights compassion fatigue, emotional pressures, and the need for supportive environments for personnel within animal research.

The policy revision team included the UACC chairs, the University Veterinarian, and administrative staff, with governance office support and review by the legal office.

CONSULTATION

The University Veterinarian and Director of Animal Ethics Research and Infrastructure Kurtis Swekla brought forward the proposed policy and Culture of Care Statement to RSAW on March 12, 2026. The committee reviewed the documents and provided feedback, in addition suggested further consultation with the Pedagogical Merit Review Committee (PMRC) as well as the Scientific Merit Review Committee for Animal Based Research (SMRCABR).

A revised version of the Policy and Culture of Care Statement was brought forward to RSAW on April 9th, 2026. RSAW had the opportunity to review the revised documents and ask questions. RSAW voted in favour of the new policy and culture of care statement. RSAW recommends that this policy and culture of care statement be adopted by University Council.

ATTACHMENTS

- Care and Use of Animals in Science at the University of Saskatchewan (USask) Policy and Culture of Care Statement**

Title of Policy: Care and Use of Animals in Science at the University of Saskatchewan (USask)

Office of Administrative Responsibility:
Animal Care and Research Support Office
Policy Owner (Sponsor):
Vice-President, Research
Approving Body:
University Council

Category:
Policy Number:
Last Revision Date: Jan 1, 2001
Effective Date: July 1, 2026
Next Review Date: July 1, 2029

Purpose:

To ensure that activities involving animals are conducted in a principled and ethical manner, in full compliance with applicable local, federal, and international standards, laws, and regulations.

Principles:

The University of Saskatchewan acknowledges that the responsible use of animals in science plays an important role in advancing scientific knowledge and education for the benefit of human and animal health. This policy is in place to demonstrate that the University of Saskatchewan recognizes its ethical responsibility in the use of animals in science and is committed to ensuring such use is scientifically justified and conducted with respect for animal welfare. As part of animal use in science, the University of Saskatchewan is committed to the principles of Replacement, Reduction, and Refinement (the 3Rs).

USask is committed to fostering a culture of care in all activities involving animals. This commitment is guided by the principles outlined in the UACC Culture of Care document, which emphasizes respect, responsibility, and ethical stewardship in the use of animals for scientific and educational purposes.

The USask Animal Care and Use Program (ACUP) is committed to transparency in all scientific activities involving animals. This includes openness about animal housing facilities and a continuous focus on improvements that prioritize animal welfare in both decision-making and research and teaching practices.

Through these commitments, the University of Saskatchewan affirms its responsibility to balance scientific advancement with humane and ethical treatment of animals and in adherence to the CCAC Ethics Principles for Animal Use in Science document (2026) fundamental principles of respect for animals, sufficient benefit, and not causing harm.

Policy:

USask requires that any use of animals in science - including research, teaching, production, and testing - or in any other activities conducted by individuals affiliated with the University, its partners, or within USask facilities, services, or using University funds or accounts, must comply with all applicable local, federal, and international laws and standards. This includes adherence to the most current policies and guidelines of the Canadian Council on Animal Care (CCAC), as well as any other standards endorsed by the CCAC, required by funding agencies, or mandated by law.

The University Animal Care Committee (UACC), reporting to the Vice-President Research, is the body authorized to oversee the administrative aspects of animal use at USask and its affiliates. The UACC's Terms of Reference define its oversight responsibilities and outline the structure and roles of all associated subcommittees (e.g., animal use protocol review, facility inspection, education and training). The UACC is responsible for establishing and monitoring procedures to ensure ethical conduct in activities involving animals and compliance with all applicable laws, guidelines, and policies. Specific Terms of Reference for Facility Veterinarians outline their responsibilities to oversee the health and welfare of all animals in their assigned facilities. Personnel involved in animal care and use must be appropriately trained and competent, and animals must be housed and cared for in a manner that supports their physical and behavioral well-being.

University Animal Care Committee (UACC)

The UACC is a university committee reporting to the Vice-President Research. Its Terms of Reference are developed by its members and endorsed by the Vice-President Research. The UACC is composed of faculty, veterinarians, scientists, institutional non-animal users, community members, facility managers, animal technicians, USask trainees (undergraduate and graduate students and postdoctoral fellows), and program support staff.

The UACC meets regularly to review:

1. Its Terms of Reference and procedure documents, ensuring alignment with CCAC policies and guidelines, evolving University needs, and developments in science, animal welfare, and society.
2. The housing and care conditions for animals, as well as the suitability of research facilities.
3. Standard operating procedures related to animal care and use.

As per CCAC policy, all activities involving animals require scientific or pedagogical merit. Any activities which are funded without external independent peer review require internal USask scientific merit through the Scientific Merit Review Committee for Animal-Based Research (SMRCABR) which reports to the Vice-President Research.

The Pedagogical Merit Review Committee (PMRC) for Animal-based Teaching and Training, reporting to the Vice-Provost Students and Learning, evaluates all USask courses for credit and training programs that use animals for pedagogical merit ensuring animal use meets relevant learning outcomes and non-animal models are considered.

Scope of this Policy:

This policy applies to all members of USask involved in research, teaching, testing, or production of live animal vertebrates and cephalopods. Members of USask include but are not limited to, faculty, professors emeriti, sessional lecturers, staff, trainees, clinical faculty, graduate and undergraduate students, adjunct professors, visiting professors, visiting scholars, professional affiliates, associate members, residents, and postdoctoral fellows (PDFs) at USask.

In addition, this policy applies to those individuals and/or institutions that have entered into affiliation agreements with USask for purposes of Animal Care Committee oversight.

Authority

Acting on behalf of the USask President, the UACC has the authority to:

1. Halt any procedure if it determines that an animal is experiencing unnecessary pain or distress.
2. Immediately stop any use of animals that deviate from approved protocols, involve unapproved procedures, or cause unexpected pain or distress.
3. Order the euthanasia of an animal if its pain or distress cannot be relieved.

Responsibilities:

The Vice-President Research serves as the Institutional Official ensuring the University of Saskatchewan's Animal Care and Use Program complies with CCAC standards and all applicable legal and policy requirements.

The UACC is responsible for ensuring that all activities involving live animals are carried out only after approval of an animal use protocol by the USask Animal Research Ethics Board (AREB).

Researchers, instructors, and other animal users are responsible for conducting all animal-based activities in accordance with USask policies and procedures, as well as relevant provincial, national, and international laws and guidelines. Procurement or use of CCAC-defined animals must not occur before AREB approval is granted.

Major proposals and plans (e.g.; new species used, facility alterations), construction, or renovation that involve animal facilities or animal use at USask must have direct input and approval from the University Veterinarian to ensure compliance with applicable animal-based laws, policies, procedures, and guidelines.

Non-Compliance:

Failure to conduct animal use activities as approved by the USask AREB, or to comply with USask policies, procedures, and applicable federal, provincial, international, or local laws, is considered non-compliance. Such cases are addressed through the UACC and USask Responsible Conduct of Research non-compliance processes.

Definitions

The source of institutional approved definitions is in the Academic and Curricular Nomenclature.

For the purposes of this policy:

- Animals used in science: *defined by animals used in research, teaching, testing, or production*
- Research is defined as: *any investigation involving animals that is undertaken to acquire or contribute to knowledge. This includes both basic and applied research, and encompasses activities in fields such as biomedical sciences, agriculture, psychology, and veterinary medicine;*
- Teaching is defined as: *any use of animals for educational or training purposes, where the primary goal is to impart knowledge or develop skills;*
- Testing is defined as: *the use of animals in procedures designed to assess the safety, efficacy, or quality of substances, products, or devices, often required by government or industry standards for product approval (e.g. pharmaceuticals, chemicals);*
- Production is defined as: *the breeding and maintenance of animals for the purpose of supplying animals to be used in science and/or producing food, fiber, or other agricultural products;*
- Animals are defined as: *vertebrates and cephalopods.*

*Definitions are based on CCAC guideline documents.

Related Policies/Documents/Procedures

Lists and links to related University policies, procedures, and other relevant documents.

[USask Culture of Care](#)

[Academic and Curricular Nomenclature](#)

[UACC Terms of Reference](#)

[SMRCABR Terms of Reference](#)

[PMRC Terms of Reference](#)

Applicable Legislation or Regulations

Lists and links to Applicable Legislation or Regulations as applicable.

[University of Saskatchewan Act, 1995](#)

[Canadian Council on Animal Care \(CCAC\)](#)

[Canadian Council on Animal Care \(CCAC\) Three Rs](#)

[Saskatchewan Animal Protection Act, 2018](#)

[Tri-Agency Framework: Responsible Conduct of Research, 2021](#)

[Agreement on the Administration of Agency Grants and Awards by Research Institutions](#)

Revision History

Please list the historical information in chronological order from oldest to newest.

Date initially approved and date(s) re-formatted or revised	By whom and what type of revision	Maintained by

Approval Path

Senior Management Team

Research Scholarly and Artistic Work Committee

University Council

Received by the University Secretary



BACKGROUND

The term Culture of Care (**CoC**) as used in the research animal community describes both an attitude and a comprehensive approach to the treatment and management of animals within an institution. An organizational mindset that surpasses mere adherence to the minimum standards set by local, regional, and national regulations characterizes CoC. An effective CoC is evident through the promotion of compassionate and respectful behavior towards both animals and personnel, and by fostering a sense of accountability for ongoing improvement processes. When fully embraced, a CoC is aspirational and continually evolves to ensure sustained programmatic enhancements.

The concept of a CoC has developed internationally during the past decade as a holistic and global approach to multiple aspects of ethical and responsible animal care and use. The key components of CoC include:

- thoughtful consideration and active implementation of beneficial animal welfare and replacement, reduction, and refinement (3Rs) practices for all CCAC covered species being maintained and worked with
- promoting well-being and support of those caring for and working with animals
- an institutional emphasis on excellence in scientific quality, reproducibility, and integrity
- the presence of mechanisms that foster institutional openness with internal and external stakeholders

Overall, an institution demonstrates CoC by promoting caring and respectful behavior towards animals and personnel, as well as instilling a sense of responsibility for sustaining processes of improvement. An institutional CoC ensures ethical and humane care and treatment of animals.

USASK STATEMENT ON CULTURE OF CARE

The University of Saskatchewan (**USask**) dedicates itself to fostering a CoC that transcends basic compliance with regulatory standards. USask commits to continuous improvement in the following key areas:

1. **Animal Welfare and the 3Rs:** USask prioritizes the well-being of all CCAC covered animals involved in research and teaching by adhering to the principles of replacement, reduction, and refinement.
2. **Staff and Student Well-being and Support:** USask recognizes staff, faculty and students are a significant asset. USask commits to providing a supportive and nurturing environment that promotes the well-being, professional growth, and job satisfaction for the entire USask community.

3. **Scientific Quality, Reproducibility, and Integrity:** USask strives for excellence in research and teaching practices with the goal of producing high quality, reproducible, and ethically sound scientific outcomes that contribute to the advancement of knowledge.
4. **Openness and Transparency:** USask believes in maintaining open lines of communication with internal and external stakeholders. Transparency in processes and findings is essential to building trust and fostering collaborative relationships.

By embedding these principles into daily operations, USask aims to create a positive and robust research and learning environment that benefits the community as a whole and **'Be What the World Needs'**.

The USask University Animal Care Committee (UACC) commits to fostering a CoC by focusing on the following areas:

Definition of Institutional Values and Policies: Internal communication helps to promote the establishment and reinforcement of institutional values and policies regarding animal care and use. Providing information to new staff, and re-training of existing animal users, is important for the acceptance of these values within the institution.

Coordination and Collaboration: Open and effective coordination and collaboration between senior administration and the UACC are essential for commitment and execution of a CoC across the institution's animal care and use program, veterinary practices, and animal care staff. Open communication between these key groups is vital for achieving a successful and effective CoC program.

Personnel Well-being: Attention to the well-being of personnel, particularly those performing tasks with a higher risk of compassion fatigue and stress, is crucial. A culture of care for animals is led by a CoC for people.

Training Programs: Implementing effective training programs ensures that personnel working with animals are skilled and competent. This reduces animal stress and enhances personnel confidence and satisfaction, contributing to high quality and reproducible research data.

Continuous Improvement: Ongoing evaluation and enhancement of the animal care and use program is essential. The UACC can achieve this through periodic reviews and evaluations of the program, ensuring that continuing education opportunities are available to UACC members and those working with animals, as well as through retrospective reviews with researchers and facility personnel.

Empowerment and Encouragement: USask encourages those involved in animal use to contribute to the improvement of the animal care and use program. Encouraging active participation and showing appreciation of contributions empowers animal users and fosters further promotion and focus on animal welfare and 3Rs initiatives.

Promotion of 3R Approaches: Actively promoting the 3Rs when caring for and working with animals is essential. Recognizing and rewarding 3Rs achievements by animal care and research

personnel can be an effective way to encourage improvements in this area.

Public Communication: Clearly communicating the institution's objectives in working with animals in science to the public helps maintain public trust and supports the institutional CoC. Communication with the public also helps support and enhance the personal well-being of those working with and studying animals.

REVISION HISTORY

Date Approved: April 2026		Written by: T. Liboiron, A. Plante, K. Swekla
Procedure Review and Revision History		
Revision Number	Review/Revision Date	Reviewer
1		

ITEM FOR INFORMATION

Committee Name: Scholarships & Awards, University Council

Date: April 16, 2026

Presented by: Jason Perepelkin, Chair, Scholarships & Awards

Subject: Best and Brightest Award Update

SUMMARY

The Best and Brightest Scholarships are the University of Saskatchewan's premier entrance awards and are centrally administered and adjudicated by the Scholarships and Awards Committee of Council. The Scholarships include:

- Five Presidents' Best and Brightest Scholarships valued at \$40,000 each
- Twelve Chancellor's Scholarships valued at \$30,000 each
- Twelve University of Saskatchewan Entrance Scholarships valued at \$30,000 each

Of these awards, five are Circle of Honour awards—one Presidents' Best and Brightest and two of each of the other awards—which are preferentially awarded to Indigenous students.

Selection Process and Applicant Pool

This year, the Scholarships and Awards Committee reviewed applications from 231 incoming high school students with academic averages of 95% or higher. Recipients were selected based on demonstrated leadership and contributions to both school and community life.

- The applicant pool is limited to students from domestic high schools
- Eleven applicants were from outside Saskatchewan

Recipient Demographics

Among the 29 university-wide Best and Brightest Scholarship recipients:

- 15 students are from eight different high schools in Saskatoon
- The remaining 14 students represent 11 communities across Saskatchewan, including two from Prince Albert and three from Regina
- Five recipients identify as Indigenous (Métis and First Nations)
- All recipients are exceptional leaders, learners, and future contributors to the University of Saskatchewan community

The recipients demonstrate a wide range of leadership and community engagement, including:

- Extensive volunteering with Special Olympics, Autism Services, and other organizations—one recipient founded an organization to promote inclusivity, dignity, and opportunity for marginalized groups
- Serving as editor-in-chief of a literary arts magazine

- Competing successfully at the Canada-Wide Science Fair with a gene-editing project conducted through a USask laboratory
- Serving as a volunteer firefighter

Future Review of the Scholarships

The Scholarships and Awards Committee is currently reviewing the name and structure of the Best and Brightest Scholarships, with the following goals:

- Reviewing historical trends between applicants and recipients to identify any systemic biases
- Revising selection criteria to reflect broader and more inclusive definitions of leadership, volunteerism, and resilience
- Improving accessibility and increasing applications from historically marginalized communities where participation has declined
- Maintaining the focus on high-achieving students without increasing the volume of application materials for committee review

Any changes resulting from this review cannot be implemented before Fall 2028, due to the established award cycle.

PRESIDENT'S REPORT TO COUNCIL

April 2026

Over recent weeks, I have continued to meet with faculty, staff, students, and partners across our campuses. These conversations have highlighted the dedication and creativity that define our university community. I remain grateful for the insight and candour shared with me as we move forward together.

Earlier this month, I also addressed the General Academic Assembly (GAA), which brought together faculty, staff, and senior leaders for an important moment of reflection on our academic mission. The assembly focused on the pressures higher education is facing, and the ways USask can continue to ground our planning and positioning in the strengths offered by the Saskatchewan context. The insights shared at the GAA continue to inform the university's work and I am grateful for the thoughtful engagement of our academic community,

Across USask, I see a community responding to change with purpose and collaboration. The work underway — from strategic planning to research leadership to student support — reflects a university committed to strengthening Saskatchewan and contributing to global progress.

UPLAN 2035: UPDATE

Council received an overview of UPlan 2035 in my previous report. Since that time, the university has moved further into the engagement phase of the planning process. Over the past month, we have begun a series of campus conversations with faculty and staff to gather early perspectives on USask's strengths, priorities, and opportunities for the decade ahead.

These discussions are helping to identify emerging themes that will guide the next stage of planning. The UPlan 2035 process includes several phases: preparation, engagement, drafting, refinement, and approval. We remain in the engagement phase, which is focused

on listening to students, faculty, staff, alumni, Indigenous partners, and external stakeholders.

Broader opportunities for participation, including surveys, town halls, and targeted discussions, will continue to roll out throughout the spring.

We welcome the insights of council members as this work progresses. Your perspectives are essential to shaping a plan that reflects the full breadth of our university and the communities we serve.

PROVINCIAL BUDGET 2026

The Government of Saskatchewan released its [2026–27 budget](#) in late March, reaffirming strong provincial support for post-secondary education and building on the four-year funding agreement announced in November 2025. For USask, the budget provides \$346 million in total funding from the Ministry of Advanced Education, including \$318.9 million in operating funding, an increase of \$18.3 million over the previous year. This investment includes targeted support to expand undergraduate medical education by 20 seats and to increase Saskatchewan-based Nurse Practitioner training by 13 seats.

The province is also providing \$25.8 million for infrastructure and major capital projects, an increase of \$3.7 million from last year. This includes continued planning support for the expansion of the Western College of Veterinary Medicine. These investments strengthen USask's ability to respond to provincial labour-force needs, advance research and innovation, and maintain critical infrastructure. As noted in the provincial announcement, this level of support reflects confidence in USask's role in strengthening Saskatchewan's social and economic landscape and reinforces the shared commitment to building a stronger, more vibrant province.

LEADERSHIP UPDATES

Vice-President University Relations Cheryl Hamelin will retire on April 30, 2026, after four years of exceptional service to her alma mater. During her tenure, Cheryl strengthened fundraising, communications, alumni engagement, strategic events, advancement operations, and Huskie Athletics. Under her leadership, the [Be What the World Needs campaign](#) became the largest fundraising campaign in Saskatchewan's history, raising more than \$572 million and advancing student success, critical research, Indigenous achievement, and visionary spaces across campus. Her ability to inspire donors, volunteers, and colleagues has left a lasting legacy.

I have deeply valued the opportunity to work alongside Cheryl. Her expertise, clarity of purpose, and steady leadership have strengthened this university and elevated the work of advancement in meaningful ways. I am grateful for her knowledge and for the lasting impact she has had on USask. Cheryl, thank you for your partnership, your generosity, and the example you have set.

Dr. Angela Jaime will take on a new role as Vice-President Indigenous at the University of Victoria and will remain with USask until mid-June. Angela's leadership has shaped USask in meaningful and enduring ways through initiatives such as the [Indigenous Summer Institute](#), the [deybwewin | taapwaywin | tapwewin Indigenous Truth Policy on Indigenous membership/citizenship](#), the [ohpahotân | oohpaahotaan Indigenous Strategy](#), and the [Smudging and Ceremonies Policy](#). She has also built, mentored, and empowered a strong team within the Office of the Vice-Provost Indigenous Engagement, and they will continue this important work throughout the transition.

Working with Angela has been a privilege. Her insight, generosity, and unwavering commitment to Indigenous achievement have strengthened the work around her and shaped how this university understands leadership grounded in community, truth, and relationship. I am sincerely grateful for her vision and for the profound and lasting contributions she has made to this university. Angela, thank you for everything you have shared, built, and inspired here at USask.

RESEARCH HIGHLIGHTS

[USask acquires quantum computer in huge step for research and innovation](#)

USask's acquisition of Canada's first university owned-and-operated, vendor-supported, full-stack open-architecture quantum computer continues to generate significant interest across campus and among partners. Over the past month, research teams have begun preparing early-stage project proposals, and cross-disciplinary discussions are underway to identify opportunities in health, agriculture, energy, and cybersecurity. Planning continues for training and capacity-building to support faculty and students. This initiative positions USask as a national leader in quantum innovation.

Additional Research Highlights

In March, USask received \$6.2 million in Canada Foundation for Innovation funding to support the development of a [new poultry laying research facility](#), strengthening national capacity in animal health and agricultural innovation. The College of Dentistry also secured

a \$2-million international research partnership with the São Paulo Research Foundation (FAPESP), establishing a five-year collaboration focused on oral, dental, and craniofacial research. These investments reflect the continued growth of USask's research enterprise and the impact of our partnerships locally and globally.

HUSKIE SALUTE

Huskie Athletics recently celebrated the achievements of student-athletes at the annual Huskie Salute, recognizing excellence in competition, academics, and community leadership. The event brought together student-athletes, coaches, staff, and supporters to honour accomplishments across all Huskie teams and to celebrate the contributions these students make both on and off the field. The Salute continues to be an important moment each year to recognize the dedication, resilience, and leadership of our student-athletes and the staff who support them.

CLOSING REMARKS

The past month has demonstrated the resilience and commitment of our university community. As UPlan 2035 continues to take shape, the insight and engagement of faculty, staff, students, and partners have been essential in identifying the priorities that will guide USask in the decade ahead. The thoughtful contributions shared through early conversations, consultations, and collaborative work are already strengthening the foundation of the plan. Your guidance, questions, and perspectives help ensure that our academic mission stays at the forefront of institutional decision-making. I want to express my appreciation for the time, expertise, and care you bring to this work, and for the steady commitment you show to our students, our colleagues, and the communities we serve.

Thank you for your continued leadership, partnership, and engagement as we move forward together.



Interim Provost's Report to Council

April 2026

GENERAL REMARKS

I would like to take a moment to acknowledge an upcoming change in the portfolio. The Vice-Provost Indigenous Engagement, Dr. Angela Jaime, will be taking on a role at the University of Victoria as Vice President Indigenous. She will conclude her role on April 30th, before transitioning to her new role. As I think about Angela's impact on USask - I think about the word "enduring". This thought stems from major initiatives she has worked on and from her commitment to a courageous approach. Angela and the team she created, led the understanding and implementation of the ohpahotân | oohpaahotaan "Let's Fly Up Together" Indigenous Strategy. Her leadership was also critical in the creation and implementation of the deybwewin | taapwaywin | tapwewin: Indigenous Truth policy, which protects space in the institution for Indigenous people through the verification of Indigenous membership/citizenship. I thank Angela and wish her the best in what's ahead.

I also want to extend my congratulations to Dr. Gillian Muir and Dr. Solina Richter, who have been reappointed as deans in the Western College of Veterinary Medicine (WCVM) and the College of Nursing, respectively. Please join me in congratulating them both on these well-deserved reappointments. The review of senior leaders being considered for reappointment is rigorous and extensive. Considerable work is undertaken by review committees and in this instance, I want to express my gratitude to the colleagues who invested their time and energy into ensuring the integrity of these recent reviews.

As dean of WCVM, Dr. Muir has provided thoughtful, strategic and dedicated leadership that has advanced the college's priorities and strengthened its foundation for the future, including playing a central role in growing and enhancing the undergraduate program and contributing significantly to the renewal of the college's interprovincial agreement in 2025.

Dr. Solina Richter has championed the USask College of Nursing vision to become a global leader in nursing education since her initial appointment in 2021. Under her leadership, the USask College of Nursing has achieved significant milestones, including notable growth within the college's unique "Learn Where You Live" model. Dr. Richter has also guided the

college's active role in the Government of Saskatchewan Health Human Resources expansion plan.

My final note is an Access and Equity Services update on exam delivery. A recent announcement that Access and Equity Services would be making a change to the service provided in returning completed exams to department/college offices effective May 1st has been revisited and **exam delivery services will not be changed**. As Access and Equity Services has seen a 30 per cent increase over the past two years in the number of exams they are administering for students who require accommodations (e.g., over 4,000 exams in April 2026), the university will explore possibilities for addressing the increased workload of administering exams for students while minimizing impacts on departments and faculty members.

USASK UPDATES

QS SUBJECT RANKINGS

In the QS World University Rankings by Subject for 2026, USask was listed among the top 50 universities in the world for veterinary science and earned a spot at 49th overall, and ranked 54th in the world in agriculture and forestry. USask also climbed the rankings in four other subject areas: geophysics, chemistry, electrical and electronic engineering, as well as physics and astronomy.

Overall, USask placed in the top 300 institutions in the world in the subject areas of veterinary science, agriculture and forestry, environmental sciences (151-200 tier), geophysics (151-200 tier), geology (201-250 tier) and Earth and marine sciences (201-275 tier).

These accomplishments are a testament to the faculty and staff who pursue impactful research and scholarship, the students whose curiosity and commitment drive discovery, and the teams who support teaching, research, data stewardship, and institutional reporting. Together, these contributions strengthen USask's global reputation and demonstrate our shared commitment to excellence. Thank you for the role you play in helping USask continue to rise.

USASK ASSESSMENT CONFERENCE: APRIL 29-30

The USask Assessment Conference offers academic leaders, educators, and teaching support staff a flexible way to engage with assessment redesign through peer-led discussion. The conference opens with a 90-minute live online keynote on April 29,

followed by a full-day, in-person conference on April 30. This conference will be led by the 2026 USask Assessment Champions:

- **Harold Bull**, Associate Professor, Biochemistry, Microbiology and Immunology, College of Medicine
- **Michelle Bussière-Prytula**, Associate Professor, Johnson Shoyama Graduate School of Public Policy
- **Jan Gelech**, Lecturer, Psychology and Health Studies, College of Arts and Science
- **Michel Gravel**, Professor, Chemistry, College of Arts & Science
- **Elaina Guilmette**, Assistant Professor, School of Environment and Sustainability
- **Mark Klassen**, Associate Professor and Associate Dean, Strategy and Professional Programs, Edwards School of Business
- **Jennifer Loewen**, Associate Professor, Small Animal Clinical Sciences, Western College of Veterinary Medicine
- **Greg Malin**, Associate Professor, Academic Family Medicine, College of Medicine
- **Ella Ophir**, Associate Professor and Undergraduate Chair, College of Arts & Science
- **Taylor Raiche**, Director, Pharmacy Experiential Learning (EL), College of Pharmacy and Nutrition
- **Jordan Raymond**, Lecturer, Educational Foundations, College of Education
- **Randi Strunk**, Lecturer, Ron and Jane Graham School of Professional Development, College of Engineering

Sessions focus on classroom- and program-level conversations grounded in real USask practice. Participation in one or both days is welcome. Registration is free, and lunch and breaks are provided for the in-person day. [Learn more and register.](#)

COLLEGE UPDATES, ACHIEVEMENTS AND MILESTONES

A selection of recent accomplishments, achievements and milestones for USask's college and school community are shared below.

USASK STUDENTS TAKE SUSTAINABILITY BEYOND THE CLASSROOM

USask undergraduate students from the College of Agriculture and Bioresources (AgBio), the College of Arts and Science, Edwards School of Business, and through the School of Environment and Sustainability (SENS)'s Undergraduate Certificate program, presented their capstone projects at the annual Sustainability Trade Show on April 2. Across the EVSC 485.3 Environmental Science Capstone and ENVS 401.3 Sustainability in Action courses, 50 students came together to explore eight unique projects and applied their learning to real-

world sustainability challenges. These interdisciplinary projects go beyond environmental science to include community engagement, culture, and systems thinking, showing how social, cultural, and economic factors shape long-term sustainability. Together, they showcase the range of sustainability efforts on campus, and the impact students can have in creating practical, community-focused solutions. Thank you to the faculty members and instructors who make teaching moments like this possible for our students.

USASK ARTS AND SCIENCE DRAMA PROGRAM CELEBRATES 80 YEARS

For 80 years, USask's drama program and Greystone Theatre company have been at the heart of Canadian theatre. To commemorate 80 years, the USask School for the Arts Department of Drama commissioned five alumni of the program to create five brand-new one-act plays. These original works, directed by Skye Brandon (BFA '00, MFA '19) and Ken MacKenzie (current faculty member) were premiered and performed in the Emrys Jones Theatre from March 19-28, 2026. [Find more information about the anniversary celebration.](#)

EDWARDS SCHOOL OF BUSINESS WELCOMES MITACS INTERNS

Edwards welcomed two international Mitacs interns to collaborate with Dr. Mohammadreza Nematollahi, PhD, Assistant Professor of Management Science at the Edwards School of Business, on research examining how AI-driven pricing strategies can reduce food waste and support more sustainable retail decision-making. Through the [Mitacs Globalink Research Internship \(GRI\) program](#), visiting students Paola Perez Tostado from the University of the Americas Puebla and Sol Baik from Korea Aerospace University worked with Dr. Nematollahi to develop a computer model analyzing how pricing, quality and promotion strategies influence consumer demand for perishable foods. Over four months, the students gained hands-on research experience while contributing to applied research outcomes, demonstrating the Mitacs GRI program as a practical and rewarding way for faculty, particularly early-career researchers, to advance research and mentor international talent.

RELOCATION OF EDWARDS SCHOOL OF BUSINESS RAWLINSON CENTRE FOR INDIGENOUS BUSINESS STUDENTS

Last month, the Edwards School of Business officially unveiled the newly relocated Rawlinson Centre for Indigenous Business Students, one of the only dedicated spaces of its kind in Canada designed to support Indigenous business students. The centre is now located in a central space near the Moeller Resource Room and includes three areas: a large gathering space that can be adapted for ceremony, a meeting and Elder space, and the Indigenous Business Students' Society office. Purposefully designed to create a

welcoming and culturally grounded environment, the Centre provides students with access to community, resources and academic support while strengthening visibility and accessibility for Indigenous learners. The new location was made possible through a generous gift from Edwards alumnus, Gordon Rawlinson.

USASK LIBRARY TAKE A BREAK PROGRAM

Take a Break is a long-standing University Library program designed to support students' health and well-being when academic pressure is at its highest. The program has grown steadily over the years as students increasingly take advantage of opportunities to pause, reset, and return to their studies with renewed energy and focus. Offered during exam periods, *Take a Break* provides simple, accessible ways for students to step away from their work for a short time to reset and reenergize. Students engage in a range of activities that include puzzles, colouring, therapy dog visits, and enjoying access to free snacks and special events such as movie days. As final exam season is in full swing, all are encouraged to let students know of these opportunities and support them in taking part. To see the full schedule for this season's *Take a Break* program, visit the [library's events page](#). In April, *Take a Break* is generously supported by The Grit and Scott McCreath Library Student Success Fund.

RECENT APPOINTMENTS

Dr. Gillian Muir has been re-appointed as Dean, Western College of Veterinary Medicine for a five-year term, beginning July 1, 2026.

Dr. Solina Richter has been re-appointed as Dean, College of Nursing for a five-year term, beginning July 1, 2026.

ACTIVE SEARCHES AND REVIEWS

Searches:

- Dean, College of Pharmacy and Nutrition
- Dean, College of Law
- Executive Director, Johnson Shoyama Graduate School of Public Policy

Active reviews:

There are no active reviews at this time.

Please see [here](#) for information on searches and reviews.



Graduate Students' Association

April 2026

Council Report



Prepared For:
University of Saskatchewan Council

Prepared By:
Graduate Students Association



President's Final Report to University Council

Academic Year 2025/2026 | Palash Ranjan Roy | President

Members of University Council,

This is my final report to Council as President of the Graduate Students' Association. I want to use it not only to account for the work of this past year, but to offer Council an honest picture of where the GSA stands today and what the incoming leadership will inherit.

The 2025/2026 year was defined by two things happening at once: the GSA addressed long-standing organizational deficiencies that had accumulated over several years, while simultaneously responding to a graduate student population under growing financial and personal pressure. We did not have the luxury of doing one before the other. Both demanded attention at the same time, and the team delivered on both.

I also want to acknowledge that this was not a seamless year internally. The GSA navigated governance disputes within our own Council that required procedural rigour and difficult conversations. I raise this not to revisit those matters, but because I believe Council should know that this organization was tested this year, and that it held.

State of the GSA at the Start of This Term

It is important for the institutional record to be clear about where the GSA stood at the beginning of this term. The following conditions shaped the priorities and urgency of our work:

- The GSA's non-profit status with Information Services Corporation had lapsed since 2022 due to delayed audits and missed annual filings, blocking grant eligibility and fundraising capacity.
- The FY2023 and FY2024 financial audits had not been completed.
- Substantial GSA funds, including Health and Dental savings, sat in accounts earning negligible or zero returns with no investment strategy in place.
- Childcare for graduate students had been identified as a priority for over a decade, with no long-term actionable plan established.
- Graduate student engagement with the GSA had declined significantly during and after the pandemic, with low event attendance and limited community connection.
- The U-Pass remained inequitable: GSA members paid more than USSU members for eight months of coverage versus twelve.

These were not failures of any single previous administration. They were accumulated institutional gaps. Addressing them was the central work of this term.

Principal Outcomes of the 2025/2026 Year

Governance and Financial Foundations

The GSA regained its non-profit status with ISC effective September 1, 2025, following completion of both overdue audits. This restores the organization's eligibility for grants, charitable fundraising, and new revenue sources. I credit Vice-President Finance Lindsay Carlson, whose persistence across two terms made this possible.

For the first time in GSA history, the executive initiated a strategic investment program, transferring funds from our chequing and Health/Dental savings accounts into an RBC Investment Account and allocating them across short and long-term Guaranteed Investment Certificates. Projected annual return is a minimum of \$20,000, compared to less than 1% APY earned previously.

Student Financial Support

The GSA, in partnership with CGPS, distributes 110 need-based bursaries valued at \$1,000 CAD each annually. This year, the program received a record number of applications, more than 300 across all three calls, reflecting the financial pressures facing graduate students in the current economic environment. In response, we are increasing the number of bursaries in the 2026/2027 budget and have requested that CGPS expand its contribution. Dean Dr. Debby Burshtyn has responded positively to this request.

The GSA also continued its contributions to essential support services: \$10,000 to the campus food bank, \$10,000 to the Crisis Financial Aid program, and support for the graduate student travel award administered by ISAAC.

Research Partnership

The GSA became a named partner on a successful SSHRC Individual Partnership Development Grant (File Number 890-2025-0076, approximately \$200,000 CAD, March 2026 to March 2028), led by Dr. Zhixi Zhuang at Toronto Metropolitan University. Co-investigators include researchers from leading Canadian institutions, including Dr. Ryan C. Walker at the University of Saskatchewan, alongside collaborators from Simon Fraser University, Dalhousie University, the University of Waterloo, and the University of British Columbia. This is the first time the GSA has served as a formal partner on an external research grant.

Childcare

After a decade of advocacy without a concrete plan, the GSA this year initiated a five-year strategic plan for graduate student childcare in collaboration with senior university leadership and CGPS. In parallel, a group of MBA students is developing a business plan for sustainable childcare delivery as part of their capstone project. The GSA has also raised childcare as a priority in discussions with both federal and provincial governments. The Acting VP External Affairs,

Sunny Bui, a parent of two children and user of campus childcare services, has been included in all childcare discussions.

U-Pass

The GSA has been in ongoing negotiations with the City of Saskatoon to extend U-Pass coverage to include summer months. As a constructive step, the GSA included City transit survey questions in the GSA Student Experience Survey. We are awaiting the City's approval for amendments to the agreement, to be followed by a GSA member referendum. The inequity remains unresolved: GSA members continue to pay more for less coverage than undergraduates.

Equity, Diversity, and Inclusion

The GSA co-organized an Anti-Racism Symposium on November 19, 2025, in partnership with the USSU and Student Health and Wellbeing. A Memorandum of Understanding between the University, the GSA, and the USSU on equity and anti-racism is being finalized. The GSA has established a permanent budget line for anti-racism training for all executives, staff, and councillors.

The GSA hosted its inaugural Indigenous Resource Fair on January 21, 2026, connecting graduate students with Indigenous-specific resources, cultural activities, and teachings from an Elder and Knowledge Keeper. The VP Indigenous Engagement expanded outreach throughout the year to the BIRM program, the Cousin's program, Métis Students of USask, the Indigenous Students Union, and the Indigenous Students Leadership Committee.

Tuition Advocacy

The VP Indigenous Engagement attended multiple events to advocate for lower tuition increases for course-based graduate students, both domestic and international. The GSA ensured representation in tuition conversations hosted by CGPS Faculty, RSAW, and JSGS.

Student Engagement

The GSA hosted 16 events this year, the highest in a single academic year in the organization's recent history. Attendance across all programming was the strongest since before the pandemic. Indigenous engagement initiatives saw particularly meaningful participation. The GSA also launched Graduate Voices, a storytelling initiative providing a platform for graduate students to share their experiences with the broader university community.

Awards and Gala

The GSA Awards program received over 40 applications across ten categories. Three finalists per category were invited to the Annual Gala on April 25 at TCU Place, attended by senior university leadership, government officials, and academic supervisors. A structural review of the Awards program is underway to establish a sustainable devolved funding model.

Professional Development

The GSA has identified professional development as an area requiring greater investment and accessibility for graduate students. We are grateful to CGPS for introducing new professional development courses and encourage continued expansion of these offerings.

Unfinished Business and Transition Notes

The following items remain in progress and will require continued attention from the incoming executive:

Item	Current Status	Next Step
U-Pass Summer Extension	Awaiting City of Saskatoon approval for agreement amendments	Secure approval; conduct member referendum
Childcare Five-Year Plan	Plan initiated; MBA capstone business plan in development	Move toward Year 1 implementation milestones
Anti-Racism MOU	In process of being signed with University and USSU	Finalize and execute
Bursary Expansion	Increase approved in 2026/2027 budget; CGPS contribution requested	Confirm CGPS funding; implement expanded program
Awards Restructuring	Structural review initiated; devolved fund model under discussion	Complete review; establish funding mechanism
Investment Strategy	Funds in GICs; first returns expected within year	Monitor returns; evaluate reinvestment or allocation

Closing

I took on this role understanding that the GSA needed institutional repair before it could grow. That repair has been done. The non-profit status is restored. The finances are organized and invested. The audits are complete. For the first time, there is a childcare plan with a timeline, an investment strategy with projected returns, and a research partnership that places the GSA alongside major Canadian universities.

I also took on this role understanding that none of that institutional work matters if graduate students do not feel that the GSA belongs to them. This year, 16 events drew the strongest attendance since before the pandemic. Students applied for awards, attended the Indigenous Resource Fair, participated in the Anti-Racism Symposium, and shared their stories through Graduate Voices. That is the part of this year I will remember most.

The GSA is in a stronger position today than it was a year ago. It is not in a perfect position. The U-Pass remains inequitable. The bursary program needs to outpace demand. Childcare is a five-year commitment that has only just begun. These are not shortcomings of this term. They are the ongoing work of the organization, and I trust the incoming leadership to carry them forward.

I want to thank my executive team: Lindsay, Sunny, Laila, Mandela, and every student who contributed their time and energy alongside their own graduate work. I thank our councillors, who engaged in difficult governance conversations and held this organization accountable. I thank CGPS, and Dean Dr. Debby Burshtyn in particular, for their genuine partnership throughout this term.

It has been the honour of my career to represent the graduate students of this university. I thank Council for its partnership and its attention to the needs of our community.

Palash Roy

Palash Ranjan Roy

President, Graduate Students' Association

University of Saskatchewan

April 2026



COUNCIL REPORT

APRIL 2026

PLACE RIEL
STUDENT CENTRE

1 Campus Drive

President

Although April marks the end of our term as USSU Executives, the work, initiatives, and advocacy of the Students' Union as a whole are far from over. From academic to non-academic, and everything in between, prioritizing student governance, advocacy, and community has been the focus of our work throughout the 2025-2026 year. Within the Presidents portfolio, I have dedicated my year to focusing on bringing attention to the University of Saskatchewan's Sexual Violence Policy, and the need for consistent, proactive, and survivor centred responses on campus, bringing in student voices from Prince Albert Campus, as well as building relationships with Indigenous students, and speaking up about the ways which the globe impacts our student experiences.

The USSU looks forward to collaborative consultation and formal updates to the sexual violence policy, as well as ongoing discussion regarding safety and security on campus. Since May, the USSU has pushed for long-overdue updates to USask's Sexual Violence Prevention Policy, working with senior leadership to share feedback and lived experience. The USSU is also calling for mandatory policy reviews every 3–5 years, expanded prevention, survivor support, and stronger accountability. We hope to see this advocacy continue beyond the current USSU executive term. Sexual and gender-based violence prevention must remain a priority for the university community.

Additionally, moving forward and building on the relationships created and strengthened throughout this year, the USSU hopes to continue to uplift student voices at the University of Saskatchewan Prince Albert Campus. Mobilizing resources, student supports, and university resources, it is necessary to actively address the needs of all USask students. Increasingly, this must include Indigenous, northern, rural and remote student communities to ensure the success of a multitude of learners. Furthermore, as the world continues to change rapidly, the USSU encourages brave, bold conversations and collaborative dialogue to ensure that student communities feel seen, heard, and valued. Fostering these spaces is necessary to harbour empathy rather than animosity and fear.

Recently, the USSU welcomed the 2026-2027 team, USSU President, Abtin Safaeian, VP Operations and Finance, Elmer Vincent, VP Academic Affairs, Ashley Mendez, and VP Student Affairs, Azul Gonzalez Avila. Their term will begin on May 1st. We trust that this incoming team will continue to advance the USSU's initiatives, working courageously and collaboratively while remaining accountable to a diverse range of student concerns. Ultimately, on behalf of the USSU Executive team, I want to sincerely thank all members of University Council for their support, guidance, and collaborative partnerships throughout the year. We are all so grateful to have had this opportunity to critically question the world around us, advocate, engage with, and explore student governance alongside the University of Saskatchewan community.

Respectfully submitted,



Emma Wintermute

President

University of Saskatchewan Students' Union

Vice-President Operations & Finance

Campus Groups

At the time of writing, there are 183 fully ratified campus groups. This is a notable increase from last year's total of 149. With ratification expiring at the end of April, it is unlikely that any further groups that complete the process.

With so many groups, many of them brand new, I want to highlight the diversity of their interests, missions, and goals. USSU campus groups provide vital programming, resources, and support for the student body. They help students meet the challenges of academic and non-academic life, providing space and a sense of belonging. Especially in a time of increased pressure worldwide and across all areas of life, campus groups continue to be an integral part of the university experience, and we look forward to supporting them, their events/projects/initiatives, fundraisers, volunteer opportunities, and more, in years to come

Regarding campus groups, over the last 12 months, the USSU has approved **\$96,776.36** in grants to directly support them. The breakdown for these grants is as follows:

- **\$86,239.53** in Projects & Initiatives grants
- **\$4,861.57** in Equity, Diversity, and Inclusion funding
- **\$3,650.00** in Anti-Racism, Anti-Oppression funding
- **\$2,025.26** in Executive Sponsorship

This is nearly \$100,000 of direct financial support to campus groups. If one includes the sharp increase in in-kind services we provide to groups, the amount of support we provide is substantially higher.

Over sixty extensions of the USSU's Commercial General Liability Insurance have been provided to groups throughout the year. This enables them to host events off campus and/or with alcohol, with the reassurance that the union is here for them should something go wrong.

USSU Operations

In March, I presented the USSU's 2026-27 operating budget to the University Students' Council. Highlights are as follows:

- A \$188,817 surplus.
- Over \$80,000 in directly allocated grant funding for campus groups and students
- Over \$50,000 in in-kind services to groups and students
- Capital purchases to update Louis' to improve efficiency and service

- Updated lines freeing funding from specific initiatives to be used for projects pursued by the Executive Committee and the University Students' Council

The budget passed unanimously at Students' Council, reflecting the strong trust in the USSU's budgetary and financial management. Transparency initiatives regarding the budget are underway now that it has been approved. These have included videos, social media posts, posters, and more.

Transit

Since starting my term, I have maintained regular communication with Saskatoon Transit to ensure students receive updates on bus service quickly and efficiently. Especially with the Link corridor beginning construction on College Drive soon, and the already effective closure of University Bridge, students deserve and need to know what will be happening.

Along with the Student & City Connections Committee, I heard directly from the Link team about planned construction and its substantial impact on students' commutes to and from campus. Although not all of our concerns have been addressed, we look forward to working with both the university and the City on communicating construction plans and Transit updates.

In Closing

It is a distinct privilege to have served as Vice-President (Operations & Finance) over the past year. I am proud of this year's accomplishments, none of which could have been done without our amazing staff, student councillors, volunteers, and community partners.

Respectfully submitted,



Owen Deis

Vice-President (Operations & Finance)

Vice-President Academic

As the academic year comes to a close, this report offers an opportunity to reflect on the work undertaken throughout my term as Vice-President Academic Affairs and the priorities that have shaped my advocacy. Over the past year, my focus has been on improving transparency, accessibility, and fairness within the academic experience, while ensuring that student voices are meaningfully represented in institutional decision-making. Much of this work has been long-term and systemic in nature, grounded in the understanding that meaningful academic change requires sustained collaboration among students, faculty, and administration.

A central priority of my term has been increasing the accessibility and usefulness of academic information for students. This is most clearly reflected in my work on Student Learning Experience Questionnaires (SLEQs), where I spent a significant portion of the year advocating for more transparent access to evaluation data. Through ongoing discussions at TLARC and participation in a dedicated subcommittee, I worked to explore models that would allow students to view aggregated results in a way that is both meaningful and responsible. This work has required careful navigation of concerns around context, interpretation, and faculty autonomy, but I have been encouraged by a growing openness to the idea that students should have greater insight into course experiences. While this initiative is still in progress, there is clear momentum toward a more transparent and student-informed system.

Closely connected to this has been a broader effort to make academic systems and policies more understandable and accessible. This became particularly important in the context of the updated Assessment Policy, which was passed at University Council in March following several years of development. My focus throughout this process was not only on supporting the policy itself, but on thinking critically about how it would be implemented and communicated. Policies are only as effective as students' ability to understand and engage with them, and much of my work involved identifying potential areas of confusion and considering how information could be shared more clearly. This has reinforced my belief that accessibility must be embedded not only in policy design, but in how policies are communicated in practice.

Another significant area of focus has been academic integrity and the systems that support it. Early in my term, I contributed to ongoing revisions of the Academic Misconduct Regulations. In parallel, I spent considerable time examining the hearing system more broadly, with the goal of making it more transparent, consistent, and student-friendly. Many students encounter these processes under stressful circumstances and with limited prior knowledge, which can make an already difficult situation more overwhelming. My work in this area has emphasized the need for clearer expectations, more accessible resources, and more consistent procedural standards.

This focus on consistency and fairness is also reflected in my work on the development of a sanctions guide for academic misconduct cases. This has been one of the most significant ongoing projects of my term, aimed at creating clearer and more predictable outcomes across colleges. Through extensive conversations with academic deans and administrators, I have seen strong support for the idea that students should have a better understanding of potential consequences and that decisions should be applied more consistently. While the guide is still in development, it represents an important step toward reducing uncertainty and improving trust in the academic integrity process.

Beyond policy work, I have also been deeply engaged in addressing the structural and experiential challenges students face. This has included working with the Colleges of Nursing and Education to better understand ongoing issues related to practicums and clinical placements. These experiences are essential components of many programs, yet they often present logistical challenges and inconsistencies that can significantly impact students. Through collaboration with college leadership and ESS, we identified areas for improvement and began developing more coordinated approaches. This work highlighted the importance of cross-campus collaboration and the need to ensure that experiential learning opportunities are both high-quality and well-supported.

Improving student support systems has also been a key area of advocacy throughout my term. One of the most notable gaps at USask is the absence of a dedicated Ombudsperson, which limits access to independent, confidential support for students navigating academic challenges. While there are barriers to establishing this role, I believe it remains an important area for continued institutional consideration. At the same time, I worked extensively with the alternative approaches to strengthening support structures, including the Student Support Navigator and the Intake Officer. Expanding similar initiatives could play a significant role in improving how students access guidance and support across the university.

Affordability and accessibility in course materials have been another important focus, particularly through my advocacy for Open Educational Resources (OERs). Over the course of the year, I added to the USSU lobbying document, outlining the need for increased support for OER adoption and communicated directly with the provincial government to highlight this issue. This work aligns with broader efforts to expand OER availability through Pressbooks and reflects a commitment to reducing financial barriers for students. Increasing the use of OERs not only improves affordability but also encourages innovation in teaching and learning, making this an area with significant long-term potential.

In addition to these initiatives, I placed a strong emphasis on expanding undergraduate research opportunities. This was a particularly intentional focus of my term, as I sought to better understand how students engage with research and where barriers exist. Through extensive

conversations with campus partners, it became clear that many students are interested in research but lack clear pathways to get involved. In response, I worked on identifying strategies to improve visibility, accessibility, and mentorship in this space. This included developing a framework for an undergraduate-to-graduate mentorship program and integrating research-focused programming into USSU initiatives such as Academic Awareness Week. This work reinforced the importance of creating structured, supportive entry points for students and ensuring that research opportunities are accessible to a broader range of individuals.

As I reflect on this year, I am proud of the progress that has been made across these areas, while also recognizing that much of this work will continue beyond my term. Many of these initiatives are inherently long-term, requiring sustained advocacy and collaboration to fully realize their impact. I am confident, however, that strong foundations have been established and that there is meaningful momentum moving forward.

I am deeply grateful for the opportunity to work alongside such dedicated and thoughtful individuals throughout this process! The collaboration between students, faculty, and administration has been instrumental in advancing these initiatives, and I have consistently been impressed by the willingness of individuals across the institution to engage in constructive and meaningful dialogue. This experience has been both professionally and personally rewarding, and I am endlessly thankful to have been part of this work.

Finally, I am very excited for the incoming team of student leaders! Their energy, creativity, and commitment to advocacy give me great confidence in the future of this portfolio. I look forward to seeing how they build on this work, continue to advance these initiatives, and bring new ideas to enhance the academic experience at USask.

It has been an honour to serve in this role and to contribute to the work of University Council, and I appreciate all the incredible work that has been done this year!

Respectfully submitted,

A handwritten signature in black ink that reads "Norah Jacob". The signature is written in a cursive, flowing style.

Norah Jacob

Vice-President (Academic Affairs)

University of Saskatchewan Students' Union

Vice-President Student Affairs

With the lead-up to finals for the Winter term, the last two months of my term have focused on student supports, engagement, and community-building events.

This past month, the USSU hosted our annual “muggings” in collaboration with the USask Office of Sustainability, where we handed out reusable mugs to students across campus with team members of the USask Women’s Soccer team. VP Jacob and I emceed Global Village alongside the GSA President, an event put on by the International Student and Study Abroad Center, featuring amazing student performances, music, and, of course, food. We also hosted our Year-End Party at Louis’ to wrap up the year, and it was great to see all the students who came out and made it a huge success. As we enter finals, we are looking forward to distributing our Finals Study Bags, which include resources to support students through the difficult academic period.

The USSU Centres are also wrapping up their year, and have done an absolutely terrific job. To date, the centres have had over 8,000 drop-ins, distributed over 4,000 menstrual products, given out over 1,100 resources, and provided peer support over 2,000 times. These Centres could not exist without the support of all of our amazing student volunteers. Our USSU Centre Coordinators, with the support of these amazing volunteers, have hosted a variety of discussion nights and events throughout the year, including Take Back the Night, Mental Health Awareness Week, Drag Shows, Trans Talk Tuesdays, Women’s Wellness, Paint Nights, and more. A highlight of these was the collaboration between the USSU Women’s and Pride Centres and the ASSU to fundraise for Saskatoon Sexual Health, raising \$2000. The new USSU Centres team has been hired for the 2026-2027 year and will be transitioning into their roles throughout April.

President Wintermute and I have continued to advocate for updates to the Sexual Violence Policy and Procedures, as well as a refreshed sexual and gender-based violence campaign on campus. This work has been a cornerstone of my position this year, and we appreciate all of the productive conversations we have had with the university regarding movement on this and their dedication to involving student voices in the process.

In addition, the USSU continues to encourage the university to continue seeking out and centering student perspectives in its communications related to ongoing global unrest and geopolitical distress. During periods of global uncertainty and conflict, institutional messaging significantly affects how students feel supported, represented, and informed. We have emphasized the importance of transparent, compassionate, and timely communication that recognizes the diverse backgrounds and lived experiences of our student community, particularly those directly affected by global events. Ensuring that student voices are meaningfully included in these conversations helps foster trust, a sense of belonging, and a campus environment that acknowledges the real-world contexts students bring with them into the classroom and broader university life.

I have been so grateful to work with so many amazing folks and campus units this year to improve non-academic student life. We appreciate every conversation we have had with staff,

faculty, and administration, and the emphasis on student voices that we came into our positions hoping to further this year.

We are currently in the process of transitioning the new 2026-2027 USSU Executive team and are very much looking forward to seeing what they will bring to the positions and achieve in their new roles. We wish them the best in their terms and know they will bring new perspectives, ideas, and initiatives to the roles that will continue to improve student life at the University of Saskatchewan.

It has been an absolute honour and privilege to serve in this role for the last year, and I am eternally grateful to every student, staff, and faculty member who has made all the work done this year possible.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Emily Hubick". The signature is written in a cursive, flowing style.

Emily Hubick

Vice-President (Student Affairs)

University of Saskatchewan Students' Union