UNIVERSITY COUNCIL
Agenda – June 12, 2025

Location: Convocation Hall (PMB 120)
Time: 2:30 - 4:30pm

Call to Order

1. **Tribute**
   1.1. Tribute to Professor Emeritus Don McEwen from the Department of Physics and Engineering Physics presented by Sasha Koustov, Professor in the Department of Physics and Engineering Physics.

2. **Agenda**
   2.1. Adoption of the Agenda
   2.2. Council Motions

3. **Chair's Opening Remarks-** Dr. Christian Willenborg, Council Chair, College of Agriculture and Bioresources

4. **Minutes**
   4.1. Approval of Minutes – May 15, 2025

5. **Business Arising**

6. **Executive Committee**
   6.1. Item for Information: 2024/25 Executive Committee Annual Report

7. **Academic Programs Committee**
   7.1. Request for Decision: Termination of Project Based Master of Mathematics
   7.2. Item for Information: Academic and Curricular Approval Chart Revisions
   7.3. Item for Information: 2024/25 APC Annual Report

8. **Planning and Priorities Committee**
   8.1. Item for Information: 2024/2025 Enrolment Report *-presentation*
   8.2. Item for Information: 2024/25 PPC Annual Report

9. **Governance Committee**
   9.1. Request for Decision: Academic Courses Policy Changes
   9.2. Request for Decision: Changes to Nominations Committee Terms of Reference
   9.3. Request for Decision: Nominations to the Nominations Committee of Council

9.4. Request for Decision: Nomination for Chair of the Nominations Committee
9.5. Item for Information: Editorial Changes to Council Bylaws
9.6. Item for Information: Student Appeal and Misconduct Report 2024-2025
9.7. Item for Information: Editorial Changes to College of Graduate and Postdoctoral Studies Faculty Council Bylaws
9.8. Item for Information: 2024/25 Governance Annual Report

10. **Nominations Committee**
    10.1. Request for Decision: Omnibus Council Committee Selections
    10.2. Request for Decision: Council Committee Chair Selections
    10.3. Request for Decision: Executive Director, Johnson Shoyama Graduate School of Public Policy Search
    10.4. Item for Information: 2024/25 Nominations Annual Report

11. **Scholarships and Awards Committee**
    11.1. Item for Information: 2024/25 Scholarships and Awards Annual Report

12. **Research, Scholarly and Artistic Works Committee**
    12.1. Item for Information: Vice President Research Annual Report
    12.2. Item for Information: College of Graduate and Postdoctoral Studies Annual Report
    12.3. Item for information: 2024/25 RSAW Annual Report

13. **Teaching, Learning and Academic Resources Committee**
    13.1. Item for information: 2024/25 TLARC Annual Report

14. **Joint Committee on Chairs and Professorships**
    14.1. Request for Decision: Buckwold/Milani Scholar in Commercial Law

15. **Reports**
    15.1. President
    15.2. Acting Provost and Vice-President Academic
    15.3. Graduate Students Association (GSA)
    15.4. University of Saskatchewan Student's Union (USSU)

16. **Other Business**

17. **Question Period**

In addition to bringing forward questions during the course of a meeting, council members are encouraged to submit questions on agenda items or matters relevant to council in advance of a meeting. These questions can be sent to the Chair of Council directly or via the Governance Office (vicki.squires@usask.ca; governance.office@usask.ca). Whenever possible, the questions will be forwarded to the appropriate individual. Members submitting questions in advance will be invited to pose their questions during the course of the meeting. Questions from the floor are also welcomed and encouraged.

18. **Adjournment**

Thank you for your participation in 2024-2025!

See you in September.

Zoom Link:

Join Zoom Meeting:

https://usask-ca.zoom.us/j/92717748061?pwd=qkObo743AX9bZqfjGW0pzaTnqrhcbl.1

Join by Telephone:
Local Saskatoon Zoom Dial-in Number: (639) 638-7474
Other Zoom Dial-in Numbers: https://usask-ca.zoom.us/u/atnLsk7NW

Join by Video Conferencing Device (SIP):
92717748061@zoomcrc.com

Meeting ID: 927 1774 8061
Passcode: 90037535
Telephone Passcode: 90037535

UNIVERSITY OF SASKATCHEWAN

USask University Council Meeting Minutes
Thursday May 15, 2025
2:30-4:30pm
Convocation Hall and Zoom

Call to Order

The meeting was called to order at 2:32 pm.

The Chair, Dr. Vicki Squires, began with a Land Acknowledgement.

No members of the media identified themselves.

The Chair reminded members there are no recordings of Council meetings.

1. Adoption of the agenda

1.1 Adoption of the Agenda

The Chair put forward an amendment to the circulated agenda to add item 8.2, Request for Decision: Council Vice-Chair. The addition was added after the original agenda was circulated.

Motion: (Jones/Dobson): *That the agenda be approved as amended.*

CARRIED

2. Chair's Opening Remarks

Chair Squires welcomed members to the May Council meeting, noting that at every meeting she can comment on another election result or major political event happening provincially, nationally or globally. The Chair mentioned that since the last Council meeting the results of the federal election have come in as well as the announcement of the new cabinet members and portfolios for Prime Minister Carney's cabinet which held a few surprises but the implications of those shifts have yet to be explored.

Chair Squires mentioned the opinion piece written by a former president of the university which was printed in the National Post and subsequently reprinted in the StarPhoenix. The Chair expressed her opinion that the letter was incredibly hurtful to the campus community and appreciated the thoughtful response of President Stoicheff to campus members, reaffirming USask's commitments to EDI and Indigenization. The Chair applauded the faculty members who responded to the former president's letter including those who wrote a response which was circulated among faculty members gaining over 100 signatures and published in Wednesday's edition of the StarPhoenix. All of this proves again, though, that USask must remain resolute in upholding and expanding upon our principled efforts regarding EDI, anti-racism and Indigenization.

3. Minutes

Motion: (Singh/Willenborg): *That the minutes of April 17, 2025 be approved as circulated.*

CARRIED
Abstention Freywald

4.   Business Arising

There was no business arising from the minutes.

5.   Academic Programs Committee

Carolyn Augusta, Chair of APC, presented the committee's items as outlined in the agenda package.

   5.1   **Request for Decision: Master of Physician Assistant Admission Qualification Requirements**

Information is in the agenda package. There were no questions.

Motion (Augusta/Jones): *It is recommended by the Academic Programs Committee that Council approve the Master of Physician Assistant admission requirements effective for the 2026-2027 intake.*

CARRIED

   5.2   **Item for Information: Micro-Credential Update**

Information is in the agenda package.

A council member asked if there is any information on the number of micro-credential proposals that have been made but that have not been implemented or approved, noting that at least one exists. Dr. Nancy Turner, Interim Associate Provost, Teaching Innovation and Strategic Initiatives, said that only one proposal has been made that did not come to fruition, in this case due to financial costs. She offered to connect in with the member regarding this proposal on next steps.

   5.3   **Item for Information: College of Engineering Credit Unit Changes**

Information is in the agenda package. There were no questions.

6.   Planning and Priorities Committee

Dr. Christian Willenborg, Chair of PPC, presented the committee's items as outlined in the agenda package.

   6.1   **Item for Information: Composting and Pedestrian Safety**

Information is in the agenda package and Chair Willenborg provided a verbal overview of this report.

A council member asked the following questions:

1. "It is not clear to me what the cost listed would entail (the $300,000-$500,000). Is this composting bins for all buildings across campus or something else? Surely, to add for example, post-consumer composting at Marquis and the University Club only, would be a minimal cost if pre-consumer composting is already being done.
2. Is the university taking an incremental approach to composting, i.e., adding more composting over time or is the approach that the university either will or will not engage in post-consumer composting? It seems like an incremental approach would make the most sense.
3. I wanted to note that composting is not only about reducing emissions. I would argue it is educational and now as people in Saskatoon are learning to compost at home city-wide, as an educational institution I believe it is also our responsibility to educate about waste reduction and be consistent with the

practices of the city. On that note, when the university explored composting for the campus, was this exploration done in partnership with the city's composting systems or was it separate?"

Greg Fowler, Vice President Administration and Chief Operating Officer, responded to these questions. When the initial budget request was put together for a post-consumer organics program, it was estimated 150 carts would be collected in 10-15 central locations in order for it to be impactful for campus. These could be adjusted up or down based on usage, and agreed that such a program would indeed be scalable; however, a critical mass would initially be required to be impactful. Mr. Fowler's team then worked with a contractor to figure out bin purchase and weekly collection rates (same vendor as City of Saskatoon) which they have also been discussing with the City.

Another council member asked a follow-up question on the issue of composting, saying that his understanding was that the university was in talks with the City about commercial and industrial composting solutions, and asked if these were still ongoing. Mr. Fowler responded that these discussions were ongoing and that they continue to work collaboratively with the City of Saskatoon on these related matters.

7. Governance Committee

Dr. Roy Dobson, Chair of the Governance Committee, presented the committee's item.

> 7.1   Request for Decision: Council Bylaw Changes

Information is in the agenda package. There were no questions.

Motion (Dobson/Augusta): *It is recommended by the Governance Committee that Council approve the changes to the Council Bylaws.*

<div align="right">CARRIED</div>

> 7.2   Notice of Motion: Academic Courses Policy Changes

Information is in the agenda package. There were no questions.

> 7.3   Notice of Motion: Changes to the Nominations Committee Term of Reference

Information is in the agenda package. Chair Dobson explained the background need for this change and the rationale for the proposed changes. There were no questions.

8. Nominations Committee

Dr. Scott Bell, Chair of the Nominations Committee, presented the committee's item.

> 8.1   Request for Decision: Omnibus Council Committee Selections

Information is in the agenda package. There were no questions. The chair asked for any nominations from the floor, and received none.

Motion (Bell/Engler-Stringer): *It is recommended by the Nominations Committee that Council approve the slate of nominations to Committees of Council as noted below effective July 1, 2025.*

<div align="right">*CARRIED*</div>

8.2   Request for Decision: Vice-Chair of Council

Information is in the agenda package. There were no questions. The chair asked for any nominations from the floor, and received none.

Motion (Bell/Engler-Stringer): *It is recommended by the Nominations Committee that Council approve the nomination of Council Vice-Chair effective, July 1, 2025 – June 30, 2027.*

CARRIED
Abstention Moussou

9. Reports
9.1   **Report of the President**

The full report is in the agenda package.

President Stoicheff began his remarks by noting that Scott Banda has been appointed as the next chancellor by Senate. This is an important role at any university, and at USask the chancellor presides over Convocation, chairs Senate, and sits on the Board of Governors. Mr. Banda has a national profile and is a passionate champion of our university. Each chancellor has demonstrated excellence in their own way, and for Scott we are hopeful that he will be able to connect meaningfully with people throughout the province, given his former role as the CEO of Federated Cooperatives Limited.

President Stoicheff congratulated Emma Wintermute and the new executive team of the University of Saskatchewan Students' Union, noting that these are important positions in the leadership of the university.

He also remarked that Convocation is coming up and encouraged faculty members to attend – it is rewarding and important to support students during this time of celebration.

President Stoicheff thanked the chair for mentioning the recent federal election. He said that one thing that he was keeping an eye on was the change in ministerial portfolio names to switch to simply "Industry" and getting rid of the words "Science" and "Innovation." This is Minister Jolie's portfolio, and the university enjoys a strong working relationship with her and she is well acquainted with the work of our institution.

He concluded his remarks by noting that a former USask president has commented publicly on the efforts of the university to be a welcoming, inclusive place, mentioning the statement he released opposing this. The President is pleased that many faculty members have also signed on to a similar letter opposing the former president's stance. He thanked Angela Jaime and Liz Duret for leading this important, complex work for the university.

9.2   **Report of the Acting Provost**

Dr. Bruni-Bossio echoed the thanks of the president for the response from faculty to hold the line on our institutional values.

Dr. Bruni-Bossio provided an update on the financial status of the university. Along with the Chief Financial Officer, they have created a 'think tank' –a suggestive – not prescriptive group to generate a list of ideas about potential cost savings and how processes can be made more efficient. Thus far, they have met with deans and will be meeting with other senior leaders and interested faculty and staff in due course.

He then called on Dr. Scott Walsworth, Vice-Provost Faculty Relations, to speak to the consultation effort regarding the Eligibility to Apply for, Hold and Administer Research Funding Policy. Dr. Walsworth said that this consultation effort was in response to the recent motion by the Council Executive Committee to recommend that some of the restrictions in this policy be changed. He said that he would be leading discussions on this matter with: Council Executive Committee, the faculty association, Deans (who will be instructed to consult with faculty in their college), and the Offices of the Vice-President Research and Provost. Any such potential changes need to be carefully considered so there are not unintended consequences of such a change.

9.3 Report of the GSA President

Acting President David Ohene-Amoako was not present to deliver a report.

9.4 Report of the USSU President

The full report is in the agenda package.

President Emma Wintermute introduced herself and her fellow executive team. She expressed thanks for the outgoing executive members and the longstanding senior management team of the USSU for providing guidance and assistance during the transition.

President Wintermute noted that this year, the USSU will be guided by the values of courage, accountability, and collaboration. They will work to listen to students, and particularly to marginalized students, including Indigenous, international, queer, and those from countries facing hardships. They are already planning lots of advocacy work across all executive portfolios.

President Wintermute said she is looking forward to a year of collaboration and advocacy, and that she would be coming to the June meeting with more information on their priorities for the year.

There were no questions. Chair Squires thanked the executive members for stepping into these important positions.

10. Other Business

There was no other business.

11. Question Period

A member asked a question about the timelines for potentially changing the Eligibility to Apply for, Hold and Administer Research Funding Policy, saying that having this change by June would be helpful for the external funding cycles.

Dr. Walsworth responded that having a robust consultation process completed by June would not be feasible.

12. Adjournment

Motion: (Jones) The meeting was properly adjourned at 3:22 pm.

UNIVERSITY COUNCIL

EXECUTIVE COMMITTEE

REPORT FOR INFORMATION

PRESENTED BY: Vicki Squires, Chair, Council Executive Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **2024/2025 Executive Committee Annual Report**

COUNCIL ACTION: **For Information Only**

The following is a summary of the work of the Executive Committee for 2024-25.

The Council Executive Committee membership consists of all Council committee chairs, the University Secretary and the Council Coordinator from the Governance Office. The committee met monthly throughout the year to set University Council agendas. In 2024-25, University Council considered new academic programs, strategic priorities, faculty council bylaws, nominations to committees, and much more. Council also received regular reports from the President, Provost, and student societies.

The Council Executive built on the work initiated by the previous year's executive, particularly regarding Council meeting times. Following a review of survey results, it was decided that meetings will continue to be held on Thursdays at 2:30 p.m. Additionally, two new issues of the *Council Gazette* were created, providing members with updates on committee activities. This year also marked a successful 30th anniversary for Council, highlighted by the relocation of its meetings to Convocation Hall.

The Executive Committee of Council and the President's Executive Committee also met monthly from September-June to discuss key academic and strategic matters at USask. Standing agenda items of the previous Council meeting were debriefed as well as discussions of the upcoming Council meeting. We also discussed the budget, tuition, and strategic enrolment management. The time to engage in discussion of key matters of university governance with senior leaders was appreciated by Council chairs.

I would like to thank the outgoing vice-chair of Council, Reza Fotouhi and the outgoing Council committee chairs: Carolyn Augusta (Academic Programs Committee), Scott Bell (Nominations Committee) and Roy Dobson (Governance Committee) for their service to University Council.

At this time, I wish to recognize University Secretary and Chief Governance Officer, Julian Demkiw for his tremendous support throughout the year. I also want to thank Julian's team for the support they provided throughout the year: Lissa de Freitas, Amanda Storey, Anna Okapiec, Jordan Sherbino, Carly Mysko, Danny Freire and Danielle Rudulier.

Thank you to members of Council committees, and all Council members. Your involvement in USask governance is key to its success.

It has been an honour serving as the Chair of University Council this past year and I look forward to continuing my engagement with Council for the 2025-2026 academic year.

Sincerely,
Vicki Squires, Council Chair

UNIVERSITY COUNCIL

ACADEMIC PROGRAMS COMMITTEE

REQUEST FOR DECISION

PRESENTED BY: Carolyn Augusta, Chair, Academic Programs Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Termination of Master of Mathematics (M.Math) Project-based Program**

MOTION: *It is recommended by the Academic Programs Committee that Council approve the termination of the Master of Mathematics Project Based Program effective May 1, 2026.*

CONTEXT AND BACKGROUND:

The College of Graduate and Postdoctoral Studies is proposing the termination of the Master of Mathematics (M.Math.) Project-based program. Unlike the research-based M.Sc. thesis program in Mathematics, the M.Math. program is not well known or sought after. Historically, external applicants who applied for the M.Math. degree invariably switched their applications to the MSc thesis. There are no students currently in the M.Math. program and there have only been 5 graduates in the last 34 years. The proposed termination will be effective May 1, 2026.

CONSULTATION:

The College of Graduate and Postdoctoral Studies along with proponents from the M.Math. program brought forward a proposal to the Academic Programs Committee of Council (APC) on May 28, 2025. Members reviewed the proposal and thought it to be straight forward. There were no questions for the proponents; therefore, APC voted in favour of the program termination.

ATTACHMENTS:

1. Termination of the Master of Mathematics (M.Math.) Project Based Program

Report Form for Program Termination

Program(s) to be deleted: Master of Mathematics (MMath)

Effective date of termination: May 1, 2026

1. List reasons for termination and describe the background leading to this decision.

2. Technical information.

2.1   Courses offered in the program and faculty resources required for these courses.

There are no courses offered expressly for this program. Any courses that would be used for this program are also used for the MSc-Thesis and PhD programs in Mathematics.

2.2   Other resources (staff, technology, physical resources, etc) used for this program.

N/A

2.3   Courses to be deleted, if any.

N/A

2.4   Number of students presently enrolled.

0 (zero)

2.5   Number of students enrolled and graduated over the last five years.

1

3. Impact of the termination.
Internal

3.1   What if any impact will this termination have on undergraduate and graduate students? How will they be advised to complete their programs?

There are no current students in the program to advise.

3.2   What impact will this termination have on faculty and teaching assignments?

None: no faculty have been assigned currently or recently to teach any courses for the purpose of supporting this program.

3.3   Will this termination affect other programs, departments or colleges?

There will be no effect. Students from other programs and units do not interact with this program.

3.4   If courses are also to be deleted, will these deletions affect any other programs?

N/A (no courses to be deleted)

3.5   Is it likely, or appropriate, that another department or college will develop a program to replace this one?

It is unlikely for another unit to develop a taught-course / project-based Master's level program in Mathematics, as Mathematics instruction, especially at the more specialized graduate level, is traditionally within the purview of our own Department.

3.6   Is it likely, or appropriate, that another department or college will develop courses to replace the ones deleted?

N/A (no courses to be deleted)

3.7   Describe any impact on research projects.

The program is not research-based and there are no current students within it, and so there is no impact.

3.8   Will this deletion affect resource areas such as library resources, physical facilities, and information technology?

No: no resources, digital or physical, are devoted to supporting this program.

3.9   Describe the budgetary implications of this deletion.

None: the program does not have any particular budget and no funding set aside for student support or other resourcing of the program.

External

3.10   Describe any external impact (e.g. university reputation, accreditation, other institutions, high schools, community organizations, professional bodies).

The program is not well known or sought after, unlike our research-based MSc-Thesis program in Mathematics. External applicants who apply for the MMath degree invariably switch their applications to the MSc-Thesis when they realize the nature of the MMath and the lack of funding / fellowship options associated to it. The pending deletion of the MMath

has already been mentioned in the Self-Study Document of our current Academic Program Review process, and so external reviewers are already aware of this plan.

3.11   Is it likely or appropriate that another educational institution will offer this program if it is deleted at the University of Saskatchewan?

There are not many universities in Canada, to our knowledge, that offer such a program. In the U15, the University of Calgary does offer a taught-course Master's program in Mathematics; on the other hand, the University of Toronto recently discontinued theirs. These programs are not so popular in our observations as they usually do not come with student funding and applicants coming from prior mathematical training typically have an appetite to perform research as provided by a thesis-based MSc program.

Other

3.12   Are there any other relevant impacts or considerations?

No: the program has only had 5 graduates in the last 34 years by our count, and no course has been taught or designed just for the purposes of this program, and so the program has had essentially no footprint.

3.13   Please provide any statements or opinions received about this termination.

In early September 2024, a motion (moved and seconded) was issued to faculty in the Department of Mathematics & Statistics regarding deletion of the program. The motion was carried.

 (Optional)

4. Additional information.   *Programs which have not undergone recent formal reviews should provide additional relevant information about quality, demand, efficiency, unique features, and relevance to the province.*

Again, we believe that the fact that the program has graduated only one student per decade on average, and the fact that it has no current students and has not had a student registered for the past 6 years, signifies that deletion is more than warranted.

April 11, 2025

Dear Dr. Khan and Dr. Rayan:

Please accept my support for the requested deletion of the graduate program MMath degree in the Department of Mathematics and Statistics, which is a non-research, non-funded degree at the Master's level consisting of coursework and a project. I appreciate that this was a formal motion that carried at the Department level based on the record of low enrolment and the efforts to symmetrize the offerings across the Mathematics and Statistics areas.

Your Department is to be commended in engaging in critical conversations regarding curricular renewal in an effort to be responsive to student need and demand.

Please feel free to contact me if more information is required to support your proposal to the College of Graduate and Postdoctoral Studies.

Sincerely,

Jennifer Lang, Ph.D.
Interim Vice-Dean Academic, College of Arts and Science
Professor, Music Education/Choral
University of Saskatchewan
Department of Music
1049 Education Building
28 Campus Drive
Saskatoon, SK S7N 0X1
(306) 966-6812
jennifer.lang@usask.ca

Consultation with the Registrar (CWR) – Proposal Highlights

Title of Proposal: Termination – Master of Mathematics (M.Math.) Project-based Program

General Description: There are currently no students pursuing this program. Program termination is proposed due to lack of student demand.

Degree College: College of Graduate and Postdoctoral Studies

College Approval: Graduate Programs Committee (GPC) approval on May 14, 2025

Effective Term: May 2026

Course implications

- No changes to courses and no course deletions; all existing courses are used toward the M.Sc. Thesis and Ph.D. programs in Mathematics.

Registration and classes

- N/A

Convocation

- N/A

Financial and Budget

- FSO and Provost have reviewed this proposal and have given the nod to proceed through approvals.

Student Mobility

- N/A

UNIVERSITY COUNCIL

ACADEMIC PROGRAMS COMMITTEE

ITEM FOR INFORMATION

PRESENTED BY: Carolyn Augusta, Chair, Academic Programs Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Academic Authority Approval Chart Updates**

ACTION: **For Information Only**

CONTEXT AND BACKGROUND:

The Academic, Curricular and Organizational Approval Chart is a document used by the Governance, Registrar's, Provost and Strategic Finance Offices to ensure items are following correct approval processes as outlined by the governing bodies.

The attached revisions include the removal of outdated information, clarification on wording as well as other general housekeeping. In addition, approval pathways for the different changes have been added to the document for clarification purposes.

There are no changes to the level of approvals or delegations; therefore, it is an item of information for Council.

ATTACHMENT:

1.   Academic, Curricular and Organizational Approval Chart

Academic, Curricular and Organizational Approval Chart

FINAL LEVEL OF APPROVAL	TYPE OF CHANGE
University Approval Level *General Principles*: Existing programs, curricular and organizational innovations and changes will maintain reasonable consistency in academic standards, program requirements and expectations, and student experience. ~~NOTE: All new programs and curricular revisions with tuition adjustments are not considered to be final until Board of Governors' approval is secured. See the University of Saskatchewan Act (1995) (Part Five, Section 48)~~	
UNIVERSITY COUNCIL	
Principles and Procedures: Council approves academic and organizational matters which establish university precedents, set policies, or affect allocation of university resources.	Approval Pathway — College/Department/Teaching Unit ➤ Provost & SFO Registrar ➤ College Faculty Council (including Graduate Programs Committee) ➤ Academic Programs Committee ➤ Council • Addition of a new degree program. • Addition of a new degree-level program, such as a diploma or degree level certificate, when an approved template does ***not*** exist. • Addition of a dual or combined degree program that involves the creation of a new degree or a new field of study. • Addition of a joint degree program. • Addition of a new field of study for an existing degree program when an approved template does *not* exist. • Addition of a new template for a degree or degree-level program. • Deletion of a degree or degree-level program or template. • Deletion of a field of study which has significant academic or financial implications. • Change in the qualifications for admission to a program.* • Enrolment management plan for a college.* • Changes to the following University Policies: Academic and Curricular Nomenclature , Admission to Degree Programs, Academic Courses Policy. • ~~Program revisions which are significant enough that university budgetary support is requested or likely to be required.~~ • ~~Changes to the majority of courses and requirements in an existing program (this is often referred to as a "Replacement Program").~~ • Replacement Program: Changes to the majority of courses and/or requirements in an existing program where a student must be grandfathered out of the current program Approval Pathway — College/Department/Teaching Unit ➤ Provost & SFO Registrar ➤ College Faculty Council ➤ Planning and Priorities Committee ➤ Council • Establishment, disestablishment or merging of a college or department. (See Guidelines) • Exceptions to the University Council-approved percentage grading system. • A change to the name of a college, department, or school* Approval Pathway — College/Department/Teaching Unit ➤ Registrar ➤ College Faculty Council ➤ Academic Programs Committee ➤ Council • A change to the name of a degree or degree level program. • A change to the template for a degree or degree-level program. ***These changes also require confirmation of University Senate.**

ACADEMIC PROGRAMS COMMITTEE (APC)	
Principles and Procedures: APC ensures that the application and interpretation of University Council policies, procedures and nomenclature relating to academic standards, program requirements and student experience is reasonably consistent across programs. APC can consult with other committees if required.	**Approval Pathway** — **College/Department/ Teaching Unit** → **Provost & SFO Registrar** → **College Faculty Council** → **Academic Programs Committee** • Addition of a new degree-level program, such as a degree level certificate or diploma for which an approved template exists. Addition of a new field of study for which an approved template exists. • Addition of a greater depth of study (for example, honours, Ph.D.) in an existing field of study. • ~~Deletion of a field of study, unless this has significant academic or financial implications. These require University Council approval. See above.~~ • Addition or deletion of a project, thesis, or course-based option. • A change to the total number of credit units required for an approved degree or degree level certificate program when this change affects tuition or overall program length for students. • ~~Changes to tuition amounts for existing courses and programs.~~ • Approval of the annual Academic Calendar, including changes to the Academic Calendar. • Changes to university procedures for administration of policies on curriculum admission, courses and examinations. • A combined or second-degree program that involves changes to the existing program requirements. • Changing the administrative authority of a program when this change involves more than one college **Approval Pathway** — **College/Department/ Teaching Unit** → **Registrar** → **College Faculty Council** → **Academic Programs Committee** • A change to the name of a field of study. **Approval Pathway** — **College** → **Registrar & Governance Office** → **Academic Programs Committee** • Resolution of challenges submitted through the University Course Challenge process.

UNIVERSITY COURSE CHALLENGE (UCC)	

Principles and Procedures: University Course Challenge is appropriate for approval of minor curricular changes to existing programs, including those which may affect students and programs in other colleges.
 	
Deadlines: The January UCC is the deadline for any change for the next Course and Program Catalogue; the April UCC is the deadline for any new classes for the next year; the May UCC is the deadline for any prerequisite or other course change for the next year.
	Approval Pathway — **College Faculty Council** ⇒ **Provost & SFO Registrar** ⇒ **University Course Challenge** ⇒ **FYI to Provost & SFO**
	
	• Addition of a new course or deletion of a course (unless deleted by the Moribund Course Archive policy).
	• Addition or deletion of a lesser depth of study (such as a minor or concentration) in a field of study still taught as a major.
	• Addition or deletion of a cross-college minor.
	• Addition or deletion of a work experience or internship option.
	• Addition or deletion of a concentration.
	• Addition or deletion of a teaching area.
	• Change to the name of a minor, concentration, or teaching area.
	• Minor program changes. These would include:
	   o substitution of a different course for an existing course in a program
	   o addition or deletion of a requirement in a program
	   o changes to the concentrations in a program
	   o minor changes to the total number of credit units required in a program if this change does ***not*** affect overall tuition or program length
	   o any changes to the required courses in a program, regardless of whether or not they involve courses from colleges outside the sponsoring unit
	• Changes to the lists of elective courses in a program if these changes affect the program or courses offered by another college.
	• Curricular changes that affect more than one academic unit *within* the College of Graduate Studies and Research require University Course Challenge approval.
	• Prerequisite or corequisite changes including adding or removing permission or restrictions on a prerequisite if the changes affect another college.
	• Determining equivalent courses and mutually exclusive courses in cases where courses are under the authority of different colleges.
	• Reduction or increase of the number of credit units for a course. *Note that changing the credit unit value of a course also requires that a new course number be assigned.*
	• Interdisciplinary use of a subject code in a course label.
	• Double-listing of courses
	• Changes to the administrative authority of a course when this involves more than one college.
	• Any other changes to an approved course if the changes involve courses outside the sponsoring college.
	• Academic cross-listings if they involve more than one college.

College Approval Level

General Principles: Colleges are responsible for organizing and administering delivery of approved programs and for ensuring that progression and graduation standards reflect the specific academic and professional standards and requirements of the degree programs offered by that college.

COLLEGE	
Principles and Procedures: Colleges approve most changes in courses which do not affect students or programs in other colleges. Course changes which will be of interest to students and faculty advisors in other colleges can be posted as an information item in the UCC.	<table><tr><td>Approval Pathway</td><td></td><td>College Faculty Council</td><td>→</td><td>Registrar</td><td>→</td><td>Provost & SFO</td></tr></table>

<table>
<tr><td>Approval Pathway</td><td>—</td><td>College Faculty Council</td><td>→</td><td>Registrar</td><td>→</td><td>Provost & SFO</td></tr>
</table>

- Management of enrolment in accordance with an approved plan.
- An agreement between colleges to offer 2 or more existing programs concurrently. This involves scheduling courses to accommodate the concurrent enrolment but does not involve making changes to the existing program.
- Changing the administrative authority (ie. departmental authority) of a course or program within a single college.

<table>
<tr><td>Approval Pathway</td><td>—</td><td>College Faculty Council</td><td>→</td><td>Registrar</td></tr>
</table>

- Addition of a double honours program in two existing fields of study with honours programs.
- Double-counting or multiple-counting of courses.
- A change in the selection criteria for admission to a program.
- Authority to restrict or control registration in any course.
- Changes to the list of elective courses in a program if the changes do not affect another college.
- <mark>Changes to academic rules which affect student selection, progression and graduation within the college.</mark>
- Determining equivalent courses and mutually exclusive courses within the college.
- Course changes provided they do not affect another college. These would include:
  - Prerequisite or corequisite changes including adding or removing permission or restrictions unless this affects another college.
  - Changes to label, number, level, title, Course and Program Catalogue description, course content, lecture hours, evaluation.
  - Changes to the practicum/laboratory, tutorial, seminar/discussion requirements of lecture hours of a course.
  - Changes to the methods of evaluation (this involves assessment of students within the university's established grading system, for example: exam exemptions, take-home examinations, etc.)
  - Splitting a course into two 3 cu courses or combining two 3 cu courses into one 6 cu course. This will not be considered as a "new course" as defined for Challenge, but a new course number will be assigned.
- Academic cross-listings that do not involve more than one college.
- Any such course changes that affect another college must be posted for approval through the University Course Challenge.

Graduate and Postdoctoral Studies (CGPS)	

Principles and Procedures:
University Council has delegated special authority to the College of Graduate and Postdoctoral Studies to make program changes in graduate thesis programs which streamline those programs and enhance research productivity.
The curricular changes made by CGPS under this delegated authority should be submitted annually to APC and forwarded to Council for information.
	Approval Pathway — College Faculty Council ➡ Graduate Programs Committee ➡ Registrar ➡ FYI to Provost & SFO
	
	• Addition of a new concentration for an Interdisciplinary Studies graduate program.
	• Addition of a new transfer or direct-entry Ph.D. program in an existing field of study
	• Addition or deletion of a P.G.D. program in a field where a Master's program exists.
	• Addition or deletion of a Special Case graduate program at the P.G.D., Master's or Ph.D. level.
	• Addition or deletion of a dual degree arrangement that does not involve the creation of a new degree program, new field of study, or changes to existing degree program requirements. After college approval, Registrarial Services must be informed so that parchments and transcripts can be adjusted to reflect the dual nature of the program awarded.
	• Changes, within prescribed limits, to the minimum course requirements for a Master's (thesis) program or a PhD program. These are limited to:
	    o reduction of Master's credit unit requirement to 9 or greater, plus seminar (thesis program)
	    o reduction of Ph.D. course requirements (requires Graduate Council approval only)
	
	APC to be updated on above changes for information on an annual basis (this applies to all items that are not already submitted to other areas in the approval chart)

Other Approval Levels

General Principles: Curricular approvals for non-degree-level programs have been delegated to academic officers, on the principle that while such programs make use of university administrative capacity and expertise, they are cost-recovery, service or adjunct programs only and do not require ongoing oversight by University Council.

VICE-PRESIDENT ACADEMIC AND PROVOST	
Principles and Procedures: University Council has delegated to the Provost the authority to approve Non-Degree Level Certificate.	Approval Pathway ▬ College Faculty Council ➔ Registrar ➔ Provost
	• Non-Degree Level Certificate (ie. comprised of non-degree level courses numbered 010-099): A standard of proficiency, achievement or promotion appropriate for post-secondary training.
	Approval Pathway ▬ Micro-credential Proposal Form ➔ Advisory Committee ➔ Provost
	• Micro-credentials

DEAN	
Principles and Procedures: University Council has delegated to the Dean the authority to approve Community Level Certificates.	Approval Pathway ▬ College Faculty Council ➔ Registrar ➔ Provost
	• Community Level Certificates (non-academic programs that are below degree level and non-degree level certificates, ie. comprised of courses numbered 001-009): Satisfactory attendance at a course or program of courses.
	• ==Community registration fees==

TUITION AND FEES	
Principles and Procedures: Tuition and fees are approved by the Provost and reported to the Board of Governors for information. Fees are reviewed at the Fee Review Committee. For more information, please see the Tuition and Fees Authorization Policy.	**Approval Pathway** — **Annual Tuition Rate Setting Process** ⟶ **Registrar Office Consultation** ⟶ **Provost** ⟶ **Board** • Tuition category rates • Tuition **Approval Pathway** — **Notify Provost Office** ⟶ **Consultation with the Registrar** ⟶ **SFO & Provost Approval** ⟶ **Board for Information** • Changes to the tuition assessment for an existing program (any change outside the annual tuition rate adjustments) • Changes to the format or tier for collecting tuition in existing programs (e.g. moving from a term rate to a per credit unit rate) **Approval Pathway** — **Notify Provost Office** ⟶ **Fee Review Committee** ⟶ **Provost Approval** ⟶ **Board for Information** • Student fees • All new or revised course and compulsory class fees • New or changes to existing application fees • Tuition deposits • Service fees • Supplemental fees • Third-party fees • Fee waivers
REGISTRAR	
Principles and Procedures: University Council has delegated to the University Registrar authority for registration, the student information system, and course delivery so that academic programs may be administered in an orderly manner. The Consultation with the Registrar Form must be completed for all new programs and other curricular items that are meant to be listed on academic records.	• Oversight of academic terminology through the Academic & Curricular Nomenclature. • Oversight of course delivery, examination policies, and assessment of student learning through the Academic Courses Policy. • Content and format of parchments. • Content and format of transcripts. • Content and format of University Catalogue (this includes the Course and Program Catalogue, Academic Calendar, as well as information pertaining to admission, registration, and tuition and fee policies). • Addition or deletion of subject codes. • Addition or deletion of placeholder courses (non-academic courses). • Registrarial Services must be informed of dual and joint degree programs after approval, so that parchments and transcripts can be adjusted to reflect the dual/joint nature of the programs awarded.
Forms and Processes: All processes and required forms can be found on the University Governance Curricular Changes website. **Deadlines:** Deadlines are outlined in the Year at a Glance Memo.	

UNIVERSITY COUNCIL

ACADEMIC PROGRAMS COMMITTEE

REPORT FOR INFORMATION

PRESENTED BY:	Carolyn Augusta, Chair, Academic Programs Committee
DATE OF MEETING:	June 12, 2025
SUBJECT:	**Annual Report to Council 2024-2025**
COUNCIL ACTION:	**For Information Only**

The Academic Programs Committee serves as the primary decision-making body of Council, responsible for reviewing and approving curriculum changes from all colleges and making recommendations to Council. It also oversees policies related to students and academic programs. The committee engaged in collaborative dialogue and offered constructive feedback to proponents, often leading to improvements in program submissions.

The Academic Programs Committee met on 14 occasions throughout 2024-25 and reviewed nearly 3,000 pages of material. The Chair of APC also served on the Executive Committee and the Governance Committee.

MEMBERSHIP

Eleven members of the General Academic Assembly, at least five of whom will be elected members of Council, normally one of whom will be chair. One Sessional Lecturer, one undergraduate student appointed by the USSU, one graduate student appointed by the GSA.

Council Members:

Carolyn Augusta (Chair)	Edwards	2027
Helen Vandenberg	Nursing	2027
Paul Jones	SENS	2027
Janet Luimes	Nursing	2026
Janet Okoko	Education	2025

General Academic Assembly Members:

Brent Bobick (Vice-Chair)	WCVM	2025
Jan Gelech	Arts and Science	2025
Lori McKee	Education	2027
Cari Mcllduff	Medicine	2026
Stella Spriet	Arts and Science	2025
Regina Taylor-Gjevre	Medicine	2027

Sessional:

Palash Sanyal	2025

Student Members:

Nickson Joseph	GSA (VP Academic Affaris)
Elisabeth Bauman	USSU (VP Academic & Student Affairs)

Ex-Officio:

Jerome Cranston	Vice-Provost, Students & Learning
Russ Isinger	Associate Vice-Provost & University Registrar

Non-Voting Members:

Trevor Batters	Controller

TERMS OF REFERENCE (ToR)

1. Recommending to Council policies and procedures related to academic programs and sustaining program quality.
2. Evaluating the fit of academic program proposals with university priorities; reviewing financial sustainability of proposals for new academic programs and program deletions; and recommending to Council on new programs, major program revisions and program deletions, including their budgetary implications.
3. Approving minor program changes, including additions of new courses and revisions to or deletions of existing courses and reporting them to Council.
4. Considering outreach and engagement aspects of programs.
5. Consulting with Planning and Priorities Committee on processes and outcomes of academic program review, following consultation with the Planning and Priorities Committee and other Council committees as appropriate.
6. Consulting with Planning and Priorities Committee on proposals for the establishment, disestablishment or amalgamation of any college, school,

department or any unit responsible for the administration of an academic program.

7. Consulting with Planning and Priorities Committee on proposed or continuing affiliation or federation of other institutions with the University.
8. Reporting to Council on the academic implications of enrolment plans, changes, and admission standards.
9. Approving the annual academic schedule and reporting the schedule to Council for information and recommending to Council substantive changes in policy governing dates for the academic sessions.
10. Approving minor changes (such as wording and renumbering) to rules governing examinations and reviewing and recommending to Council substantive changes.
11. Recommending to Council classifications and conventions for instructional programs.
12. Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.
13. Consider the priorities of the University, such as Indigenization and internationalization, when assessing current and new academic programs and policies.
14. Carrying out all the above in the spirit of a philosophy of equitable participation and an appreciation of the contributions of all people, with particular attention to rigorous and supportive programs for Indigenous student success, engagement with Indigenous communities, inclusion of Indigenous knowledge and experience in curricular offerings, and intercultural engagement among faculty, staff and students.

COUNCIL ITEMS

The Academic Programs Committee handled several proposals for new programs, program revisions, academic policy changes, program terminations and adjustments to the academic calendar. Below are all the items brought forward to Council:

Terminations:
- o Termination of Post-Degree Certificate in Career and Guidance Studies
- o Termination of M.Vet.Sc. in Veterinary Pathology
- o Johnson Shoyama Graduate School for Public Policy Certificate Terminations
- o Johnson Shoyama Graduate School for Public Policy: Termination of the Public Policy Transfer from Master's to PhD Program
- o Johnson Shoyama Graduate School for Public Policy: Termination of the Graduate Certificate in Science and Innovation Policy
- o Termination of Course Based Master of Mathematics

Admission Qualification Changes:
- o Admissions Qualification Changes- Graduate Nursing Programs
- o Admission Qualification Changes- Bachelor of Science in Nursing (B.S.N.)

- o   Admission Qualification Changes- Master of Physical Therapy Admission
- o   Admission Qualification Changes- Master of Physician Assistant Studies

New Certificates:
- o   Certificate in Human Nutrition
- o   Certificate in Internationally Trained Dietitians
- o   Graduate Certificate in Financial Management
- o   Johnson Shoyama Graduate School for Public Policy: New Graduate Certificates
- o   Certificate in Introductory Agriculture

Curricular Revisions:
- o   Doctor of Veterinary Medicine (D.V.M.) Major Curricular Revisions
- o   Bachelor of Science in Nursing (B.S.N.) Major Curricular Revisions
- o   Post-Degree Bachelor of Science in Nursing (PDBSN) Curricular Revisions
- o   CHEM 801.6 and CHEM 802.3 Increase to Minimum Passing Grade

New Programs:
- o   M.Sc. Project in Veterinary Pathology
- o   Master of Physical Therapy Replacement Program
- o   Master of Nursing: Nurse Practitioner Replacement Program
- o   Master of Public Health Nursing
- o   Master of Speech-Language Pathology
- o   Master of Occupational Therapy

Items presented for information:
- o   Certificate in Curation Studies
- o   2025-2026 Academic Calendar
- o   2025-2026 Academic Calendar Changes (College of Dentistry)
- o   College of Engineering- First Year Program Changes
- o   College of Engineering- Civil Engineering Upper Year Program Changes
- o   College of Engineering Credit Unit Change
- o   College of Arts and Science/College of Graduate and Postdoctoral Studies WGST Field of Study Change to GENS
- o   Minor Editorial Changes to Academic Courses Policy
- o   Micro-credential Updates
- o   Academic and Curricular Approval Chart Revisions

In addition to the items noted above, the Academic Programs Committee approved two new certificates in Chemistry, which followed an approved template and therefore only required APC approval. The committee was also informed of changes to Duolingo requirements in the College of Graduate and Postdoctoral Studies, as well as the termination of the English Language Certificate Program. Members were kept up to date on the ongoing revisions to the Academic Courses Policy and the development of a new Assessment Policy. Finally, APC had a detailed discussion on the use of situational judgement tests such as CASPer and CV submissions for admissions decisions, and is looking to carry this discussion forward to the next academic year.

UNIVERSITY COURSE CHALLENGE

The University Course Challenge is a process mandated by University Council that allows for efficient collegial review and approval of curricular revisions. University Course Challenge documents are posted on the UCC website at
https://governance.usask.ca/proposals/course-challenge.php

During the 2024-25 year, a total of 11 Course Challenge documents will have been posted (August 2024-June 2025). These included new courses, prerequisite changes, course deletions, and program revisions for programs in several colleges and schools.

The University Course Challenge is posted on a regular schedule. Items are posted on approximately the 15th of each month and are considered to be approved by the end of the month if no challenges come forward. The Governance Office is currently working on one challenge from the May posting.

I want to thank committee members for their willingness to undertake detailed and comprehensive reviews of these items and the thoughtful discussions that took place. I would also like to thank Danielle Rudulier for her immense work on behalf of APC and for her unwavering support as our point person for governance matters and general committee support.

I also want to thank the many proponents and their administrative support who attended APC over the last year to present proposals and answer questions of committee members.

Sincerely,
Carolyn Augusta, Chair of Academic Programs Committee

UNIVERSITY COUNCIL

PLANNING AND PRIORITIES COMMITTEE

FOR INFORMATION ONLY

PRESENTED BY:	Angela Lieverse (Vice-Chair of PPC) Jerome Cranston, Vice-Provost Students and Learning
DATE OF MEETING:	June 12, 2025
SUBJECT:	Annual Enrolment Report
COUNCIL ACTION:	**For Information Only**

SUMMARY:

Each spring, an annual enrolment report is presented to PPC and then to University Council. Part of this update includes sharing the preliminary annual academic year snapshot (attached), which is finalized and then made available publicly at the end of June. The snapshot and the presentation at the meeting will outline key enrolment observations over the course of this last academic year. For example, despite tremendous volatility in international undergraduate enrolment, USask's overall enrolment held near stable compared to the last academic year. This stability is largely a function of the increase in domestic undergraduate students that enrolled at USask.

At the meeting, the Vice-Provost, Students and Learning will overview other elements of USask's annual enrolment for information.

University Council members who are interested in further examination of USask's enrolment can go to the available dashboards at the following link:

[Reporting - Leadership | University of Saskatchewan](#)

**Alignment with the *University Plan*:**
Enrolment goals are established through the process of strategic enrolment management, which includes a set of targets constructed through broad consultation with colleges and schools alongside consideration of internal and external factors. The current enrolment goals can be found in the Learning, Teaching, and Student Experience [Plan](#) (LTSE), which is a foundational plan that supports the University Plan. The LTSE Plan took USask out to 2024-25 and work is underway to develop a renewed enrolment plan.

ATTACHMENTS:
1. 2024/25 Academic Year Snapshot

ENROLMENT SNAPSHOT

TOTAL ENROLMENT

26,668 ⬇ 9

2020	25,936	
2021	26,152	
2022	26,123	
2023	26,677	
2024	26,668	
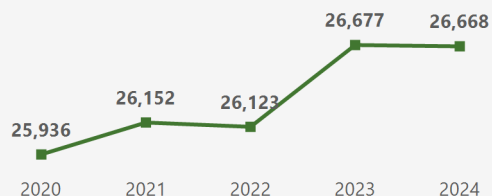
Undergrad	21,283	⬆ 78	Grad Students 4,573	⬇ 55
Non-degree	199	⬇ 17	Med Residents 613	⬇ 15

ENROLMENT BY COLLEGE/SCHOOL

	Undergrad		Grad Students	
Arts & Science	9,563	⬇ 1.6%	909	⬇ 4.5%
Edwards School of Business	2,677	⬆ 1.1%	216	⬇ 9.6%
Education	2,013	⬇ 3.1%	680	⬇ 4.4%
Engineering	1,846	⬆ 8.0%	366	⬇ 11.4%
Agriculture & Bioresources	1,360	⬇ 2.8%	337	➡ 0.0%
Nursing	1,157	⬆ 8.5%	292	⬆ 3.9%
Medicine	439	⬆ 6.3%	403	⬆ 1.5%
Kinesiology	762	⬆ 0.9%	34	⬇ 15.0%
Veterinary Medicine	363	⬆ 0.8%	204	⬆ 5.7%
Pharmacy & Nutrition	437	⬇ 4.6%	74	⬆ 8.8%
Law	404	⬆ 2.3%	18	⬇ 21.7%
Public Health	<5		295	⬆ 18.0%
Public Policy	-		287	⬆ 5.1%
Dentistry	254	⬆ 27.0%	23	⬆ 156%
Environment & Sustainability	<5		267	⬆ 3.1%
Interdisciplinary/Grad Other	<5		168	⬇ 8.2%

RETENTION   84.3% UofS

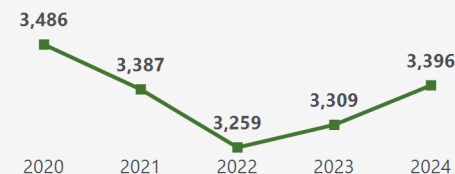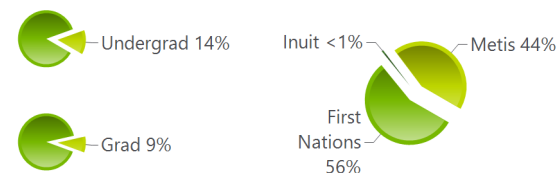|	
Self-Declared Indigenous	79% UofS
International	57% UofS

Retention rate for first to second year students in direct entry programs.

TEACHING ACTIVITY   ⬆ 2.6%

(3 Credit Unit Equivalent)

Year	
2020	
2021	
2022	
2023	
2024	

(y-axis: 179,566 – 209,837)
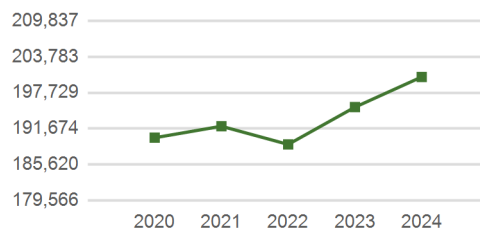
CONVOCATION 2024

4,807 ⬆ **111**

Self-Declared Indigenous 11%   International 14%

Doctorate	164
Master	782
Bachelor	3,211
Cert/Diploma	650

STUDENT ORIGIN

SK Urban 70%   SK Rural 30%

Saskatchewan 66%
International Origin 16%
Out of Province 18%
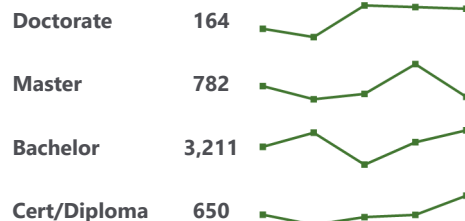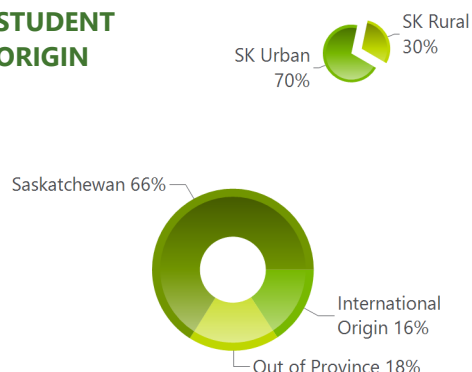
SELF-DECLARED INDIGENOUS 3,396 ⬆ 87

Undergrad 14%   Grad 9%

Inuit <1%   Metis 44%   First Nations 56%

Year	Value
2020	3,486
2021	3,387
2022	3,259
2023	3,309
2024	3,396

Undergrad	2,937	⬆ 103	Grad Students 413	⬇ 11
Non-degree	18	⬇ <5	Med Residents 28	⬇ <5

INTERNATIONAL STUDENTS   3,329 ⬇ 494

Undergrad 7%   Grad Students 37%

Year	Value
2020	3,098
2021	3,328
2022	3,562
2023	3,823
2024	3,329
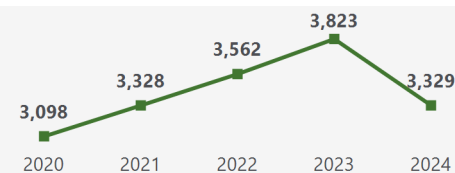
Undergrad	1,567	⬇ 430	Grad Students 1,699	⬇ 59
Non-degree	18	⬇ 21	Med Residents 45	⬆ 16

TOP FIVE COUNTRIES

Undergraduate			Graduate Students		
India	324	21%	Iran	291	17%
Nigeria	309	20%	Nigeria	193	11%
China	179	11%	Ghana	169	10%
Bangladesh	122	8%	Bangladesh	150	9%
Ghana	119	8%	India	150	9%

Total Enrolment

Description A headcount metric that measures the distinct number of students registered in at least one class in the academic year.

Purpose To inform on the levels and trends of enrolment in the academic year.

Academic Year The time period from May 1 through April 30 in which student enrolment is reported. This includes spring, summer, fall and winter terms.

Enrolment By College/School

Description Headcount broken out by colleges and schools for undergraduate and graduate students. The percentage measures the change of enrolment from the previous year to current year.

Purpose To inform on enrolment headcounts and trends for colleges and schools.

Retention

Description First to second academic year retention measures the percentage of full time, direct entry, undergraduate students who were enrolled in the previous academic year in any term, and are still enrolled in the following academic year in any term.

Purpose This metric measures the university's success in retaining students from one academic year to the next.

Teaching Activity

Description Teaching activity measures the number of students in classes in the academic year. Students who withdraw from class after the last day to drop are included in the count. The percentage shown measures the change of teaching activity from the previous year to the current year.

Purpose To inform on teaching activity trends as an indicator of sustainability.

Convocation

Description The number of credentials awarded in a calendar year for the successful completion of an approved University of Saskatchewan degree or non-degree level program. The number of credentials awarded is higher than the distinct number of students who graduate because students can be awarded multiple credentials in the calendar year.

Purpose Demonstrates student outcomes.

Calendar Year The time period from Jan 1 for Dec 31 in which student qualifications are reported. This includes the spring and fall convocations.

Student Origin

Description Student origin shows the percentage of students who came from Saskatchewan, other Canadian provinces or from abroad based on students' high school, post-secondary, or admissions address.

Purpose To inform on the diversity of the student population based on origin.

Self-Declared Indigenous Students

Description Indigenous student enrolment data is based on voluntary self-declared data. Self-declared data has not been verified as per the deybwewin | taapwaywin | tapwewin: Indigenous Truth policy. deybwewin | taapwaywin | tapwewin data is not shared nor included in any reporting at this time.

Purpose To inform on the enrolment trends of Indigenous students and the diversity of the student population.

International Students

Description International students are students who are not Canadian citizens, permanent residents or refugees such as students on a study permit, inbound international exchange, and visiting international research students. The pie charts show the percentage of international students out of total students.

Purpose To inform on the enrolment trends of international students and the diversity of the student population.

Top Five Countries

Description A list of nations having the highest undergraduate and graduate international student enrolment as determined by the student's citizenship. The percentage shown measures the number of students from a particular nation as compared to the total number of international students.

Purpose To inform on the diversity of the international student population.

UNIVERSITY COUNCIL
PLANNING AND PRIORITIES COMMITTEE
REPORT FOR INFORMATION

PRESENTED BY:	Christian Willenborg, Chair, Planning and Priorities Committee
DATE OF MEETING:	June 12, 2025
SUBJECT:	**Annual Report to Council**
COUNCIL ACTION:	**For Information Only**

As custodians of planning and priorities on behalf of University Council, the Planning and Priorities Committee has navigated through an array of subjects, spanning from the continuously changing political landscape, budget and tuition to facility planning and approval of provisional centres. The committee has had collaborative dialogue and provided meaningful feedback as well as asked challenging questions to promote deeper thinking in several areas.

The Planning and Priorities Committee (PPC) met on 15 occasions throughout 2024-25. Additionally, the PPC Centre's Subcommittee met on 4 occasions. The Chair of PPC also served on the Executive Committee and the Governance Committee.

MEMBERSHIP

Eleven members of the General Academic Assembly, at least six of whom will be elected members of Council, normally one of whom will be Chair. At least one member from the General Academic Assembly with some expertise in financial analysis will be nominated.

<u>**Council Members**</u>:

Christian Willenborg (Chair)	Agriculture and Bioresources	2026
Angela Lieverse (Vice-Chair)	Arts and Science	2027
Claire Card	WCVM	2026
Jay Kalra	Medicine	2026
Jaswant Singh	WCVM	2027
Rainer Dick	Arts and Science	2025

General Academic Assembly Members:

Volker Gerdts	WCVM/VIDO	2025
Tim Hutchinson	Library	2025
Kerry Mansell	Pharmacy and Nutrition	2027
Alexey Shevyakov	Arts and Science	2027
Venkatesh Meda	Engineering	2027

Dean:

Brooke Milne	Arts and Science	2027

Student Members:

Lindsay Gray Carlson	GSA (VP Finance & Operations)
Moses Ahiabu	USSU (VP Operations & Finance)

Ex-Officio:

Vince Bruni-Bossio	Acting Provost and Vice-President Academic
Terry Fonstad	Designate for VP Research
Greg Fowler	Vice-President, Administration & Chief Operating Officer
Angela Jaime	Vice-Provost, Indigenous Engagement
Vicki Squires (non-voting)	University Council Chair
Dee Henne (non-voting)	Chief Financial Officer

Resource Members:

Patti McDougall	Deputy Provost

TERMS OF REFERENCE (ToR)

1) Recommending and reporting to Council on university wide planning and priorities initiatives and review activities in consultation with the President and Senior Administration.

2) Undertaking the review and recommending to Council on:
   (a) Academic plans & priorities for the university including teaching, learning and research, scholarly and artistic works.
   (b) Community engagement plans & priorities.
   (c) Matters referred to it from other committees.

(d) Establishment and disestablishment (including through amalgamation or separation) of any college, school, department, or any unit responsible for the administration of an academic program, with the advice of relevant committees of Council.

(e) Establishment and disestablishment (including through amalgamation or separation) or review of any institute or centre at the university.

(f) Affiliation or federation with other educational institutions, or dissolution of such arrangements, in consultation with relevant committees of Council.

3) Review the physical and budgetary plans for the university and make recommendations respecting those matters to the President or Board, such as:

(a) Main elements of the comprehensive budget.

(b) Budgetary implications of government funding requests.

(c) Operating and capital budgetary matters, including infrastructure and space allocation issues.

(d) Administrative structural changes and reorganizations.

The Planning and Priorities Committee will report to Council on the general nature of the feedback and, where practicable, obtain the guidance of Council. However, the Committee need not disclose to Council matters the disclosure of which would be contrary to the interests of the University.

4) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

5) Balancing academic and fiscal concerns in forming its recommendations.

6) Proactively supporting equity, diversity, inclusion and belonging as well as a commitment to transformative decolonization leading to reconciliation in all processes and matters coming before the Committee.

COUNCIL ITEMS

PPC presented the following items to University Council:
- Provisional Centre for Bioproduct Development and Commercialization
- Provisional Centre for Canadian Sustainable Digital Agriculture
- Disestablishment of the Confucius Institute
- ohpahotân | oohpaahotaan: Indigenous Strategy Update
- Composting and Pedestrian Safety Updates
- 2024/2025 Enrolment Report

STRATEGIC, INTEGRATED and FINANCIAL PLANNING

The Planning and Priorities Committee received presentations and provided feedback on the following university-level initiatives and plans.

Budgeting and Tuition and Fees for 2025-2026

Planning and Priorities was actively engaged in discussion around university finances and the budgeting process. Members were provided with an opportunity to review the approved 2025-2026 Tuition Rates and Student Fees as well as a briefing on the 2025-2026 Comprehensive Budget.

The committee was appreciative to hear of the extensive consultation process from the Provost's Office regarding tuition and student fees. In addition, there was a great amount of transparency and consultation on the budget discussions where it was noted that the documentation and conversations surrounding the 2025-2026 Budget were the most comprehensive the committee has seen in several years.

Vice-President Portfolio Priorities

The Planning and Priorities Committee invited all the Vice-President's to outline their priorities for the year. The Vice-President portfolio priorities encompass a variety of objectives enhancing various aspects of the institution which are important for PPC to understand to ensure decisions made are aligning with these priorities. These priorities include but are not limited to academic excellence, student success, research, community engagement, and financial sustainability.

Integrated Services Renewal Initiative (ISR) and **Administrative Service Review Initiative** (ASR)

Planning and Priorities received updates on both the ISR and ASR initiatives. The focus for ISR is to move to a cloud-based enterprise system where the Government would like to see a sector wide approach to this project. As for ASR, progress has been made where administrative professionals in colleges are reporting up to a central leader, creating a network of professionals to work together. PPC will continue to receive updates on these projects as they unfold.

AI Principles and Guidelines

Work is continuing to move forward on working with Artificial Intelligence (AI). Nancy Turner, Interim Associate Provost, Teaching Innovation & Strategic Initiatives provided members with updates on two separate occasions. The first presentation outlined the Principles and Guidelines created from the work of the AI Task Force. The second

presentation focused on Ethical and Responsible Use of AI at USask. PPC members were asked to provide feedback on how to advance this work and how to best engage University Council.

International Students

Planning and Priorities had many conversations surrounding the impacts of the IRCC changes on international students and the effects these changes are having across Canada and USask. The Provosts Office provided members with updates on PALs issued and accepted, as well as strategies surrounding the loss of diversity in our student body.

Saskatchewan Polytechnic Update

In light of the future united campuses, members were informed of a project aimed at exploring academic collaborations with Saskatchewan Polytechnic and identifying best practices to guide future partnerships. Phase 1 of the project is focused on academic collaborations, recognizing that strong partnerships are essential for advancing research. A standardized template is being developed to gather data from colleges across campus to map existing collaborations. The project also involves identifying key enablers and drivers of successful partnerships, examining space and infrastructure needs—including possibilities for shared labs and classrooms.

In addition, the following other topics were a part of PPC's conversations:

- **Strategic Enrolment Management**
- **Health Science Reorganization**
- **Sustainability Strategy Update**
- Campaign Updates
- UniForum
- Capital Priorities
- Demolition of Buildings on Seminary Cresent
- USask Land and Real Estate Strategy

PPC CENTRES SUBCOMMITTEE

Membership on this subcommittee is as follows:
- Vice chair of the Planning and Priorities Committee to serve as chair of the subcommittee.
- Two additional members from the Planning and Priorities Committee.
- One member from the Academic Programs Committee.
- One member from the Research, Scholarly, and Artistic Work Committee.
- Five centre directors.
- One representative of the Office of the Provost.
- One representative of the Office of the Vice-President Research.

Terms of centre directors on the subcommittee are for three years, rotating to ensure continuity of membership. Terms of the representatives of Council committees align with their terms on those committees. Quorum of the subcommittee is a majority of voting members.

The PPC Centre's subcommittee has continued to advance its work from the previous year in addition to reviewing new and old centres. A summary of their work includes:

- Changes to the Terms of Reference to clarify membership and responsibilities within the Planning and Priorities Committee.
- Brought forward two centres for Provisional Status.
- Brought forward the termination of one centre that is no longer in operation.

ACKNOWLEDGMENTS

I thank my Vice-Chair, Angela Lieverse, and all the members of PPC who made time to read the supporting documentation and provided the biweekly meetings of the PPC with insightful and thoughtful conversations.

I want to thank the PPC Executive for finding the additional hour in their busy schedules to meet and plan for agenda items that, in several cases, were challenged by internal and/or external deadlines. Thank you to Angela for chairing the PPC centers subcommittee meetings and for Jordan Sherbino for supporting the subcommittee. I also wish to thank Danielle Rudulier for her support of the PPC committee and finally, I thank all of the outgoing members of PPC and wish them the very best.

Respectfully,
Christian Willenborg, Chair, Planning and Priorities

UNIVERSITY COUNCIL

GOVERNANCE COMMITTEE

REQUEST FOR DECISION

PRESENTED BY: Roy Dobson, Chair, Governance Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Changes to the Academic Courses Policy Request**

COUNCIL ACTION: **for Decision**

That Council approve the changes to Academic Courses Policy, effective September 1, 2025

PURPOSE:

The Governance Committee is responsible for bringing forward policies and changes to policies under the purview of University Council. To allow input from Council prior to approval, it is our practice to bring changes forward first as a notice of motion. This was provided as a notice of motion at the May 15, 2025 meeting of University Council and no questions or feedback was received.

SUMMARY:
The Governance Committee met with the Associate Provost, Teaching Innovation & Strategic Initiatives and a representative from the Registrar's Office regarding proposed changes to the Academic Courses Policy to address emerging practices in assessment.

While work is underway to develop a new Assessment Policy with procedures that will eventually replace the Academic Courses Policy, that work is complex and requires extensive consultation. In the meantime, the current policy does not include principles related to assessment nor does it specifically address digital exams or oral/practical exams.

Changes included in this revision can be found at:

- Section II Assessment of Students – principles related to assessment
- Item 7
    - Role of educator in determining method of final assessment
    - Information related to Digital Exams
    - Information related to Oral/Practical exams

The Governance Committee reviewed these changes at its May 6, 2025 meeting and were supportive of them, recognizing that they will support students and educators. The Academic Programs Committee also reviewed the proposed changes and were supportive.

ATTACHMENT:

- Academic Courses Policy (with changes highlighted)

Academic Courses Policy on Class Delivery, Examinations, and Assessment of Student Learning

Responsibility: University Registrar

Authorization: University Council

Approval Date: May 19, 2011; reapproved June 18, 2015; reapproved June 22, 2017; reapproved June

18, 2020; reapproved June 15, 2023

Revisions

Permit the first day of final examinations to be one day after the last day of lectures (January 2012)

Delete the Withdraw Fail grade effective May 1, 2012 (March 2012)

Revise Course Syllabus section; additional section on Class Recordings (March 2013)

Revise Grading System section; clarification of grading deadlines (May 2017)

Revise Student Assessment Issues and Special Circumstances section; addition of "N-Grades" definition

(May 2017)

Updates

Incorporate terminology used in the University Council policy on *Student Appeals of Evaluation, Grading and Academic Standing* and the *Procedures for Student Appeals in Academic Matters (*December 2012)

Incorporate Academic and Curricular Nomenclature terminology on courses and classes (June 2016) **Purpose**

The purpose of the Academic Courses Policy is to prescribe university-level requirements for delivery of academic courses and the assessment of student learning including conduct of examinations.

Principles

One of the primary purposes of a university is to optimize learning opportunities for students. The University of Saskatchewan encourages and celebrates innovation in class delivery and student assessment.

Assessment of student learning should be an effective, fair and transparent process which follows university, college, and department regulations so that students across the institution are treated respectfully and impartially. This includes accommodation for students with disabilities, in accordance with university policies and provincial legislation.

As articulated in the University Learning Charter, students will be provided with a clear indication of what is expected in a course or learning activity, and what is required to be successful in achieving the expected learning outcomes as defined in the course outline. Students must therefore receive prompt and constructive feedback on their learning progress

at regular intervals throughout the course. Educators will ensure that assessments of learning are transparent, applied consistently and are congruent with learning outcomes. Feedback will be designed to both assess and enable student learning, With these goals in mind, educators will solicit and reflect on feedback from students and peers and commit to building knowledge and skill in teaching practice for the purposes of continuous enhancement.

Scope of this Policy

This document incorporates all the policies, regulations, and procedures relating to class delivery and student assessment which have been previously approved by University Council in various policy documents and reports.

It supersedes the following documents previously approved by University Council:

April, 2009 Academic Programs Committee Examination Regulations

April, 2001 Academic Programs Committee Policies for Reporting Final Grades

January, 2001 Academic Programs Committee Retroactive Withdrawal Policy

September, 1986 – University of Saskatchewan Grading Policy

It complements and maintains the principles expressed in the following documents:

June, 1999 Guidelines for Academic Conduct

June, 2007 Teaching and Learning Committee Student Evaluation of Instructors/Courses

December, 2009 Use of Materials Protected by Copyright

June, 2010 University Learning Charter

June 2011 Nomenclature Report

January, 2012 Academic Accommodation and Access for Students with Disabilities

Information and Communications Technology Lecture Capture

All regulations covering class delivery, student assessment, and examinations have been developed into a framework with three levels of authority and responsibility: university, college, and department. Within the framework of this policy, departments and colleges may develop additional regulations and procedures for class delivery and student assessment. For example, colleges and departments may develop their own template for the syllabus to be used by their instructors.

In colleges where there is an alternate approved Academic Calendar, regulations covering student assessment and examinations shall be developed by the college in a manner consistent with these university regulations.

All references to "deans and "department heads" in this document would also equally apply to their delegates. All references to "departments" and "colleges" would also equally apply to schools.

Policy

The *University of Saskatchewan Academic Courses Policy on Class Delivery, Examinations and Assessment of Student Learning* covers policies, regulations, and procedures governs the following aspects of class delivery and student assessment, including the conduct of examinations

Section I. Class Delivery

1 Class Syllabus

1.1 Content of the syllabus

1.2 Changes to the syllabus after distribution

1.3 Change of final examination date

2 Contact Hours and Availability of Instructors

2.1 Availability of instructor

3 Student Attendance

3.1 Permission to attend and participate in classes

3.2 No credit unless registered

4 Class Evaluation by Students

5 Class Recordings

5.1 Privacy, permission, and consent

5.2 Intellectual property and copyright

5.3 Accommodation for students with disabilities

5.4 Definitions

5.5 Responsibilities of instructors and presenters

5.6 Responsibilities of students

5.7 Restrictions on use of classroom recordings

5.8 Storage and archiving

5.9 Special circumstances: clinics, training, art classes

Section II. Assessment of Students

6 Grading System

Authority and Responsibility

Under the Bylaws of University Council (Section 3, VIII, 2), all matters respecting the subjects, time, and mode of the examinations and respecting the degrees and distinctions to be conferred by the University of Saskatchewan shall be provided for by University Council regulations.

Academic regulations at all levels shall be publicly accessible to all members of the university community. If a college or department has additional regulations, these must be made available to students through publicly accessible websites. Additionally, it must be communicated to students those additional regulations exist. There should also be provisions at each level of authority for periodic review and amendment of these regulations.

University

University regulations will prevail in the absence of other college or departmental regulations. In the case of a discrepancy between university regulations and college or departmental regulations, university regulations will take precedence. Any college requesting an exception, change, or addition to these regulations is to submit a proposal to the Academic Programs Committee of University Council for approval.

Colleges and Departments

University Council, while retaining the final authority over assessment of student learning, delegates to colleges the responsibility of establishing general policies concerning the methods and types of assessment which may be employed by the departments of that college, and each department should establish any further instructions and policies for its members as necessary.

Instructors and Departments

It is the responsibility of the instructor and department head, or dean in non-departmentalized college to report final grades to the registrar in accordance with the regulations outlined here. Instructors will use prescribed grade descriptors or grade comments if required.

The final grade report, prepared by the instructor, must be submitted to and approved by the department head, or dean in non-departmentalized colleges.

Section I. Class Delivery

Our University Learning Charter encourages a multitude of educational experiences that contribute to growth in essential learning pursuits and the personal and professional interests of university community members. To accomplish this, educators need to be aware of the range of instructional methods and assessment strategies and select and utilize teaching methods that are effective in helping students achieve the learning outcomes of a course or learning activity. Additionally, teaching practice will support students in different ways of knowing and learning, including independently, experientially, and collaboratively. Regardless of methodology, there are universal elements of class delivery that ensure appropriate learning opportunities are provided to the students at the university.

1. Class Syllabus

Department heads, and deans in non-departmentalized colleges, are accountable for the maintenance of

academic standards and relevancy of programs of their department and college.

The syllabus is a public document that provides details about a particular class for both potential and enrolled students. It is useful for recruiting prospective students and sharing information about university classes with the broader community (for example, for the purposes of transfer credit evaluation). Instructor syllabi must be submitted to department heads, or deans in non-departmentalized colleges, prior to the start of a class.

It is recommended that students also have online access to syllabi prior to the beginning of the class. After submission to the department head, or dean in non-departmentalized colleges, syllabi should be posted through learning management systems and/or publicly accessible departmental or other websites. Instructors who post their syllabus on publicly accessible websites may wish to redact certain information that is not related to the core instruction of the class (e.g. personal contact information, names and contact information for teaching assistants, material protected under copyright, etc.).

1.1 Content of the syllabus

Instructors shall review the contents of the class syllabus with their students at the beginning of the class. The syllabus shall include the following:

- type and schedule of class activities
- if the class is offered online, through distance learning, or off-campus, any additional or different expectations around any class activities and requirements
- expected learning outcomes or objectives for the class
- method of evaluation, specifically final grade mode (e.g., Numeric, Pass/Fail, or Completed Requirements)
- the type and schedule of graded assessments
- notice if any required class activities, including assessments, are scheduled outside of usual class times (with college permission) and how student time conflicts will be accommodated should they arise because of this change

- the structure and expectations of any final assessment. If there is a final examination, specify the length in hours as well as its mode of delivery

- relative weight of all assessments or all outcomes

- consequences related to missed or late assessments

- whether any or all work assigned in a class, or any outcome, is mandatory for passing the class

- whether there are any college-level regulations that specify requirements for passing the class

- attendance and/or participation expectations if applicable, how attendance and/or participation will be monitored and assessed, and the consequences of not meeting expectations. Where possible, marks should be related to the achievement of outcomes, and not solely on attending or participating in any form, regardless of quality.

- whether there are any approved class-specific fees being charged in addition to tuition (such as materials fees, mandatory fees for software and/or applications, mandatory or optional excursions and the fees associated with these activities, etc.).

- experiential learning expectations if applicable, how experiential learning will be monitored and evaluated, the consequences of not meeting experiential learning expectations, and their contribution to the assessment process

- contact information and consultation availability

- course or class website URL, if used

- notice of whether the instructor intends to record lectures and whether students are permitted to record lectures

- explanation of copyright where it relates to class materials prepared and distributed by the instructor

- location of the *Academic Courses Policy* as well as the regulations and guidelines for both academic and non-academic misconduct and appeal procedure

- information regarding support services that are available to students through the Teaching, Learning and Student Experience (TLSE) portfolio, Student Learning Services at the University Library, and colleges

Instructors are encouraged to use the *University of Saskatchewan Syllabus Template and Guide* to assist with satisfying the above requirements.

1.2 Changes to the syllabus after distribution

After distribution, a syllabus may only be changed if no student in the class objects to such changes and the department head, or dean in non-departmentalized colleges, is notified. Otherwise, methods, modes, and timing of assessment for all assessments must remain as stated in the syllabus: no major graded assessment is to be newly assigned in a class and no changes to already set dates or the stated grade weighting of graded assessments or outcomes is permitted.

However, it may be deemed necessary to revise a syllabus in ways that impact the methods, modes, and timing of class work (such as competencies, assignments, examinations, weighting of grades, etc.) to address emergency circumstances that may impact academic programming. Such changes will be permitted only if they have been approved by the dean's office of the college of instruction. The reasons for the changes to the syllabus will be communicated to the students affected.

1.3 Change of final examination date

Once the registrar has scheduled final examinations for a term, instructors wanting to change the date and/or time of their final examination must obtain the consent of all students in the class according to procedures established by the registrar, as well as authorization from the department head, or dean in non-departmentalized colleges.

2. Contact Hours and Availability of Instructors

As per *Nomenclature,* a three credit unit course involves approximately 30-39 direct instructional course hours, and a course can involve a further equivalent contact time in student consultations and/or tutorial or laboratory sessions.

2.1 Availability of instructor

Instructors should make it known to the students through the class syllabus how they can be contacted to arrange for one-on-one consultation about class material. These need not be face-to-face meetings but can include, for instance, responses to queries through email or other electronic media. Instructors should inform students about how quickly they can expect an email response to any enquiry.

3. Student Attendance

Regular and punctual attendance in their classes is expected of all students (including lectures, seminars,

laboratories, tutorials, etc.).

Attendance expectations apply equally to classes offered in a physical classroom, online, or through distance learning, though the practical requirements of attendance may be defined differently in each instance.

3.1 Permission to attend and participate in classes

No person may gain the full benefit of instruction in a class without being duly registered in the class either as a credit or audit student. Instructors must advise students who are not on their class list that they need to be registered for their class, either as a credit or audit student

Instructors may invite visitors to attend a class for pedagogical and other reasons related to the delivery of the class (for example, guest lecturers, professional observers or mentors, teaching or marking assistants, laboratory, or tutorial assistants, and so forth).

Instructors of an online class may, at their discretion, open their class to a broader set of participants (including those not registered as students) provided that non-registered participants are not using software or materials limited by license for use by students. Instructors shall not grade any work of such non-registered participants in these online courses. Retroactive registration or credit challenge by such non-registered participants will not be permitted.

3.2 No credit unless registered

Only students who are registered in a class can receive credit for a class.

4. Class evaluation by students

Improvement of class delivery is an on-going responsibility of all instructors. Student feedback is an important source of information to help guide instructors in their search for improved delivery mechanisms.

At the university, all classes will be evaluated by students on a regular basis using an approved evaluation tool. All instructors have the responsibility to ensure that students have access to such an evaluation tool.

Department heads, or deans in non-departmentalized colleges, shall ensure that a process exists for instructors to receive student evaluations on a regular basis, and for arranging an opportunity for constructive discussion of the evaluation as required. This discussion should centre on the importance of maximizing the educational experience through continual class delivery improvement.

5. Class Recordings

The university is committed to providing accessibility and flexibility for student learning and seeks to foster knowledge creation and innovation. Recording of lectures and other classroom activities can contribute to these goals.

Classes at the university may be recorded for learning or research purposes, subject to the regulations and procedures stated in this policy.

With permission of instructors, presenters, and students, and following the procedures listed below, the university supports and encourages the audio and video recording of lectures and other learning activities for purposes of teaching, learning and research.

5.1 Privacy, permission, and consent

The classroom is a private space accessible only by members of a class, where student and instructor alike can expect to interact in a safe and supportive environment. Recording of lectures or other classroom activities should not infringe on privacy rights of individuals.

5.2 Intellectual property and copyright

Class recordings are normally the intellectual property of the person who has made the presentation in the class. Ordinarily, this person would be the instructor. Copyright provides presenters with the legal right to control the use of their own creations. Class recordings may not be copied, reproduced, redistributed, or edited by anyone without permission of the presenter except as allowed under law.

5.3 Accommodation for students with disabilities

When an accommodation for recording lectures or classroom activities is authorized by Access and Equity Services, an instructor must permit an authorized student to record classroom activity; only the student with the accommodation would have access to this recording.

5.4 Definitions

Definition of "presenter"

For the purposes of this section, a presenter is defined as any individual who by arrangement of the class instructor will provide instruction to students in the class. In addition to the class instructor, presenters might include guest lecturers, students, tutorial leaders, laboratory instructors, clinical supervisors, teacher trainers, and so forth.

Definition of "classroom"

For the purposes of this section, a classroom is defined as any room or virtual location where students are directed to meet as part of class requirements. This includes tutorials, laboratories and web-conferences which are required elements of a class but does not include study groups and other voluntary student activities.

Definition of "learning activities"

For the purposes of this section, a learning activity is any gathering of students and instructors which is

required as part of the class requirements, such as a laboratory, seminar, tutorial, and so forth.

5.5 Responsibilities of instructors and presenters

For purposes of teaching, research or evaluation, instructors may record lectures and other learning

activities in courses with permission from the presenters.

Notification of intent to record classroom sessions should be included in the class syllabus and, where possible, in the catalogue description of the course. If not so noted, permission from students will be obtained prior to making recordings for teaching or research where a student's image or voice may be recorded.

If such permission is refused by a student, the instructor will arrange for that student's image or voice not to be included in the recording.

5.6 Responsibilities of students

Student use of personal recording devices of any type during lectures or other classroom learning

activities requires consent of the instructor.

A student may record lectures without such permission only if the Access and Equity Services Office has approved this accommodation for the student. The instructor will be notified of this accommodation. Such recordings would not be shared and would be deleted at the conclusion of the class.

5.7 Restrictions on use of classroom recordings

The use of recordings of classroom activities is restricted to use for teaching, learning, and research.

Students may not distribute classroom recordings to anyone outside the class without permission of the instructor.

Instructors may use recordings for purposes of research, teaching evaluation, student evaluation, and other activities related to teaching, learning, and research. With permission of the instructor, presenters may also use recordings for such purposes.

Recordings of classroom sessions may not be used in the formal evaluation of an instructor's teaching.

5.8 Storage, archiving, and permission to use

Permission for any use of a recording of class and other learning activities remains with the instructor after the class term is ended. In a case where the instructor is no longer available to give permission for use of a recording, the department head, or dean in non-departmentalized colleges, can authorize such use only for purposes of teaching, learning, and research.

Students may retain recordings of classes and other learning activities solely for personal review and not for redistribution.

5.9 Special circumstances: clinics, training, art classes

Recordings of learning activities such as clinical or training experiences involving patients and/or professional staff outside of university classrooms will be based on professional standards and on the policies of the clinical institution. In art classes, written permission of models is also required before any video recording by instructors or students takes place.

Section II. Assessment of Students

Assessment is an essential component of the educational process at our university. It not only measures student learning and achievement but also informs instructional practice, supports student development, and contributes to the continuous improvement of academic programs. As indicated in this policy's purpose, assessment of student learning should be an effective, fair and transparent process which follows university, college, and department regulations.

Assessment practices outlined below are designed to ensure students are treated respectfully and impartially, evaluated fairly in alignment with learning outcomes of courses and programs and supported across our diverse student population.

The following assessment principles guide all assessment-related practices at USask:

Effective assessment of students:

1) Is aligned with learning outcomes and instructional strategies (assessment of learning).

2) Is inclusive and transparent, so students have equitable opportunities to demonstrate their learning.

3) Gives students multiple opportunities to learn through practice and feedback, so they have sufficient time and support to reflect and improve (assessment for learning).

4) Develops students' ability to learn effectively and prepares students to be self-directed, reflective, and engaged learners (assessment as learning).

5) Is designed so students apply disciplinary learning under authentic, or as close to authentic as possible, circumstances.

6) Is constructed and sequenced in ways that support positive student mental health and well-being.

Effective assessment is embedded in departments, colleges/schools, and system-wide when it:

1) Provides a valid and trustworthy representation of student achievement that students, educators, disciplines, accrediting bodies, and employers can have confidence in.

2) Is manageable and sustainable for educators and appropriately facilitated by policy and resourcing.

3) Provides useful information for ongoing course and program enhancement.

4) Forms an integral part of program design, aligning with what programs of study are aiming to achieve within disciplinary communities.

6. Grading System

6.1 Fairness

Students need to be assured of fairness and transparency in grading. Transparency includes specifying what an assessment is measuring, the relative importance of assessments in demonstrating course outcomes, and the clear criteria for success on individual assessments. Assessments should evaluate concepts, skills and processes that are the main focus of the course outcomes and the instruction.

University

The University of Saskatchewan shall periodically review methods of student assessment and shall include student consultation when doing so.

College

Each college will set out regulations and guidelines governing methods of assessment permitted, final or any other examination requirements, including whether a student may obtain credit for a class even if they have not written or passed the final examination, and any limits on the relative weighting of final examinations or any other term work. Each college should establish adequate procedures for setting these guidelines and assessing applications for exceptions.

Department

Departments and non-departmentalized colleges shall periodically discuss grading patterns and trends and reach a common understanding about what appropriate grades at all levels of their discipline should be. It is the responsibility of the department head, or dean in non-departmentalized colleges, to ensure that grading is fair and transparent.

Appeal

A student who is dissatisfied with the assessment of their work or performance in any aspect of class work, including a mid-term or final examination, shall follow the procedures set out in the University Council policy on *Student Appeals of Evaluation, Grading and Academic Standing* and the *Procedures for Student Appeals in Academic Matters.*

6.2 Weighting in class grades

Timely feedback is an important part of the educational experience. Assessments will be graded and returned to students with feedback in a timely manner, so that students have a reasonable opportunity to learn and improve based on the feedback before they are assessed again.

Each assignment and examination will be scheduled according to information provided in the class syllabus unless otherwise agreed by the instructor and students.

The relevant weight of assessments in determining the final grades will be specified on the class

syllabus. The weighting of individual questions on any examination also needs to be specified as part of the examination.

6.3 Grade descriptors

The university's implementation of the percentage system for reporting final grades was approved by University Council in 1986. University grade descriptors and the percentage system apply unless separate approved college regulations exist. Exceptions to the grade descriptors below require council approval:

Definitions

Percentage assessment for undergraduate courses is based on the literal descriptors, below, to provide

consistency in grading among colleges.

The university-wide relationship between literal descriptors and percentage scores for undergraduate courses is as follows:

90-100 Exceptional

A superior performance with consistent strong evidence of:

- a comprehensive, incisive grasp of the subject matter
- an ability to make insightful critical evaluation of the material given
- an exceptional capacity for original, creative, and/or logical thinking
- an excellent ability to organize, to analyze, to synthesize, to integrate ideas, and to express thoughts fluently.

80-89 Excellent

An excellent performance with strong evidence of:

- a comprehensive grasp of the subject matter
- an ability to make sound critical evaluation of the material given
- a very good capacity for original, creative, and/or logical thinking
- an excellent ability to organize, to analyze, to synthesize, to integrate ideas, and to express thoughts fluently.

70-79 Good

A good performance with evidence of:

- a substantial knowledge of the subject matter

- a good understanding of the relevant issues and a good familiarity with the relevant literature and techniques

- some capacity for original, creative, and/or logical thinking

- a good ability to organize, to analyze, and to examine the subject material in a critical and constructive manner

60-69 Satisfactory

A generally satisfactory and intellectually adequate performance with evidence of:

- an acceptable basic grasp of the subject material

- a fair understanding of the relevant issues

- a general familiarity with the relevant literature and techniques

- an ability to develop solutions to moderately difficult problems related to the subject material

- a moderate ability to examine the material in a critical and analytical manner

50-59 Minimal Pass

A barely acceptable performance with evidence of:

- a familiarity with the subject material

- some evidence that analytical skills have been developed

- some understanding of relevant issues

- some familiarity with the relevant literature and techniques

  attempts to solve moderately difficult problems related to the subject material and to examine the material in a critical and analytical manner which are only partially successful.

<50 Failure

An unacceptable performance.

IP Grade: A placeholder grade applied to a class that spans multiple terms. The final grade, which indicates class completion, and full credit units are only awarded in the last term of the class.

College of Dentistry

In January 2017, separate literal descriptors were approved by University Council for the grading of classes in the Doctor of Dental Medicine (D.M.D.) program in the College of Dentistry.

College of Graduate and Postdoctoral Studies

In May 1996, separate literal descriptors were approved by University Council for the grading of classes in the College of Graduate and Postdoctoral Studies .

College of Medicine

In January 2017, separate literal descriptors were approved by University Council for the grading of classes in the Doctor of Medicine (M.D.) program in the College of Medicine.

College of Pharmacy and Nutrition

In January 2023, separate literal descriptors were approved by University Council for the grading of numerically-graded Pharm.D. classes in the College of Pharmacy and Nutrition.

University

The registrar will record and report final grades in all classes according to the grade descriptors outlined above, unless an exception has been approved by University Council. All student grades in all classes must be reported in a timely manner, according to procedures established by the registrar.

College

Each college has the responsibility for ensuring, at the beginning of each class, that students are familiar with the assessment procedures and their application to the literal descriptors. Grade modes must not change once registration in a particular class has begun.

Unless approved by the college, all sections of a given course must adhere to the same system of assessment, either a percentage grading system or a pass-fail assessment system.

Exceptions

University Council will receive and evaluate requests from colleges desiring exceptions to the above grade descriptors.

6.4 Academic grading standards College

College regulations govern grading, promotion, and graduation standards. Students should refer to the appropriate college sections of the *Course and Program Catalogue* for specific requirements.

6.5 Average calculations

Each college is responsible for assigning credit values to courses within its academic jurisdiction, in consultation with the registrar, to ensure that consistency is maintained across the program catalogue.

Calculation

To distinguish whether these averages have been computed for the work performed by the student in a session, or in a year, or for their total program, the terms sessional weighted average, annual weighted average, and cumulative weighted average are frequently used.

Sessional weighted averages are calculated from classes taken in Fall Term and Winter Term, annual weighted averages are calculated from all classes taken in a year, and cumulative weighted averages are calculated from all classes taken at the University of Saskatchewan.

Weighted averages are calculated by multiplying the grade achieved in each class by the number of credit units in the class. The sum of the individual calculations is then divided by the total number of credit units to produce the weighted average. Students should consult with their college for policies on repeating classes and non-numeric grade conversion.

Example of calculation of a student average:

Class	Grade	Credit Units	Weighted Marks
ENG 111.3	83	3	249
MATH 110.3	87	3	261
PSY 121.3	97	3	291
POLS 111.3	98	3	294
INDG 107.3	92	3	276
BIOL 120.3	81	3	243
WGST 112.3	93	3	279
CREE 101.3	96	3	288
CHEM 112.3	87	3	261
ASTR 113.3	91	3	273
Total		**30**	**2715**

Weighted Average (2715/30) = 90.5%

6.6 Grading deadlines

Final grades should be released to students in a timely way, both for the benefit of the students and to

assist university business processes such as Convocation.

Final grades will be submitted and approved according to procedures established by the registrar. For the purposes of identifying and advising first-year students experiencing academic difficulty, midyear grades in 100-level six credit-unit classes held over the Fall Term and Winter Terms are also reported to the registrar and released to students.

Final grades in all classes are to be submitted and approved:

- no later than the end of the final examination period for standard term classes in a given term with no final examination, and for mid-year examinations in 100-level, two-term classes offered over the Fall Term and Winter Term; or

- within five business days after the date of the final examination (not including weekends or holidays), for those classes with final examinations including final grades resulting from deferred, special deferred, supplemental, and special supplemental final examinations; or

- five business days after the end of the class for open learning classes without a final examination.

If for any reason the above deadlines cannot be met, the instructor should discuss the reason for the delay with their department head, or dean in non-departmentalized colleges. The instructor will also notify both registrar and the students in the class as to the anticipated date of submission.

Colleges which use additional or different grade approval procedures, such as using a board of examiners, should arrange a grading deadline in consultation with the registrar.

The registrar shall notify colleges of any final grades not submitted by the grading deadlines.

Students shall be notified of delays related to grade changes related to any other process involving grades, including those delays related to grade disputes between a student and an instructor or between an instructor and a department head, or dean in non-departmentalized college.

University

Only the registrar may release official final grades. The registrar will post final grades electronically as they are received.

The registrar will communicate with instructors who have not met the above deadlines but who have not notified the registrar.

Department

Final grade submission and approval is a two-stage process, with responsibility shared between the instructor, who submits the final grades, and the department head, or dean in non-departmentalized colleges, who approves the final grades.

If instructors wish to release or post any final grades unofficially, they should do so confidentially. Grades should not be posted with public access.

When final grades are approved by the department head, or dean in non-departmentalized colleges, they will be submitted electronically according to procedures established by the registrar.

Once submitted and approved, final grades may still be changed by the instructor. Grade changes are also approved by the department head, or dean in non-departmentalized colleges.

For off campus and distributed learning classes where the final examinations are submitted to the instructor through the mail, the five business day standard will be waived upon consultation with the registrar.

7. Examinations

There will be alignment between class learning objectives and outcomes, instruction, and the assessment plan for the class, of which examinations may be a significant element.

7.1 Methods and types of examinations

College

University Council, while retaining the final authority over assessment of student achievement,

delegates to colleges the responsibility of establishing general policies concerning the methods and types of examinations which may be employed by the college and the departments of that college.

It should be noted, however, that web-based classes must conduct web-based examinations, unless approved by the registrar as an exception.

Department

Each department should establish any further instructions and policies for its members. Each department will establish, within the regulations and guidelines set out by the college, examination methods and the relative weighting of final examinations. These department limitations must be approved by the college.

Educator

The educator can determine the method of final assessment, including individual in-person, digital, or oral/practical examinations, unless the method of assessment is pre-determined by the department or college.

Cross-college and interdisciplinary courses

In courses provided by a department of one college for students in another college, the examination regulations of the teaching department will have precedence unless alternative arrangements have been negotiated between the teaching department, its own college and the other college. In the case of an interdisciplinary program, the appropriate designated authority over the program shall approve any program regulations.

Digital Exams

USask digital exams have specific and unique restrictions and permissions from other forms of exams including but not limited to requirements relating to scheduling, and invigilation.

Digital examinations requirements are as follows:

- USask digital exams are most often available through the Learning Management System, Canvas. Students should use devices that meet current system requirements.

- Online classes with examinations will have online, digital examinations times scheduled and will not be assigned an examination room.

- In rare situations when an in-person exam is required for an online class, the educator must first get permission from their college. Once college approval is granted, the AA dean will contact the Registrar for final approval.
    - Permission must be granted before class starts and the in-person exam must be specified in the syllabus. This process must be completed in each affected term.
    - All information must be submitted to the University Registrar's Office for final approval in order that the exam can be scheduled for a room or to assist with the Special Centre invigilation of the exam, prior to the start of class.
    - All expenses related will be the responsibility of the college.

- In-person and blended classes may have digital exams, and this information will be identified on the exam information sheet. Digital exams for in-person and blended classes may have scheduled examination rooms if requested and when availability permits.

- When the examination is three hours or less, educators must be available for the entire length of the exam to assist with any technical issues and questions. For extended examination times, for example with a take-home digital examination, educators must

communicate with students about how and when the educator or designate will be available to respond to questions and technical issues.

- If a student has reduced time due to technical problems, the student should inform educators of the technical issue immediately. The educator should consider giving an equivalent amount of time to complete the examination.

- Students cannot take, duplicate, or record any digital examination without explicit permission from the educator.

- Lock-down browser tools vetted by the University: Invigilators should not use the automated video camera monitoring features in proctoring software due to the reportedly high error rates. However, digital exams may be invigilated visually using video conferencing tools like Zoom.

7.2 Mid-term examinations and assignments

Scheduling

Mid-term examinations and other required class activities shall not be scheduled outside of regularly scheduled class times, including during the final examination period, except with the approval of the college. For graduate classes, the College of Graduate and Postdoctoral Studies is the approving authority.

Any scheduling of mid-term examinations and other required class activities outside of regularly scheduled class times requires college approval and must be noted in the class syllabus, so that students have fair warning of such scheduling.

Any resultant conflicts with mid-term examinations for other classes, other registered class activities, or any other scheduled university-related business that a student may be involved in will be accommodated at an alternative time. The instructor responsible for the conflict, or this instructor's home college, must facilitate the accommodation, through consultation with the student. Denials of such accommodation may be appealed to the dean's office of the college authorizing the non-standard scheduling, in consultation with the student's college (if in a different college from that of the class) if necessary.

Number of examinations

Students who have more than three mid-term examinations on the same day will be dealt with as special cases by their college. Colleges may establish additional regulations regarding the number of mid-term examinations a student can sit in any given period to time.

7.3 Final examinations

a. Expectations for selecting to have a final examination

Final examinations, like other forms of final assessment, should give the best possible information about a student's level of success in learning the course outcomes or objectives. Colleges determine how and if final examinations will occur and instructors should consult college level procedures and processes when planning final assessments. For example, colleges determine whether students will be permitted to pass a class if they have not written the required final examination. Colleges may allow instructors to determine whether students can pass a class if they have not written a required final examination. In order to be transparent, any requirement

that a student must write and/or pass a final examination to pass the class must be stipulated in the class syllabus.

A class with a final oral/practical examination shall communicate this information to the student through the class syllabus. If an exam will be recorded (e.g. audio, video), it should also be specified in the syllabus. An oral examination does not need to give all students the same questions. Examination questions must test the same course outcomes and be of equal difficulty but may be varied to protect exam security. See 7.9 Retention and accessibility of examination materials and class syllabus for information on maintaining records of final examination materials in the event of an academic appeal.

With the approval of the college and the department, an instructor may change the form of final assessment for a class section from that approved and built in Banner.

b. Final examination period and scheduling of final examinations

Scheduling

The registrar schedules all final examinations. This includes take-home final examinations as well as regular and special deferred final examinations and supplemental examinations. The registrar may delegate authority to schedule final examinations to colleges where classes do not conform to the17university's *Academic Calendar,* or for deferred and supplemental examinations, in such cases where colleges want to schedule and invigilate their own.

Instructors must complete an Exam Information Sheet to indicate scheduling preferences, available on PAWS during the first week of the term, to have a final examination scheduled. The registrar will post the schedules of final examinations as early in a term as possible.

In cases where the exam mode is oral/practical, educators must identify an oral/practical exam when completing the exam information sheet. If the examination of all students can be entirely accommodated within a three-hour exam window, the University Registrar's Office will schedule an exam slot and a room. If the oral/practical exam for all students cannot be accommodated within an assigned three-hour examination slot, the exam scheduling is the educator's responsibility.

Classes identified as having a primary schedule type of LAB (Laboratory) or TUT (Tutorial) will not be scheduled for a final examination even if a final examination is requested.

Change of final examination date

Once the registrar has scheduled final examinations for a term, instructors wanting to change the date and/or time of their final examination must obtain the consent of all students in the class according to procedures established by the registrar, as well as authorization from the department head, or dean in non-departmentalized colleges.

Examination period

For the Fall Term and Winter Term, the final examination period shall commence on the day following the last day of lectures for that term.

Final examinations for evening classes can occur in any night examination slot or anytime on a Saturday. Common final examinations between day and night classes can only be accommodated in a night examination slot or on a Saturday. For Spring Term and Summer

Term, the final examination period shall consist of two to three days immediately following the last day of lectures for a class.

Final examinations must be scheduled during the final examination period for final examinations scheduled by the registrar in that term. In very unusual circumstances, the registrar may schedule a final examination outside the examination period on the recommendation of the instructor and department head, or dean in a non-departmentalized college.

Duration

Writing periods for final examinations usually start at 9 am, 2 pm, and 7 pm. Six credit-unit classes will normally have final examinations of three hours duration. Classes of fewer than six credit units will normally have final examinations of two to three hours.

However, it is recognized that colleges may authorize final examinations of different duration for classes if deemed necessary for pedagogical or other similar justifiable reasons, or if the final examination is conducted online. Such departures from the approved time duration should be done in consultation with the registrar.

Weekends and evenings

Final examinations may be scheduled during the day or evening on any day during the final examination period except Sundays or holidays. No final examinations are scheduled on the Saturday following Good Friday.

Final examinations for day classes can be scheduled in the evening. In the case of common examinations between day classes and evening classes, the final examination will be scheduled either in the evening or on a Saturday.

24-hour rule

The registrar will arrange the schedule so that no student writes more than two final examinations in one 24-hour period.

For example, if a student has final examinations scheduled in three consecutive examination periods - such as on day one at 2 pm and 7 pm, and on day two at 9 am - the registrar will move one of the examinations.

If a student has final examinations scheduled only on two consecutive examination periods, with at least one period between examination groups - such as on day one at 2 pm and 7 pm, and on day two at 2 pm and 7 pm – the registrar will not move any of the examinations.

In the case of oral/practical examinations, students must have sufficient choice of times so that they do not have direct examination conflicts or three examinations in 24 hours. (e.g. a student sign-up sheet with 15-minute blocks to allow the student to determine the best time to participate). See above for more information on what constitutes three examinations in 24 hours. Oral exams scheduled by the University Registrar's Office will not sub-divide the exam slot into timeslots for individual students; this is the responsibility of the educator. However, educators may contact the University Registrar's Office for suggestions regarding the best dates to offer a choice of times.

Conflicts for common examinations

Any student conflicts created by scheduling common final examinations between two or more classes will be accommodated by the instructors of those classes.

Warning about other commitments

Final examinations may be scheduled at any time during examination periods; until the schedule has been finalized and posted, students and instructors should avoid making travel or other professional or personal commitments for this period.

Warning about withdrawal

Students cannot withdraw from a class after the withdrawal deadline for that class.

7.4 Conduct and invigilation of examinations

All regulations for the invigilation of final examinations can apply to the invigilation of mid-term examinations. It is expected that invigilators will be present while students are sitting for examinations, readily available to answer questions from students, and will monitor and report any instances of academic or non-academic misconduct according to the *Regulations on Student Academic Misconduct* and the *Standard of Student Conduct in Non-Academic Matters.* Invigilators shall familiarize themselves with all related regulations and policies.

Invigilation

Normally, the class instructor of record is expected to invigilate their examinations. If the instructor is not available, in so much that it is possible it is the responsibility of the instructor and the department head, or dean in non-departmentalized colleges, to ensure the examination is invigilated by a qualified replacement that is familiar with the subject of the examination. The process by which backup or additional invigilation is provided should be established by the department head or dean.

It is recommended that a department, or non-departmentalized college, supply enough invigilators as is appropriate for the size of the class, depending on the nature of the examination.

Invigilators may use a seating plan for their examinations which requires students to sit at a particular desk or table. In addition, invigilators may move any student to another desk or table in the examination room at any time before or during an examination.

Proctors provided by the registrar in gymnasiums, for deferred and supplemental examinations, for examinations accommodated by Access and Equity Services, for religious accommodation, or by any other academic or administrative unit for any similar examination invigilation situation exercise the same authority to enforce these regulations as the instructor of the class. However, in such invigilation circumstances, proctors cannot be expected to provide answers to questions specific to the examination in the same manner as the class instructor.

30-minute rule

Students should not be allowed to leave the examination room until 30 minutes after the start of the examination. The invigilator may also deny entrance to a student if they arrive later than 30 minutes after the start of the examination. A student denied admission to the examination under this regulation may apply to their college for a deferred final examination; such application will be subject to consideration under the usual criteria for that college.

Except for use of the washroom, invigilators can, at their discretion, deny students leave of the examination room for a period prior to the end of the examination. Students who are finished during this time should remain seated at their desk or table until the invigilator informs the class that the examination is over, and they can leave.

Identification

Students sitting for examinations are required to confirm their identities by providing their student identification (ID) numbers and names on their examination papers, and by presenting their university-issued student ID cards during the examination and upon signing the tally sheet when leaving the examination, or both.

During the examination, invigilators can require students to place their student ID card on the desk or table where the student is writing the examination, in plain view for invigilators to check. Invigilators may ask for additional government-issued photographic ID if the student does not have a student ID card or if they deem the student ID card insufficient to confirm a student's identity.

Students who do not present a student ID card, or other acceptable photographic identification, during an examination will be permitted to finish sitting the examination, but only upon completing and signing a *Failure to Produce Proper Identification at an Examination* form. The form indicates that there is no guarantee that the examination paper will be graded if any discrepancies in identification are discovered upon investigation. Students will then have to present themselves with a student ID card or other acceptable government-issued photographic identification to the invigilator within two working days of the examination at a time and place mutually agreeable to the invigilator and the student. Such students may also be asked to provide a sample of their handwriting. Failure to provide acceptable identification within two working days will result in an academic misconduct charge under the *[Regulations on Student Academic Misconduct.](#)*

If a student refuses to produce a student ID, or other acceptable photographic identification, and refuses to complete and sign the *Failure to Produce Proper Identification at an Examination* form, the invigilator will permit them to continue writing. However, the student shall be informed that charges will be laid under the *[Regulations on Student Academic Misconduct](#)* and that there is no guarantee that the examination paper will be graded if any discrepancies in identification are discovered upon investigation.

Invigilators need not require identification if the student's identity can be vouched for by the instructor.

To assist with identification, students wearing caps, hats, or similar head-coverings of a non-religious or cultural nature can be asked to remove them.

Invigilators are permitted to take a photograph of any student if there is any question about the student's identity. Invigilators should take a photo in such a manner as to not cause a disruption in the examination room and respects the religious/cultural beliefs of the student. The registrar will arrange for any photographs taken by invigilators to be compared to student ID photos of record. Photographs will only be used for the purposes of verifying the identity of the student and will not be used or disclosed for any other purposes and will be retained in a secure manner for a limited period of time.

Invigilators are also permitted to take the student ID card of any student whose identity is in question.

7.5 Access to materials in the examination room

Students should bring only essential items into an examination room. Personal belongings such as book bags, handbags, purses, laptop cases, and the like may be left, closed, on the floor beneath a student's chair or table or in an area designated by the invigilator; coats, jackets, and the like may be placed similarly or on the back of a student's chair. Students should not access any such personal belongings except with the permission of and under the supervision of the invigilator. Students should not collect their personal belongings until after they have handed in their examination. The university assumes no responsibility for personal possessions lost in an examination room.

Students shall follow the rules of the examination as defined by the instructor, including what resources and materials are permitted during an examination and what can be taken with them when they leave the room.

Students shall have no unauthorized communication of any kind with anyone other than the invigilator while the examination is in progress. This includes not leaving their examination paper exposed to view by any other student.

7.6 Permission to leave the examination room

Students who need to leave the examination room for any reason require the permission of the invigilator. Invigilators may use a sign-out/sign-in sheet for students who are given permission to leave the examination room and may record the amount of time a student spends outside of the examination room, frequency of requests to leave, etc. Students must leave their examination paper, examination booklets, and any other examination or personal materials either in the custody of the invigilator for retrieval upon their return, or at the desk or table they were writing at, as per the invigilator.

Normally, only one student should be permitted to leave the room at one time. This prevents a student from discussing the examination with other students and enables invigilators to be aware of the whereabouts of their students.

Invigilators may choose to escort students to and from washrooms at their discretion and can check washrooms for indications of academic misconduct (e.g., hidden notes or materials, books, or other papers, etc.). Invigilators may designate a nearby washroom for use by the students during the examination. However, invigilators may not deny students access to washrooms.

Students who have completed their examination are not permitted to leave the examination room until they have signed out and provided their student ID number on a university tally sheet confirming their attendance at the examination and their submission of the examination paper, examination booklets, and any other examination materials.

Emergency evacuation of an examination

If the examination is interrupted by fire alarm, power outage, or similar emergency requiring evacuation, the invigilator should lead the students out of the examination room in an orderly fashion and keep the students together as much as is possible. The invigilator should, to the extent that this is possible, advise the students not to communicate with each other about the

examination and supervise the students until the resumption of the examination. If the situation requires cancellation of the examination, it will be rescheduled by the registrar at the earliest practical date and time.

7.7 Food and beverages

It is at the discretion of the invigilator whether food or beverages are permitted in an examination room,

unless required for a medical purpose.

7.8 Protocols for an academic misconduct breach

Where there are reasonable grounds for an invigilator believing that a violation of the *Regulations on*

Student Academic Misconduct has occurred, the invigilator has the authority to:

- remove anything on the desk or table not authorized for use in the examination.

- ask to examine any book bags or handbags, purses, laptop cases, dictionaries (print or electronic), instruments, calculators, electronic devices capable of data storage and retrieval or photography (computers, tablets, cell phones, personal music devices, etc.), and any other personal belongings if there is a reasonable suspicion that they contain evidence of academic misconduct. If allowed by the student, any such searches must be done in the presence of the student; the presence of another invigilator as a witness is recommended but not necessary.

- once examined, any personal belongings (e.g., cell phones, textbooks, and book bags) shall be returned to the student to be put back under the student's desk, with, in so much as it is possible, the evidence retained by the invigilator. Notes or similar unauthorized materials will be confiscated and attached to the incident report to be evaluated by the instructor for possible academic misconduct procedures. If the student requires a photocopy of any evidence

  discovered, a copy will be provided as soon as is reasonably possible with the original to be retained by the invigilator.

- the invigilator may take photographs or video recordings of any evidence. Photographs or video recordings will only be used in support of a charge under the *Regulations on Student Academic Misconduct* and will not be used or disclosed for any other purposes, and will be retained in a secure manner for a limited period of time period.

- require the student to move to a seat where the invigilator can more easily monitor the student.

- ask a student to produce evidence where the invigilator believes that student has hidden it on their person. If the student refuses, respect the refusal but note it when reporting. Under no circumstances can the student be touched or physically searched.

- if considered reasonably necessary, invigilators may take a photograph of the student.

if the student refuses to cooperate with any request of the invigilator, note the refusal when reporting.

In all the above cases, the student is allowed to finish sitting the examination. Any interaction with the student should be as discrete and quiet as is possible, so as to avoid disruption to the examination room; if practical, any conversation with the student should take place outside of the examination room. If the student is disruptive, the invigilator can require them to leave the examination room.

As soon as possible, either during or following the conclusion of the examination, the invigilator is expected to:

- make a note of the time and details of the violation, the student's behaviour, and, if a student's identity is in question, their appearance (age, height, weight, hair, and eye colour, eyeglasses, identifying features, etc.)

- explain to the student that the status of their examination is in question, that the incident will be reported, and that possible charges under the *Student Academic Misconduct Regulations* could be forthcoming

- identify the student's examination paper, examination booklets, and any other examination materials and set them aside

- inform the instructor (if the invigilator is not the same) of the circumstances and turn over all the evidence available. If that the instructor is not available, the invigilator will inform the appropriate dean.

7.9 Retention and accessibility of examination materials and class syllabus

All marked final examination papers, together with the university tally sheets, shall be retained in the department, or college in non-departmentalized colleges, for a period of at least one year following the examination period in which the final examination was held in case of student appeals under university policy.

It is recommended that examples of all final examination questions for a class, along with the class syllabus, shall be retained in the department, or college in non-departmentalized colleges, for a period of at least ten years following the end of the class. Retention supports the evaluation of transfer credit for students.

With regards to oral/practical examinations, examinations may be recorded by the examiner, but not the student. A student should know if a recording is being made. If an exam is recorded, the copy of the recording must be maintained for one year and must then be destroyed/erased beyond recovery. Educators should retain a record of exam questions or prompts for use in challenge procedures.

For details regarding accessibility of examination papers please refer to the policy on *Student Appeals of Evaluation, Grading and Academic Standing* and the *Procedures for Student Appeals in Academic Matters.*

7.10 Retention of examination materials during the examination

Students are not permitted to leave the examination room with the examination paper, examination booklets, or any other examination materials unless permitted to do so by the

invigilator. It is also the responsibility of an invigilator to ensure that no such examination materials are left unattended in an examination room before, during or after an examination.

7.11 Additional invigilation standards

It is recognized that departments and colleges may want additional invigilation standards for their instructors or may require them to meet professional or accreditation standards, and that invigilation may be provided differently for online, distributed learning, or off-campus classes. University Council therefore delegates to each college and department the responsibility and authority for setting additional standards for invigilation appropriate to their college or department and in compliance with university policy and federal and provincial legislation

8. Student Assessment Issues and Special Circumstances

8.1 Final grade alternatives and comments

Definition:

Course Grade Modes

- Pass/Fail/In Progress (P/F/IP)

- Percentage/Numeric/In Progress (0-100/IP)

- Completed Requirements/In Progress/Not Completed Requirements (CR/IP/F)

The following final grading alternatives within certain grade modes also exist:

- Audit (AU)

- No Credit (N)

- Not Applicable (NA)

- Withdrawal (W)

- Withdrawal from Audit (WAU

- Aegrotat Standing (AEG)

- In Progress (IP)

- No Grade Reported (NGR)

Final grades recorded as percentage units may be accompanied by the following additional grade comments as warranted:

- Incomplete Failure (INF)

- Deferred Final Examination Granted (DEFG)

- Special Deferred Final Examination Granted (SPECDEFG)

- Supplemental Final Examination Granted (SUPPG)

- Supplemental Final Examination Written (SUPP)

- Special Supplemental Final Examination Granted (SPECSPG)

- Special Supplemental Final Examination Written (SPECSUP)

8.2 Withdrawal

If a student withdraws from the class after the add-drop deadline but before the withdrawal deadline for

that class, the class remains on their transcript and is shown as a withdrawal.

Withdrawal is a grading status alternative which appears permanently on a student's transcript as a W.

Withdrawal has no academic standing and does not impact the calculation of a student's average. If a student withdraws from a class before the add-drop deadline for a term, the listing of the class is deleted from their transcript.

8.3 Retroactive withdrawal

A retroactive withdrawal from a class can be granted by the college when a student has received a failing grade in a class due to serious personal circumstances. It does not matter whether the student completed class work, including the final examination, for the class in such situations. As well, a retroactive withdrawal can be granted in situations where the student, or the university, has made a verifiable error in registration.

A retroactive withdrawal from a class can be placed on an academic record by the registrar, provided the student has applied for this change to the college in which they are registered, and the college approves this appeal. Changing a failing mark to a withdrawal removes these failures from the student's average.

Such a change in an academic record can be justified only on serious personal circumstances (normally medical or compassionate grounds, such as a mental or physical illness or condition, the death of someone close, or similar reasons beyond the student's control which contributed to the failure in the class) rather than academic grounds.

Other procedures already exist for academic appeals, as described in the University Council policy on *Student Appeals of Evaluation, Grading and Academic Standing* and the *Procedures for Student Appeals in Academic Matters.*

8.4 Incomplete class work (assignments and/or examinations) and Incomplete Failure (INF) When a student has not completed the required class work, which includes any assignment or examination including the final examination, by the time of submission of the final grades, they may be granted an extension to permit completion of an assignment or granted a deferred examination in the case of absence from a final examination.

Extensions past the final examination date for the completion of assignments must be approved by the department head, or dean in non-departmentalized colleges, and may exceed thirty days only in unusual circumstances. The student must apply to the instructor for such an extension and furnish satisfactory reasons for the deficiency. Deferred final examinations are granted as per college policy.

In the interim, the instructor will submit a computed percentage grade for the class which factors in the incomplete class work as a zero, along with a grade comment of INF (Incomplete Failure) if a failing grade. The INF grade comment can only be used with a failing grade.

In the case where the student has a passing percentage grade, but the instructor has indicated in the class syllabus that incomplete required class work will result in failure in the class, a final grade of 49% will be submitted along with a grade comment of INF (Incomplete Failure).

If an extension is granted and the required assignment is submitted within the allotted time, or if a deferred examination is granted and written in the case of absence from the final examination, the instructor will submit a revised assigned final percentage grade. The grade change will replace the previous grade and any grade comment of INF (Incomplete Failure) will be removed.

A student can pass a class based on work completed in the class provided that any incomplete class work has not been deemed mandatory by the instructor in the class syllabus as per college regulations for achieving a passing grade.

College of Graduate and Postdoctoral Studies

The College of Graduate and Postdoctoral Studies, which has higher passing grade thresholds for its programs than do undergraduate courses, will designate a final failing grade of 59 % to be assigned along with a grade comment of INF (Incomplete Failure) if the student could otherwise pass the class.

8.5 No credit (N) grade alternative and grade comment

The No Credit (N) or "N-Grade" can be listed on a student's transcript as a grade. The N grade (No Credit) is listed next to the percentage grade to show that a student has a passing grade but has not earned credit. These must be distinguished from failing grades in that a student will not have failed the class for which the N-Grade has been issued. For example, a college may issue a grade of N when a student has not mastered an "essential component" in a class. If an essential component is failed, but the final grade results in a passing mark, a grade of N (No Credit) will be added to the percentage grade on the transcript (e.g.,72N). Essential components must always be identified as such on course syllabi. College promotion standards determine whether a student must successfully repeat the course.

8.6 Deferred final examinations

A deferred or special deferred final examination may be granted to a student.

Examination period

The deferred and supplemental examination periods are approximately as follows:

- Fall Term classes, the four business days of the February midterm break

- Fall and Winter two-term classes and Winter Term classes, the five business days following the second Thursday in June

- Spring Term and Summer Term classes, the first or second Saturday following the start of classes in September

The registrar may delegate authority to schedule final examinations to colleges where classes do not conform to the university's *Academic Calendar,* or in such cases where colleges want to schedule and invigilate their own deferred, special deferred, and supplemental examinations.

Students granted a deferred, special deferred, or supplemental examination will be assessed the approved fee for such an examination.

College

The college must consider all requests for deferred examinations and notify the student, the instructor, and, in the case of approval, the registrar of its decision within ten business days of the close of the final examination period, and within ten business days of receipt of the application for special deferred examinations. The college, in consultation with the student and the instructor, is responsible for arrangements for special deferred examinations.

A student who has sat for and handed in a final examination for marking and signed the tally sheet will not be granted a deferred examination but may apply for a retroactive withdrawal or a supplemental examination, subject to individual college policy and procedures.

Barring exceptional circumstances, deferred examinations may be granted provided the following conditions are met:

- a student who is absent from a final examination for valid reasons such as medical or compassionate reasons may apply to their college for a deferred examination.

- a student who becomes ill during a final examination or who cannot complete the final examination for other valid reasons must notify the invigilator immediately of their inability to finish. The student may then apply for a deferred examination.

- a special deferred examination may be granted to a student who, for valid reasons such as medical or compassionate reasons is unable to write during the deferred examination period. An additional fee is charged for special deferred examinations; otherwise, they are subject to the same regulations as deferred examinations.

- a student must submit their application for a regular or special deferred examination, along with satisfactory supporting documentary evidence, to their college within three business days of the missed or interrupted final examination.

Instructors must provide deferred examinations to the registrar at least five business days prior to the start of the deferred examination period. Failure to do so may result in the instructor, department or college being responsible for invigilating the exam.

Once the examination is written, the instructor will assign a revised final percentage grade. The grade comment of DEFG (Deferred Final Examination Granted) or SPECDEFG (Special Deferred Final Examination Granted) will be removed from a student's official record. If the examination is not written, the original grade/grade comment submitted by the instructor will stand.

A deferred or special deferred examination shall be accorded the same weight as the regular final examination in the computation of the student's final grade.

Exceptions

With the approval of the department head, or dean in non-departmentalized colleges, and the consent of the student, the instructor of a class is allowed some flexibility about the nature of the examination to accommodate the particular circumstances which created the need for the

deferred examination. The registrar must be notified of any departures from the regular form of examination.

The registrar may arrange for deferred and special deferred examinations to be written at centres other than Saskatoon.

Appeal

In the case of a disputed final grade, a student is entitled to an Informal Consultation on a deferred or special deferred examination. A Formal Reassessment (re-read) will be granted upon receipt of the appropriate application. For more information about Informal Consultation or Formal Reassessments including deadlines, please see the University Council policy on *Student Appeals of Evaluation, Grading and Academic Standing* and the *Procedures for Student Appeals in Academic Matters.*

8.7 Supplemental final examinations

A student who is assigned a failing grade in a class as a penalty for an academic offence is not eligible to

be granted a supplemental examination in that class.

Examination period

The supplemental examination periods coincide with the deferred examination periods. Supplemental

examinations resulting from deferred examinations will be specially accommodated.

College

Supplemental final examinations may be granted only according to the following conditions:

- in consultation with the department concerned, a college may grant a supplemental or special supplemental examination to a student registered in the college. Within the limits defined in this section, the college shall determine the grounds for granting supplemental and special supplemental examinations and the criteria for eligibility. This applies to all students regardless of year.

- factors to be taken into consideration for granting a supplemental or special supplemental examination include but are not limited to the subsequent availability of the course or an appropriate substitute, the grades obtained by the student in term work, the weighting of the final examination in determining the final grade, or the class schedule of the student in the subsequent session.

- supplemental final examinations may be granted under regulations established at the college level except that any student who is otherwise eligible to graduate and who fails one class in their graduating year shall be granted a supplemental examination, provided that a final examination was held in that class. A student who fails more than one class in the graduating year may be considered for supplemental examinations according to the regulations established by the student's college.

- the student must make formal application for a supplemental examination to their college by the stated deadline of the college.

- a special supplemental examination may be granted to a student who, for medical, compassionate or other valid reason, is unable to write during the supplemental examination period. An additional fee is charged for special supplemental examinations; otherwise, they are subject to the same regulations as supplemental examinations.

Once the examination is written, the instructor will assign a revised final percentage grade. The grade comment of SUPPG (Supplemental Final Examination Granted) or SPECSPG (Special Supplemental Final Examination Granted) will be replaced with a grade comment of SUPP (Supplemental Final Examination Written) or SPECSUP (Special Supplemental Final Examination Written) on a student's official record. If the supplemental examination is not written, the original grade submitted by the instructor will stand.

Supplemental examinations shall be accorded the same weight as the original final examination in the computation of the student's final grade. However, college regulations may affect how grades based on supplemental examinations are calculated.

Instructors must provide supplemental examinations to the registrar at least five business days prior to the start of the supplemental examination period.

Exceptions

The registrar may arrange for supplemental and special supplemental examinations to be written at

centres other than Saskatoon.

Appeal

A student is entitled to an Informal Consultation on a supplemental or special supplemental examination. A Formal Reassessment (re-read) will be granted upon receipt of the appropriate application. For more information about Informal Consultations and Formal Reassessments including deadlines, please see University Council policy on *Student Appeals of Evaluation, Grading and Academic Standing* and the *Procedures for Student Appeals in Academic Matters.*

8.8 Aegrotat standing (AEG)

In exceptional circumstances, in consultation with the registrar, a student may be offered Aegrotat Standing (AEG) in lieu of writing the deferred or special deferred final examination, or in lieu of a final grade.

Aegrotat standing can be considered provided the student has obtained a grade of at least 65 percent in term work in the class(es) in question (where such assessment is possible); or, if there is no means of assessing term work, the student's overall academic performance has otherwise been satisfactory; the instructor of the class, along with the department head, or dean in a non-departmentalized college, recommends offering Aegrotat standing, and the student's college approves the award.

8.9 Special accommodation for disability, pregnancy, religious, and other reasons

a. Students registered with Access and Equity Services may be granted special accommodation with regard to attendance, availability of study materials, and assessment

requirements (including mid-term and final examinations) as per the *Academic Accommodation and Access for Students with*

Disabilities policy.

Students must arrange such special accommodations according to stated procedures and deadlines established by Access and Equity Services. Instructors must provide mid-term and final examinations for students who are being specially accommodated according to the processes and deadlines established by Access and Equity Services.

b. Students may also request special accommodation about attendance, availability of study materials, and assessment requirements (including mid-term and final examinations) for reasons related to pregnancy.

The University of Saskatchewan has a general duty to provide special accommodation related to the academic obligations of a class to students who are pregnant, and students whose spouses or partners may be pregnant. Students who are experiencing medical issues resulting from pregnancy may be able to arrange accommodation through Access and Equity Services. Students can also arrange such special accommodations in consultation with their instructor and can be asked to provide medical or other supporting documentation (for example, regarding prenatal or postnatal medical appointments, date of delivery, or confirmation of birth). Denials of special accommodation by an instructor may be appealed to the dean's office of the college of instruction.

c. Students may also request special accommodation about attendance, availability of study materials, and assessment requirements (including of mid-term and final examinations) for religious reasons.

Students must arrange such special accommodations according to stated procedures and deadlines established by the registrar. Instructors must provide mid-term and final examinations for students who are being specially accommodated for religious reasons according to the processes and deadlines established by the registrar.

d. Students who are reservists in the Canadian Armed Forces and are required to attend training courses or military exercises, or deploy for full-time service either domestically or internationally, may be granted special accommodation about attendance, availability of study materials, and assessment requirements (including mid-term and final examinations).

Student must arrange such special accommodations in consultation with their instructor. A

signed *Student Permission to Travel for University Business* form shall be presented in support of any request for special accommodation. Denials of special accommodation may be appealed to the dean's office of the instructor's college.

e. Students shall be granted special accommodation due to participation in activities deemed to be official university business. Such activities are considered an important part of student development and include participation in Huskie Athletics, university fine or performing arts groups, participation at academic conferences, workshops or seminars related to the student's academic work, or like activities. Travel time to and from such activities is also considered official university business.

If such activities create a conflict with class work students shall be granted special accommodation about attendance, availability of study materials, and assessment requirements (including mid-term and final examinations).

Student must arrange such special accommodations in consultation with their instructor. A signed *Student Permission to Travel for University Business* form shall be presented in support of any request for special accommodation. Denials of special accommodation may be appealed to the dean's office of the instructor's college.

8.10 No Grade Reported (NGR)

If a final grade is not reported by the instructor for past terms, the registrar may assign a placeholder notification of No Grade Reported (NGR) in lieu of a grade. NGR can be listed on a transcript to signify that the class status has changed from 'In Progress' to 'Completed,' but with no grade reported. This placeholder assigns no credit unit weight, final grade status, or average calculator, but is simply a stand-in used by the registrar until a final grade has been submitted and approved. Only the registrar may assign a placeholder notification of No Grade Reported (NGR).

9. Procedures for Grade Disputes

9.1 Grade dispute between instructor and department head or dean

In the absence of any other approved mechanism to resolve grade disputes between an instructor and

department head, or dean in a non-departmentalized college, the following steps, to be completed in a maximum of twelve business days, shall be followed.

a. Members of each department or college shall agree ahead of time on a conciliation mechanism that the department or non-departmentalized college will follow in the event of a grade dispute.

b. If five business days following the last day of examinations pass and the department head or dean has not approved the grade report for a class due to a dispute with the instructor, the department or non-departmentalized college shall immediately commence the conciliation procedure. The department or college has five business days to complete this conciliation process.

c. If, after five business days the conciliation procedure does not resolve the dispute, the matter shall be immediately referred to the dean, or the provost and vice president (academic) in the case of non-departmentalized colleges, who will set up an arbitration committee within two business days. The committee shall consist of three members: one member nominated by the instructor, one member nominated by the department head, or dean in non-departmentalized colleges, and a chairperson. If one of the parties does not nominate a member, the dean or provost and vice-president (academic) shall do so. All appointees to the arbitration committee should be members of the General Academic

Assembly. The chairperson shall be appointed by the mutual agreement of the nominees for the instructor and the department head or, if the two nominees cannot agree, by the dean. In non-departmentalized colleges, the chair will be appointed by the provost and vice-president (academic) if the dean and the instructor cannot agree.

d. Also within two business days of the failure of the conciliation process, the department head, or dean in a non-departmentalized college, must list in writing what material was considered in conciliation. A copy of this list shall be sent to the instructor who must immediately report in writing to the dean, or provost and vice-president (academic) for non-departmentalized colleges, as to the accuracy of the list. Within the same two business days, the department head, or dean in non-departmentalized colleges, and the instructor shall forward written submissions with supporting documents to the dean, or provost and vice-president (academic) in non-departmentalized colleges.

e. Written submissions and all supporting documentation considered in the conciliation (including the list drawn up by the department head, or dean in non-departmentalized colleges), and the response of the instructor, are to be forwarded to the arbitration committee. The committee shall consider only written submissions and all supporting documentation forwarded during their deliberations. To the extent possible, the arbitration committee will use the same relative weighting of final examination and class work as was used by the instructor in arriving at the final grades.

The arbitration committee shall be given a maximum of three business days to complete its deliberations and reach a final decision about the disputed marks. The committee can either uphold the disputed marks or assign new marks. Once the committee reaches a final decision a written report which explicitly outlines the rationale for the decision shall immediately be submitted to the registrar, with copies to the dean, department head (if applicable), and instructor. Any grade changes required by the decision shall be submitted by the instructor and approved by the department head, or dean in a non-departmentalized college.

f. If after three business days the arbitration committee has not submitted a final decision about the disputed marks, the dean or provost and vice-president (academic) will be notified as to the reasons for the impasse and the arbitration committee will have two business days to resolve their differences and come to a final decision.

g. If, after two additional business days, an arbitration committee cannot come to a final decision, the dean, or the provost and vice president (academic) in the case of non-departmentalized colleges, will reach a final decision about the disputed marks based upon the written submissions and supporting documents. The dean, or the provost and vice-president (academic) shall immediately submit a written report which explicitly outlines the rationale for the decision to the registrar, with copies to the dean, department head (if applicable) and instructor. Any grade changes required by the decision shall be submitted by the instructor and approved by the department head, or dean in a non-departmentalized college

h. Once this process is completed, affected students who previously ordered a transcript can contact the registrar whereupon corrected transcripts will be issued free of charge.

9.2 Grade dispute between instructor and student

Students who are dissatisfied with the assessment of their class work or performance in any aspect of class work, including a midterm or final examination, should consult the University Council policy titled *Student Appeals or Evaluation, Grading and Academic Standing* and the *Procedures for Student Appeals in Academic Matters.*

The policies describe the process to be followed in appealing the assessment. Appeals based on academic judgment follow a step-by-step process including consultation with the instructor and rereading of written work or re-assessment of non-written work.

Contact Information

Contact Person: University Registrar

Phone: 306-966-6723

UNIVERSITY COUNCIL

GOVERNANCE COMMITTEE

REQUEST FOR DECISION

PRESENTED BY: Roy Dobson, Chair, Governance Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Changes to Council Bylaws**

COUNCIL ACTION: **Request for Decision**

That Council approve the changes to the Council Bylaws regarding membership of and quorum for the Nominations Committee of Council.

PURPOSE:
Revisions Council Bylaws require approval by University Council at the recommendation of the Governance Committee of Council. This notice of motion to Council to approve these revisions to the Council Bylaws is presented in accordance with the requirement for 30-day notice on any amendments to said bylaws. This item was presented as a notice of motion at the May 15, 2025 meeting of University Council. No comments or concerns were received.

SUMMARY:
The Governance Committee met with the chair of the Nominations Committee of Council regarding ongoing concerns with achieving quorum for the committee, given that the Council Bylaws stipulate that they require two thirds of members in attendance to achieve quorum. With a membership of nine members of Council, this means that six members must be present at each meeting. The Chair indicated that simply lowering the requirement for quorum to majority, which would make the committee comparable to other Council committees would mean losing some of the diversity of voices around the table.

To ensure that the Nominations Committee still requires at least six members present to achieve quorum and to align the committee's quorum requirement with other Council committees, the Governance Committee passed the following motions at its May 6, 2025 meeting:

1. That the Governance Committee recommend that Council approve changes to the Council Bylaws at Part 2, section I.2.c) to remove the requirement that the Nominations Committee have two thirds of members in attendance to achieve quorum; AND

2. That the Governance Committee recommend that Council approve changes to the Council Bylaws at Part 2, section V to raise the membership of the Nominations Committee from nine members of University Council to **ten** members of University Council

ATTACHMENT:

- Council Bylaws (with mark-up)

Council Bylaws
and Regulations

UNIVERSITY OF
SASKATCHEWAN

Contents

PART ONE - COUNCIL

I.   CONSTITUTIONAL POWERS AND DUTIES OF COUNCIL

The University of Saskatchewan Act, 1995, S.S. 1995, c. U-6.1 prescribes the constitution, powers, and duties of Council. Section 60 of the *Act* provides that Council is responsible for "overseeing and directing the university's academic affairs." Section 61 provides a list of specific matters that fall within the jurisdiction of Council.[1] These include the following: (the list is not exhaustive)

- grant academic degrees, diplomas and certificates of proficiency;
- grant scholarships, prizes, fellowships, bursaries and exhibitions;
- authorize the Board on academic grounds to establish or disestablish a college, school, department, chair or institute;
- authorize the Board on academic grounds to provide for or to dissolve affiliation or federation with another educational institution;
- prescribe curricula, programs of instruction and courses of study;
- prescribe methods and rules for evaluating student performance;
- discipline students for academic dishonesty;
- prescribing academic and other qualifications for admission;
- hear appeals by students or former students concerning academic decisions affecting them;
- prescribe the number of students to be admitted to a college or program;
- review library policies;
- review the physical and budgetary plans for the university and make recommendations respecting those matters to the President or the Board;
- exercise power that the Board or Senate may delegate to it;
- appoint members to committees composed of members of Council and any or all of the Board, the Senate and the General Academic Assembly;
- make bylaws governing election of members;
- make bylaws respecting any matter over which it has jurisdiction;
- make recommendations to the President, the Board or Senate respecting any matter that Council considers to be in the interests of the University;
- do anything that it considers necessary, incidental or conducive to the exercise of its powers to promote the best interests of the University or to carry out the purposes of the *Act*.

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[1] The exercise of some of these powers is subject to review by the General Academic Assembly and, in some cases, involves the Board of Governors or the Senate.

II.   ELECTION OF FACULTY MEMBERS TO COUNCIL

1.   The University Secretary will oversee the call for nominations and election of faculty members of Council as provided in section 57(1) of *The University of Saskatchewan Act, 1995*.

2.   Per sections 57(2) to (5) of *The University of Saskatchewan Act, 1995*, the academic vice president of the undergraduate students' union, and the academic vice president of the graduate students' association, respectively, shall oversee the elections of student members of Council mentioned in 53(2)(h).

3.   Nominations and elections of faculty and student members of federated and affiliated colleges to University Council are delegated to those colleges.

4.   The *Act* defines a faculty member as "a person who is employed on a full-time basis by the university or an affiliated or federated college and who serves as a Professor, Associate Professor, Assistant Professor, Lecturer, full-time Special Lecturer, full-time Instructor, or Librarian." For the purposes of Council and General Academic Assembly (GAA) membership, faculty members who are appointed on a full-time basis but are on an approved reduced appointment are still eligible to serve. Certain approved leaves also grant eligibility to serve (e.g., sabbatical/administrative leaves, maternity/parental leaves, or educational leaves).

5.   A faculty member may choose to stand for election as a college (including the University Library) faculty representative, and/or as a faculty member at large, per Section 53 of *The University of Saskatchewan Act, 1995*. There are two faculty positions per college; there are 54 members at large.

     The college representative call for nominations and election will occur first followed by a call for nominations and election for the member at large position.

6.   Nominations will be made using the form provided by the Secretary. A nomination will be endorsed by the nominee and will confirm their eligibility and willingness to stand for election.

7.   Once the deadline for nominations has passed, the Secretary will conduct elections by making ballots available to all eligible voters.

8.   If there are more than two nominations for the college representatives there will be an election for both positions on one ballot.

9.   If two or more nominees with the most votes receive the same number of votes, the Secretary will select the elected member from among those nominees by lot.

10. Candidates on the voting list who receive the greatest number of votes are elected to Council effective July 1. Should candidates so elected decline or otherwise be unable to accept a position on Council, at the time of the election such positions shall continue to be filled by those unelected candidates that received the greatest number of votes.

11. If insufficient nominations are received to fill the vacant positions, then those valid nominees whose nominations were received by the deadline will be considered elected by acclamation, and a second call for nominations will be sent.

12. If after the second call for college representative nominations are closed and there is a vacant position, as per Sec 53 of the *Act*, the dean shall be a college representative. If there is more than one vacant position, then the dean shall also ensure another college faculty member is appointed.

13. If after the second call for faculty members at large nominations are closed and there are vacant positions, the Nominations Committee of Council will be asked to appoint faculty members to fill the vacant positions for a one-year term.

14. A vacancy on Council for a college representative or a faculty member at large shall be filled by an election held within 90 days of the vacancy, if the vacancy occurs within 27 months of that member being elected. A vacancy arising after that time shall be filled at the next annual election. Council members taking sabbatical, administrative or other leaves of greater than six months, will be filled equivalent to the length of the leave during the annual election. In the event a member decides to serve during their leave, a replacement is not required. Members may complete their term upon return from their leave if still within their elected time frame.

III.   PROCEDURAL BYLAWS OF COUNCIL

1. Quorum and Voting for Meetings

(a) The quorum for regular and special meetings will be 40%.

(b) Council will use the majority of votes cast (as defined in Kerr and King, 3rd ed.) as the default method of calculating a majority during Council votes unless otherwise explicitly stated in the bylaws or procedures.

2. The Duties of Chair and Vice-Chair

(a) The duties of the Chair will be carried out by the Vice-Chair when, for any reason, the Chair is unable to discharge these duties.

(b) If the Vice-Chair is required to act as Chair for more than one month, the Nominations Committee shall present to Council for approval the name of a person to be acting Vice-Chair until the Vice-Chair is able to resume the position of Vice-Chair.

(c) If the Chair, the Vice-Chair, and the acting Vice-Chair are all unable to discharge the duties of the Chair, the Governance Committee shall name a member of Council to serve as Chair for a specified period of time.

(d) The Chair will preside over all meetings of Council. The Chair's duties are to preserve order and decorum and, subject to appeal, to decide all questions of order and other questions as provided in these bylaws.

(e) The Chair will prepare a draft agenda for each meeting of Council and will present it for approval at the meeting.

(f) The Chair will not vote on a motion before Council except when there is an equal number of voting members supporting and opposing the motion.

(g) The Chair may seek the guidance and assistance of the governance committee with respect to matters pertaining to the role of the Chair.

(h) The Chair will be the spokesperson for Council in communications with the Board, the Senate, the General Academic Assembly, and the public. In this respect, the role of the Chair is to explain the activities and to communicate the policies of Council.

3. Selection and Removal of the Chair and Vice-Chair

(a) The Chair and Vice-Chair will be selected as hereinafter provided.

(b) Thirty days prior to the deadline for receipt of nominations, the Secretary will inform all members of Council that nominations for the position of Chair are being requested and will provide a nomination form for this purpose.

(c) A Council member is nominated for the position of Chair when the nomination form referred to in (b) containing the consent of the nominee is endorsed by three members of Council and returned to the Secretary on or before the date specified by the Secretary. The nomination form will contain a brief description of the nominee stating the nominee's qualifications for the position of Chair of Council.

(d) Ten days prior to the date of the election, the Secretary will provide to all members of Council a ballot setting out the names of the nominees and the brief description of each nominee referred to in (c). Information accompanying the ballot will indicate that the ballot is to be returned to the Secretary on or before the specified date.

(e) All ballots received by the Secretary on or before the date referred to in (d) will be reported by the Secretary to the next meeting of Council. The Chair of the Governance Committee will determine whether an irregular ballot will be counted and the effect of any other election irregularities. The Chair's decision will be final.

(f) In the event that the two or more nominees with the most votes receive the same number of votes, the Chair of the Governance Committee will select the Chair by lot.

(g) In the event that no nominations are received by the deadline for nominations for Chair, a second call for nominations will be sent. If the second call for nominations does not elicit a nomination, then the Nominations Committee will be asked to nominate a member of Council to serve as Chair for a one-year term, and a call for nominations will go out the following year.

(h) The Nominations Committee will nominate a member of Council to serve as Vice-Chair.

(i) The Chair and Vice-Chair will normally hold office for a period of 2 years.

(j) Council may remove the Chair or Vice-Chair by a vote of 2/3 of the members of Council present and voting.

(k) If the Chair is unable to discharge the duties associated with the position for three months, the Governance Committee will present a motion to a meeting of Council asking for the removal of the Chair. A vote of 2/3 of the members of Council present and voting shall be necessary for the passage of such a motion. In the event such a motion is passed, an election will be held for a new Chair according to the procedures laid out in these bylaws.

4. Council Membership

(a) Annual elections for Council will be completed by March 31. Changes to deadlines and timelines regarding elections, should they be necessary, shall be determined by the Governance Committee in consultation with the University Secretary.

(b) Term of office for Council membership begins July 1 of the year of the member's election or appointment, other than student members.

(c) Terms of student members will be one year beginning May 1.

(d) When a person appointed to Council under Section 53 (2)(c)(ii) of the *Act* ceases to be a Dean, the acting Dean or a new Dean appointed during the term of the incumbent Dean will occupy the position of Dean with voice and vote until the expiration of the incumbent Dean's term on Council when a new election or appointment occurs.

(e) A vacancy occurs on Council when:

    I.   a member resigns from Council by submitting their intentions in writing to the Secretary;

    II.   a member ceases to be an employee of the University, or

    III.   a member is unavailable to attend meetings of Council for a period of greater than six months during their term.

(f) All Council members, other than ex officio members, are also members of the student academic hearing and appeals committee, from which representatives for student disciplinary and appeal boards are selected. Members may decline to serve on a board when asked.

5. Council Meetings

(a) Council meetings will be open except when Council decides to have them closed.

(b) Council will meet monthly during the academic term (September - June) except in February. The Chair can call a meeting during a month when a meeting is not normally scheduled.

(c) Attendees at Council meetings are expected to refrain from unauthorized audio or video recording of the proceedings and to respect the rulings of the Chair.

(d) Special meetings of Council can be called by the Chair or by petition of 20% of the members of Council.

(e) A motion to amend the Bylaws will be preceded by a notice of motion presented in writing to the members not less than 30 days prior to the date of the meeting at which the motion is considered.

(f) Except as provided in Bylaws (e) and (i), a motion will be preceded by a notice of motion presented in writing to the members of Council not less than 10 days prior to the date of the meeting at which the motion is to be considered. This bylaw applies only to a motion dealing with a substantive matter which requires consideration by members of Council prior to the meeting at which the motion is presented. Whether or not a motion falls within this bylaw will be determined by the Chair.

(g) The requirement of bylaw (f) may be suspended upon vote of two-thirds of the members present and voting at a meeting.

(h) A recommendation to Council contained in a committee report is deemed to be a notice of motion if the report containing the recommendation is included with the agenda of the meeting at which the report is considered.

(i)   In the event of an emergency situation as declared jointly by the President and Chair of Council or their respective delegates, if Council is unable to meet or attain quorum, Council may decide urgent matters by alternative means. Procedures governing such decisions are the responsibility of the Governance Committee.

(j)   The meetings of Council and of committees of Council will be conducted in accordance with the rules of order contained in Procedures for Meetings and Organizations, Third Edition by Kerr and King.

(k)   Unless Council decides otherwise, the secretary of Council meetings shall be the University Secretary, or a member of the University Secretary's office as designated by the University Secretary.

IV.   CONFLICT OF INTEREST

1. Council Proceedings

(a)   It is necessary to distinguish between the roles of the "representative" members of Council, on the one hand, and the "at large" and ex officio members, on the other, with respect to their obligations to bring pertinent information to Council or to committees of Council and to report back to their constituents. However, there is no distinction with respect to the exercise of judgment and decision-making in Council meetings and in deliberations of a committee of Council. Members of Council and members of committees of Council will have as their principal concern the welfare of the University community. They will exercise independent judgment and may not act as agents of any person or organization.

(b)   There are no restrictions on the rights of a Council member to participate in debate and to vote on any matter that comes before Council. However, a Council member who has a conflict of interest with respect to a matter that comes before Council will disclose the conflict when speaking on the matter in Council proceedings.

2. Committees of Council

(a)   A member of a committee of Council will conduct themselves so as to avoid conflict of interest or the appearance of conflict of interest.

(b)   A member of a committee will disclose and identify any conflict of interest or perceived conflict of interest affecting that member.

(c)   Sessional Lecturer members cannot also be full-time employees in another bargaining unit.

(d) A member of a committee will abstain from voting in committee proceedings on matters on which they have a conflict of interest. When appropriate, the member will withdraw from all committee deliberations with respect to the matter.

(e) The Chair or a member of a committee will be entitled to raise the question of whether another member has a conflict of interest or perceived conflict of interest on a matter before the committee.

(f) The Chair or a member of a committee is entitled to ask another member who has or is perceived to have a conflict of interest to withdraw from the deliberations of the committee and/or to refrain from voting on a matter before the committee.

(g) If a request referred to in paragraph (e) to withdraw from the deliberations of the committee or to refrain from voting on a matter before the committee is denied by the member to whom the request is directed, the fact that the request was made and was denied will be recorded in that portion of the committee's report relating to the matter.

3. Conflict of Interest Defined

A conflict of interest exists for a member of Council or a member of a Council committee when, with respect to a matter being considered by Council or the committee:

(a) the decision being made is such that the member could not reasonably be expected to exercise independent judgment because of the effect the decision would or would be likely to have on the member or a person closely related or closely associated with the member; or

(b) as a result of occupying a position or holding an office in an organization, the person is legally obligated to subordinate the interests of the University to the interests of the organization when dealing with the matter.

PART TWO – COMMITTEES OF COUNCIL

I.   THE COMMITTEES OF COUNCIL

1. Creation and Composition of Council Committees

(a) Council has the statutory power to establish committees to facilitate its work. There is no requirement that these committees be composed entirely of Council members[2]. Council is also empowered to appoint members of joint committees involving the Board, the Senate or the General Academic Assembly.

(b) The Governance Committee will nominate the members and Chair of the Nominations Committee.

(c) The Nominations Committee will nominate members, including the Chairs, of Council committees. Chairs of Council committees will appoint their vice chairs. Except where the chair is required to be a member of Council, the Nominations Committee shall first consider Council members for the position of Chair and if a suitable nominee cannot be obtained, then the Chair will be selected from the General Academic Assembly members.

(d) The Nominations Committee will present its nominations to Council by the final Council meeting of the year, and otherwise as required when vacancies occur.

It is the responsibility of the Nominations Committee of Council to present a slate of candidates for all committee positions except the Nominations Committee itself. The Committee will take into consideration the abilities and experience of the proposed nominees and the balance of representation from the various sectors of the campus, as well as equity, diversity and inclusion (EDI). It will review the names of potential nominees submitted by faculty, Department Heads and Deans and if necessary canvas additional individuals in order to develop an able, representative slate.

The Nominations Committee will present the slate to Council with sufficient names to fill the available positions. The Chair of Council will call for any further nominations from the floor. If there are none, the slate will be elected. If there are nominations from the floor there will be an election held within two weeks. The election will be held only for those committees that have received nominations exceeding the available positions. The ballot will be prepared and

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[2]The only statutory restriction on the committee structure is prescribed by section 61(2) of the *Act* which requires that a committee established to discipline students or hear appeals with respect to student discipline must contain members of Council who are students.

distributed by the University Secretary. The ballot will include the names of the slate presented by the Nominations Committee and the nominations from the floor indicating the Council status of each. It will indicate the positions to be filled and the eligibility requirements for the positions. Voters will indicate choices up to the number of positions available. Eligible candidates with the greatest number of votes will be declared elected.

(e) The President and the Chair of Council are ex officio, non-voting members of all Council committees. They are not counted when determining the quorum of a committee meeting unless otherwise stated.

(f) An *ex officio* member may designate an individual to serve in their place on a committee of Council with the same powers as the designator. Such designations shall last for twelve months and are subject to renewal. In the event that the individual is unable to complete the full term, another individual can be designated in their place. To initiate the designation, the *ex officio* member will inform the Chair of Council and the Chair of the committee involved. During the period of designation, the *ex officio* member who initiated the designation may still attend the Committee meeting from time to time with a voice but no vote.

(g) The USSU and GSA will name their appointees to Council committees for the year from May 1 to April 30.

(h) Resource officers and offices providing administrative support are non-voting members of the committees and are not counted when determining the quorum of a committee meeting.

(i) Terms of office for Council committee members will begin July 1 unless otherwise provided by the Nominations Committee, except for student committee members whose terms of office will begin May 1.

(j) The term of office of a faculty member of a standing committee is normally three consecutive years, unless otherwise specified by the Nominations Committee to ensure regular turnover on Council committees. Terms are renewable once for up to an additional three years, for a maximum of six consecutive years of service. Once the maximum term of service has been reached, one year must lapse prior to the commencement of a new term on that same committee. The term of office of the Chair will be one year, renewable annually for up to two additional one-year terms. Once the Chair has served for a maximum of three consecutive years of service, one year must lapse before the member may serve as Chair of that same committee. The renewal of the Chair is subject to the six consecutive years of service a faculty member may serve on a standing committee. For greater certainty, the maximum six years of consecutive service limitation does not apply to ex officio members of a committee.

(k) The terms of student and Sessional Lecturer members will be one year.

(l) When a committee member is appointed as a member of Council, if there is a GAA vacancy on said committee their term on the committee may be completed if they cease to be a member of

Council provided they are and remain a faculty member, at the discretion of the Nominations Committee. This excludes the Nominations Committee and the voting members of the Governance Committee, whose membership is restricted to Council members.

(m) In the event of a vacancy on a Council committee of greater than six months, the vacancy will be filled so that the balance between Council and General Academic Assembly members on the committee of the bylaw is maintained.

2. Committee Responsibilities

(a) All standing committees will meet and report to Council at least once each academic year.

(b) Standing committees may create subcommittees, including subcommittees composed of persons who are not members of Council.

(c) The quorum for standing committee meetings is a majority of the voting members. ~~The quorum for the Nominations Committee is two-thirds of the voting members unless otherwise stated.~~

(d) Unless a motion of Council specifically provides otherwise, all recommendations of committees will be brought to Council for approval or change. Generally, committee recommendations are presented to Council in the form of reports.

(e) Council has statutory power to make recommendations to the President, the Board, or the Senate respecting matters that Council considers to be in the interests of the University. A matter may be referred to a Council committee by Council to develop recommendations to be presented to the President, the Board, or the Senate.

(f) The constitutional structure of the University provides for shared jurisdiction over matters. Consequently, it may be necessary for the President, acting as the chief administrator of the University, or the Board to seek the advice or assistance of a Council committee with respect to a particular matter. The power of a committee to provide advice or assistance to the President or the Board is specified in Part Two of these Bylaws or will be given by Council. The advice and assistance will not contradict or conflict with the Bylaws of Council.

(g) A committee that provides advice and assistance pursuant to clause (e) will report to Council the general nature of the advice. However, the Committee need not report to Council on matters the disclosure of which would be inimical to the interests of the University. These matters will be disclosed to the governance committee at the request of the Chair of Council.

II. ACADEMIC PROGRAMS COMMITTEE

Membership
Eleven members of the General Academic Assembly, at least five of whom will be elected members of
Council, normally one of whom will be chair.
One Sessional Lecturer*
One undergraduate student appointed by the USSU
One graduate student appointed by the GSA

Ex Officio Members
Vice-Provost, Students and Learning
University Registrar
Vice-President, Administration and Chief Operating Officer or designate (non-voting member)
President (non-voting member)
Chair of Council (non-voting member)

Resource Officers (Non-voting members)
Resource Officers are to be identified at the end of each academic cycle for the following year (May
committee meetings) by the Committee, and in consultation with the Governance Office.

*If there is no immediate interest in the Sessional Lecturer position, it will remain vacant.

Committee Coordination
Governance Office

The Academic Programs Committee is responsible for:

1) Recommending to Council policies and procedures related to academic programs and sustaining
   program quality.

2) Evaluating the fit of academic program proposals with university priorities; reviewing financial
   sustainability of proposals for new academic programs and program deletions; and recommending
   to Council on new programs, major program revisions and program deletions, including their
   budgetary implications.

3) Approving minor program changes, including additions of new courses and revisions to or deletions
   of existing courses and reporting them to Council.

4) Considering outreach and engagement aspects of programs.

5) Consulting with Planning and Priorities Committee on processes and outcomes of academic program
   review, following consultation with the Planning and Priorities Committee and other Council
   committees as appropriate.

6) Consulting with Planning and Priorities Committee on proposals for the establishment, disestablishment or amalgamation of any college, school, department or any unit responsible for the administration of an academic program.

7) Consulting with Planning and Priorities Committee on proposed or continuing affiliation or federation of other institutions with the University.

8) Reporting to Council on the academic implications of enrolment plans, changes, and admission standards.

9) Approving the annual academic schedule and reporting the schedule to Council for information and recommending to Council substantive changes in policy governing dates for the academic sessions.

10) Approving minor changes (such as wording and renumbering) to rules governing examinations and reviewing and recommending to Council substantive changes.

11) Recommending to Council classifications and conventions for instructional programs.

12) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

13) Consider the priorities of the University, such as Indigenization and internationalization, when assessing current and new academic programs and policies.

14) Carrying out all the above in the spirit of a philosophy of equitable participation and an appreciation of the contributions of all people, with particular attention to rigorous and supportive programs for Indigenous student success, engagement with Indigenous communities, inclusion of Indigenous knowledge and experience in curricular offerings, and intercultural engagement among faculty, staff and students.

III. GOVERNANCE COMMITTEE

Membership
Three elected members of Council, one of whom will be Chair
A GAA member of Council appointed by the President
Chair of Council
Chair, Academic Programs Committee of Council or APC committee designate*
Chair, Planning and Priorities Committee of Council or PPC committee designate*

Ex Officio Members (non-voting)
University Secretary
President

Student members (non-voting unless the appointed member is a member of Council)
GSA President or designate
USSU President or designate

*Should the chair of this committee not be a member of Council, a committee designate who is a member of Council will be named.

Committee Coordination
Governance Office

The Governance Committee is responsible for:

1) Reviewing the Bylaws of Council and recommending to Council revisions to the Bylaws.

2) Reviewing the Bylaws of Faculty Councils and recommending to University Council, Colleges, and Schools changes to their Bylaws.

3) Reviewing the membership, powers, and duties of committees of Council and recommending to Council revisions to the membership, powers and duties of committees.

4) Recommending to Council regulations and procedures for Council and Council committees.

5) Advising the University Secretary (or designate) on matters relating to faculty councils and University Council elections.

6) Advising Council with respect to its responsibilities and powers under *The University of Saskatchewan Act, 1995* and recommending to Council on proposed changes to the *Act*.

7) Nominating the members and chair of the Nominations Committee of Council to University Council.

8) Providing advice to the Chair of Council on the role of the Chair.

9) Recommending to Council rules and procedures, including the penalties as prescribed by section 61(1)(h) of *The University of Saskatchewan Act, 1995*, to deal with allegations of academic misconduct on the part of students.

10) Recommending to Council rules and procedures to deal with appeals by students and former students concerning academic decisions affecting them as provided in section 61(1)(j) of *The University of Saskatchewan Act, 1995.*

11) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

12) Reporting and recommending to Council on University policies that are within the purview of Council and/or the joint purview of the University's governing bodies.

13) To review and approve editorial (not substantive) revisions to the University Council Bylaws (e.g., corrections to title changes for senior administrative positions, spelling, formatting, proofing...), and report them to Council on an annual basis. Such revisions will not change the reading of the Bylaws, their potential interpretations, meanings, or significance.

IV. EXECUTIVE COMMITTEE

Membership
Chair of Council, who shall be Chair
Vice-Chair of Council
Chairs of Council Committees

Ex Officio Members (non-voting)
University Secretary
President

Committee Coordination
Governance Office

The Executive Committee is responsible for:

1) Setting the agenda for Council meetings.

2) Receiving and determining the disposition of written motions from individual members of Council.
    The Executive Committee will either include the motion on the Council agenda or refer the matter to
    a standing committee(s), which will then report back on the matter to the Executive Committee and
    Council.

3) Facilitating the flow of information between Council committees and the Administration, and
    between Council committees and the Senate.

4) Coordinating the work of Council committees.

5) Advising the Chair of Council on matters relating to the work of Council.

6) Designating individuals to act as representatives of the committee on any other bodies, when
    requested, where such representation is deemed by the Committee to be beneficial.

V.   NOMINATIONS COMMITTEE

Membership
~~Nine~~ Ten elected members of Council, not more than three members from Arts and Science and not more than two members from each of the other colleges, one of whom will be Chair.

Ex Officio Members (non-voting)
President
Chair of Council

Committee Coordination
Governance Office

The Nominations Committee is responsible for:

1) Nominating members of the General Academic Assembly (GAA) and Council to serve on all standing and special committees of Council, other than the Nominations Committee, and nominating the Chairs of these committees.

2) Nominating members of Council or the GAA to serve on other committees on which Council or GAA representation has been requested.

3) Nominating individuals to serve as Chair and/or Vice-Chair of Council, or as members of Council, as required, in accordance with the Bylaws.

4) Nominating Sessional Lecturers to Council committees as required.

5) Nominating eligible members of the General Academic Assembly to serve on appeal and review committees as required by the Collective Agreement with the University of Saskatchewan Faculty Association.

6) Nominating individuals to serve on search and review committees for senior administrators.

7) Designating individuals to act as representatives of a Council Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

Notes:

(a) Members of the Nominations Committee will be permitted to serve on other Council committees.

(b) To the greatest extent possible the Nominations Committee should attempt to ensure that no member of Council or the General Academic Assembly serves on more than one of the following

committees: Academic Programs Committee or Planning and Priorities Committee.

(c) Members of affiliated and federated colleges may not serve on the Planning and Priorities Committee.

(d) To the greatest extent possible, the Nominations Committee should attempt to include on committees members who are broadly representative of the disciplines of the University.

(e) The Nominations Committee will solicit nominations widely from Council and the General Academic Assembly.

(f) The term of office of a faculty member of a standing committee is normally three consecutive years, unless otherwise specified by the Nominations Committee so as to consider regular turnover, the composition of committee membership, and the alignment of Council terms.

(g) The Nominations Committee will nominate term replacements for Council Committee members taking sabbatical, administrative or other leaves of greater than six months, equivalent to the length of the leave. In the event a member decides to serve during their leave, a replacement is not required. Members may complete their term upon return from their leave if still within their elected time frame.

(h) Nominees will be selected for their experience, demonstrated commitment and/or their potential for a significant contribution to committee functions.

(i) In nominating individuals to Council and other university committees, a full consideration will be given to achieve equity, diversity, and inclusion in representation. The Nominations Committee of Council will revise and adapt its approach to fulfilling this commitment on a regular basis.

VI. PLANNING AND PRIORITIES COMMITTEE

Membership
Eleven members of the General Academic Assembly, at least six of whom will be elected members of Council, normally one of whom will be Chair. At least one member from the General Academic Assembly with some expertise in financial analysis will be nominated.
One Dean appointed by Council
One undergraduate student appointed by the USSU
One graduate student appointed by the GSA
One Sessional Lecturer*

Ex Officio Members
Provost and Vice-President, Academic or designate
Vice-President, Administration and Chief Operating Officer or designate
Vice-President, Research or designate
Vice-Provost, Indigenous Engagement or designate
Chief Financial Officer, Office of the President (non-voting member)
President (non-voting member)
Chair of Council (non-voting member)

Resource Officers (Non-voting members)
Resource Officers are to be identified at the end of each academic cycle for the following year (May committee meetings) by the Committee, and in consultation with the Governance Office.

*If there is no immediate interest in the Sessional Lecturer position, it will remain vacant.

Committee Coordination
Governance Office

Quorum for Planning and Priorities Committee meetings is 40%, with at least five members (majority) of the General Academic Assembly as appointed by Council.

The Planning and Priorities Committee (PPC) is responsible for:

1) Recommending and reporting to Council on university wide planning and priorities initiatives and review activities in consultation with the President and Senior Administration.

2) Undertaking the review and recommending to Council on:
   (a) Academic plans & priorities for the university including teaching, learning and research, scholarly and artistic works.
   (b) Community engagement plans & priorities.
   (c) Matters referred to it from other committees.

(d) Establishment and disestablishment (including through amalgamation or separation) of any college, school, department, or any unit responsible for the administration of an academic program, with the advice of relevant committees of Council.

(e) Establishment and disestablishment (including through amalgamation or separation) or review of any institute or centre at the university.

(f) Affiliation or federation with other educational institutions, or dissolution of such arrangements, in consultation with relevant committees of Council.

3) Review the physical and budgetary plans for the university and make recommendations respecting those matters to the President or Board, such as:

(a) Main elements of the comprehensive budget.

(b) Budgetary implications of government funding requests.

(c) Operating and capital budgetary matters, including infrastructure and space allocation issues.

(d) Administrative structural changes and reorganizations.

The Planning and Priorities Committee will report to Council on the general nature of the feedback and, where practicable, obtain the guidance of Council. However, the Committee need not disclose to Council matters the disclosure of which would be contrary to the interests of the University.

4) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

5) Balancing academic and fiscal concerns in forming its recommendations.

6) Proactively supporting equity, diversity, inclusion and belonging as well as a commitment to transformative decolonization leading to reconciliation in all processes and matters coming before the Committee.

Centre's Subcommittee

The mandate of the PPC Standing Subcommittee on Centres is:

(a) To facilitate the creation of new centres

(b) To monitor adherence to the Centres Policy

(c) To develop and review the Centres Policy and Guidelines

(d) To oversee the establishment and disestablishment of centres

(e) To maintain a list of active centres

(f) To report on and bring recommendations on these issues to PPC

Membership on this subcommittee will be drawn from the Academic Programs (1), Planning and Priorities (2) and Research, Scholarly and Artistic Works (1) Committees of Council, the offices of the provost, vice-president administration, and vice-president research, centre directors, and will be supported by the Governance Office.

VII. RESEARCH, SCHOLARLY, AND ARTISTIC WORK COMMITTEE

Membership
Nine members of the General Academic Assembly, at least three of whom will be elected members of Council, normally one of whom will be chair.
One of the nine members will be an Assistant or Associate Dean with responsibility for research.
One undergraduate student appointed by the USSU
One graduate student appointed by the GSA

Ex Officio Members
Vice-President, Research
Dean of the College of Graduate and Postdoctoral Studies
Dean of the University Library or designate
President (non-voting member)
Chair of Council (non-voting member)

Resource Officers (non-voting)
Resource Officers are to be identified at the end of each academic cycle for the following year (May committee meetings) by the Council Committee, and in consultation with the Governance Office.

Committee Coordination
Governance Office

The Research, Scholarly, and Artistic Work Committee is responsible for:

1) Recommending to Council on issues and strategies to support research, scholarly, and artistic work.

2) Recommending to Council on policies and issues related to research integrity and ethics in the conduct of research, scholarly, and artistic work.

3) Recommending to Council and providing advice to the Vice-President, Research on community engagement and knowledge translation activities related to research, scholarly, and artistic work.

4) Providing advice to the Vice-President, Research and reporting to Council on issues relating to the granting agencies that provide funding to the University.

5) Providing advice to the Vice-President, Research, the Vice-Provost, Teaching, Learning, and Student Experience, and the Dean of the College of Graduate and Postdoctoral Studies on the contributions of undergraduate and graduate students and postdoctoral fellows to the research activity of the University.

6) Examining proposals for the establishment of any institute or centre engaged in research, scholarly, or artistic work at the University, and providing advice to the Planning and Priorities Committee of Council.

7) Receiving annual reports from the Vice-President, Research and the Dean of College of Graduate and Post-Doctoral Studies.

8) Receiving and reporting to Council the University's research ethics boards' annual reports.

9) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

10) Considering the priorities of the University community, such as Indigenization and internationalization, when assessing current and new research, scholarly, and artistic work activities.

VIII. SCHOLARSHIPS AND AWARDS COMMITTEE

Membership
Nine members of the General Academic Assembly, at least three of whom will be elected members of Council, normally one of whom will be chair.
Vice-President, Academic of the USSU
Vice-President, Finance of the GSA
An Indigenous representative from the Office of the Vice-Provost Indigenous Engagement

Ex Officio Members
Provost and Vice-President, Academic or designate
Dean of the College of Graduate and Postdoctoral Studies or designate
Vice-Provost, Students and Learning or designate
Vice-President, University Relations or designate (non-voting member)
President (non-voting member)
Chair of Council (non-voting member)

Resource Officers (non-voting)
Resource Officers are to be identified at the end of each academic cycle for the following year (May committee meetings) by the Council Committee, and in consultation with the Governance Office.

Committee Coordination
Office of the Registrar

The Scholarships and Awards Committee is responsible for:

1) Recommending to Council on matters relating to the awards, scholarships and bursaries under the control of the University.

2) Recommending to Council on the establishment of awards, scholarships and bursaries.

3) Granting awards, scholarships, and bursaries that are open to students of more than one college or school.

4) Recommending to Council rules and procedures to deal with appeals by students with respect to awards, scholarships and bursaries.

5) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

IX. TEACHING, LEARNING AND ACADEMIC RESOURCES COMMITTEE

Membership
Eleven members of the General Academic Assembly, at least five of whom will be members of Council, and among the members from the General Academic Assembly there will be some expertise in Indigenous teaching and learning. Normally one of the five members of Council will be appointed Chair of the Committee.
One Sessional Lecturer*
One graduate student appointed by the GSA
One undergraduate student appointed by the USSU
Vice-Provost, Students and Learning or designate

Ex Officio Member (non-voting)
President
Chair of Council

Resource Officers (non-voting)
Resource Officers are to be identified at the end of each academic cycle for the following year (May committee meetings) by the Council Committee, and in consultation with the Governance Office.

*If there is no immediate interest in the Sessional Lecturer position, it will remain vacant.

Committee Coordination
Governance Office

The Teaching, Learning and Academic Resources committee is responsible for

1) Commissioning, receiving and reviewing scholarship and reports related to teaching, learning and academic resources, with a view to supporting the delivery of academic programs and services at the University of Saskatchewan.

2) Making recommendations to Council and the Planning and Priorities Committee on policies, activities and priorities to enhance the effectiveness, evaluation and scholarship of teaching, learning and academic resources at the University of Saskatchewan.

3) Promoting student, instructor and institutional commitments and responsibilities, as set out in the University of Saskatchewan Learning Charter and as reflected in the priority areas of the University of Saskatchewan integrated plans.

4) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

5) The Committee will carry out all of the above in the spirit and philosophy of equitable participation and an appreciation of the contributions of all people. As one of the university's priority areas is Indigenization, this includes rigorous and supportive programs for Indigenous student success, engagement with Indigenous communities, and the creation of learning outcomes tied to Indigenous content and experiences grounded in Indigenous world views. In this context, Indigenous refers to First Nations, Métis and Inuit people of Canada. In addition, the prioritization of internationalization calls the committee to a focus on intercultural and international engagement among students, educators, and staff.

X. JOINT COMMITTEE ON CHAIRS AND PROFESSORSHIPS

Membership
Provost & Vice-President, Academic or designate (chair)
One member of Council appointed by Council
One member of the Board of Governors appointed by the Board
One member of the Research, Scholarly and Artistic Work Committee appointed by Council;
University Secretary or designate;
Vice-President, Research or designate;
Vice-President, University Relations or designate;
Vice-President, Administration and Chief Operating Officer or designate

Committee Coordination
Office of the Vice-Provost, Faculty Relations

The Joint Committee on Chairs and Professorships is responsible for:

1) Developing and reviewing procedures and guidelines relating to the establishment, funding, and ongoing administration of chairs at the University of Saskatchewan.

2) Receiving and reviewing proposals for the establishment of all chairs and Professorships, assessing compliance with university aims and objectives, administrative processes, and financial integrity.

3) Recommending to Council the approval of proposed chairs, and subsequently recommending to the Board of Governors that the Board authorize the establishment of chairs and changes to the structure of chairs as may be required from time-to-time.

4) Receiving notice of proposed changes to the names of chairs in accordance with the university's policy on *Naming of University Assets*.

5) Submitting an annual report to Council and the Board on the activities of the Joint Committee on Chairs and Professorships.

PART THREE- COUNCIL REGULATIONS

Introduction

Following are the academic regulations of the University of Saskatchewan enacted by Council. Prior to 1995, these regulations were approved by the University of Saskatchewan Senate. Under *The University of Saskatchewan Act, 1995*, (hereinafter referred to as "the Act"), the authority over these academic regulations was transferred to Council.

Specific instances where procedures are mandated by the *Act* are identified.

I.   DEGREES, DIPLOMAS AND CERTIFICATES

1. Degrees

The following degrees are authorized by Council to be granted by the University:

Graduate Level
Doctor of Education (Ed.D.)
Doctor of Philosophy (Ph.D.)
Master of Agriculture (M.Agr.)
Master of Arts (M.A.)
Master of Business Administration (M.B.A.)
Master of Chemical Risk Assessment (M.R.A.)
Master of Clinical Pharmacy (M.C.P.)
Master of Education (M.Ed.)
Master of Engineering (M.Eng.)
Master of Environment and Sustainability (M.E.S.)
Master of Fine Arts (M.F.A.).
Master of Governance and Entrepreneurship in Northern and Indigenous Areas (M.G.E.N.I.A.)
Master of Indigenous Land-Based Education (M.I.L.B.E.)
Master of International Public Management and Administration (M.I.P.M.A.)
Master of Laws (LL.M.)
Master of Mathematics (M.Math.)
Master of Music (M.Mus.)
Master of Nursing (M.N.)
Master of Physical Therapy (M.P.T.)
Master of Professional Accounting (M.P.Acc.)
Master of Public Administration (M.P.A.)
Master of Public Health (M.P.H.)
Master of Public Policy (M.P.P.)
Master of Scholarship in Teaching and Learning (M.SoTL.)
Master of Science (M.Sc.)

Master of Sustainability (M.Ss.)
Master of Veterinary Science (M.Vet.Sc.)
Master of Water Security (M.W.S.)

Combined Degrees

Doctor of Pharmacy (Pharm.D.) and Master of Business Administration (M.B.A.)
Juris Doctor (J.D.) and Master of Business Administration (M.B.A.)

Undergraduate Level
Bachelor of Arts and Science (B.A.&Sc.)
Bachelor of Arts and Science Honours (B.A.&Sc.)
Bachelor of Arts Three-year (B.A.)
Bachelor of Arts Four-year (B.A.)
Bachelor of Arts Honours (B.A.)
Bachelor of Commerce (B.Comm.)
Bachelor of Education (B.Ed.)
Bachelor of Fine Arts Honours (B.F.A.)
Bachelor of Music (B.Mus.)
Bachelor of Music Honours (B.Mus.)
Bachelor of Music in Music Education [B.Mus.(Mus.Ed.)]
Bachelor of Science Three-year (B.Sc.)
Bachelor of Science Four-year (B.Sc.)
Bachelor of Science Honours (B.Sc.)
Bachelor of Science in Agribusiness [B.Sc.(Agbus.)]
Bachelor of Science in Agriculture (B.S.A.)
Bachelor of Science in Animal Bioscience [B.Sc.(An.Biosc.)]
Bachelor of Science (Biomedical Science) Three-Year [B.Sc. (BMSC) Three-Year]
Bachelor of Science (Biomedical Science) Four-Year [B.Sc. (BMSC) Four-Year]
Bachelor of Science (Biomedical Science) Honours [B.Sc. (BMSC) Honours]
Bachelor of Science in Dental Hygiene [B.Sc.(DH)]
Bachelor of Science in Dental Therapy [B.Sc.(DT)]
Bachelor of Science in Dentistry [B.Sc.(Dent.)]
Bachelor of Science in Engineering (B.E.)*
Bachelor of Science in Food and Nutrition [B.Sc.(F&N)]
Bachelor of Science in Food Industry Management [B.Sc.(FIM)]
Bachelor of Science in Kinesiology [B.Sc.(Kin.)]
Bachelor of Science in Nursing (B.S.N)
Bachelor of Science in Nutrition [B.Sc.(Nutr.)]
Bachelor of Science in Renewable Resource Management [B.Sc.(R.R.M.)]
Doctor of Dental Medicine (D.M.D.)
Doctor of Medicine (M.D.)
Doctor of Pharmacy (Pharm.D.)
Doctor of Veterinary Medicine (D.V.M.)
Juris Doctor (J.D.)

Combined Degree
Bachelor of Science Kinesiology/Bachelor of Education Combined Degree [B.Sc.(Kin.)/B.Ed.]

2. Honorary Degrees

The following Honorary degrees are authorized by Senate to be granted by the University:

Doctor of Laws, honoris causa - LL.D.
Doctor of Science, honoris causa - D.Sc.
Doctor of Letters, honoris causa - D.Litt.

3. Degree-Level Diplomas and Certificates

The following Degree-Level Certificates and Diplomas are authorized by Council to be granted by the University:

Graduate Level
Postgraduate Diploma
Postgraduate Degree Specialization Certificate
Graduate Certificate in Climate Change, Vulnerability Assessment, and Adaptation Action
Graduate Certificate in Community Energy Finance and Planning
Graduate Certificate in Economic Analysis for Public Policy
Graduate Certificate in Energy Transitions
Graduate Certificate in Environmental Planning
Graduate Certificate in Foundations for Registered Nurse Specialty Practice
Graduate Certificate in Governance Foundations for Sustainability
Graduate Certificate in Hydrology
Graduate Certificate in Improving Teaching and Learning in Health Professions Education
Graduate Certificate in Indigenous Nation-Building
Graduate Certificate in Leadership
Graduate Certificate in Non-Profit Management
Graduate Certificate in One Health
Graduate Certificate in Public Management
Graduate Certificate in Public Policy Analysis
Graduate Certificate in Quality Teaching in Health Professions Education
Graduate Certificate in Rotating Small Animal Veterinary Internship
Graduate Certificate in the Scholarship of Teaching and Learning
Graduate Certificate in Science and Innovation Policy
Graduate Certificate in Social Economy, Co-operatives, and the Nonprofit Sector
Graduate Certificate in Specialty Internship in Veterinary Internship
Graduate Certificate in Substance Use Health and Wellbeing
Graduate Certificate in Sustainable Water Management

Graduate Certificate in Sustainability Solutions
Graduate Certificate in Veterinary Diagnostic Pathology
Graduate Certificate in Water Resources
Graduate Certificate in Water Science

Undergraduate Level
Aboriginal Teacher Associate Certificate
Certificate in Advanced French Language and Culture
Certificate in Advanced Studio Art
Certificate in Applied Gender Justice
Certificate in Astronomy
Certificate in Biological Research
Certificate in Business
Certificate in Catholic Studies
Certificate in Classical and Medieval Latin
Certificate in Computing
Certificate in Creative Writing
Certificate in Criminology and Addictions
Certificate in Early Childhood Education
Certificate in Entrepreneurship
Certificate in Ethics, Justice, and Law
Certificate in Formal Reasoning
Certificate in Foundations of Drama
Certificate in Foundations of Studio Art
Certificate in French-English Translation
Certificate in Geology Fundamentals
Certificate in Geomatics
Certificate in Global Health
Certificate in Global Studies
Certificate in Hard Rock Geoscience
Certificate in Indigenous Governance and Politics
Certificate in Indigenous Languages
Certificate in the Study of Indigenous Storytelling
Certificate in Indigenous Studies
Certificate in Intermediate French Language and Culture
Certificate in Intermediate Studio Art
Certificate in Japanese Language and Culture
Certificate in Jazz
Certificate in Jewish and Christian Origins
Certificate in Labour Studies
Certificate in Mathematical Modelling
Certificate in Medical Language
Certificate in Music and Wellbeing
Certificate in One Health

Certificate in Peace Studies

Certificate in Precision Agriculture

Certificate in Professional Communication - Leadership and Negotiation

Certificate in Professional Communication - Persuasive Communication

Certificate in Professional Communication - Technical and Professional Writing

Certificate in Politics and Law

Certificate in Practical and Applied Arts

Certificate in Quantitative Geosciences

Certificate in Queer Theory, Gender Diversity, and Sexualities Studies

Certificate in Religious Literacy

Certificate in Secondary Technical Vocational Education

Certificate in Sedimentary Geography

Certificate in Spanish Language and Culture

Certificate in Speech Development and Diversity

Certificate in Statistical Methods

Certificate in Sustainability

Certificate in Technological Innovation

Certificate in Technical Innovation - Leading Innovative Teams

Certificate in Technical Innovation - New Product Market

Certificate in Ukrainian Studies

Certificate in Urban Design

Certificate in Water Science

Certificate in wîcêhtowin Theatre

Certificate of Leadership in Post-Secondary Education

Indigenous Business Administration Certificate

Internationally Educated Teachers Certificate

Kanawayiketaytan Askiy Certificate

Post-Degree Specialization Certificate

Post-Degree Certificate in Career and Guidance Studies

Post-Degree Certificate in English as an Additional Language

Post-Degree Certificate in Education: Special Education

Diplomas

Diploma in Agribusiness

Diploma in Agronomy

Kanawayihetaytan Askiy Diploma in Indigenous Lands Governance - K.A.I.L.G.

Kanawayihetaytan Askiy Diploma in Indigenous Resource Management – K.A.I.R.M.

4. Non-Degree Level Certificates

The following Non-Degree Level Certificates are authorized by the Provost and Vice-president Academic to be granted by the University:

Certificate in Dental Assisting

Certificate in English for Academic Purposes

Prairie Horticulture Certificate

Graduate Certificate in Teaching Preparation

Graduate Pathways Certificate

Graduate Professional Skills Certificate

STEM Accelerator Certificate

5. Community Level Certificates

The following Community Level Certificates are authorized by the Dean of a college (after consultation with the Provost and Vice-president Academic) to be granted by the University:

Master Gardener Certificate

Certified Crop Science Consultant

Arts and Artisanship Certificate

6. Microcredentials

The following microcredentials are authorized by the Dean of a college (after consultation with the Provost and Vice-president Academic) to be granted by the University:

Foundations in Science Communication

Fundamentals of Collaborative Research

II. AWARDING DEGREES, CERTIFICATES and DIPLOMAS

Degrees, Certificates and Diplomas may be conferred at the annual meeting of Convocation or at any other meeting of Convocation. The formal admission of candidates to degrees, certificates and diplomas shall, in the absence of the Chancellor, be made by the President (Vice-Chancellor), or by a member of the Council, appointed for that purpose.

Degrees may be conferred upon persons in absentia.

III. CANCELLATION OF DEGREES

Council may revoke the degree or degrees, diplomas, certificates and distinctions of the university and all privileges connected therewith of any holder of the same for cause or where the conduct of the holder, in the opinion of Council and following due process under the Academic Misconduct regulations, shall constitute a breach of any agreement made with the University as a condition of the conferment of such degree or degrees, diplomas, certificates or distinctions. Council may restore, on cause being shown, any person so deprived to the degree, distinction or privileges previously enjoyed by that person without further examination.

IV. UNIVERSITY SCHOLARSHIPS

Under section 61(1)(d) of the *Act*, Council is authorized to grant scholarships, prizes, fellowships, bursaries and exhibitions. Under section 49(1)(i) the Board of Governors provides for the establishment of scholarships, fellowships, bursaries and exhibitions if authorized by Council.

V. THE ESTABLISHMENT OF COLLEGES, SCHOOLS AND DIVISIONS

1. In the University the following Colleges and Schools shall be established, namely:
    The College of Arts and Science
    The College of Agriculture and Bioresources
    The College of Law
    The College of Engineering
    The College of Pharmacy and Nutrition
    The College of Education
    The Edwards School of Business
    The College of Graduate and Postdoctoral Studies
    The College of Medicine
    The Western College of Veterinary Medicine
    The College of Dentistry
    The College of Kinesiology
    The College of Nursing
    The Johnson Shoyama Graduate School of Public Policy
    The School of Public Health
    The School of Environment and Sustainability

    (a) Within the College of Medicine, and subject to its oversight, the following school and program shall be established:
        The School of Rehabilitation Science

    (b) Within the College of Engineering, and subject to its oversight, the following school shall be established:
        The School of Professional Development, College of Engineering

    (c) Within the College of Arts and Science, and subject to its oversight, the following school shall be established:
        The School for the Arts

2. In the University the following Departments and Divisions shall be established, and such other departments as may from time to time be authorized by the Board on the recommendation of Council:

Agriculture and Bioresources
Departments
    Animal and Poultry Science

Agricultural and Resource Economics
Food and Bioproduct Sciences
Plant Sciences
Soil Science

Arts and Science
Departments

Anthropology
Art and Art History
Biology
Chemistry
Computer Science
Drama
Economics
English
Geography and Planning
Geological Sciences
History
Indigenous Studies
Languages, Literatures and Cultural Studies
Linguistics
Mathematics and Statistics
Music
Philosophy
Physics and Engineering Physics
Political Studies
Psychology and Health Studies
Sociology

Edwards School of Business
Departments

Accounting
Finance and Management Science
Human Resources and Organizational Behaviour
Management and Marketing

Dentistry
No departments

Education
Departments

Curriculum Studies
Educational Administration
Educational Foundations
Educational Psychology and Special Education

Engineering
Departments
>Chemical and Biological
>Civil, Geological and Environmental
>Electrical and Computer
>Mechanical

Divisions
>Division of Biomedical Engineering

Kinesiology
No departments

Law
No departments

Medicine
Departments
>Anesthesiology
>Biomedical Sciences
>>Anatomy, Physiology and Pharmacology
>>Biochemistry, Microbiology and Immunology
>Community Health and Epidemiology
>Emergency Medicine
>Family Medicine
>Medical Imaging
>Medicine
>Obstetrics and Gynecology
>Oncology
>Ophthalmology
>Pathology and Laboratory Medicine
>Pediatrics
>Physical Medicine and Rehabilitation
>Psychiatry
>Surgery

Divisions
>Continuing Professional Development
>Division of Social Accountability

Nursing
No departments

Pharmacy and Nutrition
Divisions
>Pharmacy
>Nutrition

Veterinary Medicine
Departments
>   Large Animal Clinical Sciences
>   Small Animal Clinical Sciences
>   Veterinary Biomedical Sciences
>   Veterinary Microbiology
>   Veterinary Pathology

3.   Under section 49 (1)(k) and (l) of the *Act*, the Board of Governors may provide for the establishment or disestablishment of any college, school, department, chair, endowed chair or institute if authorized by Council.

4.   Under section 49(1)(l), the Board may provide for the disestablishment of any college, school, department, chair, endowed chair or institute if authorized by Council on academic grounds. If the Board considers disestablishment necessary because of financial exigency, section 49(2) requires the Board to consult with Council, and section 49(3) restricts implementation of the decision until (a) the Board has reported the decision to Council, and (b) Council has advised the Board respecting the effect of the decision on the academic program of the university or 60 days have passed from the date the Board reported the decision to the Council, whichever is earlier.

5.   Under section 62(3)(c), a decision of Council to authorize the disestablishment of any college, school, department, chair, institute or endowed chair is to be reported to the Senate at its next meeting and is not to be implemented until either the Senate confirms the decision or 12 months have passed following the end of the fiscal year in which the decision was made, whichever is earlier.

6.   Under section 23(j), Senate may receive proposals respecting the establishment of any college, school, department, or institute and recommend to the Board and the Council whether or not it should be established. Under section 23(l), Senate may consider and recommend to the Board and the Council whether or not any college, school, department or institute should be disestablished because of lack of relevance to the province.

VI.   CONSTITUTION AND DUTIES OF FACULTY COUNCILS

1. Membership of the Faculty Councils

Faculty Councils of all colleges and schools shall include the following (*denotes non-voting members):

(a) The President of the University*
(b) The Provost and Vice-President, Academic* or designate
(c) The Vice-President, Research*
(d) The Vice-President, Administration and Chief Operating Officer*
(e) The Vice-President, University Relations*
(f) The Vice-Provost, Students and Learning*

(g) The Vice-Provost, Indigenous Engagement*

(h) Chief Information Officer and Associate Vice-President Information and Communications Technology*

(i) The Dean of the college, or the Executive Director of the school, when the school is not encompassed within a college

(j) The Dean of the College of Graduate and Postdoctoral Studies or designate

(k) The Dean of the University Library or designate*

(l) The University Secretary or designate*

(m) The University Registrar or designate*

(n) Such other persons as University Council may, from time to time, appoint in a voting or non-voting capacity;

(o) Such other persons as the Faculty Council may, from time to time appoint in a non-voting capacity*

(p) Those Professors, Associate Professors, Assistant Professors, fulltime Lecturers, Instructors and Special Lecturers who, for administrative purposes, are assigned to the Dean of the college of

The individual College and School Faculty Council memberships are comprised of the members listed above and those specified in their respective Faculty Council Bylaws available at: https://governance.usask.ca/governance/governing-documents.php

The University Secretary, or an assigned deputy, shall act as Secretary of each Faculty Council.

2. Roles and Responsibilities of the Faculty Councils

The Faculty Council of each college or school, subject to the provisions of the *Act*, the Bylaws of University Council and the general control of University Council, shall have charge of matters of scholarship and discipline.

(a) Among the duties delegated by University Council to the faculty councils are the following:

    I. To make recommendations to University Council concerning the requirements for admission to programs offered by the college or school;

    II. To establish and report to University Council on the number of students who may be admitted to a college or program of study and to report to University Council on the number of students admitted each year;

    III. To make recommendations to University Council concerning addition, deletion or modification of courses and programs of study, and concerning the requirements for successful completion of such programs;

    IV. To establish and publish rules and methods for the progression and graduation of students and for their suspension or requirement to withdraw permanently for failure to meet the requirements for progression;

    V. Subject to University Council's examination regulations, to establish and publish rules and standards with respect to the assessment and examination of students in courses and

programs offered by the college or the school;

VI. To make decisions concerning progression of students and concerning their suspension or requirement to withdraw, in accordance with the rules approved by the faculty council, and to hear appeals of such decisions;

VII. To approve candidates for degrees, diplomas and certificates;

VIII. To approve candidates for scholarships, prizes, and other awards and honours;

IX. To establish a mechanism for appointing hearing boards to hear allegations of academic misconduct as provided for under University Council's regulations governing academic misconduct;

X. To consider appeals from students in accordance with University Council's regulations governing student appeals in academic matters.

(b) The Chair or the Secretary of the Faculty Council of any college or school shall transmit to University Council for consideration and review all matters which belong to the care of University Council or which from their nature concern more than one college or school.

(c) Each Faculty Council shall establish bylaws for the purpose of regulating the conduct of its meetings and proceedings and may establish standing committees and their terms of reference. Authority that has been delegated by University Council to the Faculty Councils, either in accordance with these Bylaws or through policies approved by University Council, may not be further delegated without the permission of University Council.

(d) Each Faculty Council shall keep a record of its proceedings and this record shall be open to any member of the faculty council. A copy of the proceedings shall, upon request, be furnished by its Secretary to the Chair of University Council and/or to the President of the University.

VII. PROGRAMS OF STUDY

Under section 61(1)(f) of the *Act*, Council is authorized to prescribe curricula, programs of instruction and courses of study in colleges, schools or departments.

Each college or school Faculty Council shall prepare its program or programs of study, including the curriculum for any degree of that college or school, and shall submit them to Council for approval under regulations established for that purpose by Council. Upon the approval of Council, they may be published and go into effect.

VIII. ENROLMENT MANAGEMENT

The University reserves the right to restrict the registration of students in programs, courses and classes. Council delegates to colleges, schools and departments, in consultation with the University Registrar and Vice-Provost, Students and Learning, authority to restrict and to control registration in any or all courses and classes where such restriction is necessary or advisable.

Subject to the approval by Council and confirmation by Senate of a strategic enrolment management plan, Council delegates to colleges and schools the management of enrolment in accordance with the approved plan.

IX. ADMISSION OF STUDENTS

Under section 61(1)(i) and (l) of the *Act*, Council is authorized to prescribe academic and other qualifications required for admission as a student, and to prescribe and limit the number of students who may be admitted to a college or a program of study. Subject to the authority given to Senate under the *Act*, Council will approve admission qualifications for all programs. Upon the approval of Council and subject to any necessary approvals by Senate, these may be published and go into effect.

1. Council may establish policies, regulations and procedures concerning admission of students and granting of credit for prior learning.

2. In accordance with these regulations, Council may delegate to Faculty Councils and/or to the Admissions Office responsibility for setting application deadlines and for the assessment of applications and for making admission offers in accordance with the admission qualifications approved by Council.

X. EXAMINATIONS, GRADING AND ASSESSMENT OF STUDENTS

Under section 61(1)(g) and (j) of the *Act*, Council is authorized to prescribe methods and rules for evaluating student performance, including prescribing examination timetables and the conduct of examinations, and to hear appeals by students or former students concerning academic decisions affecting them.

1. The examiners of the University shall be:
    (a) The Professors, Associate Professors, Assistant Professors, Lecturers, Special Lecturers, Sessional Lecturers and Instructors of the University;
    (b) Such other Lecturers or teachers of the University as Council may appoint;
    (c) By delegation from Council, such adjunct faculty, professional affiliates, Professors emeriti and external and independent examiners, not included in (a) or (b), as the College of Graduate and Postdoctoral Studies may appoint to serve on graduate studies examining committees and boards for the purpose of assessing candidates for graduate-level degrees and diplomas.

2. Council may establish policies, regulations and procedures concerning the examination, grading and assessment of students and concerning the degrees and distinctions to be conferred by the University, as well as policies, regulations and procedures governing student appeals in academic matters. Such policies, regulations and procedures may include delegation of authority by Council and shall be published and made available to students.

3. Section 23(g) of the *Act* authorizes the Senate to appoint examiners for and make bylaws respecting the conduct of examinations for professional societies or other bodies if the University or any of its agencies is required or authorized by any act to do so.

XI.   AFFILIATION AND FEDERATION

1. Under section 61(1)(e) of the *Act*, Council has the power to authorize the Board to provide for affiliation or federation with any educational institution, or the dissolution of any affiliation or federation with any educational institution. Under 62(3)(d), a decision to authorize the dissolution of any affiliation or federation is to be reported to the Senate at its next meeting and is not to be implemented until either the Senate confirms the decision or 12 months have passed following the end of the fiscal year in which the decision was made, whichever is earlier.

2. Under 23(k) and (l), the Senate may receive proposals respecting the affiliation or federation of any educational institution with the university and recommend to the Board and Council whether or not the proposed affiliation or federation should be made. Senate may also consider and recommend to the Board and Council whether or not any affiliation or federation should be dissolved because of lack of relevance to the province.

3. Principles for federation and affiliation with the University of Saskatchewan, which are representative of the current relationships with federated and affiliated colleges, and are the basis for considering future requests, are as follows.

   (a) Relationships of affiliation or federation should be based on academic interests shared by the University and the candidate institution. Though it is possible to conceive of many reasons for entering into partnerships or collaborative relationships with other institutions – sharing space or other resources or joining together in government relations initiatives, for example – the particular relationship of affiliation or federation should be founded in common academic goals and interests, such as programming for students or advancing a research agenda.

   (b) Relationships of affiliation or federation should be based on shared support for the University's vision, mission and values. The governing bodies of the University of Saskatchewan have adopted a statement setting out the vision, mission and values that will guide the institution. Though the University cannot require that other institutions are guided by identical values or an identical mission, the university can only enter into relationships of affiliation or federation on terms that are consistent with the values held

by the University and the vision it has adopted.

(c) The University should approach the request for a relationship of federation or affiliation in a spirit of respect for the distinctive history, traditions and achievements of the candidate institution. Though the University should not enter into relationships of affiliation or federation on terms that undermine the stated vision, mission and values of the institution, the University should not demand that an affiliated or federated institution conform in all respects to the University's established practices and procedures. The rationale for creating relationships of affiliation or federation is in part that the University is enriched by the distinctive perspectives brought by the partner institutions.

(d) The significant elements of a relationship of affiliation or federation should be reflected, insofar as possible, in written agreements. Though strong partnerships are marked by flexibility, informality and vigorous personal connections, it is important that the basic terms to which the partners have agreed are clearly documented in writing.

(e) Consideration should be given to the reciprocal contributions that can be made by the university and the candidate institution. Though the University is likely to be the larger partner in these relationships, the formation of the partnership should take into account fully the contributions both parties can make to the lives of their respective institutions.

(f) Provision should be made for regular review of the relationship with the candidate institution. The potential for refreshing and reforming the relationship should be provided for through a regular cycle of reviews. Academic institutions are not stagnant, and their relationships should be examined on occasion to ensure that the goals for the partnerships are being met effectively.

(g) Consideration should be given to developing clear pathways for students between programs offered by the university and the candidate institution. In keeping with the obligation of post-secondary institutions to support the career aspirations of their students, the question of whether a relationship of affiliation or federation provides an opportunity to establish academic pathways or ladders for students should be a factor in defining the relationship.

(h) Consideration should be given to the role the candidate institution might play in the governing bodies of the university. *The University of Saskatchewan Act 1995* provides that affiliated and federated institutions have representation on both Council and the Senate. The partners should consider how this opportunity to participate in university governance can be most effectively deployed. A Council of Affiliated and Federated Institutions (CAFI) will be established to that effect.

(i) Consideration should be given to whether an alternative form of partnership might be more appropriate. Given the involvement of affiliated and federated institutions in

University governance, it is clearly contemplated that these relationships will be of a comprehensive nature. Where the interest of the parties is restricted to individual programs or projects, there may be other forms of relationship that are more appropriate.

(j) The academic standards and integrity of the candidate institution should be a factor in determining whether the university will enter into a relationship of affiliation or federation. It is important to the university that any candidate institution be able to demonstrate standards of academic attainment and institutional integrity that will be consonant with the level of expectation to which the University holds itself.

4. Affiliation
   (a) The aim of affiliation is to associate with the University for the purposes of promoting the general advancement of higher education in the province, those institutions which are carrying on work recognized as of university grade by Council of the University, where such association is of mutual benefit to the University and the institution seeking affiliation.
   (b) The following theological colleges are affiliated with the University:

   College of Emmanuel and St. Chad
   Lutheran Theological Seminary
   St. Andrew's College
   Horizon College and Seminary
   Briercrest Bible College and Biblical Seminary

   (c) The requirements for the affiliation and continued affiliation of theological colleges with the University are:
      i. That the theological college may offer at least three courses for which credit is given by the University toward a degree.
      ii. That the normal admission requirements of the theological college be at least equal to those of the University.
      iii. That students who receive the graduation diploma of the college shall normally have a minimum of one year of Arts credit other than theological options beyond senior matriculation.
      iv. That the qualifications of the faculty including graduate work, the expected proportion of holders of PhDs on the faculty, and the adequacy of the library facilities be approved by Council of the University.
      v. That, except in cases of emergency as recognized by Council of the University, the minimum number of full-time students who qualify under regulation (b) above be not less than an average of twelve students per year over any or every period of three consecutive years.
      vi. That, the course of studies leading to the graduate diploma of the college should normally require a period of at least three academic years for completion.

vii. That an institution which is seeking affiliation with the University of Saskatchewan must institute tenure provisions acceptable to the University but not necessarily equivalent to the University academic tenure regulations.

(d) Gabriel Dumont College of Metis Studies and Applied Research is an Affiliated College with the University.

(e) St. Peter's College is an Affiliated College with the University.

St. Peter's College

Students taking courses at St. Peter's College for university credit must be admitted to the University of Saskatchewan as well as to St. Peter's College. For work done in St. Peter's College, the University may give credit provided that the following conditions are met:

I. That the courses to be credited to the University are considered by the University to be equivalent in quality to its own courses.

II. That the offering of each course and the appointment of its instructor are approved by the appropriate official of the University, with the concurrence of the University of Saskatchewan Department Head, Dean or Director concerned.

III. That the library and other facilities of the College for a given course are judged adequate by the University, with the concurrence of the University of Saskatchewan Department Head, Dean or Director concerned.

IV. That the final examinations are conducted by examiners appointed or accepted by the University in accordance with university examination regulations; that the examination papers are approved in advance by the University department, faculty, or school concerned, which may also review the marked answer papers before the final results are reported to the University Registrar and Director of Student Services.

V. That an upper-year student of the University is permitted to register at the College only part-time i.e. for a maximum of two full courses.

VI. That a student may not receive credit for more than two years (10 courses) of work at the College, of which not more than one year (5 courses) may consist of upper-year courses.

VII. Colleges which have been or shall be recognized by Council as federated colleges of the University shall be considered to be in affiliation with the University.

5. Federation
   (a) The requirements for recognition as a federated college of the University shall include the following:
      i. The College must be authorized by the University to give courses recognized for credit toward a Bachelor of Arts degree in the subjects of at least four departments of the College of Arts and Science.

ii.   The members of the College teaching staff, teaching the above University courses or classes, must possess qualifications sufficiently high to be recognized as members of the Faculty of Arts and Science and shall be so recognized.

iii. The College must be situated on or adjacent to the campus at Saskatoon.

(b) St. Thomas More College is a Federated College with the University.

St. Thomas More College, Saskatoon

St. Thomas More College, Saskatoon, which is hereinafter referred to as the College, shall be recognized as a federated college upon the following terms and conditions:

The officers and faculty of the College, as indicated, are entitled to full membership with power to vote, on the following academic bodies:

The Senate: The President to be a member.

The General Academic Assembly: The Dean, Professors, Associate Professors, Assistant Professors, full-time Lecturers, Special Lecturers and Instructors to be members.

The Council: either two elected representatives, or the Dean and one elected representative. The President to be a non-voting member.

The Faculty Council of the College of Arts and Science: The Dean, Professors, Associate Professors, Assistant Professors, full-time Lecturers, Special Lecturers and Instructors teaching courses recognized for the B.A. or B.Sc. degrees to be members.

Students enrolled in the College who have satisfied the University requirements for admission shall be admitted to such University courses as they are qualified to enter and continue therein on the same terms as other University students, provided the fees required for such courses have been paid. Students enrolled in the University may, with the permission of the College, take courses in the College recognized for the B.A. and B.Sc. degrees provided that the fees required for such courses have been paid. The conditions will apply provided the same tuition fee is required by both the College and the University.

The foregoing provision with regard to the tuition fee for the Arts and Science courses applies to the pre-professional courses.

All students enrolled in a professional college or school must pay the University the full tuition fee required for each year of the professional program, though the University may grant credit for any course or courses taken in the College and accepted by the College of Arts and Science for the corresponding course required in a professional program.

Academic appointments to and promotions within the College shall be made by the Board of Governors of the College, on the recommendation of the President of the College but prior to making such appointments or promotions, the President of the College shall secure the approval of the President of the University.

The University will recognize the instruction given by the College in subjects in the divisions of the humanities and social sciences, and such other subjects as may from time to time be agreed upon with the College of Arts and Science, or other appropriate college, provided that the instruction is given by competent teachers and that the work done in each course is equivalent in extent and standards to that given by the University. This equivalence is to be determined by the Head of the Department in the College and the Head of the Department in the University working out in cooperation the extent of the courses, the standard and all the particulars pertaining to the subjects, including the examinations to their mutual satisfaction or, in cases of difficulties, to the satisfaction of the President of the University.

The University shall confer the B.A. or B.Sc. Degree on such students of the College as have satisfied the requirements prescribed by the University for admission and for the B.A. or B.Sc. curriculum.

UNIVERSITY COUNCIL

GOVERNANCE COMMITTEE

REQUEST FOR DECISION

PRESENTED BY: Roy Dobson, Chair, Governance Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Nominations to the Nominations Committee**

DECISICION REQUESTED: *It is recommended by Governance that Council approve the slate*
of nominations, effective July 1, 2025.

SUMMARY:

The Governance Committee is responsible for nominating members of Council to the Nominations Committee. The attached report for Council's consideration and approval contains this year's nominees.

The Governance Committee uses the same parameters set out by the Nominations Committee and attempts to include individuals who are broadly representative of disciplines across the university, and prioritizes equity, diversity, and inclusion in representation. This prioritization of EDI principles is in line with the terms of reference for the Nominations Committee as set out in the Council Bylaws.

ATTACHMENTS:
2025-26 List of Nominees for Approval

SUMMARY:

The Nominations Committee requires 3 members of University Council as a committee member.

The current voting members who are continuing on the committee are:

Scott Bell	University Council	Arts and Science
Marcella Ogenchuk	University Council	Nursing
DeDe Dawson	University Council	Library
Rachel Engler-Stringer	University Council	Medicine
Reza Fotouhi	University Council	Engineering Arts
Pierre-Francois Noppen	University Council	and Science
Jaswant Singh	University Council	WCVM
Keith Walker	University Council	Education
Craig Wilson	University Council	Edwards

The members requiring replacement are:

- DeDe Dawson, University Library
- Scott Bell, Arts and Science
- Jaswant Singh, WCVM

NOMINEES FOR APPROVAL:

The Governance Committee members reviewed the nominations on May 27, 2024. The following individuals have agreed to serve on the committee:

Jason Perepelkin - Pharmacy and Nutrition
Jamesy Patrick - Law
Carolyn Augusta - Edwards School of Business

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UNIVERSITY COUNCIL

GOVERNANCE COMMITTEE

REQUEST FOR DECISION

PRESENTED BY:	Roy Dobson, Chair, Governance Committee
DATE OF MEETING:	June 12, 2025
SUBJECT:	**Nominations of Chair of the Nominations Committee**
DECISICION REQUESTED:	*It is recommended by Governance that Council approve Reza Fotouhi as Chair of the Nominations Committee, effective July 1, 2025.*

SUMMARY:

The Governance Committee is responsible for nominating members of Council to the Nominations Committee, including recommending the chair.

In recommending committee chairs, the Governance Committee considers experience, leadership, continuity, and commitment as key attributes of chair nominees. A call went out to all current committee members to ascertain who would be interested in serving as chair, and this information was provided to the Committee to help inform decision making.

The Governance Committee met on May 27, 2025 to vote on its recommendation highlighted in yellow below.

SUMMARY:

The Nominations Committee requires 3 members of University Council as a committee member.

The current voting members who are continuing on the committee are:

Scott Bell	University Council	Arts and Science
Marcella Ogenchuk	University Council	Nursing
DeDe Dawson	University Council	Library
Rachel Engler-Stringer	University Council	Medicine
Reza Fotouhi	University Council	Engineering
Pierre-Francois Noppen	University Council	Arts and Science
Jaswant Singh	University Council	WCVM
Keith Walker	University Council	Education
Craig Wilson	University Council	Edwards

The members requiring replacement are:
- DeDe Dawson, University Library
- Scott Bell, Arts and Science
- Jaswant Singh, WCVM

NOMINEES FOR APPROVAL:

The Governance Committee members reviewed the nominations on May 27, 2024.
The following individuals have agreed to serve on the committee:

Jason Perepelkin - Pharmacy and Nutrition
Jamesy Patrick - Law
Carolyn Augusta - Edwards School of Business

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UNIVERSITY COUNCIL

GOVERNANCE COMMITTEE

ITEM FOR INFORMATION

PRESENTED BY: Roy Dobson, Chair, Governance Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Editorial Revisions to Council Bylaws and Regulations**

COUNCIL ACTION: **Item for Information**

 SUMMARY:

University Council delegated authority to the Governance Committee to approve editorial changes to the Council Bylaws.

At its May 27, 2025 meeting, the Governance Committee approved editorial changes to the Council Bylaws, specifically to Part Three Section I, which lists the approved degrees, diplomas and certificates offered by the University of Saskatchewan. These changes reflect approvals already conferred by University Council and/or the Academic Programs Committee.

Attachments:

1. Council Bylaw and Regulation Editorial Changes

Council Bylaws and Regulations

April 15, 1999 with revisions: September 1999; October 2000; May, September 2001; February, March, June, October, November, December 2002; February, May, June, Sept. 2003; January, May, June, September 2004; January, February, April, June, September 2006; January, May, June, October, December 2007; March, June, October 2008; February, March 2009; May, October 2010; January, February, May, June 2011; March, June, September 2012; January, April, June, December 2013; June, December 2014; January, February, March, May, September 2015; January, February, April, May, November 2016; February, March, August, November, December 2017; April, May, July 2018; September, December 2019; February 2020; May, June, November, 2020; January, October, November 2021; April, May, June 2022, August 2022; Major Revisions and Edits June 2024

UNIVERSITY OF SASKATCHEWAN

Contents

PART ONE - COUNCIL

I. CONSTITUTIONAL POWERS AND DUTIES OF COUNCIL

The University of Saskatchewan Act, 1995, S.S. 1995, c. U-6.1 prescribes the constitution, powers, and duties of Council. Section 60 of the *Act* provides that Council is responsible for "overseeing and directing the university's academic affairs." Section 61 provides a list of specific matters that fall within the jurisdiction of Council.[1] These include the following: (the list is not exhaustive)

- grant academic degrees, diplomas and certificates of proficiency;
- grant scholarships, prizes, fellowships, bursaries and exhibitions;
- authorize the Board on academic grounds to establish or disestablish a college, school, department, chair or institute;
- authorize the Board on academic grounds to provide for or to dissolve affiliation or federation with another educational institution;
- prescribe curricula, programs of instruction and courses of study;
- prescribe methods and rules for evaluating student performance;
- discipline students for academic dishonesty;
- prescribing academic and other qualifications for admission;
- hear appeals by students or former students concerning academic decisions affecting them;
- prescribe the number of students to be admitted to a college or program;
- review library policies;
- review the physical and budgetary plans for the university and make recommendations respecting those matters to the President or the Board;
- exercise power that the Board or Senate may delegate to it;
- appoint members to committees composed of members of Council and any or all of the Board, the Senate and the General Academic Assembly;
- make bylaws governing election of members;
- make bylaws respecting any matter over which it has jurisdiction;
- make recommendations to the President, the Board or Senate respecting any matter that Council considers to be in the interests of the University;
- do anything that it considers necessary, incidental or conducive to the exercise of its powers to promote the best interests of the University or to carry out the purposes of the *Act*.

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[1] The exercise of some of these powers is subject to review by the General Academic Assembly and, in some cases, involves the Board of Governors or the Senate.

II.   ELECTION OF FACULTY MEMBERS TO COUNCIL

1. The University Secretary will oversee the call for nominations and election of faculty members of Council as provided in section 57(1) of *The University of Saskatchewan Act, 1995*.

2. Per sections 57(2) to (5) of *The University of Saskatchewan Act, 1995*, the academic vice president of the undergraduate students' union, and the academic vice president of the graduate students' association, respectively, shall oversee the elections of student members of Council mentioned in 53(2)(h).

3. Nominations and elections of faculty and student members of federated and affiliated colleges to University Council are delegated to those colleges.

4. The *Act* defines a faculty member as "a person who is employed on a full-time basis by the university or an affiliated or federated college and who serves as a Professor, Associate Professor, Assistant Professor, Lecturer, full-time Special Lecturer, full-time Instructor, or Librarian." For the purposes of Council and General Academic Assembly (GAA) membership, faculty members who are appointed on a full-time basis but are on an approved reduced appointment are still eligible to serve. Certain approved leaves also grant eligibility to serve (e.g., sabbatical/administrative leaves, maternity/parental leaves, or educational leaves).

5. A faculty member may choose to stand for election as a college (including the University Library) faculty representative, and/or as a faculty member at large, per Section 53 of *The University of Saskatchewan Act, 1995*. There are two faculty positions per college; there are 54 members at large.

    The college representative call for nominations and election will occur first followed by a call for nominations and election for the member at large position.

6. Nominations will be made using the form provided by the Secretary. A nomination will be endorsed by the nominee and will confirm their eligibility and willingness to stand for election.

7. Once the deadline for nominations has passed, the Secretary will conduct elections by making ballots available to all eligible voters.

8. If there are more than two nominations for the college representatives there will be an election for both positions on one ballot.

9. If two or more nominees with the most votes receive the same number of votes, the Secretary will select the elected member from among those nominees by lot.

10. Candidates on the voting list who receive the greatest number of votes are elected to Council effective July 1. Should candidates so elected decline or otherwise be unable to accept a position on Council, at the time of the election such positions shall continue to be filled by those unelected candidates that received the greatest number of votes.

11. If insufficient nominations are received to fill the vacant positions, then those valid nominees whose nominations were received by the deadline will be considered elected by acclamation, and a second call for nominations will be sent.

12. If after the second call for college representative nominations are closed and there is a vacant position, as per Sec 53 of the *Act*, the dean shall be a college representative. If there is more than one vacant position, then the dean shall also ensure another college faculty member is appointed.

13. If after the second call for faculty members at large nominations are closed and there are vacant positions, the Nominations Committee of Council will be asked to appoint faculty members to fill the vacant positions for a one-year term.

14. A vacancy on Council for a college representative or a faculty member at large shall be filled by an election held within 90 days of the vacancy, if the vacancy occurs within 27 months of that member being elected. A vacancy arising after that time shall be filled at the next annual election. Council members taking sabbatical, administrative or other leaves of greater than six months, will be filled equivalent to the length of the leave during the annual election. In the event a member decides to serve during their leave, a replacement is not required. Members may complete their term upon return from their leave if still within their elected time frame.

III. PROCEDURAL BYLAWS OF COUNCIL

1. Quorum and Voting for Meetings

(a) The quorum for regular and special meetings will be 40%.

(b) Council will use the majority of votes cast (as defined in Kerr and King, 3rd ed.) as the default method of calculating a majority during Council votes unless otherwise explicitly stated in the bylaws or procedures.

2. The Duties of Chair and Vice-Chair

(a) The duties of the Chair will be carried out by the Vice-Chair when, for any reason, the Chair is unable to discharge these duties.

(b) If the Vice-Chair is required to act as Chair for more than one month, the Nominations Committee shall present to Council for approval the name of a person to be acting Vice-Chair until the Vice-Chair is able to resume the position of Vice-Chair.

(c) If the Chair, the Vice-Chair, and the acting Vice-Chair are all unable to discharge the duties of the Chair, the Governance Committee shall name a member of Council to serve as Chair for a specified period of time.

(d) The Chair will preside over all meetings of Council. The Chair's duties are to preserve order and decorum and, subject to appeal, to decide all questions of order and other questions as provided in these bylaws.

(e) The Chair will prepare a draft agenda for each meeting of Council and will present it for approval at the meeting.

(f) The Chair will not vote on a motion before Council except when there is an equal number of voting members supporting and opposing the motion.

(g) The Chair may seek the guidance and assistance of the governance committee with respect to matters pertaining to the role of the Chair.

(h) The Chair will be the spokesperson for Council in communications with the Board, the Senate, the General Academic Assembly, and the public. In this respect, the role of the Chair is to explain the activities and to communicate the policies of Council.

3. Selection and Removal of the Chair and Vice-Chair

(a) The Chair and Vice-Chair will be selected as hereinafter provided.

(b) Thirty days prior to the deadline for receipt of nominations, the Secretary will inform all members of Council that nominations for the position of Chair are being requested and will provide a nomination form for this purpose.

(c) A Council member is nominated for the position of Chair when the nomination form referred to in (b) containing the consent of the nominee is endorsed by three members of Council and returned to the Secretary on or before the date specified by the Secretary. The nomination form will contain a brief description of the nominee stating the nominee's qualifications for the position of Chair of Council.

(d) Ten days prior to the date of the election, the Secretary will provide to all members of Council a ballot setting out the names of the nominees and the brief description of each nominee referred to in (c). Information accompanying the ballot will indicate that the ballot is to be returned to the Secretary on or before the specified date.

(e) All ballots received by the Secretary on or before the date referred to in (d) will be reported by the Secretary to the next meeting of Council. The Chair of the Governance Committee will determine whether an irregular ballot will be counted and the effect of any other election irregularities. The Chair's decision will be final.

(f) In the event that the two or more nominees with the most votes receive the same number of votes, the Chair of the Governance Committee will select the Chair by lot.

(g) In the event that no nominations are received by the deadline for nominations for Chair, a second call for nominations will be sent. If the second call for nominations does not elicit a nomination, then the Nominations Committee will be asked to nominate a member of Council to serve as Chair for a one-year term, and a call for nominations will go out the following year.

(h) The Nominations Committee will nominate a member of Council to serve as Vice-Chair.

(i) The Chair and Vice-Chair will normally hold office for a period of 2 years.

(j) Council may remove the Chair or Vice-Chair by a vote of 2/3 of the members of Council present and voting.

(k) If the Chair is unable to discharge the duties associated with the position for three months, the Governance Committee will present a motion to a meeting of Council asking for the removal of the Chair. A vote of 2/3 of the members of Council present and voting shall be necessary for the passage of such a motion. In the event such a motion is passed, an election will be held for a new Chair according to the procedures laid out in these bylaws.

4. Council Membership

(a) Annual elections for Council will be completed by March 31. Changes to deadlines and timelines regarding elections, should they be necessary, shall be determined by the Governance Committee in consultation with the University Secretary.

(b) Term of office for Council membership begins July 1 of the year of the member's election or appointment, other than student members.

(c) Terms of student members will be one year beginning May 1.

(d) When a person appointed to Council under Section 53 (2)(c)(ii) of the *Act* ceases to be a Dean, the acting Dean or a new Dean appointed during the term of the incumbent Dean will occupy the position of Dean with voice and vote until the expiration of the incumbent Dean's term on Council when a new election or appointment occurs.

(e) A vacancy occurs on Council when:

      I.   a member resigns from Council by submitting their intentions in writing to the Secretary;

     II.   a member ceases to be an employee of the University, or

    III.   a member is unavailable to attend meetings of Council for a period of greater than six months during their term.

(f) All Council members, other than ex officio members, are also members of the student academic hearing and appeals committee, from which representatives for student disciplinary and appeal boards are selected. Members may decline to serve on a board when asked.

5. Council Meetings

(a) Council meetings will be open except when Council decides to have them closed.

(b) Council will meet monthly during the academic term (September - June) except in February. The Chair can call a meeting during a month when a meeting is not normally scheduled.

(c) Attendees at Council meetings are expected to refrain from unauthorized audio or video recording of the proceedings and to respect the rulings of the Chair.

(d) Special meetings of Council can be called by the Chair or by petition of 20% of the members of Council.

(e) A motion to amend the Bylaws will be preceded by a notice of motion presented in writing to the members not less than 30 days prior to the date of the meeting at which the motion is considered.

(f) Except as provided in Bylaws (e) and (i), a motion will be preceded by a notice of motion presented in writing to the members of Council not less than 10 days prior to the date of the meeting at which the motion is to be considered. This bylaw applies only to a motion dealing with a substantive matter which requires consideration by members of Council prior to the meeting at which the motion is presented. Whether or not a motion falls within this bylaw will be determined by the Chair.

(g) The requirement of bylaw (f) may be suspended upon vote of two-thirds of the members present and voting at a meeting.

(h) A recommendation to Council contained in a committee report is deemed to be a notice of motion if the report containing the recommendation is included with the agenda of the meeting at which the report is considered.

(i) In the event of an emergency situation as declared jointly by the President and Chair of Council or their respective delegates, if Council is unable to meet or attain quorum, Council may decide urgent matters by alternative means. Procedures governing such decisions are the responsibility of the Governance Committee.

(j) The meetings of Council and of committees of Council will be conducted in accordance with the rules of order contained in Procedures for Meetings and Organizations, Third Edition by Kerr and King.

(k) Unless Council decides otherwise, the secretary of Council meetings shall be the University Secretary, or a member of the University Secretary's office as designated by the University Secretary.

IV. CONFLICT OF INTEREST

1. Council Proceedings

(a) It is necessary to distinguish between the roles of the "representative" members of Council, on the one hand, and the "at large" and ex officio members, on the other, with respect to their obligations to bring pertinent information to Council or to committees of Council and to report back to their constituents. However, there is no distinction with respect to the exercise of judgment and decision-making in Council meetings and in deliberations of a committee of Council. Members of Council and members of committees of Council will have as their principal concern the welfare of the University community. They will exercise independent judgment and may not act as agents of any person or organization.

(b) There are no restrictions on the rights of a Council member to participate in debate and to vote on any matter that comes before Council. However, a Council member who has a conflict of interest with respect to a matter that comes before Council will disclose the conflict when speaking on the matter in Council proceedings.

2. Committees of Council

(a) A member of a committee of Council will conduct themselves so as to avoid conflict of interest or the appearance of conflict of interest.

(b) A member of a committee will disclose and identify any conflict of interest or perceived conflict of interest affecting that member.

(c) Sessional Lecturer members cannot also be full-time employees in another bargaining unit.

(d) A member of a committee will abstain from voting in committee proceedings on matters on which they have a conflict of interest. When appropriate, the member will withdraw from all committee deliberations with respect to the matter.

(e) The Chair or a member of a committee will be entitled to raise the question of whether another member has a conflict of interest or perceived conflict of interest on a matter before the committee.

(f) The Chair or a member of a committee is entitled to ask another member who has or is perceived to have a conflict of interest to withdraw from the deliberations of the committee and/or to refrain from voting on a matter before the committee.

(g) If a request referred to in paragraph (e) to withdraw from the deliberations of the committee or to refrain from voting on a matter before the committee is denied by the member to whom the request is directed, the fact that the request was made and was denied will be recorded in that portion of the committee's report relating to the matter.

3. Conflict of Interest Defined

A conflict of interest exists for a member of Council or a member of a Council committee when, with respect to a matter being considered by Council or the committee:

(a) the decision being made is such that the member could not reasonably be expected to exercise independent judgment because of the effect the decision would or would be likely to have on the member or a person closely related or closely associated with the member; or

(b) as a result of occupying a position or holding an office in an organization, the person is legally obligated to subordinate the interests of the University to the interests of the organization when dealing with the matter.

PART TWO – COMMITTEES OF COUNCIL

I. THE COMMITTEES OF COUNCIL

1. Creation and Composition of Council Committees

(a) Council has the statutory power to establish committees to facilitate its work. There is no requirement that these committees be composed entirely of Council members[2]. Council is also empowered to appoint members of joint committees involving the Board, the Senate or the General Academic Assembly.

(b) The Governance Committee will nominate the members and Chair of the Nominations Committee.

(c) The Nominations Committee will nominate members, including the Chairs, of Council committees. Chairs of Council committees will appoint their vice chairs. Except where the chair is required to be a member of Council, the Nominations Committee shall first consider Council members for the position of Chair and if a suitable nominee cannot be obtained, then the Chair will be selected from the General Academic Assembly members.

(d) The Nominations Committee will present its nominations to Council by the final Council meeting of the year, and otherwise as required when vacancies occur.

It is the responsibility of the Nominations Committee of Council to present a slate of candidates for all committee positions except the Nominations Committee itself. The Committee will take into consideration the abilities and experience of the proposed nominees and the balance of representation from the various sectors of the campus, as well as equity, diversity and inclusion (EDI). It will review the names of potential nominees submitted by faculty, Department Heads and Deans and if necessary canvas additional individuals in order to develop an able, representative slate.

The Nominations Committee will present the slate to Council with sufficient names to fill the available positions. The Chair of Council will call for any further nominations from the floor. If there are none, the slate will be elected. If there are nominations from the floor there will be an election held within two weeks. The election will be held only for those committees that have received nominations exceeding the available positions. The ballot will be prepared and

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[2]The only statutory restriction on the committee structure is prescribed by section 61(2) of the *Act* which requires that a committee established to discipline students or hear appeals with respect to student discipline must contain members of Council who are students.

distributed by the University Secretary. The ballot will include the names of the slate presented by the Nominations Committee and the nominations from the floor indicating the Council status of each. It will indicate the positions to be filled and the eligibility requirements for the positions. Voters will indicate choices up to the number of positions available. Eligible candidates with the greatest number of votes will be declared elected.

(e) The President and the Chair of Council are ex officio, non-voting members of all Council committees. They are not counted when determining the quorum of a committee meeting unless otherwise stated.

(f) An *ex officio* member may designate an individual to serve in their place on a committee of Council with the same powers as the designator. Such designations shall last for twelve months and are subject to renewal. In the event that the individual is unable to complete the full term, another individual can be designated in their place. To initiate the designation, the *ex officio* member will inform the Chair of Council and the Chair of the committee involved. During the period of designation, the *ex officio* member who initiated the designation may still attend the Committee meeting from time to time with a voice but no vote.

(g) The USSU and GSA will name their appointees to Council committees for the year from May 1 to April 30.

(h) Resource officers and offices providing administrative support are non-voting members of the committees and are not counted when determining the quorum of a committee meeting.

(i) Terms of office for Council committee members will begin July 1 unless otherwise provided by the Nominations Committee, except for student committee members whose terms of office will begin May 1.

(j) The term of office of a faculty member of a standing committee is normally three consecutive years, unless otherwise specified by the Nominations Committee to ensure regular turnover on Council committees. Terms are renewable once for up to an additional three years, for a maximum of six consecutive years of service. Once the maximum term of service has been reached, one year must lapse prior to the commencement of a new term on that same committee. The term of office of the Chair will be one year, renewable annually for up to two additional one-year terms. Once the Chair has served for a maximum of three consecutive years of service, one year must lapse before the member may serve as Chair of that same committee. The renewal of the Chair is subject to the six consecutive years of service a faculty member may serve on a standing committee. For greater certainty, the maximum six years of consecutive service limitation does not apply to ex officio members of a committee.

(k) The terms of student and Sessional Lecturer members will be one year.

(l) When a committee member is appointed as a member of Council, if there is a GAA vacancy on said committee their term on the committee may be completed if they cease to be a member of

Council provided they are and remain a faculty member, at the discretion of the Nominations Committee. This excludes the Nominations Committee and the voting members of the Governance Committee, whose membership is restricted to Council members.

(m) In the event of a vacancy on a Council committee of greater than six months, the vacancy will be filled so that the balance between Council and General Academic Assembly members on the committee of the bylaw is maintained.

2. Committee Responsibilities

(a) All standing committees will meet and report to Council at least once each academic year.

(b) Standing committees may create subcommittees, including subcommittees composed of persons who are not members of Council.

(c) The quorum for standing committee meetings is a majority of the voting members. The quorum for the Nominations Committee is two-thirds of the voting members unless otherwise stated.

(d) Unless a motion of Council specifically provides otherwise, all recommendations of committees will be brought to Council for approval or change. Generally, committee recommendations are presented to Council in the form of reports.

(e) Council has statutory power to make recommendations to the President, the Board, or the Senate respecting matters that Council considers to be in the interests of the University. A matter may be referred to a Council committee by Council to develop recommendations to be presented to the President, the Board, or the Senate.

(f) The constitutional structure of the University provides for shared jurisdiction over matters. Consequently, it may be necessary for the President, acting as the chief administrator of the University, or the Board to seek the advice or assistance of a Council committee with respect to a particular matter. The power of a committee to provide advice or assistance to the President or the Board is specified in Part Two of these Bylaws or will be given by Council. The advice and assistance will not contradict or conflict with the Bylaws of Council.

(g) A committee that provides advice and assistance pursuant to clause (e) will report to Council the general nature of the advice. However, the Committee need not report to Council on matters the disclosure of which would be inimical to the interests of the University. These matters will be disclosed to the governance committee at the request of the Chair of Council.

II. ACADEMIC PROGRAMS COMMITTEE

Membership
Eleven members of the General Academic Assembly, at least five of whom will be elected members of Council, normally one of whom will be chair.
One Sessional Lecturer*
One undergraduate student appointed by the USSU
One graduate student appointed by the GSA

Ex Officio Members
Vice-Provost, Students and Learning
University Registrar
Vice-President, Administration and Chief Operating Officer or designate (non-voting member)
President (non-voting member)
Chair of Council (non-voting member)

Resource Officers (Non-voting members)
Resource Officers are to be identified at the end of each academic cycle for the following year (May committee meetings) by the Committee, and in consultation with the Governance Office.

*If there is no immediate interest in the Sessional Lecturer position, it will remain vacant.

Committee Coordination
Governance Office

The Academic Programs Committee is responsible for:

1) Recommending to Council policies and procedures related to academic programs and sustaining program quality.

2) Evaluating the fit of academic program proposals with university priorities; reviewing financial sustainability of proposals for new academic programs and program deletions; and recommending to Council on new programs, major program revisions and program deletions, including their budgetary implications.

3) Approving minor program changes, including additions of new courses and revisions to or deletions of existing courses and reporting them to Council.

4) Considering outreach and engagement aspects of programs.

5) Consulting with Planning and Priorities Committee on processes and outcomes of academic program review, following consultation with the Planning and Priorities Committee and other Council committees as appropriate.

6) Consulting with Planning and Priorities Committee on proposals for the establishment, disestablishment or amalgamation of any college, school, department or any unit responsible for the administration of an academic program.

7) Consulting with Planning and Priorities Committee on proposed or continuing affiliation or federation of other institutions with the University.

8) Reporting to Council on the academic implications of enrolment plans, changes, and admission standards.

9) Approving the annual academic schedule and reporting the schedule to Council for information and recommending to Council substantive changes in policy governing dates for the academic sessions.

10) Approving minor changes (such as wording and renumbering) to rules governing examinations and reviewing and recommending to Council substantive changes.

11) Recommending to Council classifications and conventions for instructional programs.

12) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

13) Consider the priorities of the University, such as Indigenization and internationalization, when assessing current and new academic programs and policies.

14) Carrying out all the above in the spirit of a philosophy of equitable participation and an appreciation of the contributions of all people, with particular attention to rigorous and supportive programs for Indigenous student success, engagement with Indigenous communities, inclusion of Indigenous knowledge and experience in curricular offerings, and intercultural engagement among faculty, staff and students.

III. GOVERNANCE COMMITTEE

Membership
Three elected members of Council, one of whom will be Chair
A GAA member of Council appointed by the President
Chair of Council
Chair, Academic Programs Committee of Council or APC committee designate*
Chair, Planning and Priorities Committee of Council or PPC committee designate*

Ex Officio Members (non-voting)
University Secretary
President

Student members (non-voting unless the appointed member is a member of Council)
GSA President or designate
USSU President or designate

*Should the chair of this committee not be a member of Council, a committee designate who is a member of Council will be named.

Committee Coordination
Governance Office

The Governance Committee is responsible for:

1) Reviewing the Bylaws of Council and recommending to Council revisions to the Bylaws.

2) Reviewing the Bylaws of Faculty Councils and recommending to University Council, Colleges, and Schools changes to their Bylaws.

3) Reviewing the membership, powers, and duties of committees of Council and recommending to Council revisions to the membership, powers and duties of committees.

4) Recommending to Council regulations and procedures for Council and Council committees.

5) Advising the University Secretary (or designate) on matters relating to faculty councils and University Council elections.

6) Advising Council with respect to its responsibilities and powers under *The University of Saskatchewan Act, 1995* and recommending to Council on proposed changes to the *Act*.

7) Nominating the members and chair of the Nominations Committee of Council to University Council.

8) Providing advice to the Chair of Council on the role of the Chair.

9) Recommending to Council rules and procedures, including the penalties as prescribed by section 61(1)(h) of *The University of Saskatchewan Act, 1995*, to deal with allegations of academic misconduct on the part of students.

10) Recommending to Council rules and procedures to deal with appeals by students and former students concerning academic decisions affecting them as provided in section 61(1)(j) of *The University of Saskatchewan Act, 1995.*

11) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

12) Reporting and recommending to Council on University policies that are within the purview of Council and/or the joint purview of the University's governing bodies.

13) To review and approve editorial (not substantive) revisions to the University Council Bylaws (e.g., corrections to title changes for senior administrative positions, spelling, formatting, proofing...), and report them to Council on an annual basis. Such revisions will not change the reading of the Bylaws, their potential interpretations, meanings, or significance.

IV. EXECUTIVE COMMITTEE

<u>Membership</u>
Chair of Council, who shall be Chair
Vice-Chair of Council
Chairs of Council Committees

<u>Ex Officio Members (non-voting)</u>
University Secretary
President

<u>Committee Coordination</u>
Governance Office

<u>The Executive Committee is responsible for:</u>

1) Setting the agenda for Council meetings.

2) Receiving and determining the disposition of written motions from individual members of Council.
    The Executive Committee will either include the motion on the Council agenda or refer the matter to
    a standing committee(s), which will then report back on the matter to the Executive Committee and
    Council.

3) Facilitating the flow of information between Council committees and the Administration, and
    between Council committees and the Senate.

4) Coordinating the work of Council committees.

5) Advising the Chair of Council on matters relating to the work of Council.

6) Designating individuals to act as representatives of the committee on any other bodies, when
    requested, where such representation is deemed by the Committee to be beneficial.

V.   NOMINATIONS COMMITTEE

Membership
Nine elected members of Council, not more than three members from Arts and Science and not more than two members from each of the other colleges, one of whom will be Chair.

Ex Officio Members (non-voting)
President
Chair of Council

Committee Coordination
Governance Office

The Nominations Committee is responsible for:

1) Nominating members of the General Academic Assembly (GAA) and Council to serve on all standing and special committees of Council, other than the Nominations Committee, and nominating the Chairs of these committees.

2) Nominating members of Council or the GAA to serve on other committees on which Council or GAA representation has been requested.

3) Nominating individuals to serve as Chair and/or Vice-Chair of Council, or as members of Council, as required, in accordance with the Bylaws.

4) Nominating Sessional Lecturers to Council committees as required.

5) Nominating eligible members of the General Academic Assembly to serve on appeal and review committees as required by the Collective Agreement with the University of Saskatchewan Faculty Association.

6) Nominating individuals to serve on search and review committees for senior administrators.

7) Designating individuals to act as representatives of a Council Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

Notes:

(a) Members of the Nominations Committee will be permitted to serve on other Council committees.

(b) To the greatest extent possible the Nominations Committee should attempt to ensure that no member of Council or the General Academic Assembly serves on more than one of the following

committees: Academic Programs Committee or Planning and Priorities Committee.

(c) Members of affiliated and federated colleges may not serve on the Planning and Priorities Committee.

(d) To the greatest extent possible, the Nominations Committee should attempt to include on committees members who are broadly representative of the disciplines of the University.

(e) The Nominations Committee will solicit nominations widely from Council and the General Academic Assembly.

(f) The term of office of a faculty member of a standing committee is normally three consecutive years, unless otherwise specified by the Nominations Committee so as to consider regular turnover, the composition of committee membership, and the alignment of Council terms.

(g) The Nominations Committee will nominate term replacements for Council Committee members taking sabbatical, administrative or other leaves of greater than six months, equivalent to the length of the leave. In the event a member decides to serve during their leave, a replacement is not required. Members may complete their term upon return from their leave if still within their elected time frame.

(h) Nominees will be selected for their experience, demonstrated commitment and/or their potential for a significant contribution to committee functions.

(i) In nominating individuals to Council and other university committees, a full consideration will be given to achieve equity, diversity, and inclusion in representation. The Nominations Committee of Council will revise and adapt its approach to fulfilling this commitment on a regular basis.

VI. PLANNING AND PRIORITIES COMMITTEE

Membership
Eleven members of the General Academic Assembly, at least six of whom will be elected members of Council, normally one of whom will be Chair. At least one member from the General Academic Assembly with some expertise in financial analysis will be nominated.
One Dean appointed by Council
One undergraduate student appointed by the USSU
One graduate student appointed by the GSA
One Sessional Lecturer*

Ex Officio Members
Provost and Vice-President, Academic or designate
Vice-President, Administration and Chief Operating Officer or designate
Vice-President, Research or designate
Vice-Provost, Indigenous Engagement or designate
Chief Financial Officer, Office of the President (non-voting member)
President (non-voting member)
Chair of Council (non-voting member)

Resource Officers (Non-voting members)
Resource Officers are to be identified at the end of each academic cycle for the following year (May committee meetings) by the Committee, and in consultation with the Governance Office.

*If there is no immediate interest in the Sessional Lecturer position, it will remain vacant.

Committee Coordination
Governance Office

Quorum for Planning and Priorities Committee meetings is 40%, with at least five members (majority) of the General Academic Assembly as appointed by Council.

The Planning and Priorities Committee (PPC) is responsible for:

1) Recommending and reporting to Council on university wide planning and priorities initiatives and review activities in consultation with the President and Senior Administration.

2) Undertaking the review and recommending to Council on:
   (a) Academic plans & priorities for the university including teaching, learning and research, scholarly and artistic works.
   (b) Community engagement plans & priorities.
   (c) Matters referred to it from other committees.

(d) Establishment and disestablishment (including through amalgamation or separation) of any college, school, department, or any unit responsible for the administration of an academic program, with the advice of relevant committees of Council.

(e) Establishment and disestablishment (including through amalgamation or separation) or review of any institute or centre at the university.

(f) Affiliation or federation with other educational institutions, or dissolution of such arrangements, in consultation with relevant committees of Council.

3) Review the physical and budgetary plans for the university and make recommendations respecting those matters to the President or Board, such as:
(a) Main elements of the comprehensive budget.
(b) Budgetary implications of government funding requests.
(c) Operating and capital budgetary matters, including infrastructure and space allocation issues.
(d) Administrative structural changes and reorganizations.

The Planning and Priorities Committee will report to Council on the general nature of the feedback and, where practicable, obtain the guidance of Council. However, the Committee need not disclose to Council matters the disclosure of which would be contrary to the interests of the University.

4) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

5) Balancing academic and fiscal concerns in forming its recommendations.

6) Proactively supporting equity, diversity, inclusion and belonging as well as a commitment to transformative decolonization leading to reconciliation in all processes and matters coming before the Committee.

Centre's Subcommittee

The mandate of the PPC Standing Subcommittee on Centres is:
(a) To facilitate the creation of new centres
(b) To monitor adherence to the Centres Policy
(c) To develop and review the Centres Policy and Guidelines
(d) To oversee the establishment and disestablishment of centres
(e) To maintain a list of active centres
(f) To report on and bring recommendations on these issues to PPC

Membership on this subcommittee will be drawn from the Academic Programs (1), Planning and Priorities (2) and Research, Scholarly and Artistic Works (1) Committees of Council, the offices of the provost, vice-president administration, and vice-president research, centre directors, and will be supported by the Governance Office.

VII. RESEARCH, SCHOLARLY, AND ARTISTIC WORK COMMITTEE

Membership
Nine members of the General Academic Assembly, at least three of whom will be elected members of Council, normally one of whom will be chair.
One of the nine members will be an Assistant or Associate Dean with responsibility for research.
One undergraduate student appointed by the USSU
One graduate student appointed by the GSA

Ex Officio Members
Vice-President, Research
Dean of the College of Graduate and Postdoctoral Studies
Dean of the University Library or designate
President (non-voting member)
Chair of Council (non-voting member)

Resource Officers (non-voting)
Resource Officers are to be identified at the end of each academic cycle for the following year (May committee meetings) by the Council Committee, and in consultation with the Governance Office.

Committee Coordination
Governance Office

The Research, Scholarly, and Artistic Work Committee is responsible for:

1) Recommending to Council on issues and strategies to support research, scholarly, and artistic work.

2) Recommending to Council on policies and issues related to research integrity and ethics in the conduct of research, scholarly, and artistic work.

3) Recommending to Council and providing advice to the Vice-President, Research on community engagement and knowledge translation activities related to research, scholarly, and artistic work.

4) Providing advice to the Vice-President, Research and reporting to Council on issues relating to the granting agencies that provide funding to the University.

5) Providing advice to the Vice-President, Research, the Vice-Provost, Teaching, Learning, and Student Experience, and the Dean of the College of Graduate and Postdoctoral Studies on the contributions of undergraduate and graduate students and postdoctoral fellows to the research activity of the University.

6) Examining proposals for the establishment of any institute or centre engaged in research, scholarly, or artistic work at the University, and providing advice to the Planning and Priorities Committee of Council.

7) Receiving annual reports from the Vice-President, Research and the Dean of College of Graduate and Post-Doctoral Studies.

8) Receiving and reporting to Council the University's research ethics boards' annual reports.

9) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

10) Considering the priorities of the University community, such as Indigenization and internationalization, when assessing current and new research, scholarly, and artistic work activities.

VIII. SCHOLARSHIPS AND AWARDS COMMITTEE

Membership

Nine members of the General Academic Assembly, at least three of whom will be elected members of Council, normally one of whom will be chair.

Vice-President, Academic of the USSU

Vice-President, Finance of the GSA

An Indigenous representative from the Office of the Vice-Provost Indigenous Engagement

Ex Officio Members

Provost and Vice-President, Academic or designate

Dean of the College of Graduate and Postdoctoral Studies or designate

Vice-Provost, Students and Learning or designate

Vice-President, University Relations or designate (non-voting member)

President (non-voting member)

Chair of Council (non-voting member)

Resource Officers (non-voting)

Resource Officers are to be identified at the end of each academic cycle for the following year (May committee meetings) by the Council Committee, and in consultation with the Governance Office.

Committee Coordination

Office of the Registrar

The Scholarships and Awards Committee is responsible for:

1) Recommending to Council on matters relating to the awards, scholarships and bursaries under the control of the University.

2) Recommending to Council on the establishment of awards, scholarships and bursaries.

3) Granting awards, scholarships, and bursaries that are open to students of more than one college or school.

4) Recommending to Council rules and procedures to deal with appeals by students with respect to awards, scholarships and bursaries.

5) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

IX. TEACHING, LEARNING AND ACADEMIC RESOURCES COMMITTEE

Membership
Eleven members of the General Academic Assembly, at least five of whom will be members of Council, and among the members from the General Academic Assembly there will be some expertise in Indigenous teaching and learning. Normally one of the five members of Council will be appointed Chair of the Committee.
One Sessional Lecturer*
One graduate student appointed by the GSA
One undergraduate student appointed by the USSU
Vice-Provost, Students and Learning or designate

Ex Officio Member (non-voting)
President
Chair of Council

Resource Officers (non-voting)
Resource Officers are to be identified at the end of each academic cycle for the following year (May committee meetings) by the Council Committee, and in consultation with the Governance Office.

*If there is no immediate interest in the Sessional Lecturer position, it will remain vacant.

Committee Coordination
Governance Office

The Teaching, Learning and Academic Resources committee is responsible for

1) Commissioning, receiving and reviewing scholarship and reports related to teaching, learning and academic resources, with a view to supporting the delivery of academic programs and services at the University of Saskatchewan.

2) Making recommendations to Council and the Planning and Priorities Committee on policies, activities and priorities to enhance the effectiveness, evaluation and scholarship of teaching, learning and academic resources at the University of Saskatchewan.

3) Promoting student, instructor and institutional commitments and responsibilities, as set out in the University of Saskatchewan Learning Charter and as reflected in the priority areas of the University of Saskatchewan integrated plans.

4) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

5) The Committee will carry out all of the above in the spirit and philosophy of equitable participation and an appreciation of the contributions of all people. As one of the university's priority areas is Indigenization, this includes rigorous and supportive programs for Indigenous student success, engagement with Indigenous communities, and the creation of learning outcomes tied to Indigenous content and experiences grounded in Indigenous world views. In this context, Indigenous refers to First Nations, Métis and Inuit people of Canada. In addition, the prioritization of internationalization calls the committee to a focus on intercultural and international engagement among students, educators, and staff.

X. JOINT COMMITTEE ON CHAIRS AND PROFESSORSHIPS

Membership
Provost & Vice-President, Academic or designate (chair)
One member of Council appointed by Council
One member of the Board of Governors appointed by the Board
One member of the Research, Scholarly and Artistic Work Committee appointed by Council;
University Secretary or designate;
Vice-President, Research or designate;
Vice-President, University Relations or designate;
Vice-President, Administration and Chief Operating Officer or designate

Committee Coordination
Office of the Vice-Provost, Faculty Relations

The Joint Committee on Chairs and Professorships is responsible for:

1) Developing and reviewing procedures and guidelines relating to the establishment, funding, and ongoing administration of chairs at the University of Saskatchewan.

2) Receiving and reviewing proposals for the establishment of all chairs and Professorships, assessing compliance with university aims and objectives, administrative processes, and financial integrity.

3) Recommending to Council the approval of proposed chairs, and subsequently recommending to the Board of Governors that the Board authorize the establishment of chairs and changes to the structure of chairs as may be required from time-to-time.

4) Receiving notice of proposed changes to the names of chairs in accordance with the university's policy on *Naming of University Assets*.

5) Submitting an annual report to Council and the Board on the activities of the Joint Committee on Chairs and Professorships.

PART THREE- COUNCIL REGULATIONS

Introduction

Following are the academic regulations of the University of Saskatchewan enacted by Council. Prior to 1995, these regulations were approved by the University of Saskatchewan Senate. Under *The University of Saskatchewan Act, 1995*, (hereinafter referred to as "the Act"), the authority over these academic regulations was transferred to Council.

Specific instances where procedures are mandated by the *Act* are identified.

I. DEGREES, DIPLOMAS AND CERTIFICATES

1. Degrees

The following degrees are authorized by Council to be granted by the University:

Graduate Level
Doctor of Education (Ed.D.)
Doctor of Philosophy (Ph.D.)
Master of Agriculture (M.Agr.)
Master of Arts (M.A.)
Master of Business Administration (M.B.A.)
Master of Chemical Risk Assessment (M.R.A.)
Master of Clinical Pharmacy (M.C.P.)
Master of Education (M.Ed.)
Master of Engineering (M.Eng.)
Master of Environment and Sustainability (M.E.S.)
Master of Fine Arts (M.F.A.).
Master of Governance and Entrepreneurship in Northern and Indigenous Areas (M.G.E.N.I.A.)
Master of Indigenous Land-Based Education (M.I.L.B.E.)
Master of International Public Management and Administration (M.I.P.M.A.)
Master of Laws (LL.M.)
Master of Mathematics (M.Math.)
Master of Music (M.Mus.)
Master of Nursing (M.N.)
Master of Physical Therapy (M.P.T.)
Master of Physician Assistant Studies (M.P.A.S.)
Master of Professional Accounting (M.P.Acc.)
Master of Public Administration (M.P.A.)
Master of Public Health (M.P.H.)
Master of Public Policy (M.P.P.)
Master of Scholarship in Teaching and Learning (M.SoTL.)

Master of Science (M.Sc.)
Master of Sustainability (M.Ss.)

Master of Water Security (M.W.S.)

Combined Degrees

Doctor of Pharmacy (Pharm.D.) and Master of Business Administration (M.B.A.)
Juris Doctor (J.D.) and Master of Business Administration (M.B.A.)

Undergraduate Level
Bachelor of Arts and Science (B.A.&Sc.)
Bachelor of Arts and Science Honours (B.A.&Sc.)
Bachelor of Arts Three-year (B.A.)
Bachelor of Arts Four-year (B.A.)
Bachelor of Arts Honours (B.A.)
Bachelor of Commerce (B.Comm.)
Bachelor of Education (B.Ed.)
Bachelor of Fine Arts Honours (B.F.A.)
Bachelor of Music (B.Mus.)
Bachelor of Music Honours (B.Mus.)
Bachelor of Music in Music Education [B.Mus.(Mus.Ed.)]
Bachelor of Science Three-year (B.Sc.)
Bachelor of Science Four-year (B.Sc.)
Bachelor of Science Honours (B.Sc.)
Bachelor of Science in Agribusiness [B.Sc.(Agbus.)]
Bachelor of Science in Agriculture (B.S.A.)
Bachelor of Science in Animal Bioscience [B.Sc.(An.Biosc.)]
Bachelor of Science (Biomedical Science) Three-Year [B.Sc. (BMSC) Three-Year]
Bachelor of Science (Biomedical Science) Four-Year [B.Sc. (BMSC) Four-Year]
Bachelor of Science (Biomedical Science) Honours [B.Sc. (BMSC) Honours]
Bachelor of Science in Dental Hygiene [B.Sc.(DH)]
Bachelor of Science in Dental Therapy [B.Sc.(DT)]
Bachelor of Science in Dentistry [B.Sc.(Dent.)]
Bachelor of Science in Engineering (B.E.)*
Bachelor of Science in Food and Nutrition [B.Sc.(F&N)]
Bachelor of Science in Food Industry Management [B.Sc.(FIM)]
Bachelor of Science in Kinesiology [B.Sc.(Kin.)]
Bachelor of Science in Nursing (B.S.N)
Bachelor of Science in Nutrition [B.Sc.(Nutr.)]
Bachelor of Science in Renewable Resource Management [B.Sc.(R.R.M.)]
Doctor of Dental Medicine (D.M.D.)
Doctor of Medicine (M.D.)
Doctor of Pharmacy (Pharm.D.)

Doctor of Veterinary Medicine (D.V.M.)
Juris Doctor (J.D.)

Combined Degree
Bachelor of Science Kinesiology/Bachelor of Education Combined Degree [B.Sc.(Kin.)/B.Ed.]

2. Honorary Degrees

The following Honorary degrees are authorized by Senate to be granted by the University:

Doctor of Laws, honoris causa - LL.D.
Doctor of Science, honoris causa - D.Sc.
Doctor of Letters, honoris causa - D.Litt.

3. Degree-Level Diplomas and Certificates

The following Degree-Level Certificates and Diplomas are authorized by Council to be granted by the University:

Graduate Level
Postgraduate Diploma
Postgraduate Degree Specialization Certificate
Graduate Certificate in Climate Change, Vulnerability Assessment, and Adaptation Action
Graduate Certificate in Community Energy Finance and Planning
Graduate Certificate in Energy Transitions
Graduate Certificate in Environmental Planning
Graduate Certificate in Financial Management
Graduate Certificate in Foundations for Registered Nurse Specialty Practice
Graduate Certificate in Governance Foundations for Sustainability
Graduate Certificate in Hydrology
Graduate Certificate in Improving Teaching and Learning in Health Professions Education
Graduate Certificate in Indigenous Nation-Building
Graduate Certificate in Leadership
Graduate Certificate in Non-Profit Management
Graduate Certificate in One Health
Graduate Certificate in Public Administration
Graduate Certificate in Public Policy Research
Graduate Certificate in Quality Teaching in Health Professions Education
Graduate Certificate in Rotating Small Animal Veterinary Internship
Graduate Certificate in the Scholarship of Teaching and Learning
Graduate Certificate in Social Economy, Co-operatives, and the Nonprofit Sector
Graduate Certificate in Specialty Internship in Veterinary Internship

Graduate Certificate in Substance Use Health and Wellbeing
Graduate Certificate in Sustainable Water Management
Graduate Certificate in Sustainability Solutions
Graduate Certificate in Veterinary Diagnostic Pathology
Graduate Certificate in Water Resources
Graduate Certificate in Water Science

<u>Undergraduate Level</u>
Aboriginal Teacher Associate Certificate
Certificate in Advanced French Language and Culture
Certificate in Advanced Studio Art
Certificate in Applied Gender Justice
Certificate in Astronomy
Certificate in Biological Research
Certificate in Business
Certificate in Catholic Studies
Certificate in Chemistry Foundations I
Certificate in Chemistry Foundations II
Certificate in Classical and Medieval Latin
Certificate in Computing
Certificate in Creative Writing
Certificate in Criminology and Addictions
Certificate in Curation Studies
Certificate in Early Childhood Education
Certificate in Entrepreneurship
Certificate in Ethics, Justice, and Law
Certificate in Formal Reasoning
Certificate in Foundations of Drama
Certificate in Foundations of Studio Art
Certificate in French-English Translation
Certificate in Geology Fundamentals
Certificate in Geomatics
Certificate in Global Health
Certificate in Global Studies
Certificate in Hard Rock Geoscience
Certificate in Human Nutrition
Certificate in Human Nutrition for Internationally Trained Dietitians
Certificate in Indigenous Governance and Politics
Certificate in Indigenous Languages
Certificate in the Study of Indigenous Storytelling
Certificate in Indigenous Studies
Certificate in Intermediate French Language and Culture
Certificate in Intermediate Studio Art
Certificate in Introductory Agriculture

Certificate in Japanese Language and Culture

Certificate in Jazz

Certificate in Jewish and Christian Origins

Certificate in Labour Studies

Certificate in Mathematical Modelling

Certificate in Medical Language

Certificate in Music and Wellbeing

Certificate in One Health

Certificate in Peace Studies

Certificate in Precision Agriculture

Certificate in Professional Communication - Leadership and Negotiation

Certificate in Professional Communication - Persuasive Communication

Certificate in Professional Communication - Technical and Professional Writing

Certificate in Politics and Law

Certificate in Practical and Applied Arts

Certificate in Quantitative Geosciences

Certificate in Queer Theory, Gender Diversity, and Sexualities Studies

Certificate in Religious Literacy

Certificate in Secondary Technical Vocational Education

Certificate in Sedimentary Geography

Certificate in Spanish Language and Culture

Certificate in Speech Development and Diversity

Certificate in Statistical Methods

Certificate in Sustainability

Certificate in Technological Innovation

Certificate in Technical Innovation - Leading Innovative Teams

Certificate in Technical Innovation - New Product Market

Certificate in Ukrainian Studies

Certificate in Urban Design

Certificate in Water Science

Certificate in wîcêhtowin Theatre

Certificate of Leadership in Post-Secondary Education

Indigenous Business Administration Certificate

Internationally Educated Teachers Certificate

Kanawayiketaytan Askiy Certificate

Post-Degree Specialization Certificate

Post-Degree Certificate in English as an Additional Language

Post-Degree Certificate in Education: Special Education

Diplomas

Diploma in Agribusiness

Diploma in Agronomy

Kanawayihetaytan Askiy Diploma in Indigenous Lands Governance - K.A.I.L.G.

Kanawayihetaytan Askiy Diploma in Indigenous Resource Management – K.A.I.R.M.

4. Non-Degree Level Certificates

The following Non-Degree Level Certificates are authorized by the Provost and Vice-president Academic to be granted by the University:

Certificate in Dental Assisting
Certificate in English for Academic Purposes
Prairie Horticulture Certificate
Graduate Certificate in Teaching Preparation
Graduate Pathways Certificate
Graduate Professional Skills Certificate
STEM Accelerator Certificate

5. Community Level Certificates

The following Community Level Certificates are authorized by the Dean of a college (after consultation with the Provost and Vice-president Academic) to be granted by the University:

Master Gardener Certificate
Certified Crop Science Consultant
Arts and Artisanship Certificate

6. Microcredentials

The following microcredentials are authorized by the Dean of a college (after consultation with the Provost and Vice-president Academic) to be granted by the University:

Foundations in Science Communication
Fundamentals of Collaborative Research

II. AWARDING DEGREES, CERTIFICATES and DIPLOMAS

Degrees, Certificates and Diplomas may be conferred at the annual meeting of Convocation or at any other meeting of Convocation. The formal admission of candidates to degrees, certificates and diplomas shall, in the absence of the Chancellor, be made by the President (Vice-Chancellor), or by a member of the Council, appointed for that purpose.

Degrees may be conferred upon persons in absentia.

III.   CANCELLATION OF DEGREES

Council may revoke the degree or degrees, diplomas, certificates and distinctions of the university and all privileges connected therewith of any holder of the same for cause or where the conduct of the holder, in the opinion of Council and following due process under the Academic Misconduct regulations, shall constitute a breach of any agreement made with the University as a condition of the conferment of such degree or degrees, diplomas, certificates or distinctions. Council may restore, on cause being shown, any person so deprived to the degree, distinction or privileges previously enjoyed by that person without further examination.

IV.   UNIVERSITY SCHOLARSHIPS

Under section 61(1)(d) of the *Act*, Council is authorized to grant scholarships, prizes, fellowships, bursaries and exhibitions. Under section 49(1)(i) the Board of Governors provides for the establishment of scholarships, fellowships, bursaries and exhibitions if authorized by Council.

V.   THE ESTABLISHMENT OF COLLEGES, SCHOOLS AND DIVISIONS

1.   In the University the following Colleges and Schools shall be established, namely:
     The College of Arts and Science
     The College of Agriculture and Bioresources
     The College of Law
     The College of Engineering
     The College of Pharmacy and Nutrition
     The College of Education
     The Edwards School of Business
     The College of Graduate and Postdoctoral Studies
     The College of Medicine
     The Western College of Veterinary Medicine
     The College of Dentistry
     The College of Kinesiology
     The College of Nursing
     The Johnson Shoyama Graduate School of Public Policy
     The School of Public Health
     The School of Environment and Sustainability

     (a) Within the College of Medicine, and subject to its oversight, the following school and program shall be established:
           The School of Rehabilitation Science

     (b) Within the College of Engineering, and subject to its oversight, the following school shall be established:
           The School of Professional Development, College of Engineering

(c) Within the College of Arts and Science, and subject to its oversight, the following school shall be established:

The School for the Arts

2. In the University the following Departments and Divisions shall be established, and such other departments as may from time to time be authorized by the Board on the recommendation of Council:

Agriculture and Bioresources

Departments

Animal and Poultry Science
Agricultural and Resource Economics
Food and Bioproduct Sciences
Plant Sciences
Soil Science

Arts and Science

Departments

Anthropology
Art and Art History
Biology
Chemistry
Computer Science
Drama
Economics
English
Geography and Planning
Geological Sciences
History
Indigenous Studies
Languages, Literatures and Cultural Studies
Linguistics
Mathematics and Statistics
Music
Philosophy
Physics and Engineering Physics
Political Studies
Psychology and Health Studies
Sociology

Edwards School of Business

Departments

Accounting
Finance and Management Science
Human Resources and Organizational Behaviour
Management and Marketing

Dentistry
No departments

Education
Departments
       Curriculum Studies
       Educational Administration
       Educational Foundations
       Educational Psychology and Special Education

Engineering
Departments
       Chemical and Biological
       Civil, Geological and Environmental
       Electrical and Computer
       Mechanical
Divisions
       Division of Biomedical Engineering

Kinesiology
No departments

Law
No departments

Medicine
Departments
       Anesthesiology
       Biomedical Sciences
         Anatomy, Physiology and Pharmacology
         Biochemistry, Microbiology and Immunology
       Community Health and Epidemiology
       Emergency Medicine
       Family Medicine
       Medical Imaging
       Medicine
       Obstetrics and Gynecology
       Oncology
       Ophthalmology
       Pathology and Laboratory Medicine
       Pediatrics
       Physical Medicine and Rehabilitation
       Psychiatry
       Surgery
Divisions

Continuing Professional Development
Division of Social Accountability

Nursing
No departments

Pharmacy and Nutrition
Divisions
Pharmacy
Nutrition
Veterinary Medicine
Departments
Large Animal Clinical Sciences
Small Animal Clinical Sciences
Veterinary Biomedical Sciences
Veterinary Microbiology
Veterinary Pathology

3. Under section 49 (1)(k) and (l) of the *Act*, the Board of Governors may provide for the establishment or disestablishment of any college, school, department, chair, endowed chair or institute if authorized by Council.

4. Under section 49(1)(l), the Board may provide for the disestablishment of any college, school, department, chair, endowed chair or institute if authorized by Council on academic grounds. If the Board considers disestablishment necessary because of financial exigency, section 49(2) requires the Board to consult with Council, and section 49(3) restricts implementation of the decision until (a) the Board has reported the decision to Council, and (b) Council has advised the Board respecting the effect of the decision on the academic program of the university or 60 days have passed from the date the Board reported the decision to the Council, whichever is earlier.

5. Under section 62(3)(c), a decision of Council to authorize the disestablishment of any college, school, department, chair, institute or endowed chair is to be reported to the Senate at its next meeting and is not to be implemented until either the Senate confirms the decision or 12 months have passed following the end of the fiscal year in which the decision was made, whichever is earlier.

6. Under section 23(j), Senate may receive proposals respecting the establishment of any college, school, department, or institute and recommend to the Board and the Council whether or not it should be established. Under section 23(l), Senate may consider and recommend to the Board and the Council whether or not any college, school, department or institute should be disestablished because of lack of relevance to the province.

VI. CONSTITUTION AND DUTIES OF FACULTY COUNCILS

1. Membership of the Faculty Councils

Faculty Councils of all colleges and schools shall include the following (*denotes non-voting members):

(a) The President of the University*
(b) The Provost and Vice-President, Academic* or designate
(c) The Vice-President, Research*
(d) The Vice-President, Administration and Chief Operating Officer*
(e) The Vice-President, University Relations*
(f) The Vice-Provost, Students and Learning*
(g) The Vice-Provost, Indigenous Engagement*
(h) Chief Information Officer and Associate Vice-President Information and Communications Technology*
(i) The Dean of the college, or the Executive Director of the school, when the school is not encompassed within a college
(j) The Dean of the College of Graduate and Postdoctoral Studies or designate
(k) The Dean of the University Library or designate*
(l) The University Secretary or designate*
(m) The University Registrar or designate*
(n) Such other persons as University Council may, from time to time, appoint in a voting or non-voting capacity;
(o) Such other persons as the Faculty Council may, from time to time appoint in a non-voting capacity*
(p) Those Professors, Associate Professors, Assistant Professors, fulltime Lecturers, Instructors and Special Lecturers who, for administrative purposes, are assigned to the Dean of the college of

The individual College and School Faculty Council memberships are comprised of the members listed above and those specified in their respective Faculty Council Bylaws available at: https://governance.usask.ca/governance/governing-documents.php

The University Secretary, or an assigned deputy, shall act as Secretary of each Faculty Council.

2. Roles and Responsibilities of the Faculty Councils

The Faculty Council of each college or school, subject to the provisions of the *Act*, the Bylaws of University Council and the general control of University Council, shall have charge of matters of scholarship and discipline.

(a) Among the duties delegated by University Council to the faculty councils are the following:

I. To make recommendations to University Council concerning the requirements for admission to programs offered by the college or school;
II. To establish and report to University Council on the number of students who may be admitted to a college or program of study and to report to University Council on the number of students admitted each year;

III. To make recommendations to University Council concerning addition, deletion or modification of courses and programs of study, and concerning the requirements for successful completion of such programs;

IV. To establish and publish rules and methods for the progression and graduation of students and for their suspension or requirement to withdraw permanently for failure to meet the requirements for progression;

V. Subject to University Council's examination regulations, to establish and publish rules and standards with respect to the assessment and examination of students in courses and programs offered by the college or the school;

VI. To make decisions concerning progression of students and concerning their suspension or requirement to withdraw, in accordance with the rules approved by the faculty council, and to hear appeals of such decisions;

VII. To approve candidates for degrees, diplomas and certificates;

VIII. To approve candidates for scholarships, prizes, and other awards and honours;

IX. To establish a mechanism for appointing hearing boards to hear allegations of academic misconduct as provided for under University Council's regulations governing academic misconduct;

X. To consider appeals from students in accordance with University Council's regulations governing student appeals in academic matters.

(b) The Chair or the Secretary of the Faculty Council of any college or school shall transmit to University Council for consideration and review all matters which belong to the care of University Council or which from their nature concern more than one college or school.

(c) Each Faculty Council shall establish bylaws for the purpose of regulating the conduct of its meetings and proceedings and may establish standing committees and their terms of reference. Authority that has been delegated by University Council to the Faculty Councils, either in accordance with these Bylaws or through policies approved by University Council, may not be further delegated without the permission of University Council.

(d) Each Faculty Council shall keep a record of its proceedings and this record shall be open to any member of the faculty council. A copy of the proceedings shall, upon request, be furnished by its Secretary to the Chair of University Council and/or to the President of the University.

VII. PROGRAMS OF STUDY

Under section 61(1)(f) of the *Act*, Council is authorized to prescribe curricula, programs of instruction and courses of study in colleges, schools or departments.

Each college or school Faculty Council shall prepare its program or programs of study, including the curriculum for any degree of that college or school, and shall submit them to Council for approval under regulations established for that purpose by Council. Upon the approval of Council, they may be published and go into effect.

VIII. ENROLMENT MANAGEMENT

The University reserves the right to restrict the registration of students in programs, courses and classes. Council delegates to colleges, schools and departments, in consultation with the University Registrar and Vice-Provost, Students and Learning, authority to restrict and to control registration in any or all courses and classes where such restriction is necessary or advisable.

Subject to the approval by Council and confirmation by Senate of a strategic enrolment management plan, Council delegates to colleges and schools the management of enrolment in accordance with the approved plan.

IX. ADMISSION OF STUDENTS

Under section 61(1)(i) and (l) of the *Act*, Council is authorized to prescribe academic and other qualifications required for admission as a student, and to prescribe and limit the number of students who may be admitted to a college or a program of study. Subject to the authority given to Senate under the *Act*, Council will approve admission qualifications for all programs. Upon the approval of Council and subject to any necessary approvals by Senate, these may be published and go into effect.

1. Council may establish policies, regulations and procedures concerning admission of students and granting of credit for prior learning.

2. In accordance with these regulations, Council may delegate to Faculty Councils and/or to the Admissions Office responsibility for setting application deadlines and for the assessment of applications and for making admission offers in accordance with the admission qualifications approved by Council.

X. EXAMINATIONS, GRADING AND ASSESSMENT OF STUDENTS

Under section 61(1)(g) and (j) of the *Act*, Council is authorized to prescribe methods and rules for evaluating student performance, including prescribing examination timetables and the conduct of examinations, and to hear appeals by students or former students concerning academic decisions affecting them.

1. The examiners of the University shall be:

(a) The Professors, Associate Professors, Assistant Professors, Lecturers, Special Lecturers, Sessional Lecturers and Instructors of the University;

(b) Such other Lecturers or teachers of the University as Council may appoint;

(c) By delegation from Council, such adjunct faculty, professional affiliates, Professors emeriti and external and independent examiners, not included in (a) or (b), as the College of Graduate and Postdoctoral Studies may appoint to serve on graduate studies examining committees and boards for the purpose of assessing candidates for graduate-level degrees and diplomas.

2. Council may establish policies, regulations and procedures concerning the examination, grading and assessment of students and concerning the degrees and distinctions to be conferred by the University, as well as policies, regulations and procedures governing student appeals in academic matters. Such policies, regulations and procedures may include delegation of authority by Council and shall be published and made available to students.

3. Section 23(g) of the *Act* authorizes the Senate to appoint examiners for and make bylaws respecting the conduct of examinations for professional societies or other bodies if the University or any of its agencies is required or authorized by any act to do so.

XI.   AFFILIATION AND FEDERATION

1. Under section 61(1)(e) of the *Act*, Council has the power to authorize the Board to provide for affiliation or federation with any educational institution, or the dissolution of any affiliation or federation with any educational institution. Under 62(3)(d), a decision to authorize the dissolution of any affiliation or federation is to be reported to the Senate at its next meeting and is not to be implemented until either the Senate confirms the decision or 12 months have passed following the end of the fiscal year in which the decision was made, whichever is earlier.

2. Under 23(k) and (l), the Senate may receive proposals respecting the affiliation or federation of any educational institution with the university and recommend to the Board and Council whether or not the proposed affiliation or federation should be made. Senate may also consider and recommend to the Board and Council whether or not any affiliation or federation should be dissolved because of lack of relevance to the province.

3. Principles for federation and affiliation with the University of Saskatchewan, which are representative of the current relationships with federated and affiliated colleges, and are the basis for considering future requests, are as follows.

(a) Relationships of affiliation or federation should be based on academic interests shared by the University and the candidate institution. Though it is possible to conceive of many reasons for entering into partnerships or collaborative relationships with other institutions – sharing space or other resources or joining together in government relations initiatives, for example – the particular relationship of affiliation or federation

should be founded in common academic goals and interests, such as programming for students or advancing a research agenda.

(b) Relationships of affiliation or federation should be based on shared support for the University's vision, mission and values. The governing bodies of the University of Saskatchewan have adopted a statement setting out the vision, mission and values that will guide the institution. Though the University cannot require that other institutions are guided by identical values or an identical mission, the university can only enter into relationships of affiliation or federation on terms that are consistent with the values held by the University and the vision it has adopted.

(c) The University should approach the request for a relationship of federation or affiliation in a spirit of respect for the distinctive history, traditions and achievements of the candidate institution. Though the University should not enter into relationships of affiliation or federation on terms that undermine the stated vision, mission and values of the institution, the University should not demand that an affiliated or federated institution conform in all respects to the University's established practices and procedures. The rationale for creating relationships of affiliation or federation is in part that the University is enriched by the distinctive perspectives brought by the partner institutions.

(d) The significant elements of a relationship of affiliation or federation should be reflected, insofar as possible, in written agreements. Though strong partnerships are marked by flexibility, informality and vigorous personal connections, it is important that the basic terms to which the partners have agreed are clearly documented in writing.

(e) Consideration should be given to the reciprocal contributions that can be made by the university and the candidate institution. Though the University is likely to be the larger partner in these relationships, the formation of the partnership should take into account fully the contributions both parties can make to the lives of their respective institutions.

(f) Provision should be made for regular review of the relationship with the candidate institution. The potential for refreshing and reforming the relationship should be provided for through a regular cycle of reviews. Academic institutions are not stagnant, and their relationships should be examined on occasion to ensure that the goals for the partnerships are being met effectively.

(g) Consideration should be given to developing clear pathways for students between programs offered by the university and the candidate institution. In keeping with the obligation of post-secondary institutions to support the career aspirations of their students, the question of whether a relationship of affiliation or federation provides an opportunity to establish academic pathways or ladders for students should be a factor in defining the relationship.

(h) Consideration should be given to the role the candidate institution might play in the governing bodies of the university. *The University of Saskatchewan Act 1995* provides that affiliated and federated institutions have representation on both Council and the Senate. The partners should consider how this opportunity to participate in university governance can be most effectively deployed. A Council of Affiliated and Federated Institutions (CAFI) will be established to that effect.

(i) Consideration should be given to whether an alternative form of partnership might be more appropriate. Given the involvement of affiliated and federated institutions in University governance, it is clearly contemplated that these relationships will be of a comprehensive nature. Where the interest of the parties is restricted to individual programs or projects, there may be other forms of relationship that are more appropriate.

(j) The academic standards and integrity of the candidate institution should be a factor in determining whether the university will enter into a relationship of affiliation or federation. It is important to the university that any candidate institution be able to demonstrate standards of academic attainment and institutional integrity that will be consonant with the level of expectation to which the University holds itself.

4. Affiliation
   (a) The aim of affiliation is to associate with the University for the purposes of promoting the general advancement of higher education in the province, those institutions which are carrying on work recognized as of university grade by Council of the University, where such association is of mutual benefit to the University and the institution seeking affiliation.
   (b) The following theological colleges are affiliated with the University:

   College of Emmanuel and St. Chad
   Lutheran Theological Seminary
   St. Andrew's College
   Horizon College and Seminary
   Briercrest Bible College and Biblical Seminary

   (c) The requirements for the affiliation and continued affiliation of theological colleges with the University are:
      i. That the theological college may offer at least three courses for which credit is given by the University toward a degree.
      ii. That the normal admission requirements of the theological college be at least equal to those of the University.
      iii. That students who receive the graduation diploma of the college shall normally have a minimum of one year of Arts credit other than theological options beyond senior matriculation.

iv. That the qualifications of the faculty including graduate work, the expected proportion of holders of PhDs on the faculty, and the adequacy of the library facilities be approved by Council of the University.

v. That, except in cases of emergency as recognized by Council of the University, the minimum number of full-time students who qualify under regulation (b) above be not less than an average of twelve students per year over any or every period of three consecutive years.

vi. That, the course of studies leading to the graduate diploma of the college should normally require a period of at least three academic years for completion.

vii. That an institution which is seeking affiliation with the University of Saskatchewan must institute tenure provisions acceptable to the University but not necessarily equivalent to the University academic tenure regulations.

(d) Gabriel Dumont College of Metis Studies and Applied Research is an Affiliated College with the University.

(e) St. Peter's College is an Affiliated College with the University.

St. Peter's College

Students taking courses at St. Peter's College for university credit must be admitted to the University of Saskatchewan as well as to St. Peter's College. For work done in St. Peter's College, the University may give credit provided that the following conditions are met:

I. That the courses to be credited to the University are considered by the University to be equivalent in quality to its own courses.

II. That the offering of each course and the appointment of its instructor are approved by the appropriate official of the University, with the concurrence of the University of Saskatchewan Department Head, Dean or Director concerned.

III. That the library and other facilities of the College for a given course are judged adequate by the University, with the concurrence of the University of Saskatchewan Department Head, Dean or Director concerned.

IV. That the final examinations are conducted by examiners appointed or accepted by the University in accordance with university examination regulations; that the examination papers are approved in advance by the University department, faculty, or school concerned, which may also review the marked answer papers before the final results are reported to the University Registrar and Director of Student Services.

V. That an upper-year student of the University is permitted to register at the College only part-time i.e. for a maximum of two full courses.

VI. That a student may not receive credit for more than two years (10 courses) of work at the College, of which not more than one year (5 courses) may consist of upper-year courses.

VII.   Colleges which have been or shall be recognized by Council as federated colleges of the University shall be considered to be in affiliation with the University.

5.   Federation

    (a) The requirements for recognition as a federated college of the University shall include the following:

        i.   The College must be authorized by the University to give courses recognized for credit toward a Bachelor of Arts degree in the subjects of at least four departments of the College of Arts and Science.

       ii.   The members of the College teaching staff, teaching the above University courses or classes, must possess qualifications sufficiently high to be recognized as members of the Faculty of Arts and Science and shall be so recognized.

      iii.   The College must be situated on or adjacent to the campus at Saskatoon.

    (b) St. Thomas More College is a Federated College with the University.

St. Thomas More College, Saskatoon

St. Thomas More College, Saskatoon, which is hereinafter referred to as the College, shall be recognized as a federated college upon the following terms and conditions:

The officers and faculty of the College, as indicated, are entitled to full membership with power to vote, on the following academic bodies:

The Senate: The President to be a member.

The General Academic Assembly: The Dean, Professors, Associate Professors, Assistant Professors, full-time Lecturers, Special Lecturers and Instructors to be members.

The Council: either two elected representatives, or the Dean and one elected representative. The President to be a non-voting member.

The Faculty Council of the College of Arts and Science: The Dean, Professors, Associate Professors, Assistant Professors, full-time Lecturers, Special Lecturers and Instructors teaching courses recognized for the B.A. or B.Sc. degrees to be members.

Students enrolled in the College who have satisfied the University requirements for admission shall be admitted to such University courses as they are qualified to enter and continue therein on the same terms as other University students, provided the fees required for such courses have been paid. Students enrolled in the University may, with the permission of the College, take courses in the College recognized for the B.A. and B.Sc. degrees provided that the fees required for such courses have been paid. The conditions will apply provided the same tuition fee is required by both the College and the University.

The foregoing provision with regard to the tuition fee for the Arts and Science courses applies to the pre-professional courses.

All students enrolled in a professional college or school must pay the University the full tuition fee required for each year of the professional program, though the University may grant credit for any course or courses taken in the College and accepted by the College of Arts and Science for the corresponding course required in a professional program.

Academic appointments to and promotions within the College shall be made by the Board of Governors of the College, on the recommendation of the President of the College but prior to making such appointments or promotions, the President of the College shall secure the approval of the President of the University.

The University will recognize the instruction given by the College in subjects in the divisions of the humanities and social sciences, and such other subjects as may from time to time be agreed upon with the College of Arts and Science, or other appropriate college, provided that the instruction is given by competent teachers and that the work done in each course is equivalent in extent and standards to that given by the University. This equivalence is to be determined by the Head of the Department in the College and the Head of the Department in the University working out in cooperation the extent of the courses, the standard and all the particulars pertaining to the subjects, including the examinations to their mutual satisfaction or, in cases of difficulties, to the satisfaction of the President of the University.

The University shall confer the B.A. or B.Sc. Degree on such students of the College as have satisfied the requirements prescribed by the University for admission and for the B.A. or B.Sc. curriculum.

UNIVERSITY COUNCIL

GOVERNANCE COMMITTEE

ITEM FOR INFORMATION

PRESENTED BY: Roy Dobson, chair, Governance Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Number of student appeals from 2024-25**

CONTEXT AND BACKGROUND:

The governance committee requested that the University Secretary, as a matter of course, report on the nature and number of student appeals under Council's regulations on Student Appeals in Academic Matters, as well as appeals of decisions related to Academic Misconduct.

SUMMARY:

1. Student appeals in academic matters

From May 1, 2024 to April 30, 2025 there were seven applications for appeals in academic matters that were submitted to the University Secretary. Three did not proceed to hearings as the applicants did not identify valid grounds of appeal. The remaining four appeals proceeded and were heard by a University Appeal Board. Three appeals were dismissed by the appeal board and in one case the appellant was successful.

There has been a marked increase in the number of appeals filed, as compared to the last number of years, as there were two applications for appeal in 2023-24 and two in in 2022-23.

2. Appeals of decisions related to academic misconduct

From May 1, 2023 to April 30, 2024 there were fourteen applications for an appeal of a decision of a college hearing board under the Student Academic Misconduct Regulations. Of the fourteen applications received, only two proceeded before an appeal board. The remaining twelve were dismissed without a hearing as the applicants did not present valid grounds of appeal or the appeal was filed outside of the 30-day appeal period. Both appeals went forward to appeal boards were dismissed.

The number of appeals is comparable with last year; in 2023-24, there were fourteen applications for appeals of the decision of college-level hearing boards filed with the university secretary. There were just three applications for appeals of academic misconduct regulations in 2022-23.

Under Council's regulations on student misconduct, allegations of academic misconduct are heard first at the college level.

UNIVERSITY COUNCIL

GOVERNANCE COMMITTEE

ITEM FOR INFORMATION

PRESENTED BY: Roy Dobson, Chair, Governance Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Editorial Changes to College of Graduate and Postdoctoral Studies Faculty Council Bylaws**

COUNCIL ACTION: **Item for Information**

SUMMARY:

University Council delegated authority to the Governance Committee to approve editorial changes to the Council Bylaws.

At its May 27, 2025 meeting, the Governance Committee received a memo outlining changes to the Bylaws of the College of Graduate and Postdoctoral Studies to delete the words "in May of," from the section of bylaws that read "The Dean of CGPS convenes an annual Graduate Faculty Membership meeting in May of each calendar year to provide a report to its membership on college activity." This will allow greater flexibility in scheduling the meeting.

The Governance Committee determined that this did, indeed, amount to an editorial change and voted to approve the change.

Attachments:

1. Memo re: Minor Change to the Bylaws of the College of Graduate and Postdoctoral Studies

To: Roy Dobson, Chair, Governance Committee of University Council

From: Julian Demkiw, University Secretary and Chief Governance Officer

Copy: Debby Burshtyn, Dean, College of Graduate and Postdoctoral Studies
               Lori Lisitza, Executive Officer, College of Graduate and Postdoctoral Studies

Date: May 20, 2025

Subject: **Minor Changes to the Bylaws of the College of Graduate and Postdoctoral Studies**

At the March 27, 2025 meeting of the faculty council of the College of Graduate and Postdoctoral Studies (CGPS), a minor change to their faculty council bylaws was approved.

Before the amendment, their bylaws read (under part 2): "The Dean of CGPS convenes an annual Graduate Faculty Membership meeting in May of each calendar year to provide a report to its membership on college activity." The approved amendment was to delete the words "in May of," thus allowing for greater flexibility as to the timing of this meeting of USask's graduate faculty.

Typically, any changes to faculty council bylaws – after having been approved by the respective college or school – would come to the Governance Committee for review and approval before being sent to University Council for a notice of motion and an eventual vote at a subsequent meeting. However, in my opinion, due to the relative insignificance of this bylaw change (that is, it does not impact college governance, decision-making processes, delegation of authority, or membership on a governing body – it only provides flexibility on the timing of an informational meeting), this process seems unnecessarily cumbersome in this instance. As such, I recommend dealing with the changes to these bylaws in a similar way that the Governance Committee is empowered to make editorial changes to the University Council Bylaws. From the *University Council Bylaws and Regulations*, (part 2, section III, clause 13): "The Governance Committee is responsible for … To review and approve editorial (not substantive) revisions to the University Council Bylaws … and report them to Council on an annual basis."

Our office hopes to amend the University Council Bylaws and Regulations to make the Governance Committee's power more explicit when addressing minor amendments to faculty council bylaws, but due to the time involved in executing such a change, this could not be completed at this time.

The motion we are requesting of the Governance Committee would be as follows:
> *To approve of the changes to the faculty council bylaws of the College of Graduate and Postdoctoral Studies as presented and to report these changes to Council for information.*

If the committee is not in favour of this approach, a formal notice of motion for these changes at University Council will be required, presumably in the fall.

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UNIVERSITY COUNCIL

GOVERNANCE COMMITTEE

REPORT FOR INFORMATION

BROUGHT FORWARD BY: Roy Dobson, Chair, Governance Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Annual Report to Council**

COUNCIL ACTION: **For Information Only**

INTRODUCTION

The governance committee reports regularly to Council on changes to the Council Bylaws, changes to the membership of faculty councils, and the number of student appeals under Council's regulations governing academic misconduct and academic appeals. During 2023-24, the committee met monthly and completed a substantial amount of work on Council Bylaws and other items noted below.

TERMS OF REFERENCE

1) Reviewing the Bylaws of Council and recommending to Council revisions to the Bylaws.

2) Reviewing the Bylaws of Faculty Councils and recommending to University Council, Colleges, and Schools changes to their Bylaws.

3) Reviewing the membership, powers, and duties of committees of Council and recommending to Council revisions to the membership, powers and duties of committees.

4) Recommending to Council regulations and procedures for Council and Council committees.

5) Advising the University Secretary (or designate) on matters relating to faculty councils and University Council elections.

6) Advising Council with respect to its responsibilities and powers under *The University of Saskatchewan Act, 1995* and recommending to Council on proposed changes to the *Act*.

7) Nominating the members and chair of the Nominations Committee of Council to University Council.

8) Providing advice to the Chair of Council on the role of the Chair.

9) Recommending to Council rules and procedures, including the penalties as prescribed by section 61(1)(h) of *The University of Saskatchewan Act, 1995*, to deal with allegations of academic misconduct on the part of students.

10) Recommending to Council rules and procedures to deal with appeals by students and former students concerning academic decisions affecting them as provided in section 61(1)(j) of *The University of Saskatchewan Act, 1995.*

11) Designating individuals to act as representatives of the Committee on any other bodies, when requested, where such representation is deemed by the Committee to be beneficial.

12) Reporting and recommending to Council on University policies that are within the purview of Council and/or the joint purview of the University's governing bodies.

13) To review and approve editorial (not substantive) revisions to the University Council Bylaws (e.g., corrections to title changes for senior administrative positions, spelling, formatting, proofing...), and report them to Council on an annual basis. Such revisions will not change the reading of the Bylaws, their potential interpretations, meanings, or significance.

MEMBERSHIP

Roy Dobson (Chair)	Council Member	Pharmacy and Nutrition
Vicki Squires	Chair, University Council	Education
Susan Detmer	Council Member	WCVM
Paul Jones	Council Member	SENS
Christian Willenborg	Chair of PPC	Agriculture and Bioresources
Marjorie Delbaere	President's Designate	Edwards School of Business
Carolyn Augusta	Chair of APC	Edwards School of Busiess

Student Members (non-voting):

Krunal Chavda	USSU (President)
David Ohene-Amoako	GSA (Interim President)

UNIVERSITY COUNCIL ITEMS

The committee presented the following items to University Council:

- For Decision:
    - College of Nursing Bylaw changes
    - Council Bylaw revisions – Centres Subcommittee Terms of Reference and Council Chair elections
    - Nominations Committee Terms of Reference Revisions
    - Council Bylaw revisions – Nominations Committee Terms of Reference and Quorum requirements
    - Academic Courses Policy revisions
    - Nominations to the Nominations Committee

- For Information:
    - Council Bylaw Editorial Changes
    - CGPS Bylaw Changes - minor
    - Report on Student Appeals 2024-25

OTHER ITEMS

The committee heard presentations and participated in discussions on the following items:
- Revisions to Council committees' terms of reference for role clarity and consistency
- Joint meeting with Executive Committee regarding TLARC and Scholarship and Awards terms of reference

ACKNOWLEDGEMENTS

I wish to thank our committee vice-chair Marjorie Delbaere and all members of the committee for their time and effort. The contributions of all committee members, and their thorough preparation and guidance in committee matters throughout the year are appreciated. I am especially grateful for the strong input and support from the members of the Governance Office, specifically Julian Demkiw, University Secretary and Chief Governance Officer and Amanda Storey, Committee Coordinator.

Respectfully,
Roy Dobson, Chair, Governance Committee

UNIVERSITY COUNCIL

NOMINATIONS COMMITTEE

REQUEST FOR DECISION

PRESENTED BY: Scott Bell, Chair, Nominations Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Omnibus Council Committee Nominations**

DECISICION REQUESTED: That Council approve the attached slate of nominations, effective July 1, 2025.

SUMMARY:

Each year, the Nominations Committee reviews the membership of Council committees and submits a list of nominees to Council for approval. The attached report for Council's consideration and approval contains this year's Collective Agreement Committee Nominees.

Through the Governance Office, the committee issued a call-for-interest to the General Academic Assembly, inviting volunteers to serve on committees. Volunteers are considered first in determining the list of nominees. The Nominations Committee attempts to include individuals who are broadly representative of disciplines across the university, and prioritizes equity, diversity, and inclusion in representation. This prioritization of EDI principles is in line with the terms of reference for the Nominations Committee as set out in the Council Bylaws.

NEXT STEPS:

Sessional Lecturers will be nominated to Council committees in September once the Sessional employee list is available.

ATTACHMENTS:
2025-26 List of Collective Agreement Committee Nominees (nominees highlighted in yellow)

2025-26 List of Collective Agreement Nominees

University Review Committee

As per Article 15.8.4 of the collective agreement: "The University Review Committee shall be made up of nine tenured or continuing employees plus the Vice-President Academic and Provost who shall be chair. The nine employees shall be nominated to this committee by the Nominations Committee of Council and approved by Council with the length of their term specified so as to ensure a reasonable turnover of membership. Employees shall not be nominated for membership if they have served on the University Review Committee in the previous three years or if they have agreed to serve on a College review committee in that academic year."

Appointed Members:

Bishnu Acharya	Engineering	
Jessica Lieffers	Pharmacy and Nutrition	2025 - 2028
Maha Kumaran	Library	
Marla Mickleborough	Arts and Science	
Shelley Peacock	Nursing	
Jason Perepelkin	Pharmacy and Nutrition	
Gordon Sarty	Arts and Science	
Lori Bradford	Engineering	
Egan Chernoff	Education	

Ex Officio Members:

Scott Walsworth (chair)	Provost and Vice-President Academic (or designate)

Appeal Panel

As per Article 16.3.5.1 of the collective agreement: "An Appeal Panel of forty-eight employees drawn from the membership of the General Academic Assembly shall be named by the Nominations Committee of Council and approved by Council, with length of term specified so as to ensure a reasonable turnover of membership…. Membership shall be restricted to tenured faculty who are not members of the University Review Committee and who have not served on the University Review Committee in the previous three years."

The following people to be added to the Appeal Panel, with term lengths of three years:

1. Jason Bennett
2. Andrejs Kulnieks
3. Candice Dahl
4. Carol Ann Bullin
5. Chris Phenix
6. Dinesh Dadarwal
7. Eric Price
8. Gordon Zello
9. Janet Okoko
10. Jim Fang
11. Jonathan Farthing
12. Min Maung
13. Richard Evitts
14. Roy Dobson
15. Stella Spriet

Renewals and Tenure Appeal Committee

*As per Article 15.8.5.2 of the collective agreement: "The committee shall consist of twelve tenured or continuing status faculty members: nine employees and three senior administrators, selected from amongst Associate Deans, Vice-Deans, Deans, Executive Directors, and/or vice-Provosts. Members will be selected by the Nominations Committee of Council and will serve a three year term. The Nominations Committee of Council shall strive to achieve representation from a wide range of disciplinary areas while also respecting the commitment to diversity (**Article 7**). Each year three new employees and one new senior administrator will be appointed to serve on the committee. Each year the chair of the committee shall be selected by mutual agreement between the Association and the Employer from amongst the committee members. Members may not serve as members of the University Review Committee during their term. A vacancy created by the resignation of a member will be filled by the Nominations Committee of Council for the remaining period of the term of that member."*

The following people to be added to the Renewals and Tenure Appeal Committee, with term lengths of three years:

Jaswant Singh	College of Graduate and Postdoctoral Studies	Senior Administrator
Ralph Deters	College of Arts and Science	
Veronika Makarova	College of Arts and Science	
Gordon Zello	Pharmacy and Nutrition	

UNIVERSITY COUNCIL

NOMINATIONS COMMITTEE

REQUEST FOR DECISION

PRESENTED BY: Scott Bell, Chair, Nominations Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Council Committee Chairs Nominations**

DECISICION REQUESTED: That Council approve the attached slate of nominations, effective July 1, 2025.

SUMMARY:

The attached report for Council's consideration and approval contains this year's Chair nominees for the committees of University Council.

Through the Governance Office, the committee issued a call-for-interest to the members of the University Council Committees. Volunteers are considered first in determining the list of nominees. The Nominations Committee attempts to include individuals who are broadly representative of disciplines across the university, and prioritizes equity, diversity, and inclusion in representation. This prioritization of EDI principles is in line with the terms of reference for the Nominations Committee as set out in the Council Bylaws.

NEXT STEPS:

As per Part Two I. (d) of the Council Bylaws, the Chair of Council will call for any further nominations from the floor at the June 12, 2025 Council meeting. If there are none, the slate will be elected. If there are nominations from the floor there will be an election held within two weeks.

The Governance Committee is responsible for nominating the Chair of the Nominations Committee.

ATTACHMENTS:
2025-26 List of Council Committees Chairs Nominees (nominees highlighted in yellow)

2025-26 List of Council Committees Chairs Nominees

Academic Programs Committee

Eleven members of the General Academic Assembly, at least five of whom will be elected members of Council, normally one of whom will be chair. One sessional lecturer.

Voting members of the committee:
Council Members

Carolyn Augusta	Edwards School of Business	
Roy Dobson	Pharmacy and Nutrition	2025-2028
Helen Vandenberg	Nursing	
Janet Luimes	Nursing	
<mark>Paul Jones (Chair)</mark>	<mark>SENS</mark>	

General Academic Assembly Members

Jan Gelech	Arts and Science	2025-2026
Jennifer Lang	Arts and Science	2025-2028
Yannick Tremblay	Medicine	2025-2028
Regina Taylor-Gjevre	Medicine	
Lori McKee	Education	
Valerie Caron	School of Rehabilitation Sciences	2025-2028

Ex Officio and Other Members

	USSU representative
	GSA representative
TBD	Sessional Lecturer
Jerome Cranston	Vice-Provost, Students and Learning
Salome Ries	Acting Associate Vice-Provost and University Registrar

Governance Committee

Three elected members of Council, one of whom will be chair. Council chair, PPC chair, APC chair, President's designate.

Voting members of the committee:
Council Members

Rachel Sarjeant-Jenkins	Library	2025-2028
<mark>Susan Detmer (Chair)</mark>	<mark>WCVM</mark>	
Paul Jones	SENS	

General Academic Assembly Members
None.

Ex Officio and Other Members

Vicki Squires	Chair, University Council
TBD	Chair, APC
TBD	Chair, PPC
TBD	President's designate

Planning and Priorities Committee

Eleven members of the General Academic Assembly, at least six of whom will be elected members of Council, normally one of whom will be chair. One sessional lecturer. One dean appointed by Council.

Voting members of the committee:
Council Members

Vicki Squires	Education	
Rainer Dick	Arts and Science	2025-2028
Claire Card	WCVM	
Jay Kalra	Medicine	
<mark>Christian Willenborg (Chair)</mark>	<mark>Agriculture and Bioresources</mark>	
Angela Lieverse	Arts and Science	
Jaswant Singh	CGPS/WCVM	

General Academic Assembly Members

Volker Gerdts	VIDO/WCVM	2025-2028
Stella Spriet	Arts and Science	2025-2028
Venkatesh Meda	Engineering	
Kerry Mansell		

Ex Officio and Other Members

	USSU representative
	GSA representative
TBD	Sessional Lecturer
Brooke Milne	Dean appointed by Council
	Provost and Vice-President, Academic (or designate)
	Vice-President, Research (or designate)
	Vice-Provost, Indigenous Engagement
	Vice-President, Administration (or designate)

Research, Scholarly, and Artistic Work Committee

Nine members of the General Academic Assembly, at least three of whom will be elected members of Council, normally one of whom will be chair.

Voting members of the committee:
Council Members

<mark>Eric Lamb (Chair)</mark>	<mark>Agriculture and Bioresources</mark>
James Nolan	Agriculture and Bioresources
Chris Zhang	Engineering
Gordon Sarty	Arts and Science

General Academic Assembly Members

Lingling Jin	Arts and Science	2025-2028
Lisa Birke	Arts and Science	
Dean McNeill	Arts and Science	2025-2028
Janet Okoko	Education	2025-2028
Stephan Milosavljevic	Medicine	

Ex Officio and Other Members

	USSU representative
	GSA representative
Baljit Singh	Vice-President, Research
Debby Burshtyn	Dean, College of Graduate and Postdoctoral Studies
Charlene Sorenson	Dean, University Library (or designate)

Scholarships and Awards Committee

Nine members of the General Academic Assembly, at least three of whom will be elected members of Council, normally one of whom will be chair.

Voting members of the committee:
Council Members
Jason Perepelkin (Chair)	Pharmacy and Nutrition
Lori Bradford	Engineering
Kyle Anderson	Medicine
Veronika Makarova	Arts and Science

General Academic Assembly Members
Juxin Liu	Arts and Science	
Carmen Gillies	Education	2025-2028
FangXiang Wu	Engineering	
Amanda Lalonde	Arts and Science	
Kerry Mansel	Pharmacy and Nutrition	

Ex Officio and Other Members

USSU representative
GSA representative
Representative from Indigenous student unit
Provost and Vice-President Academic (or designate)
Vice-Provost, Students and Learning (or designate)
Dean, College of Graduate and Postdoctoral Studies (or designate)

Teaching, Learning and Academic Resources Committee

Eleven members of the General Academic Assembly, at least five of whom will be members of Council, normally one of whom will be chair. One sessional lecturer.

Voting members of the committee:
Council Members

Ralph Deters (Chair)	Arts and Science	
John Gjevre	Medicine	
Marguerite Koole	Education	2025-2028
Kate Congreves	Agriculture and Bioresources	
Natasha Hubbard Murdoch	Nursing	

General Academic Assembly Members

Greg Malin	Medicine	
Gurpreet Kaur Aulakh	WCVM	2025-2028
Melanie Hamilton	Education	2025-2028
Maha Kumaran	Library	2025-2028
Natacha Hogan	Agriculture and Bioresources	
Ken MacKenzie	Arts and Science	

Ex Officio and Other Members

	USSU representative
	GSA representative
TBD	Sessional Lecturer
Jerome Cranston	Vice-Provost, Students and Learning

UNIVERSITY COUNCIL

NOMINATIONS COMMITTEE

REQUEST FOR DECISION

PRESENTED BY:	Scott Bell, Chair, Nominations Committee
DATE OF MEETING:	June 12, 2025
SUBJECT:	**Executive Director, Johnson Shoyama Graduate School of Public Policy Search**
DECISION REQUESTED:	*It is recommended by the Nominations Committee that Council approve the nomination for the Executive Director, Johnson Shoyama Gradayte School of Public Policy Search, effective July 1, 2025.*

SUMMARY:

The *Procedures for Search and Review for Senior Administrators* require that Deans and Executive Directors of schools search committees have "*One member of the GAA, selected by Council who is not a member of the faculty of the College and who holds a senior administrative position in the University.*" The Nominations Committee is tasked with putting forward this name for consideration by Council.

The Nominations Committee deliberated and is recommending the following senior administrator to serve on this committee:

- Keith Willoughby, Edwards School of Business

UNIVERSITY COUNCIL

NOMINATIONS COMMITTEE

REPORT FOR INFORMATION

PRESENTED BY: Scott Bell, Chair, Nominations Committee

DATE OF MEETING: June 12, 2025

SUBJECT: **Nominations Committee Annual Report**

COUNCIL ACTION: **For Information Only**

SUMMARY:

The Nominations Committee works through the year to populate University Council, Collective Agreement, senior leader search and review, and other, "as needed," committees. Our mandate is to bring diverse and representative slates of nominees for these committees forward to Council. Including the nominations being proposed at this meeting of University Council; since September, there have been a total of 66 nominations made by the Nominations Committee:

- 7 nominations for individuals to serve as chairs of various committees,
- 1 nomination to serve as vice-chair on University Council
- 26 nominations to serve on University Council committees,
- 25 nominations to serve on committees required under the Collective Agreement, and
- 7 nominations to serve on search or review committees for senior administrators.

Following on the progress made last year, the Nominations Committee continued to prioritize and intentionally incorporate the principles of equity, diversity, and inclusion into our work. This included:

- Reviewing the approved statement of practice for the committee on EDI.
- Soliciting EDI information from those interested in a committee appointment – this includes both demographic information and a personal statement on EDI.

Additionally, we continue to consider the unique terms of reference, demands, needs, and nature of the above committee and how our work populating committees can help them best serve Council and our University community.

With the help of the Governance Office, there has also been enhanced communications around the calls for interest in committee vacancies to better advertise the numerous ways to get involved.

Thank you to each of the other members of the committee: Rachel Engler-Stringer, Marcella Ogenchuk, Dede Dawson, Reza Fotouhi, Pierre-François Noppen, Jaswant Singh, Keith Walker, and Craig Wilson. The discussions in committee were robust, constructive, and it was always clear there was passion in the room.

On a personal note, I have made friends, learned much, and gained valuable insight from my time on this committee. Thank you to Council for this opportunity and my fellow committee members for their enthusiastic commitment to our shared work.

UNIVERSITY COUNCIL

SCHOLARSHIPS AND AWARDS COMMITTEE

FOR INFORMATION ONLY

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PRESENTED BY: Jason Perepelkin, Chair Scholarships and Awards Committee

DATE OF MEETING: June 12, 2025

SUBJECT: Annual Report to Council: Undergraduate and Graduate Scholarships and Awards

COUNCIL ACTION: For information only

ORIGIN OF REQUEST AND ADVANCED CONSULTATION:

This report summarizes the activities of the Scholarships and Awards Committee for two overlapping time periods:

1) 2024-2025	Annual summary of centrally administered **and** college administered awards distributed to students
2) 2024	Calendar year description of Committee Activities

The Committee has four responsibilities and this report outlines the Committee's activities with respect to undergraduate scholarships and awards within the framework of the four areas of responsibility.

The Student Finance and Awards Office disbursed approximately $17 million in undergraduate student awards in 2024-2025 on behalf of the Scholarships and Awards Committee of University Council, the college deans, and Huskie Athletics. Most of this funding is awarded as Guaranteed Entrance Scholarships, Competitive Entrance Awards, Transfer Scholarships, and Continuing Awards (both scholarships and bursaries).

DISCUSSION SUMMARY:

Part A – Undergraduate

Responsibility #1: Recommending to Council on matters relating to the awards, scholarships and bursaries under the control of the University.

This Committee last reported to University Council on June 13, 2024.[1] The Committee had three regular meetings during the 2024 and 2025 calendar years. The Committee collectively reviewed 263 Best and

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[1]*The 2023-2024 Report to Council was based on data compiled **April 19, 2024.***

Brightest Scholarship applications, selecting 17 recipients who were then offered awards valued between $30,000 and $40,000. The Committee also formed three subcommittees to select recipients for lower-valued awards with subjective criteria.

Responsibility #2: Recommending to Council on the establishment of awards, scholarships and bursaries.

The Awards Development Liaison, Student Finance and Awards, and Development Officers within University Relations and the respective colleges work with donors to establish new scholarships, bursaries, awards, and prizes, and revise Terms of Reference for previously existing awards. During the 2023-2024 fiscal year, the University of Saskatchewan signed Terms of Reference agreements to accept donations establishing 87 new awards for undergraduate students and 10 new awards for graduate students. Of the 87 undergraduate awards, 57 are merit-based, 14 are need-based, and 16 are a combination of merit and need. Of the 10 graduate awards, all are merit-based. Of the three new awards for Indigenous students, two are for undergraduates and one is for graduates.

	New Awards (Graduate and Undergraduate) by College
Agriculture and Bioresources	5
Arts and Science	5
Dentistry	2
Education	5
Engineering	6
Edwards School of Business	15
Huskie Athletics	7
Law	9
Medicine	6
Pharmacy and Nutrition	4
Veterinary Medicine	12
Multi-College Awards	8
Graduate and Postdoctoral Awards	10
Indigenous Awards	3
Total New Awards	**97**

Responsibility #3: Granting awards, scholarships, and bursaries which are open to students of more than one college or school.

Four primary undergraduate award cycles exist: Entrance Awards, Transfer Scholarships, Scholarships for Continuing Students, and Bursaries for Continuing Students.

Entrance Awards

Entrance Awards are available to students who are entering the University of Saskatchewan with no previous post-secondary experience.[2] There were two components to the Entrance Awards cycle in 2024-2025: Guaranteed Entrance Scholarships and Competitive Entrance Awards. The Guaranteed Entrance Scholarships are distributed to students upon applying for admission and are guaranteed to students, so long as they meet the average requirements outlined in Table 1.

Students who did not proceed directly from high school to the U of S but had less than 18 transferable credit units were considered for Guaranteed Entrance Scholarships based on their final Grade 12 marks.

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[2] *18 credit units or less of transferable credit if they have attended another post-secondary institution.*

Table 1 - Guaranteed Entrance Scholarship Distribution for 2024-2025[3]

Award Tier	Number of Recipients Paid	Total Value
$3,000 Guaranteed Entrance Scholarship (95% +)		
Agriculture and Bioresources	40	$120,000
Arts and Science	339	$1,017,000
Education	34	$102,000
Engineering	102	$306,000
Edwards School of Business	73	$219,000
Kinesiology	49	$147,000
Total $3,000 Guaranteed Entrance Scholarships	**637**	**$1,911,000**
$2,000 Guaranteed Entrance Scholarships (93 - 94.9%)		
Agriculture and Bioresources	30	$60,000
Arts and Science	174	$348,000
Education	26	$52,000
Engineering	53	$106,000
Edwards School of Business	49	$98,000
Kinesiology	29	$58,000
Total $2,000 Guaranteed Entrance Scholarships	**361**	**$722,000**
$1,000 Guaranteed Entrance Scholarships (90 – 92.9%)		
Agriculture and Bioresources	32	$32,000
Arts and Science	275	$275,000
Education	36	$36,000
Engineering	94	$94,000
Edwards School of Business	62	$62,000
Kinesiology	47	$47,000
Total $1,000 Guaranteed Entrance Scholarships	**546**	**$546,000**
$500 Guaranteed Entrance Scholarships (85 – 89.9%)		
Agriculture and Bioresources	60	$30,000
Arts and Science	344	$172,000
Education	50	$25,000
Engineering	84	$42,000
Edwards School of Business	110	$55,000
Kinesiology	18	$9,000
Total $500 Guaranteed Entrance Scholarships	**666**	**$333,000**
Total Guaranteed Entrance Scholarships	**2,210**	**$3,512,000**

The Competitive Entrance Awards Program requires a separate application, and includes both centrally and donor-funded scholarships, bursaries and prizes. The majority of the awards are one-time, but there are several awards which are renewable if certain criteria are met each year. Prestigious renewable entrance awards include the George and Marsha Ivany - President's First and Best

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[3] *Data as of May 20, 2025.*

Scholarships, valued at $40,000 over four years; the Chancellors' Scholarship, valued at $30,000 over four years; the University of Saskatchewan Entrance Scholarship, valued at $24,000 over four years; and the Dallas and Sandra Howe Entrance Award, valued at $32,000 over four years.

Based on a policy exception approved by University Council in 2012, entering students were eligible to receive both a Guaranteed Entrance Scholarship and a Competitive Entrance Award in 2024-2025. There are also a few very specific awards which are also listed as an exception in the *Limits on Receiving Awards* section of the Undergraduate Awards Policies approved by University Council. Because of their very specific nature, these awards with subjective criteria may be distributed to students who have won another Competitive Entrance Award. Also, most college-specific awards[4] may be received in addition to the Guaranteed Entrance Scholarship and Competitive Entrance Awards governed by the Scholarships and Awards Committee.

Table 2 - Competitive Entrance Awards Distribution for 2024-2025[5]

	Number of Recipients	Total Value
University of Saskatchewan Funded Competitive Entrance Awards		
Agriculture and Bioresources	1	$6,000
Arts and Science	22	$145,500
Education	1	$7,500
Engineering	3	$19,500
Edwards School of Business	2	$15,000
Kinesiology	4	$29,500
Total U of S Funded	**32**	**$223,000**
Donor Funded Competitive Entrance Awards		
Agriculture and Bioresources	15	$134,600
Arts and Science	48	$340,250
Education	9	$66,100
Engineering	24	$261,100
Edwards School of Business	15	$106,250
Kinesiology	9	$59,300
Total Donor Funded	**120**	**$967,600**
Total Competitive Entrance Awards	**152**	**$1,190,600**

Transfer Scholarships

Students who are transferring to a direct entry college at the University of Saskatchewan from another post-secondary institution are not eligible for entrance awards or awards for continuing students.

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[4] *College-specific entrance award recipients are selected by the Student Finance and Awards Office but are reported in Table 8 - College Administered University of Saskatchewan Undergraduate Awards.*
[5] *Rounded to the nearest dollar.*

Consequently, a transfer scholarship program was developed to provide scholarships, based solely on academic achievement, to students transferring to the University of Saskatchewan. Students are awarded U of S Transfer Scholarships when they apply for admission. Scholarships are guaranteed to students based on their transfer average, as outlined in Table 3. Students with the highest academic average from 18 specific institutions targeted are offered Transfer Scholarships valued at $2,500.

Table 3 - Transfer Scholarship Distribution for 2024-2025

Transfer Average	Scholarship Amount	Number of Recipients Paid	Total Distributed
Incentive Institution[6]	$2,500	0	$0
85% +	$2,000	24	$48,000
80-84.9%	$1,500	12	$18,000
78-79.9%	$1,000	6	$6,000
TOTAL		**42**	**$73,000**

Continuing Awards

Continuing students are defined as students who attended the University of Saskatchewan in the previous fall and winter terms (September to April) as full-time students. Students who completed 18 credit units[7] or more in 2023-2024 were eligible for the 2024-2025 continuing scholarships and continuing bursaries. Awards are offered to these students both centrally (because the awards are open to students from multiple colleges) and from their individual colleges (because the awards are restricted to students from that specific college). Table 4 outlines the **centrally-administered awards** (excluding the Transfer Scholarships) distributed to continuing students in 2024-2025.

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[6] *Incentive institutions include: Athabasca University; Beijing Institute of Technology (BIT), China (Dual degree program, flagship partner institution); Briercrest College; Camosun College; Columbia College; Coquitlam College; Douglas College; Grand Prairie Regional College; Huazhong Agricultural University (HZAU), China (Dual degree program, flagship partner institution); INTI College, Malaysia; Lakeland College; Langara College; Lethbridge Community College; Medicine Hat College; Red Deer College, Saskatchewan Polytechnic; Taylor's College, Malaysia; Xi'an Jiaotong University (XJTU), China (Dual degree program, flagship partner institution). The list of institutions is reviewed annually.*

[7] *Students registered with Access and Equity Services (AES) and approved to study on a Reduced Course Load (RCL) are required to complete 12 credit units in the previous fall and winter terms.*

Table 4 – Centrally-Administered[8] Continuing Awards Distribution for 2024-2025

	Number	Total Value
University of Saskatchewan Funded Continuing Awards		
Agriculture and Bioresources	66	$183,710
Arts and Science	737	$1,803,040
Dentistry	52	$77,433
Education	262	$395,570
Edwards School of Business	165	$409,042
Engineering	115	$362,570
Kinesiology	45	$146,756
Law	41	$80,068
Medicine	70	$114,430
Nursing	159	$289,546
Pharmacy and Nutrition	38	$91,500
Western College of Veterinary Medicine	54	$116,878
Graduate Studies and Research[9]	313	$431,117
Language Centre	6	$15,000
Total University of Saskatchewan Funded	**2,123**	**$4,516,668**
Donor Funded Continuing Awards		
Agriculture and Bioresources	17	$112,850
Arts and Science	90	$421,840
Dentistry	12	$16,000
Education	64	$286,400
Edwards School of Business	20	$71,800
Engineering	103	$227,700
Kinesiology	8	$55,500
Law	33	$52,000
Medicine	15	$29,000
Nursing	33	$148,000
Pharmacy & Nutrition	40	$134,000
Western College of Veterinary Medicine	34	$84,750
Graduate Studies and Research[10]	12	$48,300
Total Donor Funded	**481**	**$1,687,640**
Total Continuing Awards	**2,604**	**$6,204,308**

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[8] *Some continuing awards are funded from U of S funds but selected by the college/department (e.g., U of S Scholarships, U of S Undergraduate Scholarships, etc.). Also, the Indigenous Achievement Book Prizes and Indigenous Students with Dependent Children Bursaries are paid in two installments and counted as such.*

[9] *There are a few select Continuing Awards administered by the Student Finance and Awards Office that are open to both undergraduate and graduate students. This number also includes travel awards.*

[10] *There are a few select Continuing Awards administered by the Student Finance and Awards Office that are open to both undergraduate and graduate students.*

University of Saskatchewan Faculty Association (USFA) Scholarship Fund Program
Each year $250,000 is contributed to the USFA Scholarship Fund. The amount in the fund is divided by the number of credit units eligible applicants have successfully completed. In 2022-2023, 145 applications were received. Thirty-seven of the applicants were considered ineligible for consideration. The total paid out for the credit units completed during the 2023-2024 academic year was $251,910. Eligible applicants received $90 per credit unit they successfully completed, with a maximum award value of fees assessed in the academic year. The 2024-2025 USFA Scholarships have not been awarded yet.

Table 6 – University of Saskatchewan Faculty Association (USFA) Scholarship Fund 2023-2024 Distribution[11]

	Number of Recipients
Undergraduate	91
Graduate	17
Total	**108**

Administrative and Supervisory Personnel Association (ASPA) Tuition Reimbursement Fund
In 2023-2024, there were 130 applications for the ASPA Tuition Reimbursement Fund. Five applicants were considered ineligible. Eligible applicants received partial tuition reimbursement for the credit units completed during the academic year of May 1, 2023-April 30, 2024. The funds available were divided among the number of eligible credit units the applicants successfully completed. Given the number of completed credit units, eligible applicants received $59 per credit unit they successfully completed. The total payout for tuition reimbursements in 2023-2024 was $181,513.50. The 2024-2025 ASPA Tuition Reimbursements have not been awarded yet.

Table 7 – ASPA Tuition Reimbursement Fund 2023-2024 Distribution[12]

	Number of Recipients
Undergraduate	91
Graduate	19
TOTAL	**110**

Responsibility #4: Recommending to Council rules and procedures to deal with appeals from students with respect to awards, scholarships and bursaries.

In 2010, Policy #45 *Student Appeals of Revoked Awards* was implemented. As such, the Awards and Financial Aid Office, on behalf of the Scholarships and Awards Committee of University Council,

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[11] *The funding source for the USFA Scholarship Fund is the University of Saskatchewan, as negotiated in the USFA Collective Agreement. The USFA Scholarship Fund awards are based on credit units completed in the 2022-2023 academic year.*
[12] *According to Article 12.4 of the old Collective Agreement (May 1, 2011 – April 30, 2014), "Effective 1 May 2012, the university will provide an annual allotment of $180,000 to the TRF." Based on this agreement, two allotments are anticipated one on May 1, 2012 and the second on May 1, 2013 for a total of $360,000. The ASPA executive agreed to divide the $360,000 over three years in order to provide tuition reimbursement to applicants for the 2011/12, 2012/13 and 2013/14 academic years. In May 202, $180,000 was received. The ASPA TRF is based on credit units completed in the 2023-2024 academic year.*

adjudicates the student appeals of revoked awards. There were ten student appeals submitted to the Student Finance and Awards Office during the 2023-24 academic year, and in all ten cases, the appellant was allowed to retain their award.

Additional Section 2: 2023-2024 Total Distribution of College Administered University of Saskatchewan Undergraduate Awards

Although awards distributed by the colleges are not within the purview of the Committee except the requirement that they are created and disbursed in compliance with the Undergrad Awards Policy, the members felt it appropriate to include them in order to give an accurate picture of the total state of awards on campus. The following table indicates how many college-specific awards were given to undergraduate students in each college.

Table 8 – College-specific Awards at the University of Saskatchewan 2024-2025 [13]

College	Total Payouts	Total Value
Agriculture and Bioresources[14]	326	$632,519
Arts and Science[15]	306	$664,226
Dentistry	3	$21,500
Education	210	$193,850
Edwards School of Business[16]	349	$773,458
Engineering[17]	201	$543,850
Kinesiology	14	$20,150
Law	236	$702,186
Medicine	138	$509,950
Nursing	63	$160,553
Pharmacy and Nutrition	77	$82,550
Veterinary Medicine	157	$404,558
Huskie Athletics	656	$1,064,376
TOTAL	**2,736**	**$5,973,926**

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[13] *Number and values reported as of **May 20,** 2025. Totals are rounded to the nearest dollar.*

[14] *Numbers include awards and values for College of Agriculture and Bioresources entrance awards administered by Student Finance and Awards.*

[15] *Number does not include Indigenous Student Learning Community Award, as the fund is under the University Registrar Organization.*

[16] *Numbers reported include the Edwards Undergraduate Scholarships and other Edwards-specific entrance awards administered by Student Finance and Awards.*

[17] *Numbers include awards and values for College of Engineering entering and continuing awards administered by Student Finance and Awards.*

BE WHAT THE WORLD NEEDS

Office of the
Vice-President Research

2024-25 Annual Report

UNIVERSITY OF
SASKATCHEWAN

Land Acknowledgement

The University of Saskatchewan is on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

'Winipekw on the Rising' by Lindsay Carlson, PhD student, Department of Biology, College of Arts and Science

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Cover photography: *'Combatting Anti-Microbial Resistance for Safer, Healthier Food'* by Mihiprabha Rathnayake, PhD student, Department of Veterinary Pathology, Western College of Veterinary Medicine

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UNIVERSITY OF SASKATCHEWAN
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Vice-President Research
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UNIVERSITY OF
SASKATCHEWAN

Dr. Baljit Singh's Vice-President's Address

It is my honour to provide members of the University of Saskatchewan (USask) community the 2024-25 research, scholarly and artistic work (RSAW) report on behalf of the Office of the Vice-President Research (OVPR).

RSAW plays an undeniable role in the health and wellbeing of our planet, and it is needed now, more than ever. We need RSAW to explore the unknown. To give voices to communities that are otherwise silent. To unearth the truth about false misconceptions. To examine ways to heal that are all-to-often overlooked. To teach, to learn, to entertain and to grow. Through innovation, discovery and creativity, USask has greatly impacted the cultural and economic fabric of Saskatchewan. As we continue to build our RSAW enterprise, our impact extends even further into our country and throughout the world.

USask remains committed to delivering world-class research that answers the questions of complex problems, and we won't back down anytime soon.

This year marks another year of growth, learnings and discovery for RSAW at USask. We continue to punch above our weight and gain traction on the world stage as we grow our RSAW enterprise and reach new heights and aspirational goals. The growth of RSAW across USask has also been reflected in our ranking efforts. I'm proud to report that we achieved our highest-ever performance in the QS World University Rankings (QS WUR) this past year and we also won the most improved university in Canada.

We sought to increase the impact of RSAW at USask through collaboration. This happened with integrated RSAW planning with our colleges and schools, something that hasn't traditionally been done in at USask.

By setting RSAW targets with each of the colleges and schools, we were better able to align with our community and build targets that reflect the ambitious efforts of the entire campus community. Setting targets together helps us calibrate our unified support.

Vice-President Research, Baljit Singh

The OVPR is committed to empowering our researchers, students and scholars and setting them up to succeed. We've worked tirelessly, and through a coordinated effort, to ensure that enhancements were made to our research services. Several initiatives have been implemented this year to address the growing needs of our researchers, including our improved processing time for human and animal ethics. Our animal care office has improved support amidst the growing complexity of Canada Council on Animal Care (CCAC) requirements while our human ethics applications continue to increase every year and, as such, we improved our methods and have lowered wait times for applications.

We are currently pursuing modernizing our software, implementing our new RSAW infrastructure tracking booking system, and actively trying to collaborate more effectively with our research infrastructure across campus.

A continuing priority in the OVPR is to strengthen RSAW in Health Sciences. While we have seen growth in this area, we also know there is work to be done. USask's success rate in the last three Canadian Institute for Health Research (CIHR) competitions is proof that we are moving in the right direction. Our team, along with the Provost's office, has created a Health Sciences governance and administrative structure to support RSAW and our hope is to continue this momentum for years to come.

We continue to build relationships with strategic partners around the world, with a heightened focus on Germany, Brazil, Bangladesh and India. Throughout the year, we made several meaningful missions to these countries where fruitful discussions were had on topics ranging from veterinary medicine, to quantum technologies. We've made valuable headway in many areas of the world, and one example of that is the unprecedented agreement with USask, Innovation Saskatchewan (IS) and the German Academic Exchange Service (DAAD) to increase academic and research between Saskatchewan and Germany.

USask's start up incubator, Opus, has seen enormous success in moving innovation from the labs of the university to the boardrooms of industry. Just this year, there have been over 600 people actively engaged in Opus' programs and services, which represents the desire to establish our work more broadly and to expand our impact to members of our community, and beyond.

This year, our phenomenal scholars have published and produced dozens of books, artistic performances, exhibitions, and curations. These thought-provoking artistic works bring immense meaning and joy in our lives and, as always, greatly enhance the reputation of USask's RSAW enterprise.

We are actively telling our RSAW story through events, stories, and collaborative methods across campus. The OVPR team hosted the TEDxUniversityofSaskatchewan event again this year, which shone a light on the incredible ideas coming from our researchers, students and faculty. We also hosted the sixth annual People Around the World (PAW) Congress in October, which was a dynamic event that brought together experts and innovators to explore the Food-Water-Energy nexus, using data as a cross-cutting concept.

The OVPR remains committed to growth in all areas, including at our leadership table. This is why I facilitated a leadership series where members of our executive team heard from trailblazers and leaders from across the country, including McGill's Vice-President Research Martha Crago, President of the University of Calgary Elizabeth Cannon, President and Chief Executive Officer of the Canadian Chamber of Commerce Candace Laing and head coach of USask's women's basketball team Lisa Thomaidis.

2024-25 has been an uplifting year for RSAW at USask, but

we know our job isn't finished. We will not sit on our laurels and coast; we will continue to find creative, collaborative and effective ways to bring efficiency and innovation into every corner of our work.

This seemingly humble university has blossomed in the heart of the Prairies to deliver some of the most profound answers to the world's most complex problems. From our agricultural developments to our robust social science and humanities influence, to our impact in the energy sector, to our dedication to educating the next generation of changemakers, USask's impact is widespread.

By combining USask's academic expertise with the experience and knowledge held in our community, organizations, and governments, our institution exemplifies its history of being the "peoples' university" as we continually and collectively work with partners to address the most pressing challenges of our time.

I invite you to read through the following pages of this report to gather a more fulsome understanding of the OVPR's impact this year.

Baljit Singh
Vice-President Research
University of Saskatchewan

Office of the Vice-President Research

The OVPR provides key services and supports to researchers, fostering connections between USask's RSAW endeavors and communities worldwide. Together, the units of the OVPR facilitate the development of local, national, and international partnerships, manage grant and contract submissions, support knowledge mobilization, ensure compliance, and highlight the university's impact and achievements.

Research Acceleration and Strategic Initiatives (RASI)

RASI supports the university research community in the incubation and development of research grants, infrastructure projects and initiatives, and management of the federal research chairs programs. Key goals of RASI are to provide researchers and the university with services and programs that create a competitive edge when applying for external research funding, ensure alignment with granting agency and national research security requirements, and support good management of external funding. RASI supports the development of a robust research culture through targeted programs and initiatives, including the Undergraduate Research Initiative and the Discovery, Achievement and Research Excellence (DARE) program.

International Office (IO)

The IO supports the USask community to engage in international research, by identifying funding opportunities, and bringing teams and global partners together to work on international projects. The IO's work supports and coordinates international initiatives highlighted in the university's *"International Blueprint for Action 2025 – a vision for a globally significant university."*

Research Profile and Impact (RPI)

RPI tells the university's research story to the world – through strategic communications involving print, video, newsletters, media releases, web, social media, advertisements and events. RPI plays a critical role in building USask's reputation as a U15 institution, which in turn helps bolster our placement in university rankings and attracts top talent, public and private investment, as well as support from alumni and partners. As the university's liaison with federal and provincial granting agencies, RPI ensures compliance with communication requirements and leads high-profile events to showcase our research funding successes. Working in coordination with University Relations and a network of USask college and research centre communicators, RPI is here to help researchers celebrate their success, effectively tell their stories, and demonstrate their impact to the world.

Research Ethics and Infrastructure (REI)

REI upholds the approved ethical standards and guidelines for research conducted on campus. Services include reviewing and approving submissions, developing policies, and providing education and training.

Innovation Mobilization and Partnerships (IMP)

IMP builds strong ecosystems and research partnerships to support the mobilization of USask innovations with the goal of creating external value for society, the economy, and the environment. IMP teams conduct technology transfer, research contracting, intellectual property management, venture creation, and innovation ecosystem engagement activities. IMP is the organizational home of Opus, USask's pre-accelerator program for founders with research-backed innovations for which they want to build new companies.

The College of Graduate and Postdoctoral Studies (CGPS)

Dean Dr. Debby Burshtyn (PhD) and VPR Baljit Singh continue to incorporate CGPS strategy into RSAW planning to deepen graduate student and postdoctoral scholar experience. Leadership has been working closely with deans, centre directors and department heads on the alignment of graduate student programming. The OVPR and CGPS continue to work collaboratively to find more graduate student funding and international opportunities.

CGPS prepares an annual report for University Council. For further information on the college's priorities and activities, please refer to CGPS's report.

VPR Dr. Baljit Singh (PhD) kicked off the 2024-25 academic year to a full house during his annual Campus Address

Connecting with Community

The OVPR acknowledges scholars across campus who engage in RSAW activities with communities external to the university. We acknowledge the additional time, deep listening, and reciprocal learning that occurs within this form of RSAW and commend scholars for focusing on outcomes that truly make a difference to diverse peoples and places, locally, nationally and internationally.

A special acknowledgement is extended to the editorial team and board of the *Engaged Scholar Journal (ESJ): Community-Engaged Research, Teaching, and Learning* that is celebrating its 10th anniversary this year! The *ESJ* serves as Canada's "online, peer-reviewed, multi-disciplinary journal committed to profiling best practices in 'engaged scholarship' informed by community-academic partnerships in research, teaching, and learning." Congratulations also on signing an agreement with the University Library to host the journal on its new hosting service.

Amidst the collective efforts of individual scholars engaged in this work, members of the OVPR have worked to uplift efforts with community partners. A few examples are offered below:

The OVPR partnered with **Dr. Loleen Berdahl** (PhD) from the Johnson-Shoyama Graduate School of Public Policy and the Diefenbaker Institute on an Exchange grant supporting civic engagement for municipal, provincial, and federal elections held at Station 20 West. Community partners who supported the initiative included Station 20 West, Quint Development Inc., CHEP Foods, and the Saskatoon Poverty Reduction Program.

Members of the OVPR, the kihci-okāwīmāw askiy Knowledge Centre, and the Indian Teacher Education Program travelled with elders to Kainai Nation south of Lethbridge, AB to participate in the tenth anniversary of the Buffalo Treaty where they signed as supporters of the Treaty. This work is important to RSAW efforts on campus as we develop a relationship to the buffalo, and in particular, the bison herd at the Livestock and Forage Centre of Excellence (LFCE). As part of a response to the Treaty, grade three students from Saskatoon Public Schools and Greater Saskatoon Catholic Schools will be visiting the baby bison this spring to learn with us from knowledge keepers, LFCE staff, and partners from Search and Rescue Saskatchewan.

The OVPR organized a panel of community-engaged scholars who informed USask's Senate about their work in/with communities. The collective scholarship of **Drs. Jennifer Lang** (PhD), **Stuart Skinner** (MD), **Kerry McPhedran** (PhD), **Markus Brinkmann** (PhD), and **David Natcher** (PhD) showcased a breadth and depth of community-engaged scholarship that "wowed" the Senate and enabled a fulsome discussion on the importance of community-engaged work.

Nobel Laureate and USask honorary degree recipient Prof. Emmanuelle Charpentier spoke to 200 Saskatoon high school students at USask on May 12, 2025

USask scholars continue to share their knowledge externally and to the community through written works. A few of this years publications included: *It's Nation Time* by **Dr. Jerry White** (PhD), *For the Public Good: Reimaging Arts Graduate Programs in Canadian Universities* by **Drs. Loleen Berdahl** (PhD), **Jonathan Molloy** (PhD) and **Lisa Young** (PhD), and *A Line of Blood and Dirt: Creating the Canada-United States Border across Indigenous Land*s by **Dr. Benjamin Hoy** (PhD).

The Walter P. Shyluk Nature's Health fund prioritizes community-led partnerships that work on locally developed projects in the Krydor-Redberry Lake area with partners such as the Redberry Lake UNESCO biosphere, local schools and First Nations communities.

The OVPR and **Dr. Jay Wilson** (PhD, Principal, PA Campus) have connected with community members from the La Ronge area to discuss possibilities for RSAW. These efforts began after an introduction to the community by **Dr. Jordan Woodsworth** (DVM, PhD) from the Western College of Veterinary Medicine (WCVM) who regularly holds animal clinics in the community. As part of this growing relationship, USask was invited to participate in the annual Art in the Park event. Members from the Indigenous Student Achievement Pathways Program offered an art-making session, and were available to students and educators at the two high schools to discuss pathways to USask.

The OVPR organized a feature lecture in partnership with the Gairdner Foundation from Nobel Prize winner and world-renowned microbiologist and geneticist and USask distinguished honorary degree recipient, **Dr. Emmanuelle Charpentier** (PhD). The OVPR partnered with Saskatoon Public Schools and Greater Saskatoon Catholic Schools to invite 200 high school students from STEM classrooms/programs. This lecture, Q&A and networking opportunity granted high school students the opportunity to engage with a world-renowned scientist whose discoveries have revolutionized modern genetics and biomedical research.

As part of its membership in Community Based Research Canada, USask faculty have access to member benefits, professional growth opportunities and events. This year, we partnered with CBRC to open the spring SSHRC event to discuss the value of community-based research and the resources that membership provides to our scholars.

RSAW Funding

RSAW Revenue

- USask received **$321 M** in RSAW Revenue recorded for the 2024-25 fiscal year.

- The current five year rolling average (2020-21 to 2024-25) is **$286 M** which is a 26 per cent increase since 2020-21.

RSAW Revenue* and five-year rolling average
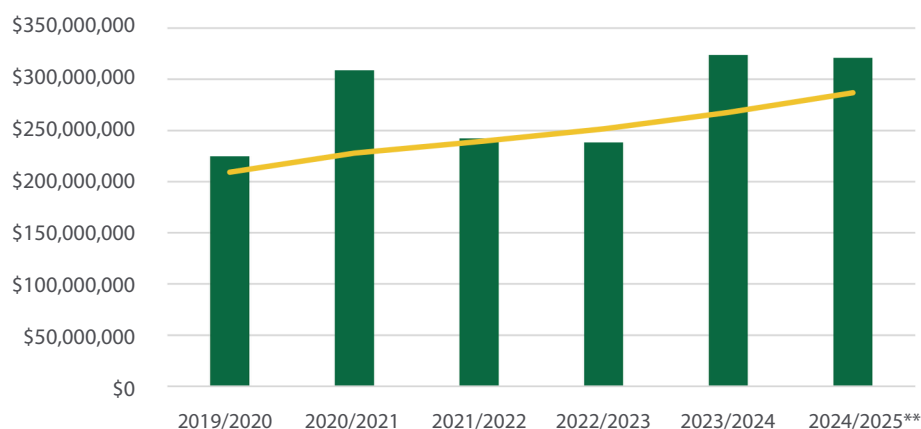
RSAW Revenue by source

■ 2024/25 ■ 2023/24
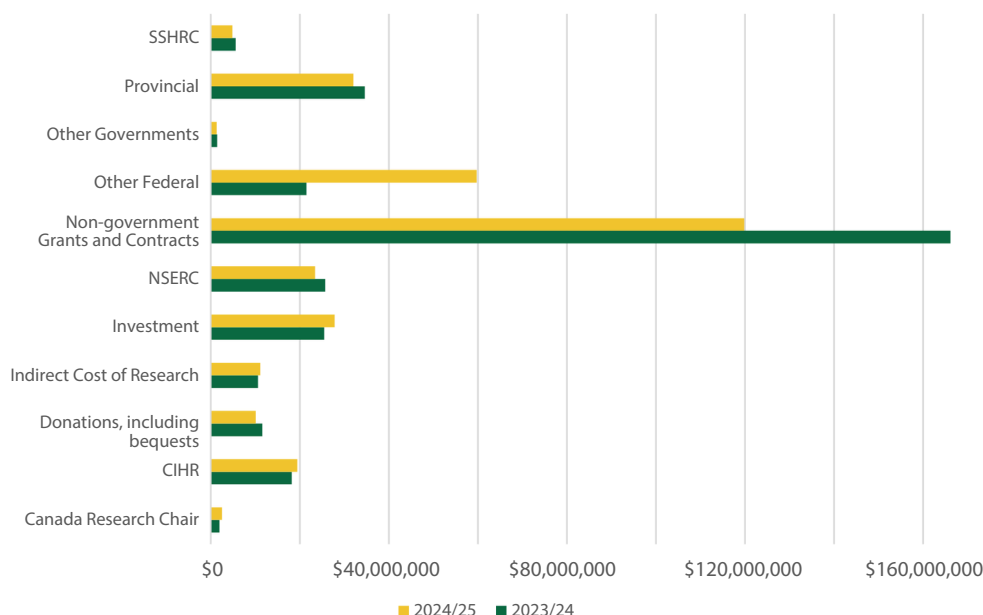
* RSAW Revenue amounts are shown as is and when the money is received. Installment amounts are shown under each year the installment is received in.

** Data is incomplete for 2024-2025 until July 2025.

Awarded RSAW

Collectively the three units of the OVPR supported researchers in securing:

- USask received **$267 M** in Awarded RSAW funding in 2024-25, including **$59 M in tri-agency funding**.

- USask's five year rolling average of Awarded RSAW is at a historic high of **$277 M** which is an 20 per cent increase since 2020-21.

Awards RSAW five-year rolling average

Awarded RSAW*

Non Tri-Agency   Tri-Agency
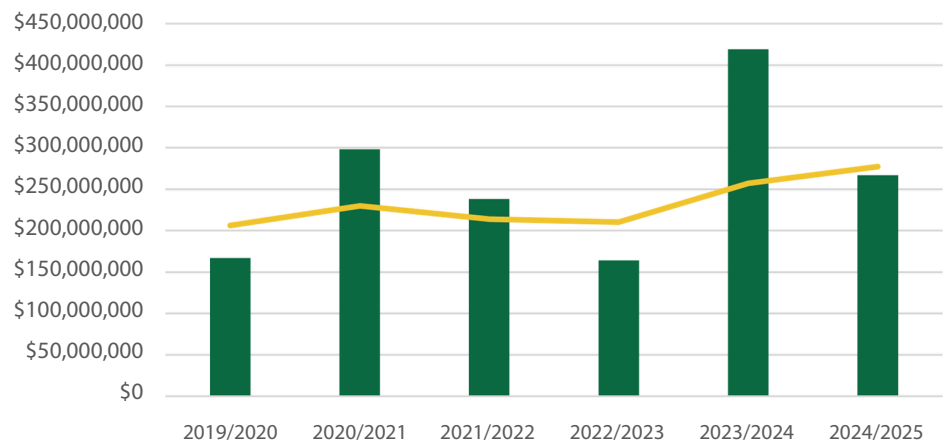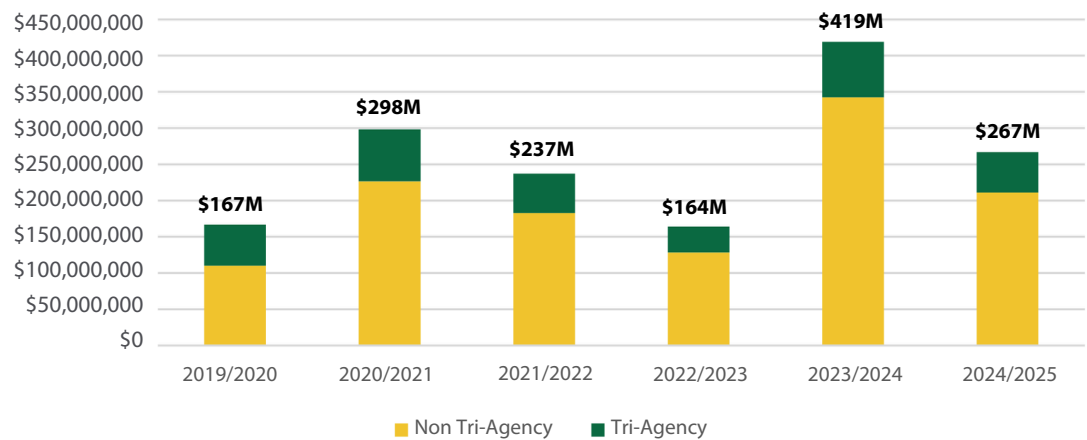
*Awarded RSAW includes the total research amounts recorded/shown under the year (fiscal year) the award was accepted.
The total of all installment amounts, if any, are shown under the date of acceptance of award.

Over **$97 M in awarded international RSAW funding** from May 1, 2024 to April 30, 2025 contributed to the USask total awarded RSAW funding listed above.

International
($97,198,042)
36%

Non-International
($170,553,949)
64%
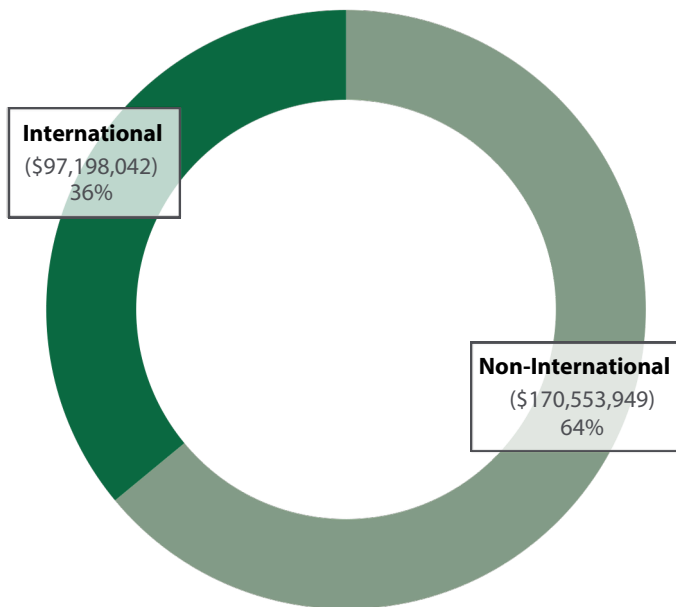
Select grant successes in the last year include:

A) Large-scale and Institutional Research and Infrastructure Grants

The OVPR supported the development of large-scale and institutional significant research grant proposals, helping faculty navigate the complexity by providing a suite of strategic and practical supports. A few examples of select grants that USask was awarded in 2024-25 include:

Dr. Christy Morrissey's (PhD) *"Identifying and Optimizing Marginal Agricultural Land to Achieve Nature-based Solutions"* received a $3.9 M investment from the NSERC-SSHRC Sustainable Agriculture Research Initiative (SARI). One of 16 grants awarded through this competition, her project brings together researchers from USask, the Universities of Calgary and Manitoba, and Agriculture and Agri-Food Canada along with 13 community and industry partners to improve agricultural sustainability through marginal land use.

Dr. Kristina Bidwell's (PhD) *"We're Still Here: Amplifying Urban Indigenous Stories in Saskatoon, Prince Albert, and St. John's through Indigenous-led Partnership"* received $1 M as one of six grants awarded through the SSHRC Reconciliation Network in Response to Call to Action 65. This Indigenous-led network brings together 17 scholars, storytellers, and students with Indigenous community organizations, Indigenous-led arts organizations and two universities in Saskatchewan and Newfoundland to amplify stories of Indigenous communities that have been excluded from processes of reconciliation to expand public and scholarly understanding of reconciliation.

Dr. Robert Henry (PhD) received $4 M in renewal funding from CIHR for the SK-Network Environments for Indigenous Health Research (NEIHR): nātawihowin and mamawiikikayaahk Research, Training and Mentorship Networks. This funding will continue to support this independent, Indigenous-led network to work with Indigenous and non-Indigenous partners in community-based research to improve Indigenous health. Dr. Henry also received $1.5 M in renewal funding for the USask-based NEIHR National Coordinating Centre.

Dr. Volker Gerdts' (PhD) project *"Enhancing GMP Manufacturing by Leveraging Process Analytical Tools (PAT)"* received a $1 M investment from the Canadian Pandemic Preparedness Hub, co-led by the University of Ottawa and McMaster University. One of three projects supported by this hub, this new PAT equipment will significantly increase our manufacturing abilities to develop new products to aid Canada's Pandemic Response.

Dr. Markus Hecker's (PhD) project *"Transatlantic Interdisciplinary Research and Training Program in Water Security and Freshwater Ecosystem Health"* received $1.65 M from NSERC CREATE. This new international training program will work closely with partners in Germany to provide an immersive, experiential program that draws connections between disciplines like toxicology, engineering, social sciences and ecology, providing students with a transdisciplinary, global perspective on water research.

Dr. Andrew Grosvenor's (PhD) project *"The Development of Glass-ceramic Composite Materials for the Sequestration of Intermediate Level Waste Generated by SMR"* received $120,000 from NSERC and $120,000 from Natural Resources Canada. This project will further develop advanced waste from materials that are critical to the deployment of Small Modular Reactors (SMRs) across Canada.

Dr. Bishnu Acharya's (PhD) project *"Biorefining of Oat Hulls for Materials, Chemicals, and Functional Food Application"* received $675,000 from NSERC, $292,500 from Saskatchewan Ministry of Agriculture, and $45,000 from Richardson Milling Ltd. This was the first application to successfully match the Saskatchewan Agriculture Development Fund (ADF) grant with an NSERC Alliance and served as the pilot project for the development of a new ADF-Alliance partnership process with the Ministry of Agriculture.

New Frontiers in Research Fund (NFRF) – Exploration. USask submitted 16 applications and seven were awarded for a total funding of $1.7 M. This funding will support "high-risk, high-reward" Canadian-led projects in the Colleges of Engineering, Medicine, and Arts and Sciences, the WCVM, the School of Environment and Sustainability, and the School of Public Health.

B) Large-scale International Research and Development Grants

The IO supported several successful, large-scale grants. A few highlights from 2024-25 include:

A project led by **Dr. Trina Racine** (PhD) in the Vaccine and Infectious Disease Organization (VIDO) received $15.7 M USD funding from the Coalition for Epidemic Preparedness Innovations (CEPI) to help VIDO continue developing its pan-sarbecovirus vaccine – a broadly protective vaccine designed specifically to protect against different types of potentially deadly coronaviruses, including SARS-CoV-1, as well as SARS-CoV-2, the virus behind the COVID-19 pandemic to prepare the world for the next infectious disease crisis.

Dr. Lori Bradford (PhD) in the Ron and Jane Graham School of Professional Development in the College of Engineering and **Dr. Robert Henry** (PhD) in the Department of Indigenous Studies, College of Arts and Science are co-principal investigators on the project *"Arctic Freshwater Food Systems: Influence of Warming Winters and Increased Snow Cover"* led by **Dr. Milla Rautio** (PhD) at the Université du Québec à Chicoutimi funded through the NFRF NordForsk-led International Joint Initiative on Sustainable Development of the Arctic program. The Canadian team has been awarded $4 M while the Nordic collaborators receive funding from NordForsk to better understand the consequences of warming winters on Arctic lakes and to identify adaptation strategies to ensure access to fishing sites. Through interdisciplinary practices, this project will lead to a co-designed resilience plan to sustain local food economies and traditional ways of fishing.

Dr. Maureen Reed (PhD) in the School of Environment and Sustainability (SENS) is leading a multinational education project that secured over $500,000 from the Spencer Foundation in the United States. The project, "*Co-designing Transdisciplinary Sustainability Education,"* trains learners globally by combining community and academic knowledge to tackle sustainability challenges. This marks the first time a USask-led project has received funding from the Spencer Foundation.

Dr. Lori Bradford (PhD) in the Ron and Jane Graham School of Professional Development in the College of Engineering and **Dr. Graham Strickert** (PhD) with SENS are leading a USask project that secured nearly $1.5 M from the NFRF International stream. This interdisciplinary, high-risk, high-reward project, *"Climate Collaboratorium: Co-creation of Applied Theatre Decision Labs for Exploring Climate Change Adaptation and Mitigation,"* uses applied theatre, environmental science, and social science to engage communities in designing water security solutions.

Dr. Trina Racine (PhD), VIDO's Director of Vaccine Development, Dr. Baljit Singh (PhD), USask Vice-President Research, Cynthia Block, Saskatoon Mayor, Jamie Martens, Member of Legislative Assembly and Provincial Secretary, Terry Duguid, Member of Parliament, and Dr. Volker Gerdts (PhD), VIDO's Director and CEO celebrated $24 M in funding from the Coalition for Epidemic Preparedness Innovations (CEPI) to help prepare the world for the next infectious disease crisis

C) International Blueprint for Action 2025 – International travel and project grants

An integral component of the *International Blueprint for Action 2025* is the International Travel and Project seed grants that the IO manages. Each year a call for applications for the travel and project grants is promoted to USask faculty and staff and through them to their international partners to support both incoming and outgoing travel to initiate, build and support international and intercultural engagement and activities aligned with our existing or emerging areas of strength to boost research collaborations with both existing and new international partners.

USask is proud to be one of the first to offer these types of seed grants, which are seen by many of our partners as an exemplary model of how to support internationalization at the ground level in a strategic way. One example supported by these grants includes:

> *"Mobile Libraries and Literacy for Climate Justice: An Action Research Project with Youth in Northern Ghana"*, led by **Dr. Jacob Alhassan** (PhD), Department of Community Health and Epidemiology, College of Medicine, was awarded the Global Community Service Fund 2023-24. This project has significantly empowered rural Ghanaian youth to take climate action by improving their climate justice knowledge and providing them with tools to articulate their concerns and develop solutions. Through book clubs, photovoice methods, and small project funds, students have initiated community education, tree planting, and political engagement projects. The project has not only enhanced their climate literacy and reading abilities but also fostered a sense of critical citizenship and ongoing commitment to climate justice.

D) Other notable successes:

Canada Research Chairs

In 2024-25, 14 Canada Research Chair (CRC) searches were underway. Three new CRC nominations and one renewal were submitted in October 2024 (results pending).

One new T1 nomination and two renewals submitted in October 2023 were awarded in April 2024.

A call for CRC theme area proposals was sent out to the community in January 2025. Theme area proposals will again be accepted from Signature Area leads, deans, executive directors or centre directors.

Canada Foundation for Innovation (CFI)

In 2024-25, two regular JELF proposals were submitted to CFI (results pending) and three JELF-partnerships were submitted to CFI in support of Canada Research Chair applications (results pending).

Five Innovation Fund proposals were submitted to CFI (results pending). In addition to the regular stream, the CFI developed a new stream to support core facilities, and one to support social sciences.

A Breath of Protection! by Mihiprabha Rathnayake, PhD student, Department of Veterinary Pathology, Western College of Veterinary Medicine

Mobilizing Intellectual Property

IMP supported commercialization of innovations:

- Assessed 20 new invention disclosures from six colleges/schools.

- Filed 29 patents, contributing to a total of 156 patent families currently active.

- Secured 31 license agreements, which are now part of 319 active licenses under management.

Innovation mobilization highlight: medSask

In recent years, pharmacy prescribing guidelines developed by medSask, a non-profit organization supporting pharmacists that operates out of USask's College of Pharmacy and Nutrition, became available for use by pharmacists across Canada through a subscription and licensing-based model. By 2024, 40 per cent of pharmacists in Canada, more than 19,000 professionals, are now using this USask-developed tool in their daily practice. This USask innovation impacts the business of pharmacists by helping them through the prescribing and documenting process and positively impacts the lives of Canadians who need safe and efficient access to prescription medications.

Former USask pharmacy student Tanya Fontaine in the College of Pharmacy and Nutrition Apotex Lab (Photo: David Stobbe)

Internationalizing the USask Experience

The IO has hosted events at all accessibility levels and collaborated with colleagues on and off campus to ensure an internationalization experience for all.

In 2024-25 the IO accomplished the following highlights:

Teaching and RSAW Partnerships

- The IO houses over 250 international agreements with more than 200 entities in over 60 countries (including one with the Government of Saskatchewan on International Education). In 2024-25, there were 11 new and 17 renewed agreements that were signed.

- Five of the 11 new agreements signed were with institutions in India.

Delegation Support

Hosted 18 inbound visiting delegations from 10 countries including:

- A visit by **Amanda Strohan**, Director General for Canada's Indo-Pacific Strategy at Global Affairs Canada in May 2024 to engage with USask stakeholders who have key ties to the Indo-Pacific, to understand the progress made in the implementation of Canada's Indo-Pacific Strategy and identify key areas of opportunity and collaboration.

- Officials from the German Bundestag (eight MPs, members of the Standing Committee on Education, Research and Technology Assessment) and staff from the Vancouver Consulate and the Embassy in Ottawa visited USask in October 2024 to learn more about the ongoing research and collaborations with Germany.

USask Vice-President Research Baljit Singh and President Peter Stoicheff sign an agreement with Innovation Saskatchewan CEO Kari Harvey for a three-year pilot project to operationalize future collaborations between Germany and USask, including on-campus research institutions

Supported eight outbound delegations by USask senior leaders including:

Organized a Saskatchewan-Germany R & D Partnerships Forum with the Saskatchewan Trade and Export Development Office in Germany in May 2024, to strengthen partnerships between USask and industry partners in Germany. Attendees included Ambassador of Canada to Germany, IBM, Nuclidium AG, LenioBio, Bayer Agriculture, University of Bonn, DAAD, Innovation Saskatchewan and USask. Nuclidium Ag has expressed a strong interest in increasing the production yields of Copper-67 and exploring clinical trials in Saskatchewan, augmenting the developments underway in Europe.

Organized a delegation to Brazil in September 2024. The objectives of the visit were to rebuild and strengthen institutional connection for collaboration in Brazil. All engagements were established to build a foundation on people-to-people connections. The delegation met with senior leaders at Universidade de São Paulo, and Universidade Estadual Paulista "Júlio de Mesquita Filho" (UNESP). In addition, they met with **Caroline Charette**, Consul General of Canada to Brazil in São Paulo, and **Marco Antonio Zago**, President of FAPESP.

Government Engagement

To extend our global impact on International Education, the IO participated in more than 80 meetings with provincial, federal, or international government representatives.

We have participated/organized joint events with international and provincial governments such as:

A joint mission to Vietnam with the Ministry of Advanced Education in March 2025 to facilitate strategic partnership development with Vietnamese partners and diplomats and advance cooperation in joint research, student mobility and recruitment, faculty exchange, and training.

The signing of a joint agreement with the German Academic Exchange Service (DAAD) and Innovation Saskatchewan and a pilot implementation agreement between USask and Innovation Saskatchewan at a joint symposium between U15 Canada and German U15 in Germany in January 2025. These agreements promote the international exchange of students and faculty and provide support to operationalize research collaboration in areas such as health, synchrotron sciences, quantum computing and artificial intelligence, food security, nuclear and alternative energy, agriculture, and the environment.

Individuals from the IO, VIDO and the QuanTA centre, joined a Western Canadian delegation to France in January 2025 organized by the Embassy of France in Vancouver. The delegates visited Paris and Brussels and met with French institutions and the European Commission to better understand the specifics of the Horizon Europe program and potential collaboration opportunities with French institutions.

Dr. Steven Rayan (PhD) moderated a panel on food, water and energy at the PAW 2024 International Congress at USask (Photo: Dave Stobbe)

Other Activities

USask hosted a successful People Around the World (PAW) 2024 International Congress on the main USask Campus from October 16-18, 2024. This dynamic event brought together experts and innovators to explore how a cohesive approach to the Food-Water-Energy nexus, using data as a cross-cutting concept, can address socio-cultural issues both locally and globally. Attendees celebrated achievements, shared insights and helped shape the future of sustainable solutions.

Since Canada's participation in Horizon Europe has enabled USask researchers to engage with European counterparts and international networks, the IO has developed a brief guide to Horizon Europe in the form of an introductory *Horizon Europe Canvas Course*. This self-paced course is designed to support USask researchers and their teams in exploring and applying for Horizon Europe funding. The course provides an overview of Horizon Europe, covering its structure, key priorities, and funding opportunities under Pillars I and II. It offers insights into the Horizon Europe Portal, its resources, and the internal supports and services available at USask to leverage Horizon Europe opportunities.

The IO and Saskatchewan Polytechnic hosted/organized a Horizon Europe Roadshow in March 2025 with Innovation, Science and Economic Development (ISED) Canada, EURAXXES and the European Commission's Directorate-General for Research and Innovation (DG RTD) to inform the private sector, post-secondary institutions, provincial government and non-government organizations on the world's largest multilateral research and innovation program. The roadshow provided an overview of Canada's association to Horizon Europe, especially Pillars I and II, and provided testimonials from successful USask faculty.

Dr. Tamanna Jahan (PhD) is undertaking cutting-edge chickpea research as part of her postdoctoral fellowship in USask's College of Agriculture and Bioresources

Storytelling and Awards

Storytelling

The RPI team continues to creatively find ways to tell USask's RSAW story to the world.

In 2024-25 RPI accomplished the following:

- Continued to grow an extensive following on our social media channels.

  - Launched an Instagram account, "usaskresearch," on Jan 27, 2025 to expand our storytelling presence online. In under three months, the account has garnered over 350 followers. The account's posts, stories and reels have generated over 270,000 views and have reached over 34,000 accounts.

  - 'USask Research' had over 175,000 impressions on LinkedIn and gained more than 1,800 new followers, contributing to a total of 4,893 followers on the platform. This increase reflects a 60 per cent growth rate.

- RPI's monthly newsletter—*Discovery Digest*—had a 57.1 per cent open rate. This is a three per cent increase from 2023-2024. Additionally, 45 new subscribers were added.

- Launched the *Signature Series Podcast* which released eight episodes exploring and celebrating innovative RSAW at USask. To date, the *Signature Series Podcast* webpage has been visited over 1,200 times with over 700 episode downloads.

- Wrote, lead or partnered with USask communicators to put out 150 news releases/stories.

- Honouring a record-breaking $417 M in awarded research in 2023-24, RPI produced a comprehensive celebratory campaign that included a video, news release and multi-part social media series. The campaign garnered nearly 60,000 views online. This project was entered to the CCAE 2025 Prix d'Excellence Awards for *Best Creativity on a Shoestring*.

Awards

RPI facilitates several USask faculty applications for external research awards to encourage and build external recognition for breadth and quality of RSAW created by our faculty.

Since March 2024, working with facilitators and other supporters from colleges and schools, the RPI awards team has supported 40 high-profile nominations for awards and recognitions, including the Royal Society of Canada, Canadian Academy of Health Sciences, and many more.

Awards received (May 1, 2024 – April 30, 2025) include:

Dr. Alexandra King (MD)
Cameco Chair in Indigenous Health and Wellness, College of Medicine
Canadian Academy of Health Science Fellowship

Mckelvey Kelly *(pictured, left)*
Department of History, College of Arts and Science
SSHRC Talent Award - Finalist

Global Water Futures
Stockholm Water Prize - Shortlisted

Dr. John Pomeroy (PhD) *(pictured, right)*
School for Environment and Sustainability
International Hydrology Prize - Dooge Medal

Dr. Linzi Williamson (PhD)
Department of Psychology and Health Studies, College of Arts and Science
CBC Saskatchewan Future 40

Dr. Tara Kahan (PhD)
Department of Chemistry, College of Arts and Science
YWCA Women of Distinction Awards STEM category - Finalist

Dr. Ingrid Pickering (PhD)
Department of Geological Sciences, College of Arts and Science
YWCA Women of Distinction Awards STEM category - Finalist

"The Invisible Bond: Research and Empathy" by Angie Magana, PhD student,
Department of Veterinary Pathology, Western College of Veterinary Medicine

Safeguarding RSAW

Strengthening the Operational Framework

The OVPR continues to focus on strengthening the operational framework that underpins research activity at USask, with an emphasis on quality control, compliance, and due diligence. Ongoing efforts aim to harmonize workflows, reduce administrative friction, and improve service delivery through continuous process improvement. A key focus has been deepening collaboration with other institutional units that support research, including CGPS, Contracts, Financial Operations, Ethics, and the IO. These partnerships are essential in building more integrated, responsive systems that enable researchers to navigate complex requirements with greater ease. By investing in coordinated operations, the OVPR is working to ensure that internal infrastructure keeps pace with the evolving needs of the research community.

Research Grants and Contracts Support

RASI ensures grants and contracts meet the compliance requirements of both funders and USask by providing robust support at the application submission and award stages. In 2024-25, the RASI team was responsible for reviewing and submitting 1148 externally funded research applications, a 24 per cent increase over the previous year. In addition to that, RASI processed and set up 799 new research awards, 323 new research contract agreements, and amended 783 existing projects.

Animal Care

The Animal Care and Research Support (ACRS) office has improved sustainability and support for researchers who use animals in response to an increased workload and the growing complexity of the Canadian Council on Animal Care (CCAC) requirements.

ACRS is currently working through an RFP process to contract use of a new software system for animal protocol administration and animal ordering and management. This will streamline various facets of ACRS work and improve the animal user experience.

In 2024-25 ACRS accomplished the following:

- Organized the annual Canadian Association for Laboratory Animal Science (CALAS) symposium in Saskatoon in June 2024. (CALAS represents animal technicians, veterinarians, and animal scientists across Canada). CALAS was last held in Saskatoon nearly 30 years ago.

- Supported over 1,000 active animal users, at USask and its affiliates, who completed animal-based activity on 100,000 animals and totaling $850,000 in animal purchase costs.

- Managed 460 animal use protocol submissions.

- Completed 100 animal user training sessions.

- Trained veterinary students in laboratory animal medicine through first year lectures, senior year rotations, and the WCVM laboratory animal medicine club.

Human Research Ethics

In 2024-25, the Human Research Ethics Office (REO) processed over **3,600 research ethics applications** (new applications, acknowledgements, exemptions, amendments, renewals and closures). This volume continues to increase year by year, which correlates with increased research activity by USask researchers.

The focus for 2024-25 was finding efficiencies in our work processes to decrease the time from file submission to approval. Our efforts have been very successful. When comparing our 2024-25 approval times with 2023 metrics, we achieved the following improvements:

- 39 per cent faster for Behavioural REB delegated reviews.

- 24 per cent faster for Behavioural REB full board reviews.

- 31 per cent faster for Biomedical REB full board reviews.

The current, regularly updated approval times are posted on the USask Human Research Ethics Office website and display the average number of calendar days with the REO, with the REB and with researchers. Researchers can now plan their ethics submissions to align with their anticipated research start dates.

Expanding Research Security Guidance

The 2024 fall grant cycle marked the first time that both of Canada's research security policies, the *National Security Guidelines for Research Partnership*s and the *Sensitive Technology Research Areas and Affiliations of Concern*, were applicable to all Tri-Agency and CFI grants. Over the course of the year, the needs of research security have expanded within an increasingly complex geo-political environment. The research security team not only continues to provide advice and guidance related to Canada's research security policies, but it also addresses a variety of research security related requirements including anti-corruption practices, export controls, sanctions, and Government of Canada Contract Security Program requirements. The research security team continues to capitalize on a network of national and international subject matter experts thus ensuring that the USask community is receiving the most relevant and comprehensive guidance.

"Under the Tundra's Midnight Glow" by Cameron Vestby, Master of Science student, Department of Biology, College of Arts and Science

RSAW Initiatives

Opus – Incubating USask Startups

USask launched Opus in 2022 as a pre-accelerator program for USask founders with research-backed innovations they wish to use as the basis for a startup venture. Opus is designed to provide participants with foundational knowledge to build business acumen, as well as personal connections to mentors, experts, industry, funders, and business service providers.

Opus 2024-25 quick facts:

- Our idea2Build program included 29 aspiring entrepreneurs in 17 new ventures.

- Opus founders entered 18 startup competitions, winning over $21,000 in prize money, and were invited to participate in seven external accelerator programs.

- Participants received over 41 hours of programming and benefited from the advice of 38 mentors and coaches from Saskatoon's business community and beyond.

- 591 USask community members received services and attended Opus workshops and events.

- Welcomed our first team of student founders from Saskatchewan Polytechnic in a pilot partnership offering.

- Two Opus companies were granted patents on their core technologies.

- Opus companies secured $667,500 in private sector investment and generated almost $300,000 in revenue.

Since inception, Opus-incubated ventures have secured more than $1,507,745 in non-dilutive funding and have created 16 new jobs.

An engaged crowd heard pitches from Opus i2Build founders at the 2025 Innovation Expo (Photo: Three2One Studios)

The One Health Signature Area of Research and their student organizing committee (pictured) hosted the first annual One Health Symposium on November 23, 2024

Signature Areas of Research

USask's Signature Areas of Research include: Agriculture, Communities and Sustainability, Energy and Mineral Resources for a Sustainable Future, Health and Wellness, Indigenous Peoples, One Health, Quantum Innovation, Synchrotron Sciences and Water.

This year, the Signature Areas hosted major events, lead consultation processes for large scale initiatives, and further developed interdisciplinary connections.

In the fall of 2024, RPI launched a podcast series— *the USask Signature Series*—which explores and celebrates the tremendous expertise and research initiatives of the Signature Areas of Research. Each episode is focused on answering one question pertaining to that specific Signature Area, such as: 'Are pets good for your health?', 'What makes Saskatchewan farmers so efficient?' and more.

Undergraduate Research

The Undergraduate Research, Scholarly, and Artistic Works (uRSAW) initiative focuses on providing and enhancing research and discovery experiences to undergraduate students through a four-part strategy – course-based experiences, assistantships, storytelling and/or dissemination activities, and research skill development. Highlights for 2024-25 include:

⬥ Launch of the uRSAW Storytelling Competition – an annual competition where students submit their pitch explaining why their summer research project makes a compelling story and how they envision telling that story. The winner was awarded the opportunity to work with USask's Media Production team to create a two-minute video telling their research story.

Over 1,400 students had a course based First Year Research Experience (FYRE).

USask maximized our annual NSERC USRA allocation of 61. We have awarded a total of 91 tri-agency USRAs for the summer of 2025, including 19 NSERC USRAs for Indigenous Student Scholars, six NSERC USRAs for Black Student Scholars, two SSHRC USRAs, and three CIHR USRAs.

The DARE Undergrad Training and Mentorship Awards funded 11 Early Career Researchers to hire undergraduate student research assistants for the summer of 2025. The competition funded social science, humanities, and fine arts projects, addressing a gap in federally funded undergraduate research assistantship opportunities. Three of the awards were co-sponsored by SCPOR and focused on patient-oriented research.

In collaboration with the University of Regina (U of R), uRSAW developed a new funding opportunity – Collaborative Energy, Minerals, and Society Research Award (CEMSRA), to fund an undergraduate student researcher for a research project co-led and co-supervised by faculty at both USask and U of R. Five CEMSRA projects were funded for Summer 2025.

"The Melt Begins" by Hannah Koslowsky, Research Technician, Department of Geography and Planning, College of Arts and Science

Kayley D. Lawrenz took to the TEDxUniversityofSaskatchewan on February 2, 2025 to share her talk *"Can we break free of ableism?"* (Photo: Dave Stobbe)

TEDxUniversityofSaskatchewan

On February 2, 2025, RPI—with support from USask's Media Production and University Relations teams—hosted a half-day TEDxUniversityofSaskatchewan event that profiled a carefully curated and prepared series of talks designed to celebrate world-leading ideas and innovations at USask. Under the theme of 'Inspiring Impact', this sold-out event welcomed attendees from on and off campus who joined in a celebration of ideas worth spreading and were left feeling engaged and hopeful.

Eleven faculty, staff and students were engaged in this year's TEDx process, undergoing a comprehensive series of coaching and rehearsal sessions to prepare for the live event. These individuals will continue to leverage these research communication skills as they advance in their careers at USask.

Live talks were recorded and distributed online via the TEDx official YouTube channel – home to 42 M subscribers. These recordings have also been widely shared and celebrated within the USask community and beyond.

As of April 7, two of the recordings were selected by TEDx for additional marketing profile, significantly increasing their reach and viewership.

Planning for TEDxUniversityofSaskatchewan 2026 is already underway, with speaker information sessions and recruitment set to begin Spring 2025.

Winners of the 11th annual Images of Research contest were celebrated at a reception at USask's Marquis Hall on March 24, 2025

Images of Research

Celebrating another year of this influential research communications initiative, the 11th annual Images of Research contest and awards reception honoured the diversity and beauty of RSAW at USask.

From honeybee yards to the hidden universe inside ourselves, this year's images celebrated RSAW from across all corners of USask. The 2025 contest garnered close to 100 image submissions, which received nearly 20,000 online views and over 2,500 votes.

The March 24, 2025 Images of Research awards reception brought together over 75 members of USask's research community, contest judges and winning photographers for a lively celebration, reminding attendees that knowledge truly is beautiful.

Faculty Support

DARE supports new faculty at USask to grow their research programs and build cross-campus connections. DARE provides practical and tailored resources for new and early career faculty, coordinates interdisciplinary programming to support grant development, and hosts networking and career development events for new and early career faculty.

DARE supports the NFRF Exploration funding program. The 2023 results (announced Spring 2024) included two successful early career researchers who participated in DARE's Exploration Grant Development Program, **Drs. Cari McIlduff** (PhD) ($249,8000) and **Amanda Froehlich Chow** (PhD) ($199,937).

DARE launched the first SHRF Establishment Grant Development Program to support ECRs applying for this funding program. Five early career researchers participated in this programming and submitted their Establishment Grant applications.

Expanding Post-Award Grant Management Support

Following the success of the pilot phase, the OVPR has established two permanent Post-Award Research Specialist positions to support grant management. Support is now available to all departments in the College of Arts and Science, with successful outreach to other colleges between November 2024 and March 2025. The expansion continues to prioritize colleges with limited internal capacity and aligns with the OVPR's broader goal of supporting researchers throughout the entire grant lifecycle.

Research Facilitators/ Administrators (RF/A)

RASI undertook a comprehensive analysis of existing centralized and decentralized research support system at USask to understand the scope; identified opportunities (gaps) and implemented a model to bring RASI, tri-agency support specialists, and decentralized RF/As together to work as a collective (> 65 members); working on their professional development through collective identification of thematic areas and topics; instituting an annual symposium with a focus on collective effort and strategy, team building, and recognition of their contributions to USask research enterprise.

Rankings and RSAW Intelligence

The OVPR's collaboration with various portfolios continues in support of rankings and RSAW intelligence at USask. The 2024-25 year once again saw overall strong rankings results for USask, including achieving or maintaining two best-ever performances in international rankings, as follows:

Quacquarelli Symonds (QS) 2025 World University Rankings: USask was ranked at 340th in the world, an increase of five positions from the prior year (345th). After setting a new record in 2024, this result replaces the previous year as USask's best ever performance in the QS global ranking.

Times Higher Education (THE) 2024 World University Rankings: USask remained ranked in the 351-400 tier, the same as the previous year. This result allowed USask to remain positioned in our best rank in the THE global ranking.

In addition to the above best-ever performances, USask performed well in sustainability-related rankings this year. USask was ranked 131st globally in the QS Sustainability Rankings, and 101-200 globally in the Times Higher Education (THE) Impact Rankings. Both of these ranks are decreases over the previous year but still represent strong performances for USask in an increasingly competitive pool. Notably, USask also achieved two global top 100 performances in individual Sustainable Development Goals (SDGs) in the THE Impact rankings,

ranking at 25th globally in SDG 14 (Life Below Water), and 57th globally in SDG 11 (Sustainable Cities and Communities).

Among these strong performances, there remains opportunities for continued improvement. For example, USask moved down one tier in this year's Shanghai Academic Ranking of World Universities, dropping into the 401-500 category. This drop can primarily be attributed to a decrease in USask's Highly Cited Researchers score, highlighting an opportunity to develop and attract more faculty whose work is highly recognized and cited by fellow academics.

Associate Vice-President Research **Dr. Dawn Wallin** (PhD) and OVPR Rankings Strategist **Dr. Jennifer Drennan** (PhD) continue to collaborate with valued partners to move this work forward under the previously launched five-pillar strategy. Leadership briefings and analysis were delivered for 11 annual rankings releases throughout the past year, and the team cooperated with RPI on communications/news stories for each of the 11 releases as well. Progress continued on the development of the ranking dashboards, including demos, trials, and feedback opportunities for senior leaders. Custom rankings reports were created for seven colleges/schools, and 18 presentations were delivered to various USask leadership tables/committees. Work in the coming months will include continued efforts on projects in progress, as well as new initiatives focused on USask's global reputation and RSAW intelligence.

"Field of Promise, Skies of Home" by Praveen Sapkota, Alumni, Department of Plant Sciences, College of Agriculture and Bioresources

Graduate students and postdoctoral scholars are central to the university's research mission, driving innovation, discovery, and artistic excellence or training as future professionals. Their contributions enhance research across disciplines and strengthen the university's global impact. Over the past year, CGPS responded to external changes in the graduate student landscape. While certain changes were positive, such as the increase in federal scholarship programs and new programs developed to address the Human Health Resource needs of the province, others required we take strategic action to minimize impacts. The report highlights these activities, student accomplishments and select initiatives CGPS undertook to foster a collaborative and supported graduate community.

The **Governor General's Gold Medal** recognizes outstanding academic achievement at both fall and spring convocation ceremonies.

Above: Dr. Jaris Swidrovich Fall 2024 Recipient (PhD, Education, Supervisor: S. Murphy)

The **Lieutenant Governor Indigenous Scholarship** is a prestigious Provincial award that supports Indigenous scholars pursuing advanced studies in Saskatchewan.

Above: Jeremy Irvine Spring 2024 Recipient (M.Sc., Plant Sciences, Supervisor S. Prager)

Adaptable.
Mitigating impact of study permit caps

At the time of this report, international applications to graduate programs were down by 51% partially offset by an increase in domestic applications (+ 26%).

A **drop-off in application pressure** from many countries this year is likely due to the introduction of PALS. While early trends still indicate a large pool of highly qualified international applicants, at the time of writing this report, offers to international students dropped relative to last year by 14% (135 offers) offset by 52 more offers to domestic students. We are closely monitoring the rates that these applicants are accepting their offers and introducing new touchpoints to encourage students to come to USask.

Overall, graduate enrollment remains stable, with a slight dip in new international students in the current year, bringing us back to numbers similar to prior years.

New International Graduate Students by Academic Year

BE WHAT THE WORLD NEEDS
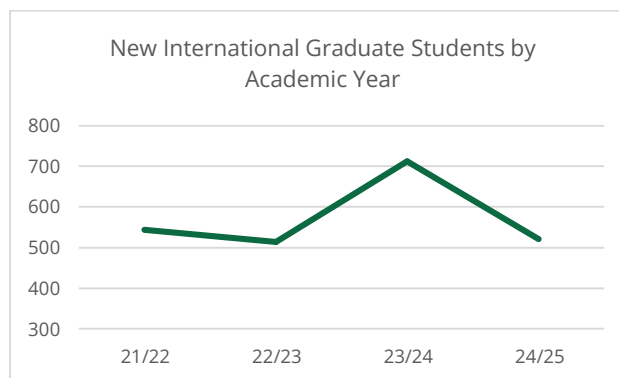
CGPS proactively adapted to the new Provincial Attestation Letter (PAL) requirement for international graduate students to apply for study permits. We worked with deans and departments for a transparent way to allocate and track the graduate PAL quota that was implemented as soon as the quota was provided and supported programs with information.

To ensure CGPS processes international admissions as efficiently as possible we:

- Improved turnaround times by reintegrating international credential evaluation from TLSE to within the CGPS program services team.
- Increased admissions staff resources to cover the added steps for PALS and offer verification.
- CGPS is providing stronger leadership for graduate-targeted activity by Student Recruitment (TLSE). With UR, developing new recruitment resources such as a graduate viewbook for use abroad and templates for programs to produce recruitment material.

We invest resources to promote our reputation in different countries and to develop international agreements that bring sponsored students. The first student under a recent Filipino government agreement will arrive later this year. Last fall, CGPS participated in a delegation to Sao Paolo, Brazil. In March, the VPR went to Vietnam in conjunction with a Government of Saskatchewan delegation with other provincial PSE institutions where he met many prospective graduate students.

Celebrating researchers and improving financial supports

The 2024/25 academic year marks a significant expansion in scholarship opportunities, with the launch of several new awards: Heather Lukey Graduate Student Bursary, several new donor-funded scholarships including the Mehr, Kalagnanam, and aligned with Institutional priorities, 10 Indigenous recruitment awards were created with a $100,000 increase to the scholarship institutional funds.

In January 2025, CGPS held its first scholarship recipient reception and welcomed a full house in recognition of academic excellence. The names of major scholarship recipients are curated on the CGPS website. In 2024, three outstanding PhD students were awarded Vanier Scholarships - Krishna Kolen (CIHR), Morgan Flemming (NSERC) and Gwen Rose (SSHRC). In the final year of the Vanier and Banting programs, USask will receive three more Vanier awards (names embargoed at the time of this report).

We are very encouraged by the long overdue increases and changes to the Tri-Agency funding for research trainees.

- New values of $27,000 for master's and $40,000 for doctoral provided an additional $1M for the 100 recipients with active awards.
- International students eligible for doctoral funding and an additional 1200 doctoral awards added for this year.

IMPROVEMENTS FOR POSTDOCTORAL SCHOLARS

We welcomed the increase and harmonization of Tri-Agency postdoctoral fellowships at $70,000/annum.

As part of Postdoctoral Scholar Appreciation Week (Sept 2024), CGPS provided two well-attended career planning panel discussions and hosted a windup reception, celebrating the contributions of postdoctoral scholars.

The 2024 **Misiwêskamik International Postdoctoral Fellowship** recipient Salvador Osuna Caballero is working on a project funded by Genome Canada called ACTIVATE, led by Dr. Kirstin Bett and Dr. Curtis Pozniak (PhD). The goal of the project is to reduce synthetic fertilizer use and greenhouse gas emissions by developing more resilient crop varieties.

A refreshed website houses many new initiatives for postdocs this past year including:
- The Society of Postdoctoral Scholars established travel awards using their budget provided by CGPS.
- Creation of a new MS Teams channel where postdocs can directly communicate with each other.
- A dedicated section was created in the CGPS newsletter.
- First entrants to Falling Walls Edmonton Lab with Albin Joseph (PDF, Mechanical Engineering) and Priyanka Tirumareddy (PhD student, Chemical and Biological Engineering) travel to Edmonton for the finals.

Flexible.

PEDAGOGY AND INNOVATION FOR GRADUATE STUDIES

In Feb 2025, a panel discussion on Reimaging Arts Graduate Programs catalyzed by a recent book coauthored by Dr. Loleen Berdahl provided a forum to improve student outcomes and challenge the graduate education/training status quo in response to our country's evolving needs.

CGPS improved the college's annual [Graduate Student and Postdoctoral Scholar Report](#) with enrolment demographics and measures of student progress. The 2023/24 year saw a 14% increase in student applications, increases in entrance GPAs across all degree types, and continued enrollment growth concentrated in Master's course and project programs. Self-declared Indigenous student enrollment was at 9% overall – significant growth at the PhD level (+ 27%) but a slight decline in Master's thesis programs (- 2%).

New in programming, University Council approved the Master of Public Health Nursing, Master of Occupational Therapy, Master of Speech Language Pathology, Certificate in Financial Management and the restructuring of JSGS certificates. The MPAS program admission cycle opened for fall 2025 starts with very strong application pressure.

To provide a more student-centred, EDI-informed and up-to-date approach to providing access and laddering into graduate credentials, CGPS Faculty Council approved admission policy updates (See PPM [Section 1](#)).

Certificates were incorporated into the Credential Descriptions and further work is underway to transform the former Degree Level Learning Outcomes to align with the frameworks for national and USask competencies.

NEW INITIATIVES AND SPECIAL PROJECTS

To promote dynamic interdisciplinary studies, CGPS and the College of Education have established an MOU for collaboration between the SOTL Centre and CGPS's InterD program enriching research and training.

The InterD program took an open and innovative Ted-talk style approach to their seminar requirement showcasing nine students whose work intertwined diverse disciplines, reshaping how we approach critical questions and advancing new perspectives in research.

Supporting USask's graduate supervisors and graduate chairs is a high priority for CGPS. Initiatives this year focused on improved communication and effectiveness and included:

- Graduate Program Guidelines [template](#) provided for programs (Nov 2024)
- Workshops on Emotional Intelligence (April 2025) and Conflict Management (October 2024) were attended by over 70 graduate faculty participants.

- Collaboration with the [DARE](#) program in support of new faculty onboarding (Oct 2024).
- Responding to the ever-shifting abilities of generative AI and various disciplinary needs, CGPS requested graduate programs to include [GenAI guidance](#) in their program guidelines based on the principle of transparency in usage.

CGPS remains committed to fostering [an Indigenous graduate student community](#) that nurtures belonging and success and harnessing the richness of diverse viewpoints and wisdom.

In the **Stitching Stories project** designed by CGPS' Indigenous Initiatives Coordinator, [Aurora Wolfe](#) and supported by local knowledge keeper Gabrielle Lee, a third-generation Cree Métis quilter from Pelican Lake, students and staff created a hexagon quilt with each piece representing a USask Indigenous graduate student and their discipline. The quilt is now on display by the CGPS office.

A swatch of the Stitching Stories quilt coming together.

Aurora featured above wearing the porcelain teacup jacket she created as part of her MFA **coyote dreams of easy prey**.

BE WHAT THE WORLD NEEDS

Other new initiatives launched in 2024/25:

- Refreshing our unique Cousins brand to capture our Indigenous graduate student community-building approach.
- Holiday Rations project (Dec 2024): pantry items delivered to >40 student families as far away as Rankin Inlet and Northern Manitoba. Thanks to the ȯyateki Partnership and Saskatoon Coop for their sponsorship.
- Establishing a routine of start-of-term info sessions for Indigenous graduate students, sessions with undergraduate students (ISAP) and visits to high schools.
- Hosting tailored scholarship application workshops.

The Grad HUB, a premier resource at USask, provides onboarding support for graduate students. A range of onboarding sessions—both virtual and by invitation—engaging over 600 new students in 2024/25. The Virtual Spring Welcome is designed to help students navigate the Grad HUB platform.

The CGPS sponsorship program that funds student-led conferences and initiatives sponsored 14 events, engaging several thousand graduate students supporting conference organizing skill development and hands-on experience.

CGPS increased efforts to create smoother career transitions for graduate students and PDFs with:

- The new LevelUp dashboard launched Sep 2024.
- The Beyond the Professoriate platform, renewed Feb 2024, granting free access to career transition materials and the annual career symposium.
- A mentorship program connecting current students with outside mentors launched in May 2025 with incredible interest from students – 50 applicants for just 20 spots. The program leveraged the relationships established through the PhD Alumni Study.

In conjunction with our flagship event, the Three Minute Thesis (3MT) Finals (Apr 2025), CGPS provided a formative experience for participants through a series of workshops on presentation skills, audience engagement, and the art of condensing complex ideas into a concise three-minute talk.

This was my last chance to be on stage as a PhD student. The 3MT was a great experience. I'm incredibly grateful for this chance, it was an unforgettable experience that I will always cherish.

I really struggled during the first year of my Master's, and the 3MT ended up being a turning point. It was the first time my communication skills felt truly validated, and that experience opened the door to so many meaningful connections and opportunities. It also deepened my love for my project and confirmed that grad school was the right path for me. So thank you again for the incredible effort you put into making the 3MT happen—my grad school journey would look very different without it.

CGPS staff were on deck to volunteer and support the competitors at the 3MT Finals (Apr 2025).

3MT finalists (Apr 2025) with Judges Chelsea Cunningham, Bram Noble, and Joelena Leader.

BE WHAT THE WORLD NEEDS

UNIVERSITY COUNCIL
RESEARCH, SCHOLARLY, AND ARTISTIC WORK COMMITTEE
REPORT FOR INFORMATION

PRESENTED BY:	Eric Lamb, chair, Research, Scholarly, and Artistic Work
DATE OF MEETING:	June 12, 2025
SUBJECT:	**Year -end report of the Research, Scholarly and Artistic Work Committee of Council**
COUNCIL ACTION:	**For Information Only**

SUMMARY:

The Research, Scholarly, and Artistic Work (RSAW) Committee of Council provides advice and recommendations to Council and senior leadership on all aspects of the research, scholarly, and artistic work endeavour at the University of Saskatchewan. This year we engaged in discussions on many topics that support the research, scholarly, and artistic activities at USask. Throughout the year, the committee has enjoyed a strong, symbiotic relationship with the Office of the Vice-President Research (OVPR) and other units that support these important activities.

The committee engaged in discussions on the following topics this year:
- Discussing changes to University Standards with Scott Walsworth
- Receiving annual reports from the research ethics boards and reporting to University Council
- Receiving the annual report on Breaches of the Responsible Conduct of Research Policy and reporting to University Council
- Receiving a mid-year update from the OVPR
- Discussing undergraduate research initiatives with Phani Adapa
- Discussing Domestic Graduate Recruitment with Debby Burshtyn
- Receiving an update from Nancy Turner on USask's strategy on Artificial Intelligence
- Meeting with Baljit Singh for an update on faculty complement planning
- Meeting with Andrew Denton, director of the School for the Arts to discuss Research Initiatives

- Receiving annual reporting on tri-council funding performance from institutions leads
- Receiving annual reports from OVPR and CGPS

I want to thank all committee members for their engagement in the committee's work this year and I specifically acknowledge Lingling Jin for her service as vice-chair of the RSAW Committee. Stephen Milosavljevic served as RSAW's representative on JCCP, Chris Zhang served as the representative on the CFI Advisory Committee, Lisa Birke served on the New and Distinguished Researcher Award Selection Committee and I thank them all for their service. Finally, a thank you to Amanda Storey, our committee coordinator, for her support of the committee this year.

UNIVERSITY COUNCIL
TEACHING, LEARNING, AND ACADEMIC RESOURCES COMMITTEE

FOR INFORMATION ONLY

PRESENTED BY: Dr. Ralph Deters

DATE OF MEETING: **June 12, 2025**

SUBJECT: **Teaching, Learning and Academic Resources Committee Annual Report**

COUNCIL ACTION: For Information Only

**ANNUAL REPORT OF THE
TEACHING, LEARNING, AND ACADEMIC RESOURCES COMMITTEE OF COUNCIL
2024-2025**

The Teaching, Learning and Academic Resources Committee (TLARC) deals with a range of teaching and learning issues at the university.

The committee is composed primarily of faculty from colleges and departments across the institution who share their experience and expertise in many areas. University staff, who sit as committee members or resource people, provide important input from administrative and technical perspectives.

Terms of Reference:
1) Commissioning, receiving and reviewing reports related to teaching, learning and academic resources to support the delivery of academic programs and services at the University of Saskatchewan.
2) Making recommendations to Council and the Planning and Priorities committee on policies, activities and priorities to enhance the effectiveness, evaluation and scholarship of teaching, learning and academic resources at the University of Saskatchewan.
3) Promoting student, instructor and institutional commitments and responsibilities, as set out in the University of Saskatchewan Learning Charter and as reflected in the top priority areas of the University of Saskatchewan integrated plans.

4) Designating individuals to act as representatives of the committee on any other bodies, when requested, where such representation is deemed by the committee to be beneficial.

5) The committee will carry out all of the above in the spirit and philosophy of equitable participation and an appreciation of the contributions of all people. As one of the university's priority areas in Indigenization, this includes rigorous and supportive programs for indigenous student success, engagement with Indigenous communities, and the creation of learning outcomes tied to Indigenous content and experiences grounded in Indigenous world views. In this context, Indigenous refers to First Nations, Metis, and Inuit people of Canada. In addition, the prioritization of internationalization calls the committee to a focus on intercultural and international engagement among students, educators, and staff.

Membership
Membership comprises 11 members of the GAA, at least 5 of whom will be members of Council; includes 1 sessional lecturer.

Council Members

Ralph Deters (Chair)	Arts & Science	2026
Kate Congreves	Agriculture & Bioresources	2027
John Gjevre	Medicine	2026
Natasha Hubbard-Murdoch	Nursing	2027
Marguerite Koole	Education	2025

General Academic Assembly Members

Natacha Hogan (Vice-Chair)	Agriculture & Bioresources	2026
Alec Aitken	Arts & Science	2025
Sara Donkers	Medicine	2025
Kelly Foley	Arts & Science	2025
Ken MacKenzie	Arts & Science	2027
Greg Malin	Medicine	2026

Sessional

Colin Miner		2025

Student Members

Elisabeth Bauman	USSU (VP Academic Affairs)	2025
Reza Golpayegani	GSA (VP External Affairs)	2025

Ex-Officio (voting)

Jerome Cranston	Vice-Provost, Teaching and Learning

Resource Members (non-voting)

Michael Barr	AVP ICT & CIO

Debby Burshtyn	Dean, CGPS
JoAnn Murphy	(Designate for) Dean, University Library
Nancy Turner	Interim Associate Provost, Teaching Innovation & Strategic Initiatives
Candice Weingartner	Director, Enterprise Systems
Kate Langrell	Copyright Coordinator
Lissa de Freitas	Governance Office, Committee Coordinator

Overview of TLARC Committee Responsibilities:

To accomplish its broad mandate of supporting the delivery of academic programs and services at the University of Saskatchewan, TLARC meets regularly as a full committee and separately in working groups dedicated to specific topics. TLARC members, therefore, have four responsibilities: (1) receiving information about teaching and learning, (2) providing critical input and insight, (3) voting on teaching and learning issues, policies, and processes, and (4) contributing expertise and advice to a working group.

Meeting Structure:

TLARC met as a full committee seven times during the 2024-25 academic year with meetings held in-person.

Guest Presentations, Issues, Discussions, and Work Completed

TLARC welcomed presentations from several guests/members who shared information and updates on programs and university-wide strategies, including:

- Dr. Jerome Cranston re: Workforce Summit Feedback
- Dr. Wendy James and Dr. Nancy Turner re: Draft Assessment Policy and Procedures
- Dr. Scott Walsworth re: USask Standards for Promotion and Tenure: Revisions for Consideration
- Dr. Wendy James & Dr. Susan Bens re: Faculty Survey Results and Integrity Supports
- Dr. Ralph Deters re: Artificial Intelligence Demonstrations
- Dr. Nancy Turner re: Advancing AI: Ethical and Responsible use at USask
- Dr. Wendy James & Ann-Marie Rollo re: Grading Reflections

The Teaching, Learning, and Academic Resources Committee has convened seven times to engage in substantive discussions on critical issues affecting teaching and learning at the University.

Vice-Provost Students and Learning, Dr. Jerome Cranston, provided an update on the National Summit on Canada's Future Workforce, emphasizing a growing skills gap linked to retirements in the trades. The committee reflected on the implications for post-secondary institutions, underscoring the importance of enhancing career readiness, digital literacy, and transferable skills. Particular attention was given to the potential of intergenerational learning models as a means of fostering mentorship and skill development.

Dr. Scott Walsworth, Vice-Provost Faculty Relations, participated in a session focused on the revision of Standards for the New Tenure Track Teaching Stream. The discussion addressed teaching loads, the allocation of time for educational leadership, and the alignment of standards with institutional commitments to decolonization and Indigenization.

The committee also devoted significant attention to the implications of generative artificial intelligence in the academic environment. A faculty survey on AI literacy and application revealed a pressing need for support resources, illustrative examples, and clear institutional guidelines. Discussions emphasized the role of academic integrity supports in articulating expectations for AI use and in responding to emerging forms of academic misconduct. The complexities of maintaining assessment security in the context of AI were explored, with proposed strategies including the redesign of assignments and strengthening communication with students.

<u>Acknowledgements and Thanks</u>
As the 2024-2025 academic year comes to a close, I want to express my sincere gratitude to each and every one of you for your dedication and hard work.

A special thank you goes to our exceptional coordinator from the Governance Office, Lissa de Freitas. Your meticulous coordination of our meetings, management of essential documentation, and overall support have been invaluable to our committee's smooth functioning and success. Your administrative contributions are deeply appreciated.

To all the committee members, thank you for generously dedicating your time and insightful perspectives during our seven full committee meetings. Your critical input on various important teaching and learning matters, policies, and processes has been instrumental in achieving the committee's objectives. I also extend my special thanks to our executive team, Vice-Chair Natacha Hogan and Jerome Cranston, for their outstanding leadership throughout the year.

Finally, I would also like to express my sincere appreciation to the presenters who willingly shared their expertise and time with the committee. Thank you to Dr. Jerome Cranston (Vice-Provost, Teaching and Learning) for your valuable insights on the Workforce Summit Feedback. We also extend our thanks to Dr. Wendy James and Dr. Nancy Turner for presenting the Draft Assessment Policy and Procedures, to Dr. Scott Walsworth (Vice-Provost Faculty Relations) for your presentation on the USask Standards for Promotion and Tenure revisions, to Dr. Wendy James and Dr. Susan Bens for sharing the Faculty Survey Results and information on Integrity Supports, to Dr. Nancy Turner for your presentation on Advancing AI: Ethical and Responsible Use at USask, and finally, to Dr. Wendy James and Ann-Marie Rollo for leading the important discussion on Grading Reflections.

Thank you once again for your commitment and contributions to the Teaching, Learning, and Academic Resources Committee this academic year.

Respectfully submitted,

Ralph Deters

Dr. Ralph Deters, Chair
Teaching, Learning, and Academic Resources Committee of Council (TLARC)

UNIVERSITY COUNCIL

Joint Committee on Chairs and Professorships (JCCP)

REQUEST FOR DECISION

PRESENTED BY: Scott Walsworth, Co-Chair
Joint Committee on Chairs and Professorships (JCCP)

DATE OF MEETING: June 12, 2025

SUBJECT: Buckwold/Milani Scholar in Commercial Law

DECISION REQUESTED: It is recommended by the Joint Committee on Chairs and Professorships that University Council approve the Buckwold/Milani Scholar in Commercial Law in the College of Law.

PURPOSE: The Buckwold/Milani in Commercial Law Chair will be awarded for demonstrated achievement in advancing the field of commercial law through research and teaching. The Chair will assist the College of Law in recruiting and retaining outstanding faculty who have made sustained contributions to the field of commercial law through their teaching and scholarly work. For purposes of this appointment, commercial law is understood to include creditor and debtor law, insolvency, secured financing, commercial transactions, payment systems, and closely related topics in private law.

The Chair recognizes and seeks to augment and preserve the record of excellence in commercial law established by leading College of Law faculty and alumni through teaching, published writing, law reform, support of continuing legal education, providing commercial law services, and service to the legal profession and the community.

DISCUSSION SUMMARY: The creation of the Buckwold/Milani Scholar in Commercial Law has been discussed with, and endorsed by, the donor, the Office of the Vice President Research, the Office of the Vice President University Relations, and the Office of the Vice-Provost, Faculty Relations.

FURTHER ACTION REQUIRED: With approval of the University Council and subsequently the approval of Board of Governors, the terms of reference will be implemented immediately.

ATTACHMENT: Terms of reference for the Buckwold/Milani Scholar in Commercial Law.

UNIVERSITY OF SASKATCHEWAN

Buckwold/Milani Scholar in Commercial Law
Terms of Reference

Purpose:
The Chair will be awarded for demonstrated achievement in advancing the field of commercial law through research and teaching. The Chair will assist the College of Law in recruiting and retaining outstanding faculty who have made sustained contributions to the field of commercial law through their teaching and scholarly work. For purposes of this appointment, commercial law is understood to include creditor and debtor law, insolvency, secured financing, commercial transactions, payment systems, and closely related topics in private law.

Accountability:
All terms of reference must align with the *Guidelines for Chairs and Professorships*

Chair Type:
This will be an Enhancement Chair.

Background:
The College of Law has a long-standing reputation in the field of commercial law. This reputation was established largely by the work and career of Professor Ronald Cuming, K.C. who retired in 2022 after spending 56 years on Faculty. Professor Cuming was regarded as the leading scholar in his field. He received the title of Distinguished Researcher from the University in 1998 and was awarded the title of Distinguished Professor in 2016. Other College of Law alumni have achieved distinction as commercial law scholars and as lawyers practicing commercial law.

The Chair recognizes and seeks to augment and preserve the record of excellence in commercial law established by leading College of Law faculty and alumni through teaching, published writing, law reform, support of continuing legal education, providing commercial law services, and service to the legal profession and the community.

Source and Amount of Funding:
A gift of $100,000 from Tamara and Bruce Buckwold ($50,000) and Michael W. Milani, K.C. ($50,000).

Additional donations may be received upon the completion of the initial five-year commitments, to extend the life of the Chair.

Tenability:	A gift of $50,000 (from each of the Donors as noted in ***Source and Amount of Funding***) will be given upon approval of the Chair.
Selection Committee:	There shall be a Selection Committee established by the Dean, College of Law for the selection of an appropriate candidate.
Chairholder responsibilities:	The Chairholder will be a faculty member in the College of Law and will be an outstanding researcher or an emerging junior scholar who will enhance the research and teaching reputation of the College in the field of commercial law. The funds may be used to support the costs associated with expanding and invigorating the Chairholder's research program such as by covering costs associated with research (e.g., travel and data purchase), disseminating research results (e.g., conference travel)) and assisting the Chairholder to develop new courses in the field of commercial law.
	The Chairholder is to provide a report on their activities biennially. The Chairholder's activities will be an integral part of the activities of the College. For academic purposes, the Chairholder will report to the Dean of the College of Law.
Term of Chair:	The successful incumbent will be appointed for a term of up to five years.
	At the end of the term, the existing Chairholder may be eligible for renewal, or a new Chairholder may be selected, subject to a renewal of funding from the Donors of the Chair.
	Determination as to whether the existing Chairholder qualifies for renewal, or a new Chairholder will be selected, will be made by the Dean, College of Law.
Renewal:	All renewals of Chairholders must follow the renewal process outlined in Section 5.0 of the Guidelines for Chairs and Professorships.
	Chairholder scholarly progression must be reviewed at least biennially. A financial review must occur annually. The Chairholder must submit a final report at the end of their term.
Review:	The Dean, College of Law will be responsible to oversee the Chair.

Oversight:	Oversight responsibilities shall include the following:

Oversight responsibilities shall include the following:
1. Oversee the activities of the Chair;
2. Oversee management of the fund to ensure compliance with the terms of the trust deed and the on-going financial integrity of the initiative;
3. Approve annual budgets;
4. Receive annual financial statements of the trust fund;
5. Receive and review the biennial scholarly report, the annual financial report and the final report on the activities of the Chairholder; and
6. Provide a copy of the required scholarly, financial and final reports to the co-chairs of the Joint Committee on Chairs and Professorships.

Removal of Chairholder:

Any allegations related to a breach of one or more of the University policies made against a Chairholder should follow appropriate University Policies and procedures related to the nature of the breach. This includes, but is not limited to, policies related to research, financial stewardship, and/or employment. Should the appropriate process conclude and determine that the Chairholder has breached a University Policy or failed to meet an expectation as a faculty member, the provost and vice president academic and vice president research will determine appropriate measures regarding the continuation of the Chairholder which may include termination from the Chair. The final determination will be communicated to the Chairholder, the dean/executive director and the chair of the Management Committee (if applicable).

Disestablishment or Relinquishment:

The Chair position will be discontinued when donor funds are expired. If, before the end of the 5-year term, the Chairholder resigns, retires, or otherwise leaves the College of Law or relinquishes the Chair, then the position will be considered vacant and a call may be issued for selection of a new Chairholder to serve any remaining portion of the term.

Eligible Expenditures:

The total amount available annually will be $20,000. Chairholders will receive an annual stipend of $15,000 for a period of five (5) years. $5,000 of the annual amount shall be allocated to a program of research through the hiring of student research assistants or in such other manner as may be agreed upon by the Scholar and the Dean of the College of Law.

Unspent Funds:

At such time that the Chair ceases to be in existence, any unspent funds will be used for research in commercial law in the College of Law.

Insufficient Funds: Should there be insufficient funds to cover the costs of the Chair, the excess cost will be covered by the College of Law.

If circumstances make the Chair no longer practical or desirable, the Management Committee, in consultation with the Donors, will recommend to University Council and the Board of Governors of the University of Saskatchewan, changes to the Chair. These recommendations will maintain, as much as is reasonably possible, the Chair's spirit and general intent as identified in its statement of Purpose.

The creation of this Chair is subject to approval of both University of Saskatchewan Council and University of Saskatchewan Board of Governors.

The College of Law recommends acceptance based on the above terms.

_____   May 9, 2025
                                                             _____
Martin Phillipson   **Date**
Dean, College of Law

The Office of the Vice-Provost, Faculty Relations recommends acceptance based on the above terms.
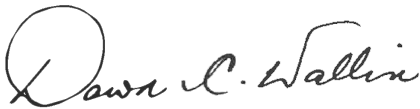
_____   May 12, 2025
                                                             _____
Scott Walsworth, PhD   **Date**
Vice-Provost, Faculty Relations

The Office of the Vice President, Research recommends acceptance based on the above terms.

_____   May 12, 2025
                                                             _____
Dawn Wallin, PhD   **Date**
Associate Vice President, Research

Approved and accepted on behalf of the Board of Governors of the University of Saskatchewan.

_____   _____
Cheryl Hamelin   **Date**
Vice-President, University Relations

PRESIDENT'S REPORT TO COUNCIL
June 2025

SPRING CONVOCATION

USask Spring Convocation ceremonies took place from June 2-6, 2025, at Merlis Belsher Place. We welcomed 3,998 students to our alumni family, a group of distinguished graduates that number over 175,000 around the world.

Spring Convocation is made possible by the dedicated faculty and staff who help prepare our graduates to make a meaningful difference in the world. I want to extend a thank you to everyone who made USask's Spring Convocation ceremonies a success this year.

Honorary degree recipients

The university's highest honour, an honorary degree, was bestowed on four outstanding Canadians during USask's Spring Convocation ceremonies. We were honoured to have this opportunity to recognize each of these individuals for their achievements and accomplishments, and to celebrate the impact they have made to community, culture and the country.

Jim Cuddy – Honorary Doctor of Letters

A Juno Award-winning Canadian music icon with the band Blue Rodeo and a celebrated solo artist, Jim Cuddy is also an active environmentalist and philanthropist, dedicated to community service. Jim has received a remarkable 15 Juno Awards, spanning four decades and 16 albums with Blue Rodeo as well as six critically acclaimed solo projects. Jim and Blue Rodeo have been inducted into the Canadian Music Hall of Fame, awarded a star on Canada's Walk of Fame, received the Governor General Performing Arts Award for Lifetime Artistic Achievement, and a National Achievement Award from the Society of Composers, Authors and Music Publishers of Canada. He was awarded one of his most prestigious honours in 2013 when Jim and Blue Rodeo bandmate Greg Keelor were made officers of

the Order of Canada. Jim has volunteered in support of numerous charities throughout his career, including participating in benefit concerts for the people of Fort McMurray who lost their homes in the devastating 2016 fire, and performing in Prince Albert National Park in 2023 in support of the Waskesiu Foundation. He also participates in the Gold Medal Plates and Canada's Great Kitchen Party, which organize fundraising dinners and auctions to celebrate culture and ensure that young Canadians have equitable access to healthy food, sports opportunities and music education.

Dr. Vera Pezer (PhD) – Honorary Doctor of Laws

From scholar to staff member to senior leader and active alumna, Chancellor Emerita Dr. Vera Pezer (PhD) has had a remarkable association with USask spanning seven decades. After earning a Bachelor of Arts (English) in 1962 and master's (psychology) in 1964, Vera began a 35-year career in student counselling at USask in 1966, while also completing her third USask degree (PhD in sports psychology) in 1977. Vera worked as a counsellor, part-time instructor, assistant professor, and interim assistant dean in the College of Arts and Science in 1978 and 1981, and was appointed associate vice-president of student affairs and services in 1991 until retirement in 2001. Vera went on to serve as USask's 13th chancellor from 2007 to 2013. She has continued to be an active member of USask's alumni community as a volunteer, mentor and donor through sponsoring student scholarships, including support for Huskies student-athletes, serving as a patron member for the Greystone Circle, co-chairing the 2007 Campus Community Campaign, and volunteering with USask's Great War Committee and the Huskie Athletics review task force. In addition to being a four-time Canadian women's curling champion – sweeping three straight national titles from 1971-73 – Vera is a former Canadian softball champion, a member of Saskatchewan's senior women's golf team, and served as a sports psychologist in the 1988 and 1992 Winter Olympics. She has remained busy in retirement volunteering on campus and in the community.

Greg and Olivia Yuel – Honorary Doctor of Laws

Champions of community, Greg and Olivia Yuel have turned business success into a passion for philanthropy, from generous donations to volunteer endeavours to help build a better society for all. Graduates of the University of Saskatchewan, Greg (BA'93) and Olivia (BA'95) were recognized and honoured for their remarkable dedication to community in enriching the lives of people throughout the city and across the province when they received the Saskatchewan Order of Merit in 2024. The Yuels have donated millions of dollars to charities and community projects, supporting education, health care, athletics and the arts, as well as social programs to serve those in need and society's most

vulnerable populations. Among their major contributions are support for the Jim Pattison Children's Hospital Foundation, the Yuel Family Gallery at the Remai Modern, Rick Hansen Foundation, Wanuskewin Artist in Residence program, the YWCA, Friendship Inn, Salvation Army, Mosaic Stadium, Gordie Howe Sports Complex, Saskatchewan Polytechnic, Saskatchewan Indian Institute of Technologies, and USask's Edwards School of Business, College of Medicine, and the Huskies program.

Distinguished Researcher Award

The Distinguished Researcher Award is presented annually to faculty members in recognition of significant contributions to knowledge or artistic creativity. The Distinguished Researcher Award applies to eligible candidates that received their PhD or terminal degree 10 or more years ago. Congratulations to Dr. Valerie Verge (PhD) on receiving the Distinguished Researcher Award at this year's convocation ceremonies. Valerie is a leading researcher in the Department of Anatomy, Physiology and Pharmacology in the College of Medicine. She has made significant contributions to health research, particularly for peripheral nerves and for the treatment of multiple sclerosis (MS). With a large research funding portfolio and a prolific publication record, Valerie's work has earned her a place among the top two per cent of the most highly cited scientists worldwide as named by Stanford University in 2019, with more than 10,890 citations attributed to her name to date. She played an instrumental role in the establishment of the Cameco MS Neuroscience Research Centre, where she has served as director since 2006. I would like to extend my congratulations to Valerie on this achievement.

CAMPAIGN UPDATE AND CELEBRATION

There has been tremendous momentum as we have moved into the final month of our Be What the World Needs comprehensive campaign. We have recently celebrated many gifts that will create lasting and meaningful change for our university, such as a generous $1.5 million investment from Cenovus that will support the creation of, and programming for, the Cenovus Energy Makerspace in the soon-to-be-constructed Engineering Design Hub at the College of Engineering. The new Makerspace is part of a large-scale renovation that will transform the existing Hardy Lab into the Engineering Design Hub, a new campus destination for design, innovation, and experiential learning.

Additionally, Cameco and the University of Saskatchewan are celebrating a partnership that will bring new opportunities to students, serve northern and Indigenous communities, support the province's energy and mining sector, and impact global research. The $10-million investment from Cameco, a global nuclear fuel and energy company, is one of the

largest single gifts announced in USask's campaign. In addition to developing a talent pipeline of qualified scientists and engineers, the partnership has the potential to advance the mining and nuclear energy landscape in Saskatchewan and beyond as the world seeks sustainable energy solutions.

There have been so many transformational contributions to the comprehensive campaign. I encourage all to attend the Be What the World Needs campaign finale event on June 18 at Merlis Belsher Place. We will come together to hear an exciting announcement and to celebrate the many accomplishments of the campaign.

SASKATCHEWAN ORDER OF MERIT RECIPIENTS

I would like to extend my congratulations to the six members of the USask community who are being invested to the Saskatchewan Order of Merit. The Saskatchewan Order of Merit was established in 1985 to celebrate excellence and achievements by Saskatchewan citizens. It is the province's highest honor that recognizes individuals for significant contributions in areas such as agriculture, business, industry, community leadership, public service, art, research, and volunteering.

We are grateful to each of the recipients for their contributions to the province and to the University of Saskatchewan. The members of the USask community who will receive the honour include: alumni Brent Cotter (BComm'71), Robert Stromberg (JD'68), and Senapan Thunder (BEd'92); honorary degree recipient Dr. Ellen Remai (LLD'23); Professor Emeritus Dr. Ernie Barber (PhD); and cardiology professor Dr. Haissam Haddad (MD). The 2025 recipients were invested with the medal of the Order at a special ceremony marking the 40th anniversary of the Order in early June in Saskatoon.

INDIGENOUS HISTORY MONTH AND NATIONAL INDIGENOUS PEOPLES' DAY

June is National Indigenous History Month, and June 21 marks National Indigenous Peoples' Day. I encourage all members of the university community to take the time to learn more about the diversity of Indigenous communities, cultures, and languages, and the heritage and history of Treaty 6 Territory and the homeland of the Métis. This is a time to reflect and reaffirm our shared responsibility as individuals and as an institution to uplift Indigenization and to advance transformative decolonization leading to reconciliation. Many community events take place around Saskatoon and throughout the province and are open to all to attend. Resources and information are available online through the Spotlight website, the Office of the Vice-Provost Indigenous Engagement website as well as

the University Library's Indigenous Studies Portal and National Indigenous History Month Research Guide.

PRIDE MONTH

Pride Month is recognized nationally in June and is a time to reflect on the progress we've made and the path ahead to build a university community that is inclusive and equitable for all. It is also a powerful reminder of our commitment to be the university the world needs, a place where everyone feels safe and valued, and of the active participation required to achieve this goal. USask hosted its annual flag-raising ceremony on May 30 that signals our commitment to fostering an inclusive and positive teaching, learning and working environment. You can join many members of our USask community at events across Saskatchewan in the month of June, such as Pride Weeks and parades in Saskatoon, Regina and Prince Albert. The USask community will be walking in the Saskatoon Pride Parade on June 22, and all are welcome to join.

RESEARCH HIGHLIGHTS

New USask infrastructure to bolster agricultural research

USask has received $11.8 million in funding for two new facilities that will provide critical workspace for crop and soil science research and teaching. Located on the USask Saskatoon campus, the Harrington Plant Growth Facility and the Soil Science Field Facility will provide capacity to expand research programs and enhance training opportunities for students in the College of Agriculture and Bioresources and the Crop Development Centre (CDC) at USask. The project will also include a renovation to a portion of the Crop Science Field Lab at USask to provide additional workspace for the CDC. Construction is underway and is expected to be completed in July 2026. Funding for the project includes $7 million from Western Grains Research Foundation, $2.3 million from the Saskatchewan Wheat Development Commission, $1 million from the Saskatchewan Ministry of Agriculture through the Sustainable Canadian Agriculture Partnership, $850,000 from the Saskatchewan Barley Development Commission, and $400,000 from the Saskatchewan Oilseeds Development Commission. Additional funding has also been provided by BASF Canada, the Saskatchewan Cattle Association, SeCan, Bob and Norma McKercher, the Saskatchewan Alfalfa Seed Producers Development Commission, the Saskatchewan Forage Seed Development Commission, and SaskOats.

USask scientists identify vulnerability in cancer cells

Dr. Franco Vizeacoumar (PhD) and Dr. Andrew Freywald (PhD) with USask and the Saskatchewan Cancer Agency are leaders of a research team that has identified a potential target for eliminating breast cancer cells. The team focused on an enzyme called polo-like kinase 1 (PLK1), which is found in large amounts in nearly all cancer cells and helps tumours grow. Using the CRISPR gene editing tool at the single-cell level, the research team identified what Vizeacoumar called "genetic dependencies" of PLK1-overproducing cells. The USask team collaborated with a group of researchers in Germany and tested a new drug-like molecule that inhibits the target gene. Early results are promising, showing reduced tumour growth in animal models of human cancers.

USask hosted Nobel Prize winner and honorary degree recipient

On May 12-13, USask hosted Nobel Prize-winning scientist Dr. Emmanuelle Charpentier (PhD). She received the Nobel Prize in Chemistry alongside Dr. Jennifer Doudna (PhD) in 2020 for their development of the CRISPR-Cas9 gene editing methodology. That work, which allows scientists to precisely examine, cut and edit genes, has led to massive strides in fields like molecular genetics, genomics, agriculture, and environmental biology. Her USask itinerary consisted of a lecture for high school students about her work, career and advice for aspiring scientists, as well as a tour USask's world-renowned Vaccine and Infectious Disease Organization facilities and a special event for over 400 USask faculty, students, staff, and alumni, where she provided a deep dive into the work that has cemented her reputation on the world stage and helped earn her a Nobel Prize. The trip to USask and lectures from Emmanuelle were made possible in collaboration with The Gairdner Foundation. In 2024, Emmanuelle was given an Honorary Doctor of Science from USask, the university's most prestigious honour.

UNIVERSITY OF SASKATCHEWAN

Provost's Report to Council
June 2025

GENERAL REMARKS AND CURRENT ISSUES

FISCAL SUSTAINABILITY THINK TANK

USask, like other universities across Canada, continues to face financial pressures causes by IRCC policies and US tariffs. Acting Provost Vince Bruni-Bossio and Chief Financial Officer Deidre Henne continue to lead a "think tank", beginning with members of the Senior Leadership Forum (SLF) to address these challenges. The think tank will provide SLF with an opportunity to discuss financial strategies being implemented across Canada and North America. It will identify, evaluate, and consider innovative changes that—if implemented by colleges, schools, and units, or where appropriate and supported across SLF more broadly —could have positive implications on USask's immediate and long-term financial sustainability.

USask welcomes the insights and ingenuity of every member of the USask community when it comes to facing this challenge. Deans, senior academic and administrative leaders are encouraged to hold discussions with faculty and staff to ensure transparency about specific fiscal sustainability activities in their units. Questions, feedback, and ideas can also be shared directly with the think tank coordinating group by emailing financialideas@usask.ca.

USASK UPDATES

SPRING CONVOCATION

The University of Saskatchewan celebrated the Class of 2025 at Spring Convocation from June 2-6, 2025. 3,998 students received a combined total of 3,765 certificates, diplomas and degrees during this year's ceremonies. Championing student success is at the heart of what we do at USask, and we are so proud of this year's graduates and the difference they will go on to make in the world. Thank you to all who work so diligently to plan and execute our

Convocation ceremonies every spring and fall, and to all faculty and staff who support our graduates to be successful throughout their post-secondary education.

DISTINGUISHED TEACHER AWARD

The Distinguished Teacher Award is the highest honor for teaching excellence at USask. The award is presented at a Convocation ceremony each year. This prestigious award recognizes faculty members who make outstanding contributions to the learning and working environments at the university. It celebrates those who excel in their profession, demonstrating exceptional teaching practices, continuous professional growth, and impactful leadership. This year's award was presented to Brandy Mackintosh, an associate professor in the Department of Accounting in the Edwards School of Business.

DISTINGUISHED PROFESSORSHIPS

The honorary title of distinguished professor is an award that celebrates lifetime achievement in research, scholarly, and artistic work. Professors emeriti and current USask faculty members who hold academic qualifications corresponding with an appointment at the rank of full professor are eligible for appointment to the distinguished professor position. Three USask faculty members and two professors emerti were selected to receive the honorary title this year. This year's distinguished professors are Dr. Nazeem Muhajarine (PhD), Dr. Julita Vassileva (PhD), Dr. Valerie Verge (PhD), Dr. Lorne Babiuk (PhD), and Dr. Verna St. Denis (PhD). Recipients of this lifetime award become distinguished professors emeriti upon retirement. Congratulations to this year's five new distinguished professors, who each exemplify the university's mission to pursue excellence in teaching, research, scholarly and artistic work.

JUNE IS INDIGENOUS HISTORY MONTH AND PRIDE MONTH

June is Indigenous History Month, with National Indigenous Peoples' Day recognized on June 21. On June 21, and every day, members of the USask community can learn about Indigenization, decolonization, and the history of Indigenous Peoples and cultures through the Office of the Vice-Provost, Indigenous Engagement website and the University Library's I-Portal: Indigenous Studies Portal. On June 21, events to honour National Indigenous Peoples Day will be held in and around Saskatoon. All are encouraged to take part in these events and other activities throughout the month of June. Find more information at spotlight.usask.ca.

June is nationally recognized as Pride Month. The University of Saskatchewan is proud to celebrate and support the 2SLGBTQQIA+ community during Pride month and every month.

Each June, all are encouraged to connect, commemorate and celebrate Pride, and join in to continue the work to make our campus community a safe and supportive place for all students, staff, faculty, alumni, and visitors. USask hosted a flag-raising ceremony in Nobel Plaza on May 30 to mark the beginning of Pride Month. All are also invited to walk with the USask community in the Saskatoon Pride Parade on June 22. You can find more information about events and available learning materials and resources on spotlight.usask.ca.

COLLEGE UPDATES, ACHIEVEMENTS AND MILESTONES

A selection of recent accomplishments, achievements and milestones for USask's college and school community are shared below.

USASK TEAM WINS INTERNATIONAL TEACHING AWARD

A team of five USask teachers from the College of Arts and Science and the College of Education created the game, called *Homesteaders,* and tested its potential as a tool for teaching about late 19th and early 20th century history on the Canadian prairies. Their project has won a D2L Innovation Award in Teaching and Learning from the Society for Teaching and Learning in Higher Education.

The team members—Dr. Benjamin Hoy (PhD) and Dr. Jim Clifford (PhD), associate professors in the Department of History; Dr. Paula MacDowell (PhD), assistant professor in the Department of Curriculum Studies; Dr. Judy Jaunzems-Fernuk (PhD), lecturer in the Department of Curriculum Studies; and Jessy Lee Saas, PhD candidate in the Department of History—started work on the project in 2023. Since then, *Homesteaders* has been played by more than 500 people in four provinces.

INDUSTRY LEADER NAMED FIRST FEMALE EXECUTIVE-IN-RESIDENCE AT EDWARDS SCHOOL OF BUSINESS

Former IBM Vice-President Shelly Lowe, a respected global transformation executive, has been named executive-in-residence at the Edwards School of Business. With more than three decades of leadership experience, Lowe is returning to her alma mater to inspire and mentor future leaders as the first female to hold this position since its inception in 2013. As executive-in-residence, Lowe is focused on bridging the gap between the classroom and the business world. By leveraging her skills and experience, she aims to not only support faculty and students but also enhance the broader business community's connection to academia. As a facilitator in Edwards Executive Education, she looks forward to engaging with various professionals across the business landscape. Shelly Lowe joins Marvin

Romanow, former CEO of Nexen, and Scott McCreath, former senior investment advisor at BMO Nesbitt Burns, as an Edwards executive-in-residence.

COLLEGE OF MEDICINE STRATEGIC PLANNING

This year the College of Medicine will conclude its Strategic Plan (2017-2025). We have been engaged in a collaborative strategic planning exercise using an appreciative inquiry approach. This evidence-based approach highlights the college's strengths and focuses on opportunities that can be leveraged to realize our goals. We welcome you to complete our Aspirations Survey to share your thoughts and ideas. Please visit the strategic planning website or contact com.projects@usask.ca for more information.

COLLEGE OF MEDICINE PROGRAM EXPANSION UPDATE

To expand health-care training opportunities in Saskatchewan three new programs are being launched — Master of Occupational Therapy (MOT), Master of Physician Assistant Studies (MPAS), and Master of Speech-Language Pathology (MSLP).

The MPAS Admissions Committee has selected the top 20 candidates for the inaugural cohort. Curriculum development is ongoing, with the program scheduled to start this August. A Stethoscope Ceremony is planned for September to formally welcome the inaugural cohort and celebrate this milestone in health-care education.

The MOT and MSLP programs within the School of Rehabilitation Science have received academic approval and will launch in the fall of 2026. Applications for the programs will open in mid-September. OT and SLP faculty recruitment and community engagement is ongoing to support the implementation of these new programs.

JSGS HOSTS 2025 HOUSTON LECTURE

Earlier last month, the Johnson Shoyama Graduate School of Public Policy (JSGS) hosted the 2025 Houston Lecture, featuring Dr. Janet Smylie, Director of Well Living House Action Research Centre. Drawing on her experiences as a Métis woman, family physician, and leading Indigenous health researcher, Dr. Smylie offered powerful insights on applying the concepts of *wâhkôhtowin* to pandemic response, Indigenous health systems, and international relations. The event drew a full house, bringing together JSGS students, faculty, alumni, and friends for an evening of meaningful conversations.

PROVINCES RENEW COMMITMENT TO VETERINARY TRAINING IN WESTERN CANADA

On May 22, 2025, the Governments of Saskatchewan, British Columbia and Manitoba have renewed their financial commitment to the University of Saskatchewan's Western College

of Veterinary Medicine, continuing a long-standing interprovincial agreement that has been in place for six decades. The renewed agreement provides more than $194 million to the WCVM over the next five years, helping ensure the college can deliver critical veterinary medicine programming, research, and clinical services that address the needs of each province.

RECENT APPOINTMENTS

Dr. Ian Stavness has been appointed as Department Head, Computer Science, College of Arts and Science, for a term of up to three years, effective May 1, 2025 and up to April 30, 2028.

Dr. Marla Davidson has been appointed as Associate Dean, Postgraduate Medical Education, College of Medicine, for a term of up to five years beginning July 1, 2025 and up to June 30, 2030.

Dr. Kalowatie Deonandan has been appointed as Department Head, Political Studies, College of Arts and Science, for a term of up to three years, effective July 1, 2025 and up to June 30, 2028.

Active Searches & Reviews

Searches:

Executive Director, Johnson Shoyama Graduate School of Public Policy

Reviews:

There are no ongoing reviews at this time.

Please see here for information on searches and reviews.

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USSU
University of Saskatchewan Students' Union

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University Council June Report

June is a powerful month. Not only does it reflect a period of strength for the voices of 2SLGBTQQIA+ Peoples, June is a time to honour and celebrate, as well as uplift Indigenous Peoples, voices, histories, and experiences. June is National Indigenous History Month, with June 21st being National Indigenous Peoples Day. June is also Pride Month. Collectively, these times of recognition, celebration, and solidarity are calls to action to demand and work together towards equity, as well as empower future generations of change makers. When we come together as not only allies but as accomplices, when we do the work of changing systems and structures together, that is community, collaboration, and connection.

Now that it is June, our USSU Executive Team, Vice President Operations and Finance Owen Deis, Vice President Academic Affairs Norah Jacob, Vice President Student Affairs Emily Hubick, and myself have been working together for just over a month! From meetings to events, to University Convocation, Stakeholder Meetings, celebrations, student discussions, and student advocacy, as well as ongoing conversations regarding Indigenous student initiatives, equity, diversity, inclusion, justice, accessibility, and belonging remain forefront throughout the daily work of the USSU. Our executive team has been working hard to update USSU policies, bylaw, and develop initiatives for the year ahead. Our Senior Manager team has been instrumental in supporting our curiosity as we develop plans for student engagement, advocacy, and community. This has been particularly impactful as our executive team has been updating the Campus Club Handbook, the Academic Integrity Handbook, and the University Student Council Handbook to reflect the values and visions of the year ahead. Additionally, the support of USSU staff and team members has aided in our planning for Welcome Week.

Finally, for many USask Students who are finishing their degrees, June is also a time of celebration and accomplishment! Our executive team and I were fortunate to attend several of the Spring Convocation Ceremonies. It is truly empowering to see students embark on the next steps of their journey as learners, leaders, innovators, and community members.

Ultimately, on behalf of the 2025-2026 USSU executive team, we continue to work with all levels of the University of Saskatchewan to uplift, advocate alongside, and improve student experiences and opportunities. We thank University Council for this opportunity to share and provide updates on the work that the USSU is doing, and to reaffirm our ongoing partnership with the university community broadly.

Reflections from VP Deis (he/him)

"My first month as VP Operations & Finance saw me resolve many disbursement requests for the 2024-25 academic year, which came at the end of my predecessor's term. I completed the remaining fourteen approvals, denying an additional two due to insufficient documents and failure to meet funding deadlines. As a result, all disbursements for the 2024-25 year are complete, and the USSU's April books are now closed.

Six campus groups have completed their ratifications, and most of them are hosting events during the summer months. As part of our commitment to support these and other groups, the USSU has undertaken policy rewrites to enable easier navigation. This includes standardising disciplinary measures, resolving inconsistencies, and replacing outdated terminology. We hope that, with these changes, our campus groups will remain as vibrant and enthusiastic as they are currently. The USSU is working to revitalise its Campus Club Space located on the second floor of Place Riel. A bookable space for our campus groups, the room has seen declining use in recent years. To rectify this, the USSU is introducing a TV and media cart, as well as streamlining the booking process, which will enable more groups to utilise it as the only USSU space dedicated to clubs.

As for Transit, little took place on our side in May. Despite this, several updates and construction projects were announced or are pending announcement. The most impactful of these updates is the closure of Broadway Bridge for overdue repairs. Construction started on May 12th, complemented by a second Broadway project that began on May 27th, with the intersection of Broadway Avenue and 12th Street closed to facilitate the construction of Link platforms. There are forthcoming changes to several routes which the city will announce at the end of June.

Additionally, regarding Transit, I am closely monitoring updates to the Link system, particularly in light of alleged safety concerns, such as the addition of street-level crossings and

the removal of the pedestrian overpass. The Standing Policy Committee on Transportation postponed consideration of changes to the College Drive portion of Link until June City Council deliberations. I will keep an eye on updates as they become available.

Apart from my commitments to campus groups and Transit, I am looking forward to helping plan Welcome Week and other outreach initiatives. I am extremely excited to meet new and returning students, and welcome suggestions to bolster our engagement with our members."

Reflections from VP Jacob (she/her)

"The first month of my term as Vice President Academic Affairs has been marked by a high volume of student inquiries, ongoing casework, and early-stage planning for key advocacy projects. May has been a transitional month not only for the incoming USSU executive committee, but also for the broader academic landscape, with final grades released, deferred exams administered, and summer courses beginning. The USSU Academic Advocacy Office remains active in supporting undergraduate students through a wide range of academic challenges and concerns.

Since the start of my term, the Academic Advocacy Office has worked on thirty-six student cases involving academic appeals, misconduct allegations, grade disputes, exam-related issues, and procedural misunderstandings. These cases have included both urgent matters requiring immediate intervention as well as longer-term concerns regarding ongoing processes. Misconduct allegations, particularly those related to the use of generative AI, have remained a common theme throughout the month. Many students report confusion around what constitutes permitted usage of tools like Grammarly, especially when they are too afraid to ask for clarification.

While much of this work is necessarily reactive, it continues to inform broader advocacy efforts. There have been multiple conversations with offices around campus such as Student Affairs and Outreach, the International Student and Study Abroad Centre, and college undergraduate offices. These meetings have been vital to improving communication and streamlining student support across academic processes. These partnerships remain essential to ensuring that students receive timely, clear, and consistent guidance.

In response, the USSU has begun identifying common concerns and reviewing policies to best support students facing academic integrity allegations. Case trends continue to reflect the need for clearer communication, greater consistency in procedural timelines, and a broader student understanding of how to navigate the academic system. Importantly, the office approached all student concerns with confidentiality, care, and a commitment to ensuring that students are empowered to make informed decisions.

A key issue initiative that has emerged from these conversations is a review of the language used in student communication materials. Many policies rely heavily on policy jargon or legalistic language that students often find intimidating or difficult to interpret. The USSU is advocating for the use of more student-friendly formats and inclusive language.

In preparation for the Fall Term, I have created a revised draft of the USSU Academic Handbook, which includes information on academic integrity, the appeals process, and the university's policy on generative AI. The handbook aims to empower students with accessible and clear information. Once finalized and printed, it will be made available to students online and distributed across campus.

Planning is also underway for Academic Integrity Week, scheduled for the second week of September. This weeklong event aims to proactively educate students about their rights and responsibilities within the academic system. Programming will include sessions on navigating appeals and misconduct procedures, understanding university policy, and accessing academic support. The USSU hopes to collaborate with multiple offices and departments to provide a comprehensive, student-centred, and educational event.

In addition to advocacy and outreach, I have been participating on several university committees, including the Academic Programs Committee, the Teaching, Learning, and Academic Resources Committee, and the Research, Scholarly, and Artistic Works Committee. These meetings have offered valuable insight into ongoing discussions around course design, responsible AI usage, and various other academic processes. Throughout the year, the USSU will continue to engage in these conversations and advocate for decisions that reflect the needs and experiences of students.

Participation on these committees highlights the importance of sustained student representation in academic governance. As policies and curriculums evolve, especially in response to technological change and emerging educational needs, student perspectives offer insight into how decisions translate into lived experiences.

Looking ahead, the summer months will be used to finalize preparations for the Fall Term, including onboarding volunteers and establishing relationships with various faculty and

staff across campus. The quieter academic period provides valuable time to reflect on the first month of casework, identify patterns in student concerns, and develop strategies to enhance the effectiveness of academic advocacy moving forward. It also offers space to lay the foundation for long-term goals, including improvements in outreach, student awareness, and cross-campus collaboration.

The USSU remains committed to creating an academic environment where student voices are respected, policies are transparent, and support systems are accessible. I would like to thank all faculty, Council members, and university staff who have already extended their collaboration and support to this work. I look forward to continuing to engage across committees, colleges, and departments in service of a more equitable and student-informed academic culture at the University of Saskatchewan."

Reflections from VP Hubick (she/her)

"As the USSU concludes our first official month in office, I have been developing a forward-looking plan focused on events and initiatives that align with our goals. A key priority during this has been establishing strong working relationships with members of the university and local community. To that end, I have been organizing introductory meetings with staff from various departments with whom I will be collaborating throughout the year.

This month also presented a valuable opportunity for professional development through the StudentCare Stakeholder Conference in Montreal. This brought together student union representatives from universities and colleges across Canada and featured sessions such as Spokesperson Training and Successful Negotiations. President Wintermute and I found these sessions to be incredibly insightful, equipping us with practical tools to better navigate our roles. The conference also allowed us to connect with student leaders from other institutions, fostering the exchange of ideas and best practices that we are excited to bring back to the USSU.

Looking ahead, June promises to be an exciting and productive month. I am turning my attention to initiatives and improvements I proposed during the election period, with the goal of developing concrete plans for the summer and fall terms. Planning is underway for major events such as Welcome Week. Additionally, I have been working closely with our Women's Centre Coordinator to explore ways to enhance programming for Sexual Violence Awareness Week."

Reflections from President Wintermute (she/her)

Although there are many ways to show up and support initiatives for Indigenous History Month and Pride Month, there are several events taking place in the Saskatoon area throughout the month that I would like to draw attention towards. On May 30th at Nobel Plaza here on campus we raised the Two-Spirit and Intersex-Inclusive Progressive Pride Flags and celebrated and brought awareness to the importance of pride through engagements with speakers, guests, and members of the community. The USSU Pride Centre Coordinator, Wren Dahl spoke on behalf of students capturing the intersectional messages of Pride month. It is important to remember that Pride is something that is both personal, and political. Pride emerged as a riot, and a means of social advocacy started by Black trans women. This history must not be forgotten or silenced. On June 13th here on campus is the Glitter and Glam Event. On June 15th there is a Rainbow Run in support of Pride. On June 20th, the Rock your Roots Walk for Reconciliation is taking place. From June 20th-22nd Métis Nation-Saskatchewan (MN-S) invites 2SLGBTQIA+ Métis youth and allied MN–S citizens to a youth wellness retreat. On June 21st, National Indigenous Peoples Day, Wanuskewin is hosting a series of activities. And on June 22nd is the Saskatoon Pride Parade. On behalf of the USSU, I encourage members of University Council and the USask community to consider attending some of these initiatives and sharing any additional information regarding events.

Since the last University Council meeting, I have been busy with Pride initiatives organized by the USSU, as well as supporting in my capacity as a member of the Pride Planning Committee, the events and activities going on here at USask. On June 7th, the USSU will attend Prince Albert Pride. In addition to sharing our Pride for students of Prince Albert University of

Saskatchewan Campus, the USSU Pride Centre is working to enhance and mobilize intersectional pride and 2SLGBTQQIA+ initiatives and engagement.

The USSU is beginning to share in early conversations about how student advocacy and connection can be better bridged between and amongst USask campus locations. Students attending USask Prince Albert Campus frequently feel isolated from the broader USask community, particularly from student life outside of the cohort of students who attend on-site in PA. However, there are many students who are members of our USask satellite campuses, and all of these students deserve to be and feel a part of the university student experience. Therefore, it is the intention of the USSU to strengthen our connection and relationship with Prince Albert Campus, and we are beginning to schedule early meetings with Jay Wilson, Cindy Koob, and Rob Procyk, as well as other members of the Prince Albert Campus team.

On May 20th, the USSU successfully hosted our annual retreat. We embraced the rainy weather and had a wonderful afternoon of team bonding and activities. Building connections and collaboration is necessary to the wellbeing of our executive and administrative teams and is an ongoing initiative within the USSU. In order to foster this connection, safe and accountable space making is a necessary step. In light of comments made by a University of Saskatchewan Faculty member and a former University of Saskatchewan President, the USSU executive team alongside our Senior Managers have continued to have ongoing dialogue regarding anti-racist, anti-oppressive education, and unconscious biases. We have reached out to leaders who are doing work and consultation on inclusion and diversity work to help provide ongoing education to our team. However, this is only an initial step towards our commitments to greater accountability within the USSU to anti-oppressive work.

Near the end of May, VP Hubick and I attended the Studentcare/Alumo Stakeholder Meeting in Montréal. Here, we were able to meet with student leaders across Canada and communicate with executive teams composed of diverse governance structures working to enact various platforms of advocacy. This event provided our team with the opportunity to learn about student health and dental coverage and the various policies and care that are covered. In addition to the Stakeholders Meeting providing deeper insight into the ways in which students access and utilize student health and dental coverage, attendees were also able to access other professional development training. These working sessions helped to provide executives across the country with useful tools to navigate our unique positions as student leaders.

Some of the most raised topics at the Studentcare/Alumo Stakeholders Meeting were regarding Gender Affirming Care, Accessibility, Mental Health, Housing, and Affordability. VP Hubick and myself both led working groups and discussions on topics of Gender Affirming Care and Accessibility. We presented our findings and insight to the broader executive groups in attendance and Studentcare/Alumo staff and organizers. These topics in addition to mental

health, housing, and affordability are all at the forefront of our work as executive members and will be central to our advocacy throughout the 2025-2026 year.

Regarding Gender Affirming Care specifically, I would like to bring attention to the increased barriers present for people who require access. Gender Affirming Care is not optional. Gender Affirming Care is health care, and is necessary and life saving care. Additionally, Gender Affirming Care is not strictly limited to surgical procedures, it encompasses any and all care that affirms someone's gender, gender identity, or gender expression. Although procedures like top surgery are covered within the Province of Saskatchewan, the reattachment of nipples is not covered. While various Hormone Replacement Therapies (HRT) are generally covered by all health plans, necessary materials in order to carry out HRT such as needles are not. I strongly encourage that members of University Council seek out resources such as the Saskatchewan Trans Health Coalition's *Saskatchewan Medical Transition Guide* [(https://www.transsask.ca/accessing-affirming-healthcare/)](https://www.transsask.ca/accessing-affirming-healthcare/). USask Students should be able to access coverage for aspects of Gender Affirming Care that are not covered by the province. This is an initiative that the USSU is intending to bring to our membership. Two-Spirit, trans, non-binary, and gender queer people should be supported at every turn to ensure access to life saving and life necessary care. This requires education for the broader community as well as engagement.

Now more than ever, as our political, social, and cultural landscapes encourage hostility and fear, commitments to advocating with and alongside Two-Spirit, trans, non-binary, and gender diverse peoples are vital. In Saskatchewan, trans, non-binary, and gender-creative kids continue to be targeted through policies like Bill 137, the *Parents' Bill of Rights,* which prevents children under the age of 16 from using their chosen name and pronouns without the consent of parents. This puts the safety of trans, non-binary, and gender-creative children at risk, and is also fundamentally changing how educators and education students engage with and learn about topics of inclusion and diversity. Therefore, it is the role of student advocacy and the voice of leadership within the university to speak out against transphobic policies like Bill 137 that are directly limiting the possibilities and potential of young students, the same students who will one day become our future innovators, builders, and changemakers.

Within my portfolio, I have continued to attend and work within my respective committees. The Governance Committee concluded its meetings for the year and will resume in September. I am grateful to the Governance Committee for welcoming me late in the year following my election and for supporting my onboarding and transition. Additionally, I attended my first Campus Legal Services Meeting. I believe that the engagement and opportunities for students to facilitate student legal support alongside the supervision of licensed lawyers is a wonderful opportunity to strengthen student relations and accessibility into legal spaces. Furthermore, I believe that it is important that students are able to utilize accessible legal

support. I am looking forward to the ongoing work of the committee and the discussions to come.

Within the realm of USSU specific committees and working groups, I am beginning to brainstorm methods of engagement for our various USSU committees. I am a member of the Indigenous Student Advisory Committee, the Student Governance Committee, and the Student Advocacy Committee. Ensuring active and meaningful participation and work of these committees throughout the academic year will be vital to platforms of student advocacy and student initiatives across campus. It is important to empower students through USSU student committees to make governance work and student leadership increasingly accessible. Student voices are able to support mobilization and transformation; thus, commitment to student advocacy is necessary to cultivate and support as it ensures that institutional spaces remain accountable.

The USSU executive team was grateful to have met with Knowledge Keeper, Joseph Naytowhow to listen and learn from his teachings, wisdom, and guidance regarding community, collaboration, and connection. These messages are profoundly important to the USSU and they will intentionally guide the kind of work that we wish to do, as well as help us to create stronger relationships across campus. Additionally, the USSU executive team has begun various tours with different services on campus. Recently, we met with the USSU Childcare Centres and were able to ask questions about the services and accessibility of childcare. In the month of June we will be meeting with Student Wellness, Protective Services, International Student and Study Abroad Centre, as well as Student Central, and Access and Equity Services. These meetings will offer opportunities to discuss our questions regarding the roles of various student services on campus.

Additionally, I was fortunate to volunteer at the College of Arts and Science UStart Orientation program on May 31st. Here, I was able to support incoming students and parents with questions about registration, course selection, and other resources and programs offered on campus. In my first two years of university, I was an Arts and Science Student Ambassador, where I learned to help students navigate various aspects of the student experience. It was particularly impactful to be able to return to support the UStart program in my position as USSU President. I believe that it is important to share through the lens of students with incoming students pieces of university life. At UStart, I spoke on a panel alongside other Arts and Science Students where we shared insight into campus clubs and community centres, as well as various support services offered through the university. One of my favourite roles as a student mentor and advocate is to help incoming and first year students settle into university. Easing the stress and anxiety as well as uncertainty of entering university I believe is one of the most important roles as mentors that senior students can provide.

While many students are coming to USask for the first time and joining the student community, for many other USask students, June is a time of celebration and transition as Convocation Ceremonies begin. The USSU is looking forward to attending multiple Convocation Ceremonies to cheer on and support students as they cross the stage to receive their degrees! A quote that always resonates with me around graduation season is "Fight for the things that you care about, but do it in a way that leads others to join you." On behalf of the USSU, we hope that graduating students will continue to advocate for changes in our world that they wish to see, especially in a way that is both collaborative and community oriented.

Finally, I would like to take a moment to acknowledge those impacted by the wildfires and the active evacuations across northern Saskatchewan. There are various ways to support Saskatchewan Evacuees. Spaces like Central Urban Métis Federation Inc. (CUMFI), Reclaim MBK, and Quality Inn are accepting donations for some of the most needed items. These items include: new or gently used summer clothing, shoes, swimsuits, new and used toys, colouring books, crayons, and pencil crayons, strollers, and wheelchairs. Please consider donating if you are able to.

Reflections from USSU Pride Centre Coordinator (he/they)

"In May our new Pride Centre coordinator, Wren Dahl, officially started in his role. They will work in this role for a year, until April 30, 2026.

The Pride Centre continues to be a space for students during the summer months. Some of them come into the Centre to socialize, work on projects, or eat lunch in between summer term classes, while others make a special trip to campus to socialize and enjoy the safe space that the Centre provides.

In May, the Pride Centre was preparing for Pride Month celebrations. This year, the Pride Centre is participating in both the Saskatoon and Prince Albert Pride Parades. They also took part in the University of Saskatchewan flag raising ceremony on Friday May 30, and will be involved in the University's pancake breakfast before the Saskatoon Pride Parade on June 22. Finally, a partnership with the University Library, the Neil Richards Archival Collection, and the USSU has allowed for a Pride gala titled "Glitter & Glam: A Prom of Possibilities" to take place on Friday June 13, highlighting the Neil Richards archive, queer histories, and the work of Donald Meriam, a Two-spirit activist from North Battleford."

On behalf of the University of Saskatchewan Students' Union and our 2025-2026 Executive Team, VP Deis, VP Jacob, VP Hubick, and myself, we are thankful for the opportunity to present our June Report to University Council. Please stay safe over the summer months, and continue to engage and take part in various community spaces and initiatives. We are looking forward to the year ahead and to returning to University Council in September ready to welcome back returning students, as well as celebrate the arrival of new students to our USask community!

Respectfully submitted,

Emma Wintermute
President
University of Saskatchewan Students' Union
Pronouns: She/Her

Located within Treaty 6 Territory
and the Homeland of the Métis