

UNIVERSITY COUNCIL

Agenda – October 24, 2024

Location: Convocation Hall (PMB 120)

Time: 2:30 - 4:30pm

Call to Order

1. **Tribute**

- 1.1. Tribute to Distinguished Professor Barry Blakely from the Western College of Veterinary Medicine presented by Gillian Muir, Dean, Western College of Veterinary Medicine.

2. **Agenda**

- 2.1. Adoption of the Agenda
2.2. Council Motions

3. **Chair's Opening Remarks-** Dr. Vicki Squires, Associate Dean Research, Graduate Support and International Initiatives

4. **Minutes**

- 4.1. Approval of Minutes – September 26, 2024

5. **Business Arising**

- 5.1. Permission for Awards Publication
5.2. Affiliated College Student Access
5.3. Indigenous Learning Supports

6. **Nominations Committee**

- 6.1. Request for Decision: Senior Administration Review Committee Dean, College of Agriculture and Bioresources
6.2. Request for Decision: Presidential Search Committee

7. **Governance Committee**

- 7.1. Notice of Motion: College of Nursing Bylaw Changes

8. **Reports**

- 8.1. President
8.2. Acting Provost and Vice-President Academic
8.3. Graduate Students Association (GSA)
8.4. University of Saskatchewan Student's Union (USSU)

9. Other Business

10. Question Period

In addition to bringing forward questions during the course of a meeting, council members are also invited to submit questions on agenda items or matters relevant to council in advance of a meeting. These questions can be sent to the Chair of Council directly or via the Governance Office (vicki.squires@usask.ca; governance.office@usask.ca).

Whenever possible, the questions will be forwarded to the appropriate individual. Members submitting questions in advance will be invited to pose their questions during the course of the meeting.

11. Adjournment

Next Council meeting is on November 21, 2024- please send regrets to governance.office@usask.ca

The deadline to submit motions and items to the Executive Committee for the November meeting is October 30, 2024. A full list of submission deadlines can be found [online](#).

Zoom Link:

Join Zoom Meeting:

<https://usask-ca.zoom.us/j/91609847868?pwd=PSShHfa7mVsangjsQl2soaUe7rTKH9.1>

Join by Telephone:

Local Saskatoon Zoom Dial-in Number: (639) 638-7474

Other Zoom Dial-in Numbers: <https://usask-ca.zoom.us/j/91609847868>

Join by Video Conferencing Device (SIP):

91609847868@zoomcrc.com

Meeting ID: 916 0984 7868

Passcode: 43218280

Telephone Passcode: 43218280





University Council Agenda Motions October 24, 2024

Nominations Committee

6.1 Request for Decision: Senior Administration Review Committee Dean, College of Agriculture and Bioresources

Motion: It is recommended by the Nominations Committee that Council approve the nomination to the review committee of a senior administrator as described in the attached report, effective October 24, 2024.

6.2 Request for Decision: Presidential Search Committee

Motion: It is recommended by the Nominations Committee that Council approve the nominations to the Presidential Search Committee as described in the attached report, effective October 24, 2024.

USask University Council Meeting Minutes
Thursday September 26, 2024
2:30-4:30pm
Convocation Hall and Zoom

Call to Order

The meeting was called to order at 2:32 pm.

The Chair, Dr. Vicki Squires, began with a Land Acknowledgement.

No members of the media identified themselves.

The Chair reminded members there are no recordings of Council meetings.

1. Tribute

Dr. Neil Hibbert, Department Head of Political Studies provided a tribute to Professor Emeritus John Courtney.

2. Adoption of the agenda

2.1 Adoption of the Agenda

(Jones/Dobson): *That the agenda be approved as circulated.*

CARRIED

3. Chair's Opening Remarks

Chair Squires welcomed everyone to the 30th year of University Council, noting the move of the meetings to Convocation Hall. The Chair communicated that the conversation at this month's President's Executive Committee focused on international student recruitment and admission and the negative impact the changes are having on retention and recruitment of international students.

The Chair noted that the Council Committee Chairs were also given the opportunity to speak with President Stoicheff regarding the Provost changes soon after the announcement was made, which was appreciated.

To conclude, Chair Squires noted that September 23-30th is USask's week of reflection leading up to the National Day for Truth and Reconciliation.

Vice-Provost Angela Jamie spoke on the activities taking place this week and the significance of the ribbon blankets hanging in Convocation Hall and around campus.

4. Minutes

(Delbaere/Augusta): *That the minutes of June 13, 2024 be approved as circulated.*

CARRIED.

Abstentions: Orosz, Noppen, Hubbard Murdoch

5. Council Welcome and Governance Procedure Refresher

Julian Demkiw, University Secretary and Chief Governance Officer provided Council members with a brief refresher on University Council protocols and meeting modality.

6. Business Arising

6.1 Follow up on the Decline of Graduate International Student Success

Deputy Provost Patti McDougall explained that upon review, she was not clear of the question asked in June and if there are further questions on this matter to connect back to the Governance Office and Provost Office. Dr. McDougall noted how international students enrich our campus and province. USask is actively pursuing this topic and actions are underway.

A member commented that the Canadian government is denying entry visas to international graduate students. The Department of Linguistics accepted over 10 graduate students, and none of them received visas. How can this be handled given that almost all Linguistic graduate students are international?

Deputy Provost Dr. McDougall expressed that USask is continuing to push forward and use the contacts that we have. There is uncertainty if a systematic approach is being used but we are continuing to advocate in any way possible.

7. Reports

7.1 Report of the President

President Stoicheff welcomed new and continuing members and noted the impact Council has through campus in a good and meaningful way.

The President commented on the Immigration, Refugees and Citizenship Canada (IRCC) decisions regarding international students expressing that the U15 colleagues have tried to influence the decision by the IRCC and noted that it has been a very destructive decision. The President is confident that this university will see their way through as it always does.

President Stoicheff addressed the provost changes noting his conversations with the Council Committee Chairs and PPC. The President noted the extremely strong working relationship he and Airini had, stating the decision was not a performance-based issue; rather it was the best for timing given Airini was not wanting to seek a second term and his time remaining as President was approximately 16 months. President Stoicheff explained how Provost positions are extremely important and are being scrutinized across the country. Provost positions across the country are hard to fill or not staying filled due to the complexity and responsibilities in the portfolios. The positions themselves need to be evaluated. President Stoicheff is going to take the time remaining in his presidency to begin a review of the role and focus on modernization of the position. He felt it was his responsibility to do what was best for the institution and mentioned the introduction of a Chief Financial Officer to help relieve the provost portfolio of budgeting for the institution.

There were no questions.

7.2 Report of the Acting Provost

Acting Provost Bruni-Bossio thanked all those involved in assisting him through his first nine days in the role. He expressed to members that relationships are the cornerstone of leadership and noted the work he has undertaken both inside and out of governance and understands the importance of voices across campus. Dr. Bruni-Bossio mentioned how he intends to engage the voices of those who report to the provost and those impacted by the Provost Office such as University Council. The Acting Provost concluded that he believes we are a great university doing great work and wants to continue that work.

There were no questions.

7.3 Report of the GSA President

President David Ohene-Amoako reported on the activities taking place in the GSA including work on the budget and changes to the GSA logo that will officially launch in November.

The full report is in the agenda package.

A member asked where the money for GSA bursaries comes from. President Ohene-Amoako replied that CGPS and GSA contribute to the funds and some of that money comes from student fees.

7.4 Report of the USSU President

President Krunal Chavda reported that students are feeling the strain of rising costs and looking for more supports academically, financially and socially. President Chavda noted that community is built by intention and that is the work USSU is doing. The executive is developing a 5-year strategic plan so the commitment to students continues as the executive changes. President Chavda closed his report by noting the important work of the community centers.

The full report is in the agenda package.

There were no questions.

8. Executive Committee

Secretary Demkiw gave a brief update to Council on the four new members elected on September 20th to fill the vacant member-at-large positions.

9. Academic Programs Committee (APC)

Dr. Carolyn Augusta, Chair of the Academic Programs Committee presented the committee's item.

9.1 Request for Decision: Termination of Post-Degree Certificate in Career and Guidance Studies

The full proposal is in the package.

- The Department of Educational Psychology and Special Education deemed this certificate program no longer viable for a few reasons:
 - It does not focus on an area of study in which there is a demand for career counsellors in the Kindergarten to grade 12 and post-secondary school systems. These positions and counselling departments have been eliminated.
 - This program did not generate enough interest to fill courses when they were offered, and enough revenue to cover the expense of running it.
- None of the courses associated with this program are being deleted and there are no current students in this program.

There were no questions.

Motion: (Augusta/Jones) *It is recommended by the Academic Programs Committee that Council approve the termination of the Post-Degree Certificate in Career and Guidance Studies effective May 2025.*

CARRIED.

10. Nominations Committee

Scott Bell, Chair of the Nominations Committee presented the committee's items.

10.1 Request for Decision: Council and Council Committee Vacancies

There were no questions.

The Chair called for Nominations from the floor.

Motion (Bell/ Fotouhi): *It is recommended by the Nominations Committee that Council approve the nominations described in the attached report, effective September 26, 2024.*

CARRIED

10.2 Request for Decision: Senior Administration Review Committees

There were no questions.

The Chair called for Nominations from the floor.

Motion (Bell/Fotouhi): *It is recommended by the Nominations Committee that Council approve the nominations for the review committees of senior administrators as described in the attached report, effective September 26, 2024.*

CARRIED

Abstention: Freywald

10.3 Request for Decision: Renewals and Tenure Appeal Committees

There were no questions.

The Chair called for Nominations from the floor.

Motion (Bell/Fotouhi): *It is recommended by the Nominations Committee that Council approve the nominations for the Renewals and Tenure Appeal Committee as described in the attached report, effective September 26, 2024.*

CARRIED

11. Joint Committee on Chairs and Professorships

Dr. Scott Walsworth, Chair of the Joint Committee on Chairs and Professorships presented the committee's items.

11.1 Request for Decision: Limited Term Enhancement Chair in Swine Health

Dr. Walsworth presented the item. The Chair is intended for an internal candidate.

Motion: (Walsworth/Wotherspoon): *It is recommended by the Joint Committee on Chairs and Professorships that University Council approve the Limited Term Enhancement Chair in Swine Health in the Western College of Veterinary Medicine.*

CARRIED

Abstention: Freywald

11.2 Item for Information: Joint Committee on Chairs and Professorships Annual Report 2023-24

Dr. Walsworth highlighted the report attached to the agenda package.

12. Other business

There was no other business.

13. Question period

Pre-submitted Questions:

How is the lobbying going to convince NSERC to make scholarships and post-doctoral fellowships available to international students? More generally, what is USask doing to increase funding to graduate students?

Dean Burshtyn responded that there is a [strategic report](#) for graduate student funding and within the report is a commitment to student mobility and to have funding for international students. With the support of the VPR, Dean Burshtyn is requesting an increase to the base funding to the graduate student scholarship program to enable increases to the financial supports provided to students and when feasible seek CGPS Faculty Council's approval to increase the minimum guaranteed funding for all PhD students.

When will exam scheduling be a part of the course build?

Deputy Provost Dr. McDougall responded that scheduling exams in the course build would require students to take it upon themselves to ensure they do not have exam conflicts when scheduling their classes. This approach to exam scheduling would require USask to expand out the exam timeline even further. USask currently can wait until add/drop deadline before scheduling exams with an accelerated delivery of the exam schedule.

What is being done to fix full classes that students need when students go to register? (Class registration shouldn't be a race.)

Deputy Provost McDougall responded that this would be a college level question and should be raised at the college; noting that USask is exploring a waitlisting functionality on full classes which could help with this issue. Dr. McDougall also noted the significant innovation within Arts and Science of a student applying into a major which will substantially help the college with planning courses and demand.

In the last four months travel claim expense reimbursements for my students have been taking more than 30 days for processing and approval, with action only happening in numerous cases when I or the student inquires about the delay. This is an unacceptably long time to wait, particularly for students. I would like to know what the reasons for the long processing times are and how the University intends to solve this issue prior to next summers fieldwork season.

Greg Fowler, Vice President Administration and COO responded that staffing levels and adequate funding are low in comparison to the high volume of claims. Currently working at 14 days for reimbursement and have asked for another position to get to the 4-day goal.

A member of the affiliated colleges sought guidance on how graduate students can regain access to traditional services like insurance, transit support, accessibility & equity, and library services. After the pandemic, the affiliate status led to removal from the USask NSID platform, impacting their students. Given the longstanding relationship with USask, and lack of formal MOAs, but have a century-old connection affected by this technological shift. The hope is that these services can be reinstated as they design support plans per the Ministry of Advanced Education guidelines. The Perrin Report, of 2018, was intended to enliven the relations with USask and its Affiliates and are hopeful this may be one resource to help expedite this challenge.

Greg Fowler, Vice President Administration and COO thanked the member for their question and noted he will have a conversation with the Provost Office on this matter.

A member inquired about the requirement for indigenous learning in many programs where students are now required to take indigenous studies courses that are only offered through Arts and Sciences. There has not been any additional support or resources provided to offer extra courses across USask. Indigenous Studies Courses are overflowing and the department is struggling.

Acting Provost Bruni-Bossio is going to take this item away and will report back to Council.

14. Adjournment

(Dobson): The meeting was properly adjourned at 4:13 pm.

UNIVERSITY COUNCIL
FOR INFORMATION

DATE OF MEETING: October 24, 2024

SUBJECT: Follow up on seeking student permission for awards

SUMMARY:

During the council meeting held on June 13, 2024 a member asked for Council to decide on an approach for gaining student permission (opt-in or opt-out) for sharing names of award recipients in the College.

The Governance Office connected in with the Scholarships and Awards office to verify a process and it was determined that a disclaimer on the awards application with an opt-out approach is sufficient. Below is the wording used for the USask Central award opt-out statement and can be tailored to the College/Department:

I understand students' personal information is collected on this application for the purposes of administration of the awards and will be shared with members of the selection committee. The **name and program** of students who are selected as awards recipients will be disclosed to the donor of the award, who may wish to publish recipient information publicly; University of Saskatchewan departments including University Advancement; in the University Convocation program; on awards websites and for the purposes of awards ceremonies. By applying for awards, I consent to the use and disclosure of my personal information as described above. Candidates who do not wish to have their names published must contact [enter email] in writing at the time of their application for awards.

**UNIVERSITY COUNCIL
NOMINATIONS COMMITTEE
REQUEST FOR DECISION**

PRESENTED BY:	Scott Bell, Chair, Nominations Committee
DATE OF MEETING:	October 24, 2024
SUBJECT:	Senior Administration Review Committee
DECISION REQUESTED:	That Council approve the nomination to the review committee of a senior administrator as described in the attached report, effective October 24, 2024.

SUMMARY:

The *Procedures for Search and Review for Senior Administrators* require that decanal reviews have a member of the General Academic Assembly selected by Council who holds a senior administrative position in the university and who is not a member of the college where the review is taking place. The Nominations Committee is tasked with putting forward a name for consideration by Council.

After reviewing the list of eligible persons to be nominated for this position, the Nominations Committee is recommending the following person serve on the Review Committee for the Dean of the College of Agriculture and Bioresources as this senior administrator:

- Bruce Wobeser (Associate Dean, Academic, Western College of Veterinary Medicine).

**UNIVERSITY COUNCIL
NOMINATIONS COMMITTEE
REQUEST FOR DECISION**

PRESENTED BY:	Scott Bell, Chair, Nominations Committee
DATE OF MEETING:	October 24, 2024
SUBJECT:	Presidential Search Committee
DECISION REQUESTED:	That Council approve the nominations to the Presidential Search Committee as described in the attached report, effective October 24, 2024.

SUMMARY:

The *Procedures for Search and Review for Senior Administrators* require that presidential search committees have “Four members of the GAA [General Academic Assembly] selected by Council.” The Nominations Committee is tasked with putting forward these four name for consideration by Council.

The composition of the entire Presidential Search Committee is as follows:

- Chair – Chair of the Board
- Two members of the Board selected by the Board
- One member of the Senate selected by Senate Nominations Committee
- Two Deans or Executive Directors of schools, appointed by the Deans
- Four members of the GAA selected by Council
- Two students, one who is President of the USSU and one who is President of the GSA

The Presidential Search Committee has an ultimate responsibility to recommend viable candidates to the Board of Governors. Although the final selection of a candidate rests with the Board, the committee plays an integral role in ensuring the process follows the principles outlined in the Policy, reviewing the position profile, consulting with the community, and interviewing viable candidates for the position.

At the request of the Nominations Committee, the Governance Office issued a call for interest to all USask GAA members on September 19, with a reminder being sent on October 1. Among other things, this call asked those interested in serving on this committee to describe the “skills, knowledge, and/or experience” they would bring to the committee as well as to outline their “commitment to EDI and Indigenization,” as this is a consideration of the Nominations Committee as outlined in its terms of reference in the *Council Bylaws and Regulations*.

After the conclusion of this call for interest, 35 GAA members expressed an interest in serving on this committee.

The Nominations Committee used the information gathered in this call for interest during its meeting on October 10, 2024. The committee deliberated and is recommending the following GAA members to serve on this committee:

- Candice Dahl, University Library
- Jake Moore, School for the Arts, College of Arts and Science
- Shelley Kirychuk, Department of Medicine, College of Medicine
- Vicki Squires, Department of Educational Administration, College of Education

AGENDA ITEM NO: 7.1

**UNIVERSITY COUNCIL
GOVERNANCE COMMITTEE
NOTICE OF MOTION**

PRESENTED BY: Roy Dobson, Chair, Governance Committee

DATE OF MEETING: October 24, 2024

SUBJECT: College of Nursing Faculty Council Bylaws Revisions

COUNCIL ACTION: Notice of Motion

That Council approve revisions to the Bylaws of Faculty Council of the College of Nursing as shown in Attachment 1 and the Council Bylaws be amended accordingly.

PURPOSE:

Revisions to Faculty Council bylaws require approval by University Council at the recommendation of the Governance Committee of Council. This is a notice of motion to Council to approve revisions to College of Nursing Faculty Council Bylaws in accordance with the requirement for a 30-day notice of any University Council Bylaws amendments. A request for decision on the proposed revisions to these bylaws will be presented to Council on November 21, 2024.

SUMMARY:

The College of Nursing has proposed some minor changes to the terms of reference for five of their standing committees. These changes reflect changes to the manner in which the chair for the standing committees is identified and ensures the right expertise on the standing committees. Additionally, some adjustments were made to the number of students on certain committees.

The Governance Committee reviewed the changes at its October 4, 2024 meeting and were supportive of the changes.

ATTACHMENTS:

1. Summary of College of Nursing Faculty Bylaws Revisions side-by-side
2. Revised College of Nursing Faculty Bylaws

COLLEGE OF NURSING BYLAW INTRODUCTION

PREAMBLE

These bylaws describe and set forth procedures relating to the governance of the Faculty Council of the College of Nursing and are subject to the bylaws, policies, and regulations of the University Council, which establishes the Faculty Council. To the extent that any previous resolution of the Faculty Council or its predecessors or any committee of that council is inconsistent with this bylaw, this bylaw has precedence.

In this document “Faculty Council” refers to the College of Nursing Faculty Council, whereas University Council refers to the University of Saskatchewan Council.

The bylaws are not intended to supplant understandings recorded in the most recent collective agreement between the University of Saskatchewan and the University of Saskatchewan Faculty Association (USFA).

PART ONE: FACULTY COUNCIL REGULATIONS

A. Constitutional Powers and Duties

The College of Nursing Faculty Council is established under the authority of the University of Saskatchewan Council, whose powers and duties are in turn established by the University of Saskatchewan Act 1995.

Under Part Three of the University Council’s Bylaws, the College of Nursing Faculty Council, subject to the provisions of the University Act, the Bylaws of the University Council and the general control of the University Council, shall have charge over matters of scholarship and discipline. The duties delegated by University Council to the Faculty Council of each college or school are laid out in Part Three, Section V, Subsection 2 of the University Council Bylaws.

The following is the excerpt from Part Three, Section V, Subsection 2 Roles and Responsibilities of the Faculty Councils, in the University Council Bylaws (p. 44, April 15, 1999, Revised November 2021).

Roles and Responsibilities of the Faculty Councils

The Faculty Council of each college or school, subject to the provisions of the Act, the Bylaws of University Council and the general control of University Council, shall have charge of matters of scholarship and discipline. Among the duties delegated by University Council to the faculty councils are the following:

- a) To make recommendations to University Council concerning the requirements for admission to programs offered by the college or school;
- b) To establish and report to University Council on the number of students who may be admitted to a college or program of study and to report to University Council on the number of students admitted each year;
- c) To make recommendations to University Council concerning addition, deletion or modification of courses and programs of study, and concerning the requirements for successful completion of such programs;
- d) To establish and publish rules and methods for the progression and graduation of students and for their suspension or requirement to withdraw permanently for failure to meet the requirements for progression;
- e) Subject to University Council's examination regulations, to establish and publish rules and standards with respect to the assessment and examination of students in courses and programs offered by the college or the school;
- f) To make decisions concerning progression of students and concerning their suspension or requirement to withdraw, in accordance with the

rules approved by the faculty council, and to hear appeals of such decisions;

g) To approve candidates for degrees, diplomas and certificates;

h) To approve candidates for scholarships, prizes, and other awards and honours;

i) To establish a mechanism for appointing hearing boards to hear allegations of academic misconduct as provided for under University Council's regulations governing academic misconduct;

j) To consider appeals from students in accordance with University Council's regulations governing student appeals in academic matters.

k) In addition to these statutory powers and duties, Faculty Council serves as a forum for the participation and engagement of members of Faculty Council in discussions of policies, plans, and decisions by the college administration, that directly affect those areas for which Faculty Council has responsibility.

B. Membership of Faculty Council

1. The membership of the College of Nursing Faculty Council shall be in accordance with the University Council Bylaws, Part Three, Section V, Subsection 1. At the time of approval of these bylaws, membership is specified as follows:
 - a. The President of the University*
 - b. The Provost and Vice-President, Academic* or designate
 - c. The Vice-President, Research*
 - d. The Vice-President, Finance and Resources*
 - e. The Vice-President, University Relations*
 - f. The Vice-Provost, Teaching, Learning, and Student Experience*
 - g. The Vice-Provost, Indigenous Engagement*
 - h. Chief Information Officer and Associate Vice-President Information and Communications Technology*

- i. The Dean of the College of Nursing (ex officio)
- j. The Dean of the College of Graduate and Postdoctoral Studies or designate (ex officio)
- k. The Dean of the University Library or designate*
- l. The University Secretary or designate*
- m. The University Registrar or designate*
- n. Such other persons as University Council may, from time to time, appoint in a voting or non-voting capacity;
- o. Such other persons as the Faculty Council may, from time to time appoint in a non-voting capacity*
- p. Those Professors, Associate Professors, Assistant Professors, Lecturers, Instructors, and Special Lecturers who for administrative purposes, are assigned to the Dean of the College of Nursing;
- q. Associate Deans of the College of Nursing (ex officio)
- r. Up to 4 undergraduate students
- s. Up to 4 graduate students
- t. One postdoctoral student (as available)

*Non-voting members

2. Members on leave retain their right to participate in meetings and are counted in quorum if they exercise this right and notify the Chair that they be retained on the roster of voting members for the period of their absence.
3. In accordance with a duly approved motion of the Faculty Council with 2/3 majority vote, Faculty Council may recommend changes in its membership to the University Council.

C. Appointment and Election of Members

For those members of the Faculty Council who are not members by virtue of their position as administrators or as members of the Faculty of the College of Nursing:

1. The undergraduate students shall be appointed by the College of Nursing Undergraduate Student Association and shall hold membership for a period of 1 academic year.

2. The graduate and postdoctoral students shall be appointed through consultation with the Associate Dean Research and/or Graduate Chair. The graduate students and postdoctoral fellow shall hold office for a period of 1 academic year.

An ex-officio member who is entitled under Council Bylaws to delegate his or her membership may designate an individual to serve on the Faculty Council with the same powers as the designator. Such designations will last for a 12-month period and are subject to renewal. In the event that the individual is unable to complete the full term, another individual may be designated in his or her place. To initiate the designation, the ex-officio member will inform the Chair of Faculty Council. During the period of designation, the ex-officio member who initiated the designation may attend meetings of the Faculty Council with a voice but no vote.

D. Duties, Terms of Office, and Election of Officers

1. The officers of the Faculty Council are the Chair and the Vice-Chair. The Recorder and Coordinator are designated from the Dean's office.

2. The Chair of the Faculty Council (or the Vice-Chair if the Chair is incapacitated) shall be responsible:

- a. To preside at all meetings of the Faculty Council, to preserve order and decorum and, subject to appeal, to decide all questions of order and other questions as provided in these bylaws.
- b. Prepare a draft agenda for each meeting of the Faculty Council and to present it for approval at the meeting.
- c. In accordance with the University Council's Bylaws, to transmit to the University Council for consideration and

review all matters that belong to the care of the University Council or from which the nature of the concern involves more than one college or school.

d. To ensure the maintenance of an archive of the proceedings and all approved minutes of Faculty Council meetings.

e. As the spokesperson for Faculty Council, to explain the decisions, activities, and procedures of Faculty Council.

3. The Chair may seek the guidance and assistance of the Governance Committee of University Council with respect to matters of procedure.

4. In the Chair's absence or disability, the Vice-Chair shall have all the powers and perform all the duties of the Chair. The Vice-Chair also will preside at meetings in place of the Chair if the Chair declares a conflict of interest in any matter.

5. The Recorder acts as the delegate of the University Secretary under University Council's Bylaws Part Three, Section V.1.C. Under the general direction of the Chair, the Recorder shall be responsible:

- a. To assist the Chair in the preparation of agendas and minutes.
- b. To arrange for the distribution of notice of meetings, agendas, and minutes to all members of the Faculty Council.
- c. To record attendance at all meetings and confirm quorum.
- d. To record all motions, resolutions, and other decisions taken at meetings.
- e. To arrange for and carry out elections in accordance with these bylaws and provide the result to the Chair.

6. The Coordinator acts as the delegate of the University Secretary under University Council's Bylaws Part Three, Section V.1.C. Under the general direction of the Chair, the Coordinator shall be responsible to assist the Chair.

E. Procedures for Election of Chair and Vice-Chair

1. The Chair and Vice-Chair will be elected by members of Faculty Council for a two (2)-year term. These positions will typically be elected in alternating years, providing overlap in experience.

2. A minimum twenty (20) calendar days prior to the conclusion of the term of the current Chair or Vice-Chair of the Faculty Council, the Nominations Committee shall inform all members of the Faculty Council that nominations for the position of Chair or Vice-Chair are being requested and shall provide a nomination form for this purpose.

3. A Faculty Council member shall be nominated for the position of Chair or Vice-Chair when the nomination form referred to above containing consent of the nominee is endorsed by three (3) members of the Faculty Council and returned to the Nominations Committee on or before the date specified by the Committee. The nomination form will contain a brief description of the nominee's qualifications for Chair or Vice-Chair.

4. A minimum five (5) days prior to the date of the election, the Nominations Committee shall provide to all members of Faculty Council a ballot setting out the names and qualifications of the nominees for the Chair or Vice-Chair role. Information accompanying the ballot shall indicate that the ballot is to be returned/submitted on or before the specified date.

5. The results of the balloting shall be reported by the Chair of the Nominations Committee to the next meeting of the Faculty Council. The Chair of the Nominations Committee shall rule on any election irregularities. The Chair's decision shall be final.

6. In the event that two or more nominees with the most votes receive the same number of votes, the Chair of the Nominations Committee shall elect the incoming Chair or Vice-Chair by lot.

7. In the event that no nominations are received by the deadlines for nominations, a second call for nominations shall be sent. If the second call for nominations does not elicit a nomination, the Nominations Committee, in consultation with the Dean, shall nominate a member of Faculty Council to serve as Chair or Vice-Chair for a 1-year term, and call a nomination for the position the following year.

8. The Chair and Vice-Chair shall normally hold office for a period of two (2) years, renewable for another term of two (2) years, unless removed by a vote of 2/3 of the members of the Faculty Council. A Chair or Vice-Chair shall be eligible for reelection to this position in the third year following a second term.

F. Meetings

1. Regular meetings of the Faculty Council will be held four (4) or more times a year, typically two (2) times per term, during the period of September to June.

2. Notice of regular meetings will be sent by email and will be provided to all members no less than thirty (30) calendar days in advance of the meeting.

3. A special meeting of the Faculty Council may be held at any time upon the call of the Chair, or in the Chair's absence, of the Vice-Chair or upon the written petition of not fewer than 20% of voting members. Where a Special Meeting is called, the business to be transacted must be specified in the notification of the meeting. Special meetings require written notice to all members no less than seven (7) calendar days in advance.

4. Minutes shall be circulated to all members of the Faculty Council at least seven (7) calendar days in advance of the next meeting with the agenda material and will be presented for adoption at that meeting.

5. The quorum for regular and special meetings will be 40% who hold full-time faculty positions as full professors, associate professors, assistant professors, lecturers, or instructors in the College of Nursing.

6. Any regular meeting may be postponed or cancelled at the call of the Chair.

7. Regular Faculty Council meetings will be open to the members of the university community and may, at the discretion of the Chair, be open to the general public. Non-members may speak at the discretion of the Chair but, unless they are voting members of the Faculty Council, are not entitled to vote.

8. The Chair may call for any meeting or portion of a meeting to be closed.

G. Procedures and Voting

1. Where procedures and rules are not covered in these bylaws, meetings of the Faculty Council and its committees shall be conducted in accordance with the rules of procedure adopted by University Council. At the time of adoption of these bylaws, those procedures are the 3rd edition of Kerr and King's *Procedures for Meetings and Organizations*

2. Regular meetings of Faculty Council are normally held with faculty attending in-person and synchronously through online web conferencing software.

3. Meeting shall be presided over by the Chair or, in the absence of the Chair, of the elected Vice-Chair; or, in the absence of both, by any other member of the Faculty Council as agreed to by the majority of members at the meeting.

4. The agenda will be approved at the beginning of each meeting. Notice of any substantive motions to be voted upon by the Faculty Council will be included in advance in the agenda material. A 'substantive motion' refers to any motion dealing with a substantive matter which requires

consideration by members of the Faculty Council prior to the meeting at which the motion is presented. Whether or not a motion falls within this definition will be determined by the Chair. This requirement may be suspended upon vote of 2/3 of the members present and voting at a meeting.

5. The convocation lists of degrees, certificates, honours, and distinctions and the recommendations of convocation awards need not be included in advance in the agenda material but may be circulated at the meeting at which these items are considered.

6. Except as provided elsewhere in these bylaws, all questions legitimately before Faculty Council shall be decided by a simple majority of votes of the members present. The Chair shall not vote on a motion before Faculty Council except to break a tie when there is an equal number of voting members supporting and opposing the motion.

7. Student members will be considered to be in a conflict of interest and excluded from consideration of those matters where the performance of students is under review or consideration.

8. Only the members of the College of Graduate and Postgraduate Studies (CGPS) have the privileges to vote on matters related to graduate programs, graduate admission, graduate curriculum, and any other College of Graduate and Postgraduate business. As per the College of Graduate and Postdoctoral Studies' Article 19.2.1, a quorum of 50% + 1 faculty members of the CGPS shall vote.

9. Voting will normally be by electronic vote. A procedural motion to require a vote must be seconded and approved by a single majority of the votes of the members present.

10. All votes cast on agenda items are considered confidential. The Council Recorder will maintain an accounting of the vote, including the determination of quorum, and results of the vote. At no time will the results of a vote, that identifies a member of Faculty Council, be available to any member of the Faculty Council, College Administration, or the

greater University Council, unless a member in attendance at a Faculty Council meeting requests to have their vote be recorded in the minutes.

11. The number voting for or against a motion shall be recorded in the minutes at the call of any one (1) member.

12. In rare matters requiring an urgent decision, and at the call of the Chair, a motion may be put to the members by email, outside of regular Faculty Council meeting. Such a motion by voting members of the Faculty Council will be deemed to have the same force and effect as a motion adopted by a vote of the members at a meeting duly convened and will be recorded under business arising in the minutes of the next regular meeting of the Faculty Council.

13. When using electronic voting outside of a regular Faculty Council meeting, an email will be sent to all voting members of Faculty Council providing a concise description of the urgent issue to be debated/decided along with such rationale and supporting materials as are necessary to allow council to come to an informed decision. Included in the rationale will be reasons outlining the urgency of the matter and why the matter has been referred to an electronic vote rather than waiting for the next scheduled Faculty Council meeting.

14. All motions put forward for an urgent decision by electronic vote will be open for an online debate for five (5) calendar days. If during the five (5) day deliberation period, five or more of the council members request that the matter be held over and referred to an in-person meeting the matter will be put to an electronic vote to determine if the majority of faculty members agree that the matter should be dealt with at a formal council meeting, and then the matter shall be so referred. Matters specific to approving the list of graduates for convocation will not be deferred.

15. Quorum for an urgent electronic decision will be 40% of faculty holding positions as full professors, associate professors, assistant professors, lecturers, or instructors in the College of Nursing.

H. Committees

The Standing Committees of the College of Nursing Faculty Council are:

- The Bylaws & Governance Committee
- The Nominations Committee
- The Planning and Priorities Committee
- The Research and Scholarship Committee
- The Globalization Committee
- The Undergraduate Education Committee (UEC)
- The Undergraduate Scholarships and Awards Committee
- The Undergraduate Academic Integrity Committee
- The Graduate Education and Post-Doctoral Committee (GEPDC)
- The Patient Safety Committee

1. Faculty Council may establish standing and ad hoc committees to facilitate its work and, subject to the approval of University Council and without jeopardizing Council's authority, may delegate decisions to its standing committees.

2. Unless a motion of Faculty Council passed in accordance with a delegation by University Council specifically provides otherwise, **all recommendations of committees will be brought to Faculty Council for consideration and approval.**

3. Standing committees may create subcommittees, including subcommittees composed of persons who are not members of Faculty Council.

4. There is no requirement that standing committees be composed entirely of Faculty Council members.

5. All standing and ad hoc committees will have written terms of reference outlining their composition and accountabilities. Each committee should regularly review its own terms of reference and may recommend changes to the Bylaws and Governance Committee as required. The membership and terms of reference of standing

committees of the Faculty Council as well as other committees of the College of Nursing are specified in Part Two of these bylaws.

6. The term of office for the Chair and members of standing committees is as outlined in the respective Terms of Reference.

7. Term of office for Chairs and members of standing committees will begin July 1st, unless otherwise determined by the Dean or the Nominations Committee. The term of student members will normally begin on the first Faculty Council meeting of the academic year.

8. A vacancy will be declared in the case of a committee member who will be absent from the campus or otherwise unavailable to attend meetings for a period of six (6) consecutive months or more.

9. A committee member on sabbatical leave, who wishes to retain their membership and participation on a committee during their leave, should notify the Nominations Committee of this intent. If such a member is absent from two consecutive committee meetings during their leave, a vacancy will be called, and the position filled for the remainder of the leave to support fulfillment of committee business and quorum.

10. In the case of a vacancy, the Nominations Committee will fill the vacancy in accordance with membership requirements of the committee and the Nominations Committee's terms of reference. If no volunteers come forward after two (2) calls from the Nominations Committee, the Dean may appoint a person to fill the vacancy.

11. The members of the Nominations Committee cannot nominate themselves and as such shall be nominated by the Bylaws and Governance Committee.

12. The Dean of the College of Nursing and Chair of the College of Nursing Faculty Council are ex-officio voting members of all standing

committees, subcommittees, and ad hoc committees.

13. An ex-officio member of a committee may designate an individual to serve in her or his place with the same powers as the designator. Such designations shall last for a 12-month period and are subject to renewal. In the event that the individual is unable to complete the full term, another individual may be designated in their place. To initiate the designation, the ex-officio member will inform the Chair of the Faculty Council and the Chair of the committee involved. During the period of designation, the ex-officio member who initiated the designation may attend meetings with a voice but no vote.

14. Standing and ad hoc committees may appoint a Vice-Chair. In the absence of the Chair, and where a Vice-Chair has been appointed, the Vice-Chair will preside. In the absence of both the Chair and Vice-Chair, the committee may appoint a member to chair the meeting.

15. Responsibility for calling committee meetings rests with the Chair or Vice-Chair of the committee.

16. The quorum for all standing committees is 50% + 1 of the total number of voting committee members listed in the committee terms of reference. Decisions will be made by consensus or by a simple majority vote in the case that consensus cannot be achieved. In the event of a tie vote, the Chair will vote to break the tie.

17. Committee Chairs shall ensure that minutes are taken at meetings. Minutes of all meetings should be recorded and kept on an electronic file/server that is accessible to faculty members. All information deemed confidential in nature shall be handled and sorted in a secure file. These minutes shall be made available through the internal SharePoint college site to all members of the Faculty Council.

18. Committees will provide an annual written report to the Faculty Council. This report will

typically be provided for the last Faculty Council meeting of the academic year.

19. The Dean of Faculty Council Chair may seek the advice or assistance of a committee of Faculty Council with respect to particular items of business. The advice and assistance shall not contradict or conflict with policies of the Faculty Council, and the committee shall report to Faculty Council on the general nature of the advice given.

I. Records

1. Council Bylaws require that “each Faculty Council shall keep a record of its proceedings and this record shall be open to any member of the Faculty Council. A copy of the proceedings shall, upon request, be furnished by its Coordinator to the Chair of the University Council and/or to the president of the university.”
2. Wherever practical, draft minutes, including a record of members present and regrets, member voting rights, all motions and resolutions, from all regular and special meetings shall be circulated to all members with the agenda material for the next meeting, and will be presented for adoption at that meeting.
3. The record of all general and special meetings shall, once adopted, be signed by the presiding Chair and the recording Coordinator of the meeting and kept on an electronic file/server where it shall be available for inspection by any member of the Faculty Council.
4. Records of motions from closed sessions may be deemed confidential by the Chair and the related portion of the minutes may remain confidential at the discretion of the Chair. In such cases, the non-confidential portion of the minutes will reflect the fact that a confidential section has been removed. Both

the non-confidential and the confidential portion of the minutes are considered to constitute the official record of the meeting and will be preserved for the official archive.

J. Conflict of Interest

1. Members of the Faculty Council and its committees will have, as their principal concern, the welfare of the college and of the university. They will exercise independent judgment and may not act as agents of any person or organization. [taken from University of Saskatchewan Council Bylaws, Part One, Section V]
2. There are no restrictions on the right of a member of the Faculty Council to participate in debate and to vote on any matter that comes before the Faculty Council. If a member of the Faculty Council has a conflict of interest in any matter under consideration, the member shall disclose his or her interest when speaking on the matter in the Faculty Council proceedings.
3. A member of a standing or ad hoc committee member of Council will conduct themselves so as to avoid conflict of interest or the appearance of conflict of interest. They will disclose and identify any conflict of interest or perceived conflict of interest and abstain from voting in committee proceedings on matters on which they have a conflict of interest. When appropriate, the member will withdraw from all committee deliberations with respect to the matter [taken from University of Saskatchewan Council Bylaws, Part One, Section V.2].
4. The Chair or a member of a committee is entitled to raise the question whether another member has a conflict of interest or perceived conflict of interest on a matter before the committee, and to ask such a member to withdraw from the deliberations of the committee and/or to refrain from

voting on a matter before the committee. If a request to withdraw from deliberations of the committee or refrain from voting on a matter before the committee is denied by the member to whom the request was directed, the fact that the request was made and was denied will be recorded in that portion of the committee's report relating to the matter.

K. Amendments to Bylaws

1. A motion to amend the bylaws will be preceded by a notice of motion presented in writing to the members not less than thirty (30) calendar days prior to the date of the meeting at which the motion is to be considered and will require a 2/3 majority vote of those present and voting.

PART TWO: STANDING COMMITTEES' TERMS OF REFERENCE

Standing Committees of the College of Nursing Faculty Council

The standing committees of the College of
Nursing Faculty Council are:

- A. The Bylaws & Governance Committee
- B. The Nominations Committee
- C. The Planning and Priorities Committee
- D. The Research and Scholarship Committee
- E. The Globalization Committee
- F. The Undergraduate Education Committee (UEC)
- G. The Undergraduate Scholarships and Awards
Committee
- H. The Undergraduate Academic Integrity
Committee
- I. The Graduate Education and Post-Doctoral
Committee (GEPDC)
- J. The Patient Safety Committee

Changes to standing committee terms of
reference and membership are conducted once
a year at the last spring meeting of Faculty
Council unless a significant reason for the
review is presented to the Chair and put to
Faculty Council for a vote. All changes to
committee terms of reference shall be
submitted to the Chair of the Bylaws &
Governance Committee. Minutes for Standing
Committees of Faculty Council will be taken
according to the rules of University Council.

The Bylaws and Governance Committee

The Bylaws and Governance Committee is a standing committee of the College of Nursing. The Bylaws and Governance Committee reviews and updates the College of Nursing's bylaws and the terms of reference of standing committees.

Membership

Membership on the Bylaws and Governance Committee will be a 3-year commitment. The committee will select a Chair and Vice-Chair annually from the faculty members of the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Faculty Council Vice-Chair
- Three (3) tenured or tenure-track members of Faculty Council
- Administrative support provided by the dean's office*

*Non-voting members

Terms of Reference

1. Develops and regularly review the terms of reference for the Bylaws and Governance Committee.
2. Reviews and updates the College of Nursing Faculty Council Bylaws and submits updates and changes to University Council.
3. Coordinates the development and updating of the terms of reference for standing committees of Faculty Council and recommend revisions as needed.
4. Regularly review the Faculty Council governance structure and bylaws and recommends revisions as needed. Non-substantive changes such as a change in the title of an administrative officer will not require a motion at Faculty Council.

Meetings

The committee will meet as required but no less than twice per year. Additional meetings may be called upon special request of the Chair.

The Nominations Committee

The Nominations Committee is a standing committee of the College of Nursing. The Nominations Committee determines faculty and staff interest in membership on College of Nursing's committees. The Nominations Committee takes into consideration the abilities and experience of the volunteers, career goals (e.g., tenure and promotion requirements), and the needs of geographic sites when populating standing committees of the College of Nursing's Faculty Council. This committee will work closely with the Dean's office.

Membership

Members of the Nominations Committee are nominated for a period of 3-years. Members of the Nominations Committee will be nominated by the Bylaws and Governance Committee and elected by members of the College of Nursing Faculty Council through an independent vote. The committee will select a Chair annually from one of the three faculty members of the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Three (3) tenured or tenure-track faculty members
- Administrative support provided by the dean's office*

*Non-voting members

Terms of Reference

1. Determines faculty and staff interest in membership on College of Nursing committees.
2. Facilitates the naming of faculty and staff to special or external committees when requested by the Dean.

3. Facilitates and assists the college process for naming faculty and staff to vacancies within college committees.
4. Facilitates and assists the appointment of students to college standing committees through contacts with undergraduate and graduate student societies.
5. Makes call for volunteers to populate the Salary Review Committee related to the Collective Agreement between the University of Saskatchewan and the University of Saskatchewan Faculty Association.
6. Makes call for volunteers with the goal of selecting the College of Nursing's representatives to serve on Associate Deans' or Dean of Nursing's Search Committees based on the Board of Governors' rules and procedures for appointment of senior administrators. The members of the Nominations Committee will take into consideration the abilities and experience of the volunteers.

Meetings

The Nominations Committee will meet as required when the need to fulfill vacancies arise on Standing Committees and to populate the Salary Review Committee, the Dean's and Associate Deans' Search Committees, the nomination of Instructors, and the nomination of the Postdoctoral fellow (if available). The Associate Dean Research and/ or Graduate Chair will be consulted for the selection of the Postdoctoral fellow (if available).

The Planning & Priorities Committee

The Planning and Priorities Committee is a standing committee of the College of Nursing Faculty Council. The committee is responsible for setting strategic priorities, monitoring achievement, and providing recommendations on any changes to the strategic directions. The ongoing review and

revision of each section of the strategic plan will be co-led by a faculty member and a member of the leadership group.

Membership

Membership on the Planning and Priorities Committee will be a 3-year commitment for tenured faculty members and a 1- year commitment for students. The committee will select a Vice-Chair annually from the faculty members of the committee.

- Dean (ex officio) or Dean's designate (Chair)
 - Faculty Council Chair (ex-officio) or designate
 - Associate Deans (ex officio)
 - Assistant Deans (ex officio)
 - Four (4) faculty members – two (2) members representative of Indigenous and Racialized Groups to respect Equity, Diversity, and Inclusion (Vice-Chair selected by the Committee from among these faculty members)
 - Two (2) students – One (1) undergraduate student and one (1) graduate student
 - Director of Operations and Strategic Planning*
 - Marketing and Communications Specialist*
 - Administrative Support*
 - Others invited as required*
- * Non-voting members

Terms of Reference

1. Guides the development, implementation, evaluation, and dissemination of the College of Nursing strategic plan.
2. Updates and refines the strategic plan throughout the planning lifecycle.
3. Align and advance the College of Nursing's planning and priorities with the University of Saskatchewan's strategy and aspirations, the Indigenous Strategy for the University of Saskatchewan (), and the University of Saskatchewan's health sciences' strategy.
4. Balance strategic ambitions with fiscal realities in forming recommendations.

5. Facilitate timely and accountable communications (activities and impacts) – internally within the College and externally with various College of Nursing stakeholders.

6. Assists with identifying priorities to diversify revenue sources to achieve priorities within the strategic plan.

Meetings

The Planning and Priorities Committee will meet quarterly, or by call of the Chair as required.

The Research and Scholarship Committee

The Research and Scholarship Committee is a standing committee of the College of Nursing. This committee is responsible for promoting a culture of scholarship, support research ideas and collaboration, and exchange nursing and health knowledge that informs and promotes health.

Membership

Membership on the Research and Scholarship Committee will be a 3-year commitment for faculty members and a 1-year commitment for the students. The committee will select a Vice-Chair annually from the three faculty members of the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Associate Dean Research and Graduate Studies (Chair)
- Other Associate/Assistant Deans (Ex Officio)*
- Four (4) tenured or tenure-track faculty members
- College Research Chair(s)
- Three (3) or more nursing students, including both undergraduate and graduate students. An effort will be made to include students across all sites. (preference for active involvement in research)*
- Research Facilitator(s)*

- Research Coordinator(s)*
 - Administrative Support*
 - Others invited as required*
- *Non-voting members

Terms of Reference

1. Develop, implement, oversee, evaluate, and refine an inclusive research and scholarship strategy to guide the College of Nursing in expanding research and scholarly productivity including defining and tracking indicators, metrics, and benchmarks to monitor and evaluate the ongoing and relative success and outcomes of the research strategy and research investments.
2. Contribute to the College of Nursing's research and scholarship mandate by liaising with the Office of the Vice-President Research. Communicate USask, provincial and national and international research priorities within the College of Nursing to support research and scholarly work.
3. Develop research processes and policies that contribute to the research and scholarly mandate of the College of Nursing. Under this provision, the Committee implements processes to monitor studies conducted with nursing students and assess request to access nursing students as research participants.
4. Engage research Chair(s), faculty, research support staff, undergraduate and graduate students, and post-doctoral fellows in developing and sustaining a strong, supportive culture of research in the College of Nursing.
5. Determine the adjudication and/or peer-review processes for all internal College of Nursing research-related funding competitions and monitor the progression of funds and metrics.
6. Support research communications through knowledge translation activities – internally within the College and externally with various College of Nursing Stakeholders.

7. Facilitate inclusion of Indigenous informed approaches to knowledge and practices within our research methodologies. Advise College Senior Leadership regarding the resource needs of the College of Nursing Research and Scholarship portfolio.

Meetings

The Research and Scholarship Committee will meet at least four times per academic year or by call of the Chair. The members of the Research and Scholarship Committee can invite faculty or others to attend meetings as guests.

The Globalization Committee

The Globalization Committee is a standing committee of the College of Nursing. The committee is responsible for the development, prioritization, implementation and evaluation of the College of Nursing's globalization strategy, policies and activities.

Membership

Membership on the Globalization Committee will be a 3-year commitment for faculty and a 1-year renewable commitment for students. The Chair and Vice-Chair will be selected from the faculty members of the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Associate Deans (ex-officio) or designate
- Four (4) faculty members with consideration to rank and location.
- Two (2) students – one graduate and one undergraduate
- Marketing and Communications Specialist*
- Administrative Support*
- Others invited as required* (for example, International Student and Study Abroad Centre representative)

* Non-voting members

Terms of Reference

1. Develop, implement, and evaluate the College of Nursing's globalization vision, in partnership with students, faculty, staff, and other stakeholders.
2. Align the College of Nursing's globalization vision with the College of Nursing's and the University of Saskatchewan's strategic planning priorities regarding globalization and discovery.
3. Engage students, faculty, staff, and other stakeholders in developing and sustaining an inclusive culture of global citizenship in the College of Nursing which fosters a culture that sustain service-learning opportunities for students to engage in global and SDG-related projects.
4. Recommend and support opportunities and innovations in global collaborations and partnerships to advance student and faculty mobility and linkages.
5. Advise Senior Leadership regarding resource needs and potentials of globalization efforts.
6. Creates an inventory of measurables and indicators and evaluates success to drive ongoing globalization efforts in the College of Nursing.
7. Co-create of a teaching-learning environment that is inclusive of globalization for undergraduate and graduate students, staff, faculty, and communities of practice.

Meetings

The Globalization Committee will meet a minimum of 4 times per academic year or by call of the Chair as required.

The Undergraduate Education Committee

The Undergraduate Education Committee (UEC) is a standing committee of the College of Nursing. The Undergraduate Education Committee provides leadership and advocacy on matters relating to the implementation, management, and evaluation of

undergraduate program(s) and the experiences of undergraduate students within the College of Nursing. The UEC recommends changes concerning curriculum, policy, and programs to Faculty Council.

Membership

Membership on UEC will be a 3-year commitment for each Chair and Vice Chair of each year committee and a 1- year renewable commitment for students. The Dean will select the UEC Chair, and the Vice-Chair will be selected annually from the faculty members on the committee.

- Dean of College of Nursing (ex-officio) or Dean's Designate
- Faculty Council Chair (ex-officio) or designate
- Associate Dean – Academic (ex-officio) - Chair
- Other Associate/Assistant Deans (ex-officio) or designate*
- Chair and Vice-Chair of each Year Committee (as selected by the Year Committee – Six (6) faculty members in total)
- Three (3) undergraduate student representatives (must be in good academic standing and ideally should represent each of the 3 student associations and include Indigenous student representation if possible)
- Clinical Placement Coordinator *
- Academic Advisor *
- UCAN Advisor *
- Director of Operations and Strategic Planning *
- Health Sciences Liaison Librarian *
- Administrative Support *
- Others invited as required *

*Non-voting member

Terms of Reference

1. Provides oversight of curriculum development, implementation, revisions, and evaluations.
2. Ensures consistent implementation of the identified pedagogical/andragogical approaches to support student centeredness in the curriculum, with specific attention to distributed learning.

- Dean of College of Nursing (ex-officio) or Dean's Designate
- Associate Dean, Academic
- Other Associate Dean(s) (ex-officio) or designate
- Undergraduate Academic Leads (2)
- Chair or Vice-Chair of Faculty Council (ex-officio)
- Chair of each Year Committee (or designate)
- Vice-Chair of each Year Committee (or designate)
- Two (2) undergraduate student representatives (must be in good academic standing and should include Indigenous student representation if possible)
- Manager of Clinical Placement Coordination *
- Manager of Academic Advising and Student Support *
- UCAN Advisor *
- Director of Operations and Strategic Planning *
- Health Sciences Liaison Librarian *
- Curriculum Specialist *
- Provincial Lab Manager *
- Administrative Support *
- Others invited as required *

3. Develops, implements, and evaluates policies related to undergraduate program(s).
4. Ensures congruence of College of Nursing Undergraduate student policies with University of Saskatchewan student policies.
5. Coordinates issues among years of undergraduate programs across all sites.
6. Advises College Senior Leadership regarding the resource needs of the undergraduate program(s).
7. Defines and tracks indicators, metrics, and benchmarks to monitor and evaluate the ongoing and relative success of undergraduate students and outcomes of the undergraduate programs.

Meetings

This Committee will meet a minimum of 8 times per year.

The Undergraduate Scholarships and Awards Committee

The Undergraduate Scholarships and Awards Committee is a standing committee of the College of Nursing. The committee is responsible for implementing procedures related to awarding scholarships, prizes and other awards.

Membership

Membership on the Undergraduate Scholarships and Awards Committee will be a 3-year commitment for faculty members. The committee will select a Chair and Vice-Chair annually from the faculty members on the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Associate/Assistant Deans (ex officio)*
- Two (2) faculty members representing the Year 2 Committee
- Two (2) faculty members representing the Year 3 Committee

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Associate/Assistant Deans (ex officio)*
- **One (1)** faculty member representing the Year 2 Committee

- Two (2) faculty members representing the Year 4 Committee
- One (1) faculty member representing the Post Degree BSN
- Administrative support*

*Non-voting members

Terms of Reference

1. Reviews the applications and selects the candidates for scholarships, prizes, and other awards.
2. Reviews processes and makes recommendations to monitor and approve processes related to awarding scholarships, prizes, and other awards.

Meetings

The Undergraduate Scholarships and Awards Committee shall meet throughout the year as needed.

The Undergraduate Academic Integrity Committee

The Undergraduate Academic Integrity Committee is a standing committee of the College of Nursing. This committee is responsible for dealing with formal allegations of academic misconduct related to students in all undergraduate programs.

Membership

Membership on the Undergraduate Academic Integrity Committee will be a 3-year commitment for faculty members and a 1-year renewable commitment for students.

The Chair will be appointed through the Nominations Committee for a 3-year term. The Vice-Chair is selected by the members of the committee and acts with full authority as Chair in the Chair's absence.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate

- **One (1)** faculty member representing the Year 3 Committee
- **One (1)** faculty member representing the Year 4 Committee
- One (1) faculty member representing the Post Degree BSN
- Administrative support*

The Chair **and Vice-Chair** will be **selected annually by the members of the committee appointed through the Nominations Committee for a 3-year term.** The Vice-Chair **is selected by the members of the committee and** acts with full authority as Chair in the Chair's absence.

- Associate/Assistant Deans (ex officio)*
- Six (6) faculty members who are members of Council including the Chair and the Vice-Chair
- One (1) undergraduate student member
- Administrative Support* (appointed by the Dean)

*Non-voting members

Terms of Reference

Following the procedures outlined in the current Regulations on Student Academic Misconduct of University Council, this committee will investigate allegations of academic misconduct as reported to the Dean or other academic administrator.

Meetings

The committee will meet as required by the call of the Chair or at the request of the Dean.

The Graduate Education and Post-Doctoral Committee (GEPDC)

The Graduate Education and Postdoctoral Committee is a standing committee of the College of Nursing Faculty Council. The committee is responsible for envisioning, managing, and providing the foundation for future growth and development in graduate education and postdoctoral excellence for the College of Nursing.

Membership

Membership on the Graduate Education and Postdoctoral Committee will be a 3-year commitment for faculty, and a 1- year renewable commitment for students. The committee will select a Vice-Chair annually from the faculty members of the committee.

- Dean of the College of Nursing (Ex officio) or Dean's designate
- Faculty Council Chair (Ex-officio) or designate
- Associate Dean Research and Graduate Studies (Chair)
- Other Associate/Assistant Deans (Ex-officio)*

- Six (6) tenured or tenure-track faculty who are members of CGPS
- Nurse Practitioner program Academic Lead and 1-other Nurse Practitioner program faculty member
- Up to four (4) graduate student representatives
- NP Professional Academic Advisor/Clinical Coordinator*
- Graduate Program Coordinator*
- Administrative Support*
- Others invited as required*

*Non-voting members

Terms of Reference

1. Develop, implement, and evaluate a graduate education and postdoctoral strategy to guide the College of Nursing.
2. Align the College of Nursing's graduate education and postdoctoral strategy with the University of Saskatchewan's policies for graduate and postdoctoral studies.
3. Develop, implement, evaluate, and revise graduate programming.
4. Develop graduate education and postdoctoral studies processes and policies.
5. Review and recommend graduate applicants for admission and graduate students for awards and scholarships.
6. Develop processes and policies for MN, PhD and PDF supervision, programs of studies and advisory committees.
7. Provide oversight, facilitation, and support for graduate student progression activities. Ensure timely and accountable graduate education and postdoctoral communications.
8. Make recommendations regarding the use of technologies that may facilitate the College of Nursing graduate education and postdoctoral programs.
9. Advise College Senior Leadership regarding the resource needs of the College of Nursing Graduate Education and Postdoctoral programs.
10. Define, track, and share indicators, metrics, and benchmarks to monitor and evaluate the ongoing and relative success and outcomes of the College of Nursing Graduate Education and Postdoctoral programs.

- **Eight (8)** tenured or tenure-track faculty who are members of CGPS

Meetings

The Graduate Education and Postdoctoral Committee will meet at least four times per academic year or by call of the Chair as required. The members of the Graduate Education and Postdoctoral Committee can invite faculty or others to attend meetings. A Faculty Forum will be held for items that require a larger committee discussion.

The Patient Safety Committee

The College of Nursing Patient Safety Committee assesses and analyzes Patient Safety Incident reports and makes recommendations to minimize risks and potential injuries to patients/clients/residents and students. College of Nursing Incident Management includes recommendations for actions and processes required at the College level to conduct the immediate and ongoing activities following an incident. Incident Analysis is a structured process that aims to identify risks and solutions to reduce recurrence of incidents.

Membership

Membership on the Patient Safety Committee will be a 3-year commitment for faculty. The committee will select a Vice-Chair annually from the faculty members of the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (Ex-officio) or designate
- Associate Dean - Academic - Chair
- Associate Dean - Distributed Learning
- NP Faculty Member
- Two (2) tenured or tenure-track faculty from the UG programs
- Two (2) instructors from the UG programs
- One (1) Academic Advisor*
- One (1) Clinical Coordinator*
- Guest as required - SHA representative*
- Administrative support provided by the dean's office*

The committee will select a **Chair and** Vice-Chair annually from the faculty members of the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (Ex-officio) or designate
- Associate Dean - Academic - **Chair**
- ~~Associate Dean - Distributed Learning~~
- **Undergraduate Academic Leads**
- NP Faculty Member
- Two (2) tenured or tenure-track faculty from the UG programs
- Two (2) instructors from the UG programs
- **Curriculum Specialist***

*Non-voting members

Terms of Reference

1. Develops and regularly review the Patient Safety Incident Policy.
2. Reviews and updates the Patient Safety Incident reporting form.
3. Review the submission of incident forms and ensures the policy is followed in the management and reporting of incident in the clinical setting.
4. Compiles and provides analysis on incident reports for each term, academic program year and annual summary; and forwards recommendation to the chair of UEC, UEC year chairs and the NP Subcommittee (to review and bring forward to the Graduate Studies Committee).
5. Presents an aggregate review on patterns of incidents and recommends changes to college processes and curriculum to minimize risks and potential injuries to patients/clients/residents, students, and faculty.

Meetings

The committee will meet once per academic term. Additional meetings may be called upon special request of the Chair.

- ~~One (1) Academic Advisor~~ Manager of Academic Advising and Student Support*
- ~~One (1) Clinical Coordinator~~ Manager of Clinical Placement Coordination*
- Guest as required - SHA representative*
- Administrative support provided by the ~~De~~Dean's office*

*Non-voting members

PART THREE: COLLEGE SUB-COMMITTEES INDIRECTLY ACCOUNTABLE TO FACULTY COUNCIL

- A. [Undergraduate Education Committee \(UEC\): Curriculum Subcommittee](#)
- B. [Undergraduate Education Committee \(UEC\): Undergraduate Program Year Subcommittees](#)
- C. [Graduate Education and Post-Doctoral Committee \(GEPDC\): Nurse Practitioner Programs Subcommittee](#)

- A. Undergraduate Education Committee (UEC): Curriculum Subcommittee

As a subcommittee of the Undergraduate Education Committee (UEC), this subcommittee provides oversight of the undergraduate curriculum to ensure that it is current and relevant and facilitates achievement of graduate expectations.

Membership

Membership on the Curriculum Subcommittee of UEC will be a 3-year commitment for faculty. The committee will select a Chair and Vice-Chair annually from the faculty members of the committee.

- Dean, College of Nursing (ex officio)
- Faculty Council Chair (Ex-officio) or designate
- Associate Dean responsible for Undergraduate Education
- Four (4) faculty members
- Administrative Support*
- Others invited as required*

* Non-voting members

Terms of Reference

1. Provides curricular oversight and recommends changes to UEC.

2. Maintains documentation of approved changes to the curriculum.
3. Evaluates recommendations and their anticipated impact on the curriculum.
4. Evaluates the implementation and outcome of changes to the curriculum.
5. Recommends changes based on reviews of internal documents including course reports, year reports, and course syllabi.
6. Recommends changes based on reviews of external documents including NCLEX, Next Generation - NCLEX achievement, approval and accreditation reports, and employer opinion survey.
7. Reviews student achievement, progress, and feedback about the curriculum.
8. Develops processes and procedures for recommendations for curricular change.

Meetings

This Committee will meet a minimum of 8 times per year.

B. Undergraduate Education Committee (UEC): Undergraduate Program Year Subcommittees

The Undergraduate Program Year Subcommittees are standing committees of the College of Nursing Undergraduate Education Committee (UEC). The year committees (Year 2 Subcommittee, Year 3 Subcommittee & Year 4 Subcommittee) provide leadership and advocacy on matters relating to the implementation, management, and evaluation of outcomes related to the undergraduate program(s) course content and delivery; and the experiences of undergraduate students within the College of Nursing. The UG program year committees make recommendations to UEC regarding changes to the curriculum for each year in the program.

Membership

Membership on the Undergraduate Program Year Subcommittees is open to all faculty and instructors teaching a course in the academic year of the program. The committee will select a Chair and Vice-Chair from the faculty members on each year committee who will serve for a 3-year

commitment and represent the committee on the UEC.

- Dean of College of Nursing (ex-officio) or Dean's Designate
- Faculty Council Chair (ex-officio) or designate
- Associate Dean – Academic (ex-officio)
- Other Associate/Assistant Deans (ex-officio) or designate*
- Chair of UEC
- All faculty and instructors teaching a course in the academic year of the program
- Part time contract teachers*

Non-voting member

Terms of Reference

1. Facilitate the implementation of the curriculum in a specific year of the UG curriculum of the BSN and Post-BSN programs (Year 2, 3, or 4).
2. Review course syllabi with a focus on a balanced student assignment and examination workload.
3. Monitor the sequencing and leveling of core curricular concepts and experiences across courses within the academic year.
4. Provide updates and year end committee report to UEC.
5. Provide a forum to discuss year specific student issues.
6. Make program curricular recommendations to UEC.

Meetings

This Committee will meet a minimum of 6 times per year.

C. Graduate Education and Postdoctoral Committee (GEPDC): Nurse Practitioner Programs Sub-Committee

The Nurse Practitioner Programs Sub-Committee is a sub-committee of the Graduate Education and Postdoctoral Committee. The Nurse Practitioner Programs Sub-Committee provides leadership and advocacy on matters pertaining to the Nurse Practitioner graduate programs and students' experiences within the College of Nursing.

Membership

Membership on the Nurse Practitioner Programs Sub-Committee is an ongoing commitment for NP faculty members. The committee will select a Vice-Chair annually from the faculty members on the committee.

- Dean (ex-officio) or the Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Associate Dean Research and Graduate Studies (ex-officio)
- Nurse Practitioner Program Academic Lead (Chair)
- All nurse practitioner faculty members
- Up to Six (6) contract nurse practitioner instructor(s)
- One (1) faculty member teaching nurse practitioner graduate level nursing research or statistics.

7. NP Professional Academic Advisor/Clinical Coordinator*

- Administrative Support*
- Others invited as required*

*Non-voting members

Terms of Reference

1. Develops, implements, oversees, evaluates, and refines a graduate nurse practitioner education strategy to guide the College of Nursing in expanding graduate level advanced nursing practice education.
2. Aligns the College of Nursing's graduate level advanced nursing practice education with the University of Saskatchewan's policies for graduate and postdoctoral studies and the CRNS regulatory nurse practitioner program approval framework and CASN accreditation.
3. Develops, implements, evaluates, and revises graduate nurse practitioner program curricula.
4. Develops graduate level advanced nursing practice education processes and policies that contribute to the mandate of the College of Nursing.
5. Reviews and recommends graduate students for admission to the nurse practitioner programs.
6. Develops an advisory committee policy, process, and best-practice guidelines for nurse practitioner student supervision, programs of studies, and student academic and non-academic concerns.

7. Communicates (activities and impacts) – internally with the College and externally with various College of Nursing – nurse practitioner program stakeholders.
8. Makes recommendations regarding the use of technology that may facilitate the College of Nursing nurse practitioner program graduate education.
9. Advises College Senior Leadership regarding the resource needs of the College of Nursing Advance Nursing Practice and Graduate Nurse Practitioner Education.
10. Defines and tracks indicators, metrics, and benchmarks to monitor and evaluate the ongoing and relative success and outcomes of the nurse practitioner programs.
11. Collaborates and engages with the Nurse Practitioner Program Advisory Committee members and provides an annual orientation to new members as needed.
12. Develops the CRNS program annual update and the CRNS regulatory program review self-assessment documents, program review schedule of activities, and communication with the CRNS.

Meetings

The Nurse Practitioner Programs Sub-Committee meets at least six times during the academic year or by call of the Chair as required. The committee can invite faculty or others to attend meetings. There will be an annual retreat for the committee each academic year.

Reporting

The NP Programs Academic Lead (Chair) will report at each meeting of the Graduate and Postdoctoral Education Committee and bring forward policy, program changes, and other program related concerns for discussion and recommendation to the Council for a decision.

The Chair or Vice-Chair of the Nurse Practitioner Programs Sub-Committee will provide a written report to the Graduate and Postdoctoral Education Committee for inclusion in the Graduate and Postdoctoral Education Committee annual report to Faculty Council at the last Faculty Council meeting at the end of the academic year. Minutes of all meetings should be recorded and kept on an

electronic file/server that is accessible to faculty members. All information deemed to be confidential in nature shall be handled and stored in a secure file.



UNIVERSITY OF
SASKATCHEWAN

College of Nursing

**University of Saskatchewan
College of Nursing
Faculty Council Bylaws**

October 9, 2024

V4.0

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COLLEGE OF NURSING BYLAW INTRODUCTION

PREAMBLE

These bylaws describe and set forth procedures relating to the governance of the Faculty Council of the College of Nursing and are subject to the bylaws, policies, and regulations of the University Council, which establishes the Faculty Council. To the extent that any previous resolution of the Faculty Council or its predecessors or any committee of that council is inconsistent with this bylaw, this bylaw has precedence.

In this document “Faculty Council” refers to the College of Nursing Faculty Council, whereas University Council refers to the University of Saskatchewan Council.

The bylaws are not intended to supplant understandings recorded in the most recent collective agreement between the University of Saskatchewan and the University of Saskatchewan Faculty Association (USFA).

PART ONE: FACULTY COUNCIL REGULATIONS

A. Constitutional Powers and Duties

The College of Nursing Faculty Council is established under the authority of the University of Saskatchewan Council, whose powers and duties are in turn established by the University of Saskatchewan Act 1995.

Under Part Three of the University Council’s Bylaws, the College of Nursing Faculty Council, subject to the provisions of the University Act, the Bylaws of the University Council and the general control of the University Council, shall have charge over matters of scholarship and discipline. The duties delegated by University Council to the Faculty Council of each college or school are laid out in Part Three, Section V, Subsection 2 of the University Council Bylaws. The following is the excerpt from Part Three, Section V, Subsection 2 Roles and Responsibilities of the Faculty Councils, in the University Council Bylaws (p. 44, April 15, 1999, Revised November 2021).

Roles and Responsibilities of the Faculty Councils

The Faculty Council of each college or school, subject to the provisions of the Act, the Bylaws of University Council and the general control of University Council, shall have charge of matters of scholarship and discipline. Among the duties delegated by University Council to the faculty councils are the following:

- a) To make recommendations to University Council concerning the requirements for admission to programs offered by the college or school;
- b) To establish and report to University Council on the number of students who may be admitted to a college or program of study and to report to University Council on the number of students admitted each year;
- c) To make recommendations to University Council concerning addition, deletion or modification of courses and programs of study, and concerning the requirements for successful completion of such programs;
- d) To establish and publish rules and methods for the progression and graduation of students and for their suspension or requirement to withdraw permanently for failure to meet the requirements for progression;
- e) Subject to University Council's examination regulations, to establish and publish rules and standards with respect to the assessment and examination of students in courses and programs offered by the college or the school;
- f) To make decisions concerning progression of students and concerning their suspension or requirement to withdraw, in accordance with the rules approved by the faculty council, and to hear appeals of such decisions;
- g) To approve candidates for degrees, diplomas and certificates;
- h) To approve candidates for scholarships, prizes, and other awards and honours;
- i) To establish a mechanism for appointing hearing boards to hear allegations of academic misconduct as provided for under University Council's regulations governing academic misconduct;
- j) To consider appeals from students in accordance with University Council's regulations governing student appeals in academic matters.
- k) In addition to these statutory powers and duties, Faculty Council serves as a forum for the participation and engagement of members of Faculty Council in discussions of policies, plans, and decisions by the college administration, that directly affect those areas for which Faculty Council has responsibility.

B. Membership of Faculty Council

1. The membership of the College of Nursing Faculty Council shall be in accordance with the University Council Bylaws, Part Three, Section V, Subsection 1. At the time of approval of these bylaws, membership is specified as follows:
 - a. The President of the University*
 - b. The Provost and Vice-President, Academic* or designate
 - c. The Vice-President, Research*
 - d. The Vice-President, Finance and Resources*
 - e. The Vice-President, University Relations*
 - f. The Vice-Provost, Teaching, Learning, and Student Experience*
 - g. The Vice-Provost, Indigenous Engagement*
 - h. Chief Information Officer and Associate Vice-President Information and Communications Technology*
 - i. The Dean of the College of Nursing (ex officio)
 - j. The Dean of the College of Graduate and Postdoctoral Studies or designate (ex officio)
 - k. The Dean of the University Library or designate*
 - l. The University Secretary or designate*
 - m. The University Registrar or designate*
 - n. Such other persons as University Council may, from time to time, appoint in a voting or non-voting capacity;
 - o. Such other persons as the Faculty Council may, from time to time appoint in a non-voting capacity*
 - p. Those Professors, Associate Professors, Assistant Professors, Lecturers, Instructors, and Special Lecturers who for administrative purposes, are assigned to the Dean of the College of Nursing;
 - q. Associate Deans of the College of Nursing (ex officio)
 - r. Up to 4 undergraduate students
 - s. Up to 4 graduate students
 - t. One postdoctoral student (as available)

*Non-voting members

2. Members on leave retain their right to participate in meetings and are counted in quorum if they exercise this right and notify the Chair that they be retained on the roster of voting members for the period of their absence.
3. In accordance with a duly approved motion of the Faculty Council with 2/3 majority vote, Faculty Council may recommend changes in its membership to the University Council.

C. Appointment and Election of Members

For those members of the Faculty Council who are not members by virtue of their position as administrators or as members of the Faculty of the College of Nursing:

1. The undergraduate students shall be appointed by the College of Nursing Undergraduate Student Association and shall hold membership for a period of 1 academic year.
2. The graduate and postdoctoral students shall be appointed through consultation with the Associate Dean Research and/or Graduate Chair. The graduate students and postdoctoral fellow shall hold office for a period of 1 academic year.

An ex-officio member who is entitled under Council Bylaws to delegate his or her membership may designate an individual to serve on the Faculty Council with the same powers as the designator. Such designations will last for a 12-month period and are subject to renewal. In the event that the individual is unable to complete the full term, another individual may be designated in his or her place. To initiate the designation, the ex-officio member will inform the Chair of Faculty Council. During the period of designation, the ex-officio member who initiated the designation may attend meetings of the Faculty Council with a voice but no vote.

D. Duties, Terms of Office, and Election of Officers

1. The officers of the Faculty Council are the Chair and the Vice-Chair. The Recorder and Coordinator are designated from the Dean's office.
2. The Chair of the Faculty Council (or the Vice-Chair if the Chair is incapacitated) shall be responsible:
 - a. To preside at all meetings of the Faculty Council, to preserve order and decorum and, subject to appeal, to decide all questions of order and other questions as provided in these bylaws.
 - b. Prepare a draft agenda for each meeting of the Faculty Council and to present it for approval at the meeting.
 - c. In accordance with the University Council's Bylaws, to transmit to the University Council for consideration and review all matters that belong to the care of the University Council or from which the nature of the concern involves more than one college or school.
 - d. To ensure the maintenance of an archive of the proceedings and all approved minutes of Faculty Council meetings.
 - e. As the spokesperson for Faculty Council, to explain the decisions, activities, and procedures of Faculty Council.

3. The Chair may seek the guidance and assistance of the Governance Committee of University Council with respect to matters of procedure.
4. In the Chair's absence or disability, the Vice-Chair shall have all the powers and perform all the duties of the Chair. The Vice-Chair also will preside at meetings in place of the Chair if the Chair declares a conflict of interest in any matter.
5. The Recorder acts as the delegate of the University Secretary under University Council's Bylaws Part Three, Section V.1.C. Under the general direction of the Chair, the Recorder shall be responsible:
 - a. To assist the Chair in the preparation of agendas and minutes.
 - b. To arrange for the distribution of notice of meetings, agendas, and minutes to all members of the Faculty Council.
 - c. To record attendance at all meetings and confirm quorum.
 - d. To record all motions, resolutions, and other decisions taken at meetings.
 - e. To arrange for and carry out elections in accordance with these bylaws and provide the result to the Chair.
6. The Coordinator acts as the delegate of the University Secretary under University Council's Bylaws Part Three, Section V.1.C. Under the general direction of the Chair, the Coordinator shall be responsible to assist the Chair.

E. Procedures for Election of Chair and Vice-Chair

1. The Chair and Vice-Chair will be elected by members of Faculty Council for a two (2)-year term. These positions will typically be elected in alternating years, providing overlap in experience.
2. A minimum twenty (20) calendar days prior to the conclusion of the term of the current Chair or Vice-Chair of the Faculty Council, the Nominations Committee shall inform all members of the Faculty Council that nominations for the position of Chair or Vice-Chair are being requested and shall provide a nomination form for this purpose.
3. A Faculty Council member shall be nominated for the position of Chair or Vice-Chair when the nomination form referred to above containing consent of the nominee is endorsed by three (3) members of the Faculty Council and returned to the Nominations Committee on or before the date specified by the Committee. The nomination form will contain a brief description of the nominee's qualifications for Chair or Vice-Chair.

4. A minimum five (5) days prior to the date of the election, the Nominations Committee shall provide to all members of Faculty Council a ballot setting out the names and qualifications of the nominees for the Chair or Vice-Chair role. Information accompanying the ballot shall indicate that the ballot is to be returned/submitted on or before the specified date.
5. The results of the balloting shall be reported by the Chair of the Nominations Committee to the next meeting of the Faculty Council. The Chair of the Nominations Committee shall rule on any election irregularities. The Chair's decision shall be final.
6. In the event that two or more nominees with the most votes receive the same number of votes, the Chair of the Nominations Committee shall elect the incoming Chair or Vice-Chair by lot.
7. In the event that no nominations are received by the deadlines for nominations, a second call for nominations shall be sent. If the second call for nominations does not elicit a nomination, the Nominations Committee, in consultation with the Dean, shall nominate a member of Faculty Council to serve as Chair or Vice-Chair for a 1-year term, and call a nomination for the position the following year.
8. The Chair and Vice-Chair shall normally hold office for a period of two (2) years, renewable for another term of two (2) years, unless removed by a vote of 2/3 of the members of the Faculty Council. A Chair or Vice-Chair shall be eligible for re-election to this position in the third year following a second term.

F. Meetings

1. Regular meetings of the Faculty Council will be held four (4) or more times a year, typically two (2) times per term, during the period of September to June.
2. Notice of regular meetings will be sent by email and will be provided to all members no less than thirty (30) calendar days in advance of the meeting.
3. A special meeting of the Faculty Council may be held at any time upon the call of the Chair, or in the Chair's absence, of the Vice-Chair or upon the written petition of not fewer than 20% of voting members. Where a Special Meeting is called, the business to be transacted must be specified in the notification of the meeting. Special meetings require written notice to all members no less than seven (7) calendar days in advance.

4. Minutes shall be circulated to all members of the Faculty Council at least seven (7) calendar days in advance of the next meeting with the agenda material and will be presented for adoption at that meeting.
5. The quorum for regular and special meetings will be 40% who hold full-time faculty positions as full professors, associate professors, assistant professors, lecturers, or instructors in the College of Nursing.
6. Any regular meeting may be postponed or cancelled at the call of the Chair.
7. Regular Faculty Council meetings will be open to the members of the university community and may, at the discretion of the Chair, be open to the general public. Non-members may speak at the discretion of the Chair but, unless they are voting members of the Faculty Council, are not entitled to vote.
8. The Chair may call for any meeting or portion of a meeting to be closed.

G. Procedures and Voting

1. Where procedures and rules are not covered in these bylaws, meetings of the Faculty Council and its committees shall be conducted in accordance with the rules of procedure adopted by University Council. At the time of adoption of these bylaws, those procedures are the 3rd edition of Kerr and King's *Procedures for Meetings and Organizations*
2. Regular meetings of Faculty Council are normally held with faculty attending in-person and synchronously through online web conferencing software.
3. Meeting shall be presided over by the Chair or, in the absence of the Chair, of the elected Vice-Chair; or, in the absence of both, by any other member of the Faculty Council as agreed to by the majority of members at the meeting.
4. The agenda will be approved at the beginning of each meeting. Notice of any substantive motions to be voted upon by the Faculty Council will be included in advance in the agenda material. A 'substantive motion' refers to any motion dealing with a substantive matter which requires consideration by members of the Faculty Council prior to the meeting at which the motion is presented. Whether or not a motion falls within this definition will be determined by the Chair. This requirement may be suspended upon vote of 2/3 of the members present and voting at a meeting.

5. The convocation lists of degrees, certificates, honours, and distinctions and the recommendations of convocation awards need not be included in advance in the agenda material but may be circulated at the meeting at which these items are considered.
6. Except as provided elsewhere in these bylaws, all questions legitimately before Faculty Council shall be decided by a simple majority of votes of the members present. The Chair shall not vote on a motion before Faculty Council except to break a tie when there is an equal number of voting members supporting and opposing the motion.
7. Student members will be considered to be in a conflict of interest and excluded from consideration of those matters where the performance of students is under review or consideration.
8. Only the members of the College of Graduate and Postgraduate Studies (CGPS) have the privileges to vote on matters related to graduate programs, graduate admission, graduate curriculum, and any other College of Graduate and Postgraduate business. As per the College of Graduate and Postdoctoral Studies' Article 19.2.1, a quorum of 50% + 1 faculty members of the CGPS shall vote.
9. Voting will normally be by electronic vote. A procedural motion to require a vote must be seconded and approved by a single majority of the votes of the members present.
10. All votes cast on agenda items are considered confidential. The Council Recorder will maintain an accounting of the vote, including the determination of quorum, and results of the vote. At no time will the results of a vote, that identifies a member of Faculty Council, be available to any member of the Faculty Council, College Administration, or the greater University Council, unless a member in attendance at a Faculty Council meeting requests to have their vote be recorded in the minutes.
11. The number voting for or against a motion shall be recorded in the minutes at the call of any one (1) member.
12. In rare matters requiring an urgent decision, and at the call of the Chair, a motion may be put to the members by email, outside of regular Faculty Council meeting. Such a motion by voting members of the Faculty Council will be deemed to have the same force and effect as a motion adopted by a vote of the members at a meeting duly convened and will be recorded under business arising in the minutes of the next regular meeting of the Faculty Council.

13. When using electronic voting outside of a regular Faculty Council meeting, an email will be sent to all voting members of Faculty Council providing a concise description of the urgent issue to be debated/decided along with such rationale and supporting materials as are necessary to allow council to come to an informed decision. Included in the rationale will be reasons outlining the urgency of the matter and why the matter has been referred to an electronic vote rather than waiting for the next scheduled Faculty Council meeting.
14. All motions put forward for an urgent decision by electronic vote will be open for an online debate for five (5) calendar days. If during the five (5) day deliberation period, five or more of the council members request that the matter be held over and referred to an in-person meeting the matter will be put to an electronic vote to determine if the majority of faculty members agree that the matter should be dealt with at a formal council meeting, and then the matter shall be so referred. Matters specific to approving the list of graduates for convocation will not be deferred.
15. Quorum for an urgent electronic decision will be 40% of faculty holding positions as full professors, associate professors, assistant professors, lecturers, or instructors in the College of Nursing.

H. Committees

The Standing Committees of the College of Nursing Faculty Council are:

- The Bylaws & Governance Committee
- The Nominations Committee
- The Planning and Priorities Committee
- The Research and Scholarship Committee
- The Globalization Committee
- The Undergraduate Education Committee (UEC)
- The Undergraduate Scholarships and Awards Committee
- The Undergraduate Academic Integrity Committee
- The Graduate Education and Post-Doctoral Committee (GEPDC)
- The Patient Safety Committee

1. Faculty Council may establish standing and ad hoc committees to facilitate its work and, subject to the approval of University Council and without jeopardizing Council's authority, may delegate decisions to its standing committees.

2. Unless a motion of Faculty Council passed in accordance with a delegation by University Council specifically provides otherwise, **all recommendations of committees will be brought to Faculty Council for consideration and approval.**
3. Standing committees may create subcommittees, including subcommittees composed of persons who are not members of Faculty Council.
4. There is no requirement that standing committees be composed entirely of Faculty Council members.
5. All standing and ad hoc committees will have written terms of reference outlining their composition and accountabilities. Each committee should regularly review its own terms of reference and may recommend changes to the Bylaws and Governance Committee as required. The membership and terms of reference of standing committees of the Faculty Council as well as other committees of the College of Nursing are specified in Part Two of these bylaws.
6. The term of office for the Chair and members of standing committees is as outlined in the respective Terms of Reference.
7. Term of office for Chairs and members of standing committees will begin July 1st, unless otherwise determined by the Dean or the Nominations Committee. The term of student members will normally begin on the first Faculty Council meeting of the academic year.
8. A vacancy will be declared in the case of a committee member who will be absent from the campus or otherwise unavailable to attend meetings for a period of six (6) consecutive months or more.
9. A committee member on sabbatical leave, who wishes to retain their membership and participation on a committee during their leave, should notify the Nominations Committee of this intent. If such a member is absent from two consecutive committee meetings during their leave, a vacancy will be called, and the position filled for the remainder of the leave to support fulfillment of committee business and quorum.
10. In the case of a vacancy, the Nominations Committee will fill the vacancy in accordance with membership requirements of the committee and the Nominations Committee's terms of reference. If no volunteers come forward after two (2) calls from the Nominations Committee, the Dean may appoint a person to fill the vacancy.

11. The members of the Nominations Committee cannot nominate themselves and as such shall be nominated by the Bylaws and Governance Committee.
12. The Dean of the College of Nursing and Chair of the College of Nursing Faculty Council are ex-officio voting members of all standing committees, subcommittees, and ad hoc committees.
13. An ex-officio member of a committee may designate an individual to serve in her or his place with the same powers as the designator. Such designations shall last for a 12-month period and are subject to renewal. In the event that the individual is unable to complete the full term, another individual may be designated in their place. To initiate the designation, the ex-officio member will inform the Chair of the Faculty Council and the Chair of the committee involved. During the period of designation, the ex-officio member who initiated the designation may attend meetings with a voice but no vote.
14. Standing and ad hoc committees may appoint a Vice-Chair. In the absence of the Chair, and where a Vice-Chair has been appointed, the Vice-Chair will preside. In the absence of both the Chair and Vice-Chair, the committee may appoint a member to chair the meeting.
15. Responsibility for calling committee meetings rests with the Chair or Vice-Chair of the committee.
16. The quorum for all standing committees is 50% + 1 of the total number of voting committee members listed in the committee terms of reference. Decisions will be made by consensus or by a simple majority vote in the case that consensus cannot be achieved. In the event of a tie vote, the Chair will vote to break the tie.
17. Committee Chairs shall ensure that minutes are taken at meetings. Minutes of all meetings should be recorded and kept on an electronic file/server that is accessible to faculty members. All information deemed confidential in nature shall be handled and sorted in a secure file. These minutes shall be made available through the internal SharePoint college site to all members of the Faculty Council.
18. Committees will provide an annual written report to the Faculty Council. This report will typically be provided for the last Faculty Council meeting of the academic year.
19. The Dean of Faculty Council Chair may seek the advice or assistance of a committee of Faculty Council with respect to particular items of business. The

advice and assistance shall not contradict or conflict with policies of the Faculty Council, and the committee shall report to Faculty Council on the general nature of the advice given.

I. Records

1. Council Bylaws require that “each Faculty Council shall keep a record of its proceedings and this record shall be open to any member of the Faculty Council. A copy of the proceedings shall, upon request, be furnished by its Coordinator to the Chair of the University Council and/or to the president of the university.”
2. Wherever practical, draft minutes, including a record of members present and regrets, member voting rights, all motions and resolutions, from all regular and special meetings shall be circulated to all members with the agenda material for the next meeting, and will be presented for adoption at that meeting.
3. The record of all general and special meetings shall, once adopted, be signed by the presiding Chair and the recording Coordinator of the meeting and kept on an electronic file/server where it shall be available for inspection by any member of the Faculty Council.
4. Records of motions from closed sessions may be deemed confidential by the Chair and the related portion of the minutes may remain confidential at the discretion of the Chair. In such cases, the non-confidential portion of the minutes will reflect the fact that a confidential section has been removed. Both the non-confidential and the confidential portion of the minutes are considered to constitute the official record of the meeting and will be preserved for the official archive.

J. Conflict of Interest

1. Members of the Faculty Council and its committees will have, as their principal concern, the welfare of the college and of the university. They will exercise independent judgment and may not act as agents of any person or organization. [taken from University of Saskatchewan Council Bylaws, Part One, Section V]
2. There are no restrictions on the right of a member of the Faculty Council to participate in debate and to vote on any matter that comes before the Faculty Council. If a member of the Faculty Council has a conflict of interest in any matter under consideration, the member shall disclose his or her interest when speaking on the matter in the Faculty Council proceedings.

3. A member of a standing or ad hoc committee member of Council will conduct themselves so as to avoid conflict of interest or the appearance of conflict of interest. They will disclose and identify any conflict of interest or perceived conflict of interest and abstain from voting in committee proceedings on matters on which they have a conflict of interest. When appropriate, the member will withdraw from all committee deliberations with respect to the matter [taken from University of Saskatchewan Council Bylaws, Part One, Section V.2].
4. The Chair or a member of a committee is entitled to raise the question whether another member has a conflict of interest or perceived conflict of interest on a matter before the committee, and to ask such a member to withdraw from the deliberations of the committee and/or to refrain from voting on a matter before the committee. If a request to withdraw from deliberations of the committee or refrain from voting on a matter before the committee is denied by the member to whom the request was directed, the fact that the request was made and was denied will be recorded in that portion of the committee's report relating to the matter.

K. Amendments to Bylaws

1. A motion to amend the bylaws will be preceded by a notice of motion presented in writing to the members not less than thirty (30) calendar days prior to the date of the meeting at which the motion is to be considered and will require a 2/3 majority vote of those present and voting.

PART TWO: STANDING COMMITTEES' TERMS OF REFERENCE

Standing Committees of the College of Nursing Faculty Council

The standing committees of the College of Nursing Faculty Council are:

- A. [The Bylaws & Governance Committee](#)
- B. [The Nominations Committee](#)
- C. [The Planning and Priorities Committee](#)
- D. [The Research and Scholarship Committee](#)
- E. [The Globalization Committee](#)
- F. [The Undergraduate Education Committee \(UEC\)](#)
- G. [The Undergraduate Scholarships and Awards Committee](#)
- H. [The Undergraduate Academic Integrity Committee](#)
- I. [The Graduate Education and Post-Doctoral Committee \(GEPDC\)](#)
- J. [The Patient Safety Committee](#)

Changes to standing committee terms of reference and membership are conducted once a year at the last spring meeting of Faculty Council unless a significant reason for the review is presented to the Chair and put to Faculty Council for a vote. All changes to committee terms of reference shall be submitted to the Chair of the Bylaws & Governance Committee. Minutes for Standing Committees of Faculty Council will be taken according to the rules of University Council.

A. The Bylaws and Governance Committee

The Bylaws and Governance Committee is a standing committee of the College of Nursing. The Bylaws and Governance Committee reviews and updates the College of Nursing's bylaws and the terms of reference of standing committees.

Membership

Membership on the Bylaws and Governance Committee will be a 3-year commitment. The committee will select a Chair and Vice-Chair annually from the faculty members of the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Faculty Council Vice-Chair
- Three (3) tenured or tenure-track members of Faculty Council
- Administrative support provided by the dean's office*

*Non-voting members

Terms of Reference

1. Develops and regularly review the terms of reference for the Bylaws and Governance Committee.
2. Reviews and updates the College of Nursing Faculty Council Bylaws and submits updates and changes to University Council.
3. Coordinates the development and updating of the terms of reference for standing committees of Faculty Council and recommend revisions as needed.
4. Regularly review the Faculty Council governance structure and bylaws and recommends revisions as needed. Non-substantive changes such as a change in the title of an administrative officer will not require a motion at Faculty Council.

Meetings

The committee will meet as required but no less than twice per year. Additional meetings may be called upon special request of the Chair.

B. The Nominations Committee

The Nominations Committee is a standing committee of the College of Nursing. The Nominations Committee determines faculty and staff interest in membership on College of Nursing's committees. The Nominations Committee takes into consideration the abilities and experience of the volunteers, career goals (e.g., tenure and promotion requirements), and the needs of geographic sites when populating standing committees of the College of Nursing's Faculty Council. This committee will work closely with the Dean's office.

Membership

Members of the Nominations Committee are nominated for a period of 3-years. Members of the Nominations Committee will be nominated by the Bylaws and Governance Committee and elected by members of the College of Nursing Faculty Council through an independent vote. The committee will select a Chair annually from one of the three faculty members of the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Three (3) tenured or tenure-track faculty members
- Administrative support provided by the dean's office*

*Non-voting members

Terms of Reference

1. Determines faculty and staff interest in membership on College of Nursing committees.
2. Facilitates the naming of faculty and staff to special or external committees when requested by the Dean.
3. Facilitates and assists the college process for naming faculty and staff to vacancies within college committees.
4. Facilitates and assists the appointment of students to college standing committees through contacts with undergraduate and graduate student societies.
5. Makes call for volunteers to populate the Salary Review Committee related to the Collective Agreement between the University of Saskatchewan and the University of Saskatchewan Faculty Association.

6. Makes call for volunteers with the goal of selecting the College of Nursing's representatives to serve on Associate Deans' or Dean of Nursing's Search Committees based on the Board of Governors' rules and procedures for appointment of senior administrators. The members of the Nominations Committee will take into consideration the abilities and experience of the volunteers.

Meetings

The Nominations Committee will meet as required when the need to fulfill vacancies arise on Standing Committees and to populate the Salary Review Committee, the Dean's and Associate Deans' Search Committees, the nomination of Instructors, and the nomination of the Postdoctoral fellow (if available). The Associate Dean Research and/ or Graduate Chair will be consulted for the selection of the Postdoctoral fellow (if available).

C. The Planning & Priorities Committee

The Planning and Priorities Committee is a standing committee of the College of Nursing Faculty Council. The committee is responsible for setting strategic priorities, monitoring achievement, and providing recommendations on any changes to the strategic directions. The ongoing review and revision of each section of the strategic plan will be co-led by a faculty member and a member of the leadership group.

Membership

Membership on the Planning and Priorities Committee will be a 3-year commitment for tenured faculty members and a 1- year commitment for students. The committee will select a Vice-Chair annually from the faculty members of the committee.

- Dean (ex officio) or Dean's designate (Chair)
- Faculty Council Chair (ex-officio) or designate
- Associate Deans (ex officio)
- Assistant Deans (ex officio)
- Four (4) faculty members – two (2) members representative of Indigenous and Racialized Groups to respect Equity, Diversity, and Inclusion (Vice-Chair selected by the Committee from among these faculty members)
- Two (2) students – One (1) undergraduate student and one (1) graduate student
- Director of Operations and Strategic Planning*
- Marketing and Communications Specialist*
- Administrative Support*

- Others invited as required*

* Non-voting members

Terms of Reference

1. Guides the development, implementation, evaluation, and dissemination of the College of Nursing strategic plan.
2. Updates and refines the strategic plan throughout the planning lifecycle.
3. Align and advance the College of Nursing's planning and priorities with the University of Saskatchewan's strategy and aspirations, the Indigenous Strategy for the University of Saskatchewan (), and the University of Saskatchewan's health sciences' strategy.
4. Balance strategic ambitions with fiscal realities in forming recommendations.
5. Facilitate timely and accountable communications (activities and impacts) – internally within the College and externally with various College of Nursing stakeholders.
6. Assists with identifying priorities to diversify revenue sources to achieve priorities within the strategic plan.

Meetings

The Planning and Priorities Committee will meet quarterly, or by call of the Chair as required.

D. The Research and Scholarship Committee

The Research and Scholarship Committee is a standing committee of the College of Nursing. This committee is responsible for promoting a culture of scholarship, support research ideas and collaboration, and exchange nursing and health knowledge that informs and promotes health.

Membership

Membership on the Research and Scholarship Committee will be a 3-year commitment for faculty members and a 1-year commitment for the students. The committee will select a Vice-Chair annually from the three faculty members of the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Associate Dean Research and Graduate Studies (Chair)
- Other Associate/Assistant Deans (Ex Officio)*
- Four (4) tenured or tenure-track faculty members
- College Research Chair(s)
- Three (3) or more nursing students, including both undergraduate and graduate students. An effort will be made to include students across all sites. (preference for active involvement in research)*
- Research Facilitator(s)*
- Research Coordinator(s)*
- Administrative Support*
- Others invited as required*

*Non-voting members

Terms of Reference

1. Develop, implement, oversee, evaluate, and refine an inclusive research and scholarship strategy to guide the College of Nursing in expanding research and scholarly productivity including defining and tracking indicators, metrics, and benchmarks to monitor and evaluate the ongoing and relative success and outcomes of the research strategy and research investments.
2. Contribute to the College of Nursing's research and scholarship mandate by liaising with the Office of the Vice-President Research. Communicate USask, provincial and national and international research priorities within the College of Nursing to support research and scholarly work.
3. Develop research processes and policies that contribute to the research and scholarly mandate of the College of Nursing. Under this provision, the Committee implements processes to monitor studies conducted with nursing students and assess request to access nursing students as research participants.
4. Engage research Chair(s), faculty, research support staff, undergraduate and graduate students, and post-doctoral fellows in developing and sustaining a strong, supportive culture of research in the College of Nursing.
5. Determine the adjudication and/or peer-review processes for all internal College of Nursing research-related funding competitions and monitor the progression of funds and metrics.

6. Support research communications through knowledge translation activities – internally within the College and externally with various College of Nursing Stakeholders.
7. Facilitate inclusion of Indigenous informed approaches to knowledge and practices within our research methodologies. Advise College Senior Leadership regarding the resource needs of the College of Nursing Research and Scholarship portfolio.

Meetings

The Research and Scholarship Committee will meet at least four times per academic year or by call of the Chair. The members of the Research and Scholarship Committee can invite faculty or others to attend meetings as guests.

E. The Globalization Committee

The Globalization Committee is a standing committee of the College of Nursing. The committee is responsible for the development, prioritization, implementation and evaluation of the College of Nursing's globalization strategy, policies and activities.

Membership

Membership on the Globalization Committee will be a 3-year commitment for faculty and a 1-year renewable commitment for students. The Chair and Vice-Chair will be selected from the faculty members of the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Associate Deans (ex-officio) or designate
- Four (4) faculty members with consideration to rank and location.
- Two (2) students – one graduate and one undergraduate
- Marketing and Communications Specialist*
- Administrative Support*
- Others invited as required* (for example, International Student and Study Abroad Centre representative)

* Non-voting members

Terms of Reference

1. Develop, implement, and evaluate the College of Nursing's globalization vision, in partnership with students, faculty, staff, and other stakeholders.

2. Align the College of Nursing's globalization vision with the College of Nursing's and the University of Saskatchewan's strategic planning priorities regarding globalization and discovery.
3. Engage students, faculty, staff, and other stakeholders in developing and sustaining an inclusive culture of global citizenship in the College of Nursing which fosters a culture that sustain service-learning opportunities for students to engage in global and SDG-related projects.
4. Recommend and support opportunities and innovations in global collaborations and partnerships to advance student and faculty mobility and linkages.
5. Advise Senior Leadership regarding resource needs and potentials of globalization efforts.
6. Creates an inventory of measurables and indicators and evaluates success to drive ongoing globalization efforts in the College of Nursing.
7. Co-create of a teaching-learning environment that is inclusive of globalization for undergraduate and graduate students, staff, faculty, and communities of practice.

Meetings

The Globalization Committee will meet a minimum of 4 times per academic year or by call of the Chair as required.

F. The Undergraduate Education Committee (UEC)

The Undergraduate Education Committee (UEC) is a standing committee of the College of Nursing. The Undergraduate Education Committee provides leadership and advocacy on matters relating to the implementation, management, and evaluation of undergraduate program(s) and the experiences of undergraduate students within the College of Nursing. The UEC recommends changes concerning curriculum, policy, and programs to Faculty Council.

Membership

Membership on UEC will be a 3-year commitment for each Chair and Vice Chair of each year committee and a 1- year renewable commitment for students. The Dean will select

the UEC Chair, and the Vice-Chair will be selected annually from the faculty members on the committee.

- Dean of College of Nursing (ex-officio) or Dean's Designate
- Associate Dean, Academic
- Other Associate Dean(s) (ex-officio) or designate
- Undergraduate Academic Leads (2)
- Chair or Vice-Chair of Faculty Council (ex-officio)
- Chair of each Year Committee (or designate)
- Vice-Chair of each Year Committee (or designate)
- Two (2) undergraduate student representatives (must be in good academic standing and should include Indigenous student representation if possible)
- Manager of Clinical Placement Coordination *
- Manager of Academic Advising and Student Support *
- UCAN Advisor *
- Director of Operations and Strategic Planning *
- Health Sciences Liaison Librarian *
- Curriculum Specialist *
- Provincial Lab Manager *
- Administrative Support *
- Others invited as required *

*Non-voting member

Terms of Reference

1. Provides oversight of curriculum development, implementation, revisions, and evaluations.
2. Ensures consistent implementation of the identified pedagogical/andragogical approaches to support student centeredness in the curriculum, with specific attention to distributed learning.
3. Develops, implements, and evaluates policies related to undergraduate program(s).
4. Ensures congruence of College of Nursing Undergraduate student policies with University of Saskatchewan student policies.
5. Coordinates issues among years of undergraduate programs across all sites.
6. Advises College Senior Leadership regarding the resource needs of the undergraduate program(s).

7. Defines and tracks indicators, metrics, and benchmarks to monitor and evaluate the ongoing and relative success of undergraduate students and outcomes of the undergraduate programs.

Meetings

This Committee will meet a minimum of 8 times per year.

G. The Undergraduate Scholarships and Awards Committee

The Undergraduate Scholarships and Awards Committee is a standing committee of the College of Nursing. The committee is responsible for implementing procedures related to awarding scholarships, prizes and other awards.

Membership

Membership on the Undergraduate Scholarships and Awards Committee will be a 3-year commitment for faculty members. The committee will select a Chair and Vice-Chair annually from the faculty members on the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Associate/Assistant Deans (ex officio)*
- One (1) faculty member representing the Year 2 Committee
- One (1) faculty member representing the Year 3 Committee
- One (1) faculty member representing the Year 4 Committee
- One (1) faculty member representing the Post Degree BSN
- Administrative support*

*Non-voting members

Terms of Reference

1. Reviews the applications and selects the candidates for scholarships, prizes, and other awards.
2. Reviews processes and makes recommendations to monitor and approve processes related to awarding scholarships, prizes, and other awards.

Meetings

The Undergraduate Scholarships and Awards Committee shall meet throughout the year as needed.

H. The Undergraduate Academic Integrity Committee

The Undergraduate Academic Integrity Committee is a standing committee of the College of Nursing. This committee is responsible for dealing with formal allegations of academic misconduct related to students in all undergraduate programs.

Membership

Membership on the Undergraduate Academic Integrity Committee will be a 3-year commitment for faculty members and a 1-year renewable commitment for students.

The Chair and Vice-Chair will be selected annually by the members of the committee. The Vice-Chair acts with full authority as Chair in the Chair's absence.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Associate/Assistant Deans (ex officio)*
- Six (6) faculty members who are members of Council including the Chair and the Vice-Chair
- One (1) undergraduate student member
- Administrative Support* (appointed by the Dean)

*Non-voting members

Terms of Reference

Following the procedures outlined in the current Regulations on Student Academic Misconduct of University Council, this committee will investigate allegations of academic misconduct as reported to the Dean or other academic administrator.

Meetings

The committee will meet as required by the call of the Chair or at the request of the Dean.

I. The Graduate Education and Post-Doctoral Committee (GEPDC)

The Graduate Education and Postdoctoral Committee is a standing committee of the College of Nursing Faculty Council. The committee is responsible for envisioning, managing, and providing the foundation for future growth and development in graduate education and postdoctoral excellence for the College of Nursing.

Membership

Membership on the Graduate Education and Postdoctoral Committee will be a 3-year commitment for faculty, and a 1- year renewable commitment for students. The committee will select a Vice-Chair annually from the faculty members of the committee.

- Dean of the College of Nursing (Ex officio) or Dean's designate
- Faculty Council Chair (Ex-officio) or designate
- Associate Dean Research and Graduate Studies (Chair)
- Other Associate/Assistant Deans (Ex-officio)*
- Eight (8) tenured or tenure-track faculty who are members of CGPS
- Nurse Practitioner program Academic Lead and 1-other Nurse Practitioner program faculty member
- Up to four (4) graduate student representatives
- NP Professional Academic Advisor/Clinical Coordinator*
- Graduate Program Coordinator*
- Administrative Support*
- Others invited as required*

*Non-voting members

Terms of Reference

1. Develop, implement, and evaluate a graduate education and postdoctoral strategy to guide the College of Nursing.
2. Align the College of Nursing's graduate education and postdoctoral strategy with the University of Saskatchewan's policies for graduate and postdoctoral studies.
3. Develop, implement, evaluate, and revise graduate programming.
4. Develop graduate education and postdoctoral studies processes and policies.
5. Review and recommend graduate applicants for admission and graduate students for awards and scholarships.
6. Develop processes and policies for MN, PhD and PDF supervision, programs of studies and advisory committees.
7. Provide oversight, facilitation, and support for graduate student progression activities.

8. Ensure timely and accountable graduate education and postdoctoral communications.
9. Make recommendations regarding the use of technologies that may facilitate the College of Nursing graduate education and postdoctoral programs.
10. Advise College Senior Leadership regarding the resource needs of the College of Nursing Graduate Education and Postdoctoral programs.
11. Define, track, and share indicators, metrics, and benchmarks to monitor and evaluate the ongoing and relative success and outcomes of the College of Nursing Graduate Education and Postdoctoral programs.

Meetings

The Graduate Education and Postdoctoral Committee will meet at least four times per academic year or by call of the Chair as required. The members of the Graduate Education and Postdoctoral Committee can invite faculty or others to attend meetings. A Faculty Forum will be held for items that require a larger committee discussion.

J. The Patient Safety Committee

The College of Nursing Patient Safety Committee assesses and analyzes Patient Safety Incident reports and makes recommendations to minimize risks and potential injuries to patients/clients/residents and students. College of Nursing Incident Management includes recommendations for actions and processes required at the College level to conduct the immediate and ongoing activities following an incident. Incident Analysis is a structured process that aims to identify risks and solutions to reduce recurrence of incidents.

Membership

Membership on the Patient Safety Committee will be a 3-year commitment for faculty. The committee will select a Chair and Vice-Chair annually from the faculty members of the committee.

- Dean (ex officio) or Dean's designate
- Faculty Council Chair (Ex-officio) or designate
- Associate Dean, Academic
- Undergraduate Academic Leads
- NP Faculty Member
- Two (2) tenured or tenure-track faculty from the UG programs

- Two (2) instructors from the UG programs
- Curriculum Specialist*
- Manager of Academic Advising and Student Support*
- Manager of Clinical Placement Coordination*
- Guest as required - SHA representative*
- Administrative support provided by the dean's office*

*Non-voting members

Terms of Reference

1. Develops and regularly review the Patient Safety Incident Policy.
2. Reviews and updates the Patient Safety Incident reporting form.
3. Review the submission of incident forms and ensures the policy is followed in the management and reporting of incident in the clinical setting.
4. Compiles and provides analysis on incident reports for each term, academic program year and annual summary; and forwards recommendation to the chair of UEC, UEC year chairs and the NP Subcommittee (to review and bring forward to the Graduate Studies Committee).
5. Presents an aggregate review on patterns of incidents and recommends changes to college processes and curriculum to minimize risks and potential injuries to patients/clients/residents, students, and faculty.

Meetings

The committee will meet once per academic term. Additional meetings may be called upon special request of the Chair.

PART THREE: COLLEGE SUB-COMMITTEES INDIRECTLY ACCOUNTABLE TO FACULTY COUNCIL

- A. [Undergraduate Education Committee \(UEC\): Curriculum Subcommittee](#)
- B. [Undergraduate Education Committee \(UEC\): Undergraduate Program Year Subcommittees](#)
- C. [Graduate Education and Post-Doctoral Committee \(GEPDC\): Nurse Practitioner Programs Sub-Committee](#)

A. Undergraduate Education Committee (UEC): Curriculum Subcommittee

As a subcommittee of the Undergraduate Education Committee (UEC), this sub-committee provides oversight of the undergraduate curriculum to ensure that it is current and relevant and facilitates achievement of graduate expectations.

Membership

Membership on the Curriculum Subcommittee of UEC will be a 3-year commitment for faculty. The committee will select a Chair and Vice-Chair annually from the faculty members of the committee.

- Dean, College of Nursing (ex officio)
- Faculty Council Chair (Ex-officio) or designate
- Associate Dean responsible for Undergraduate Education
- Four (4) faculty members
- Administrative Support*
- Others invited as required*

* Non-voting members

Terms of Reference

1. Provides curricular oversight and recommends changes to UEC.
2. Maintains documentation of approved changes to the curriculum.
3. Evaluates recommendations and their anticipated impact on the curriculum.
4. Evaluates the implementation and outcome of changes to the curriculum.
5. Recommends changes based on reviews of internal documents including course reports, year reports, and course syllabi.

6. Recommends changes based on reviews of external documents including NCLEX, Next Generation - NCLEX achievement, approval and accreditation reports, and employer opinion survey.
7. Reviews student achievement, progress, and feedback about the curriculum.
8. Develops processes and procedures for recommendations for curricular change.

Meetings

This Committee will meet a minimum of 8 times per year.

B. Undergraduate Education Committee (UEC): Undergraduate Program Year Subcommittees

The Undergraduate Program Year Subcommittees are standing committees of the College of Nursing Undergraduate Education Committee (UEC). The year committees (Year 2 Subcommittee, Year 3 Subcommittee & Year 4 Subcommittee) provide leadership and advocacy on matters relating to the implementation, management, and evaluation of outcomes related to the undergraduate program(s) course content and delivery; and the experiences of undergraduate students within the College of Nursing. The UG program year committees make recommendations to UEC regarding changes to the curriculum for each year in the program.

Membership

Membership on the Undergraduate Program Year Subcommittees is open to all faculty and instructors teaching a course in the academic year of the program. The committee will select a Chair and Vice-Chair from the faculty members on each year committee who will serve for a 3-year commitment and represent the committee on the UEC.

- Dean of College of Nursing (ex-officio) or Dean's Designate
- Faculty Council Chair (ex-officio) or designate
- Associate Dean – Academic (ex-officio)
- Other Associate/Assistant Deans (ex-officio) or designate*
- Chair of UEC
- All faculty and instructors teaching a course in the academic year of the program
- Part time contract teachers*

*Non-voting member

Terms of Reference

1. Facilitate the implementation of the curriculum in a specific year of the UG curriculum of the BSN and Post-BSN programs (Year 2, 3, or 4).
2. Review course syllabi with a focus on a balanced student assignment and examination workload.
3. Monitor the sequencing and leveling of core curricular concepts and experiences across courses within the academic year.
4. Provide updates and year end committee report to UEC.
5. Provide a forum to discuss year specific student issues.
6. Make program curricular recommendations to UEC.

Meetings

This Committee will meet a minimum of 6 times per year.

C. [Graduate Education and Postdoctoral Committee \(GEPDC\): Nurse Practitioner Programs Sub-Committee](#)

The Nurse Practitioner Programs Sub-Committee is a sub-committee of the Graduate Education and Postdoctoral Committee. The Nurse Practitioner Programs Sub-Committee provides leadership and advocacy on matters pertaining to the Nurse Practitioner graduate programs and students' experiences within the College of Nursing.

Membership

Membership on the Nurse Practitioner Programs Sub-Committee is an ongoing commitment for NP faculty members. The committee will select a Vice-Chair annually from the faculty members on the committee.

- Dean (ex-officio) or the Dean's designate
- Faculty Council Chair (ex-officio) or designate
- Associate Dean Research and Graduate Studies (ex-officio)
- Nurse Practitioner Program Academic Lead (Chair)
- All nurse practitioner faculty members
- Up to Six (6) contract nurse practitioner instructor(s)
- One (1) faculty member teaching nurse practitioner graduate level nursing research or statistics.
- NP Professional Academic Advisor/Clinical Coordinator*

- Administrative Support*
- Others invited as required*

*Non-voting members

Terms of Reference

1. Develops, implements, oversees, evaluates, and refines a graduate nurse practitioner education strategy to guide the College of Nursing in expanding graduate level advanced nursing practice education.
2. Aligns the College of Nursing's graduate level advanced nursing practice education with the University of Saskatchewan's policies for graduate and postdoctoral studies and the CRNS regulatory nurse practitioner program approval framework and CASN accreditation.
3. Develops, implements, evaluates, and revises graduate nurse practitioner program curricula.
4. Develops graduate level advanced nursing practice education processes and policies that contribute to the mandate of the College of Nursing.
5. Reviews and recommends graduate students for admission to the nurse practitioner programs.
6. Develops an advisory committee policy, process, and best-practice guidelines for nurse practitioner student supervision, programs of studies, and student academic and non-academic concerns.
7. Communicates (activities and impacts) – internally with the College and externally with various College of Nursing – nurse practitioner program stakeholders.
8. Makes recommendations regarding the use of technology that may facilitate the College of Nursing nurse practitioner program graduate education.
9. Advises College Senior Leadership regarding the resource needs of the College of Nursing Advance Nursing Practice and Graduate Nurse Practitioner Education.
10. Defines and tracks indicators, metrics, and benchmarks to monitor and evaluate the ongoing and relative success and outcomes of the nurse practitioner programs.
11. Collaborates and engages with the Nurse Practitioner Program Advisory Committee members and provides an annual orientation to new members as needed.

12. Develops the CRNS program annual update and the CRNS regulatory program review self-assessment documents, program review schedule of activities, and communication with the CRNS.

Meetings

The Nurse Practitioner Programs Sub-Committee meets at least six times during the academic year or by call of the Chair as required. The committee can invite faculty or others to attend meetings. There will be an annual retreat for the committee each academic year.

Reporting

The NP Programs Academic Lead (Chair) will report at each meeting of the Graduate and Postdoctoral Education Committee and bring forward policy, program changes, and other program related concerns for discussion and recommendation to the Council for a decision.

The Chair or Vice-Chair of the Nurse Practitioner Programs Sub-Committee will provide a written report to the Graduate and Postdoctoral Education Committee for inclusion in the Graduate and Postdoctoral Education Committee annual report to Faculty Council at the last Faculty Council meeting at the end of the academic year. Minutes of all meetings should be recorded and kept on an electronic file/server that is accessible to faculty members. All information deemed to be confidential in nature shall be handled and stored in a secure file.

	Change log				
Version #	Change(s)	Approved at Faculty Council	Reason for change	Update made on	Updated by
1.0	Initial approval	June 16, 2020			
2.0	Graduate Education and Postdoctoral Committee TOR	November 12, 2020	Committee TOR updates approved at Faculty Council	November 10, 2021	Crystal Maslin
	Research and Scholarship Committee TOR	March 11, 2021			
	Globalization Committee TOR	June 10, 2021			
3.0	College of Nursing Faculty Bylaws Revision	April 13, 2023	Reflect Updates	February 23, 2023	Bylaws Committee
4.0	Undergraduate Scholarship & Awards Committee TOR	August 28, 2023	Committee TOR updates approved at Faculty Council		
	Graduate Education and Postdoctoral Committee TOR				
	Undergraduate Education Committee TOR	August 31, 2023			
	Patient Safety Committee TOR				
	Undergraduate Academic Integrity Committee	June 17, 2024			

PRESIDENT'S REPORT TO COUNCIL

October 2024

National Day for Truth and Reconciliation

The University of Saskatchewan observed a week of reflection leading up to the National Day for Truth and Reconciliation on September 30th. As part of this observance, the Office of the Vice-Provost Indigenous Engagement led the culmination of the blanket project, which used the orange ribbons placed around campus in commemoration of Le Estcwiwéy (the missing) that were discovered at Tk'emlúps Residential School in 2021. Units across campus have worked together to weave and sew these ribbons into star blankets, a symbol of honour and healing. As part of the Week of Reflection, these [blankets](#) have been framed and are displayed at prominent locations around campus. There is a QR code next to each blanket to provide the viewer with information about the project.

USask building on strong performance in Times Higher Education rankings

For the second year in a row, the University of Saskatchewan has maintained its strong position as a research and scholarly institution in the [2025 Times Higher Education \(THE\) World University Rankings](#).

The THE rankings measure the performance of universities around the world through 17 metrics across five pillars: teaching, research environment, research quality, industry, and international outlook. USask jumped significantly in the rankings released in 2023, moving from the 501-600 tier of universities to its highest-ever placement in the 351-400 tier. This year, USask has once again achieved the 351-400 tier, as the university's unprecedented progress continues. USask's ranking remained steady overall after last year's leap forward, with upward movement in the teaching pillar. USask also increased its score in all of the metrics in the research quality pillar.

Alumni Achievement Awards

The University of Saskatchewan announced the [2024 winners of the Alumni Achievement Awards](#), one of the university's highest honours. This year's six recipients embody the university's aspiration to Be What the World Needs because of their significant accomplishments and contributions since graduating from USask. Each year, Alumni Achievement Awards are presented to notable USask alumni for their accomplishments and impact on their communities and the world. Award recipients are nominated by their peers and chosen based on their achievements, commitment to excellence, community engagement, leadership, and contributions to the well-being of society.

Alumni Lifetime Achievement Award

As the highest honour presented by the University of Saskatchewan Alumni Association, this award recognizes an alumnus/alumna for an outstanding lifetime of accomplishments.

- **Murad Al-Katib (BComm'94)** is the founder, president, and CEO of AGT Foods. Al-Katib has helped revolutionize the province's agricultural industry by connecting local producers to global markets. Widely known as the "lentil king of Saskatchewan" and internationally recognized for his work, Al-Katib has worked with farmers to grow alternate crops, such as the hearty lentil varieties developed by USask researchers.
- **Dr. Jim Dosman (BA'59, MD'63, MA'69)** is considered the "Father of Agricultural Medicine" in Canada. A highly regarded clinician-scientist, he led efforts to raise awareness and develop programs to prevent and treat agricultural-related health conditions. Dr. Dosman has led or been involved in the founding of numerous research centres, associations, and societies dedicated to agricultural safety and rural health, including the Canadian Centre for Rural and Agricultural Health at USask.
- **Judy Pelly (BEd'85)** is a lifelong advocate and educator. Retiring from the Saskatchewan Indian Institute of Technologies as dean of community and health studies after 21 years of service, Pelly continues working with organizations to provide cultural guidance on Truth and Reconciliation. She also played a pivotal role in establishing National Ribbon Skirt Day held every January 4 in Canada.

Outstanding Impact Alumni Achievement Award

This award recognizes an extraordinary alumnus/alumna who is currently making significant personal and professional contributions in society and demonstrating exceptional leadership in their field(s) of endeavour.

- **Andrew Chau (BComm'09)** is a visionary tech entrepreneur who co-founded SkipTheDishes and Neo Financial—two of the most successful tech startups to come out of the Prairies. During a time when there was less activity in tech innovation in Saskatchewan, SkipTheDishes became emblematic of the innovation and outstanding entrepreneurial ideas with international impact that can be built, and blossom, right here at home.
- **Neal Kewistep (MPA'11)** is highly respected throughout Saskatchewan for his work in Indigenous governance and economic development. He co-founded the Wîcihitowin Indigenous Engagement Conference, which aimed to honour residential school survivors and survivors of the Sixties Scoop. Among several other organizations and community groups, Kewistep's leadership has supported the Johnson Shoyama Graduate School of Public Policy, the Saskatchewan Health Authority, and Yellow Quill First Nation.

"One to Watch" Alumni Achievement Award

This award recognizes young alumni who are making significant contributions to society at large and setting an example for fellow and future alumni to follow.

- **Dr. Arinjay Banerjee (PhD'18)** is a rising star in the field of virus-host interactions and coronavirus biology at USask's Vaccine and Infectious Disease Organization (VIDO). Dr. Banerjee has received multiple prestigious scholarships, fellowships, and awards, including academic and society-level awards. He has previously been honoured for his work to shed light on the novel pandemic-causing coronavirus and in enabling a Canadian rapid response to curb the impacts of COVID-19.

This year's recipients will be honoured at the annual awards gala on October 21 at Remai Modern, hosted by award-winning CBC journalist and USask honorary degree recipient, Susan Ormiston (DLET'22). More information can be found at alumni.usask.ca.

Honorary Degrees

At Fall Convocation on November 13, [USask will award honorary degrees](#) to award-winning writer and Indigenous rights advocate Doug Cuthand, and to business and community leader Greg Smith, celebrating their career achievements, dedication, and lifetime of work in support of others.

Doug Cuthand

(Honorary Doctor of Laws)

Cuthand was born in 1946 and raised in La Ronge, Ahtahkakoop First Nation, and Kanai reserve in Alberta. After completing high school, Cuthand attended Simon Fraser University before moving on to Edmonton to work with the Alberta Native Communications Society as publication editor during a time when Indigenous political organizations were just beginning to become organized. Cuthand later returned to Saskatchewan and headed up communications for the Federation of Saskatchewan Indians (FSI), now known as the Federation of Sovereign Indigenous Nations (FSIN) representing 74 First Nations in the province. Cuthand would later successfully run for the position of Vice-Chief of FSIN and served for five years. He was named the first chairperson of the Board of Directors for the Saskatchewan Indian Federated College, now known as the First Nations University of Canada.

Cuthand is a member of Little Pine First Nation, a Plains Cree community in Saskatchewan, and chaired the Treaty Land Entitlement Trustees for 20 years, leading the First Nation's purchase of 50,000 acres of land for \$24 million. Following his leadership work in First Nations politics, Cuthand began his own television production company, drawing from journalistic experience and producing numerous documentaries and dramas mainly centered on Indigenous themes. For three years he hosted the CTV series *Indigenous Circle*, and for the past 34 years Cuthand has written a column for Postmedia, published in the Saskatoon *StarPhoenix* and Regina *Leader-Post*. In 2003, Cuthand received the Best Column Award from the Native American Journalists Association.

Now semi-retired, Cuthand continues to write an Indigenous affairs column for Postmedia and produces TV series, recently completing production of a feature film. Cuthand previously led the Saskatoon-based company Blue Hills Productions, and his director/producer credits included the mini-series *Big Bear*, the animation series *Guardians Evolution*, and NFB-produced documentaries *The Gift of the Grandfathers* (1997), *Patrick's Story* (1999) and *Donna's Story* (2001). He is also the author of *Tapwe* (2005) and *Askiwina: A Cree World* (2007).

Greg Smith FCPA, FCA

(Honorary Doctor of Laws)

From volunteer service to business excellence to exceptional educational leadership, Smith has long been engaged in his home community and with USask. A 1979 USask graduate (Bachelor of Commerce), Smith joined the university's senior leadership team as a member of the Board of Governors from 2007-2017, serving as board chair from 2014-2016, and past chairs of the presidential search committee, and finance and investment committee. Smith has continued to support the university as a member of USask's Comprehensive Campaign Cabinet since 2019, helping lead the *Be What The World Needs Campaign*. Smith has also served on the governance and executive committee and on the Dean's Circle with USask's Edwards School of Business.

Smith was born in Ile-a-la-Crosse, Sask., and spent his formative years in the Northwest Territories and the Yukon. Smith's commitment to community was celebrated in 2008 when he was named Citizen of the Year by the Swift Current Chamber of Commerce, honouring his service with local organizations and his commitment as a volunteer. His involvement in the community includes serving terms as president of the Swift Current Kiwanis Club and a director for the Saskatchewan Special Olympic Games, Swift Current United Way, and the Southwest Centre for Entrepreneurial Development, as well as volunteering with local arts and church organizations and as a coach in minor hockey and soccer.

A Chartered Professional Accountant since 1983, Smith began working with Stark & Marsh CPA LLP in 1984 and was a partner in the firm from 1985-2019, continuing to serve as a consultant since 2020. He was also a governor of the Canadian Institute of Chartered Accountants and past president of the Saskatchewan Institute of Chartered Accountants. Smith served on the educational advisory council for the Swift Current School Division for 12 years and was an instructor at the University of Regina and for Athabasca College. He was recognized for lifetime commitment to community when he was awarded the Queen Elizabeth II Platinum Jubilee Medal (Saskatchewan) in 2023.

Research Highlights

Shklanka gift to advance critical minerals research at USask

University of Saskatchewan alumni Dr. Roman Shklanka (BA'51, BComm'53, MA'57) and PhD'63 from Stanford University and Patricia Shklanka (BSc'58) have generously donated \$3 million to create the Shklanka Chair in Precambrian Critical Minerals Systems in the Department of Geological Sciences in the College of Arts and Science. The funding will support an outstanding scholar who will explore fundamental and applied aspects of critical minerals systems, including ore-forming processes and metal-mineral associations. The chairholder will lead critical research, mentor students, and help to build the future workforce in this emerging field.

New funding announced for Indigenous health research network

The Network Environments for Indigenous Health Research (NEIHR) have received \$37.6 million over five years from the federal government through the Canadian Institutes of Health Research. The funding, announced on Oct. 9, will serve as a renewal of NEIHR centres across the country, including the Saskatchewan centre featuring University of Saskatchewan researchers. Dr. Robert Henry (PhD), an associate professor in the Department of Indigenous Studies in the College of Arts and Science at USask is the nominated principal investigator for Saskatchewan NEIHR and a co-lead with the NEIHR National Coordinating Centre. NEIHR programs across Canada are intended to connect and support researchers, Indigenous leaders and community members in community-based research to improve Indigenous health.

Innovation Saskatchewan invests \$400K in Fedoruk Centre to advance nuclear research

Innovation Saskatchewan is investing \$400,000 in the Sylvia Fedoruk Canadian Centre for Nuclear Innovation (Fedoruk Centre) at the University of Saskatchewan to support and expand nuclear research in the province. The funding will support up to eight research projects led by Saskatchewan-based scientists through the Fedoruk Centre's 2024 Call for Proposals. The projects will focus on areas of nuclear science, such as nuclear energy and nuclear medicine, with priority consideration for those linked to workforce development for the deployment of nuclear technologies in Saskatchewan for energy, health and advanced materials.

BE WHAT THE WORLD NEEDS

Provost's Report to Council

October 2024

GENERAL REMARKS

This report provides updates from University of Saskatchewan (USask) academic planning initiatives, academic successes, leadership searches, reviews and appointments, as well as indications of our progress toward achieving the five aspirations outlined in the [University Plan 2025](#).

I hope everyone has enjoyed returning to the excitement of our bustling campus as Fall Term began. As I am new to my role as Acting Provost and Vice-President Academic, I aim to be a meaningful and purposeful steward of our university as we work towards our common goal of being the university the world needs. We are off to a strong start in Fall Term 2024 with initiative and funding announcements, community partnerships and exciting opportunities for learning, research and teaching with new programs on the horizon and the growth of program delivery options. I anticipate a great academic year ahead. I am looking forward to celebrating a new class of USask graduates alongside you at Fall Convocation in November.

'First of their kind' health-care training programs to launch at USask

Three new two-year master's level programs will be launched by USask's College of Medicine to expand health-care training opportunities in Saskatchewan. The [Master of Physician Assistant Studies](#) program (MPAS) is accepting applications until November 18, 2024. [Starting in the fall of 2025](#), the program will accept a cohort of 20 students. Physician assistants are a newly regulated health-care profession in Saskatchewan. They are highly trained clinical professionals who work under the supervision of physicians to improve patient access to quality care.

Additionally, the [Occupational Therapy and Speech Language Pathology](#) programs will be delivered by the School of Rehabilitation Science. Targeted to begin in the fall of 2026, each program will accept up to 40 students per year.

Launch of new dental hygiene program at the College of Dentistry

The College of Dentistry has launched a [new Dental Hygiene program](#) with an initial cohort of 22 students. This is a three-year BSc program in Dental Hygiene, unique in North America, as it operates from 5 PM to 10 PM. The program is designed to provide opportunities for students who are already in the workforce and wish to pursue a career in oral health without abandoning their current jobs. Additionally, it maximizes the use of our dental clinic, allowing patients who are unable to visit during regular hours due to work commitments to be treated by our students, with the clinic also operating from 5 PM to 10 PM.

Orange Shirt Day and the National Day for Truth and Reconciliation

The USask community recognized Orange Shirt Day and the National Day for Truth and Reconciliation on Sept. 30 with a Week of Reflection that the university community was encouraged to participate in events, activities and learning opportunities leading up to Sept. 30. The week opened with a celebration held in Convocation Hall that featured installations from the Blanket Project, and continued with learning events and Huskie Athletics events throughout the week. The USask community was also encouraged to take a walk through the Bowl to take in the special orange lighting and newly installed orange banners inscribed with the Calls to Action from the Truth and Reconciliation Commission of Canada as well as purple banners etched with the Calls for Justice from the Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls.

USask's Mistatimōk Committee, which encourages our university community to engage in the difficult, but critical work of decolonization and reconciliation, has coordinated this week's events leading up to National Day for Truth and Reconciliation. This week is filled with events and opportunities for learning and growth as a campus community and as individuals. Please see the [National Day for Truth and Reconciliation webpage](#) for more information about this year's events.

Huskie Athletics Celebrates 2023-24 Academic All-Canadians

Huskie Athletics is proud to announce that [121 student-athletes](#) achieved an average of 80% or higher during the 2023-24 season while maintaining registration in a minimum of 18 credit units. As a campus community, we are extremely proud of these student-athletes - both in competition and in the classroom - as they successfully balance athletics and academics during their time as a Huskie.

USask honours outstanding graduates with achievement awards

USask is announcing the 2024 winners of the Alumni Achievement Awards, one of the university's highest honours. This year's six recipients embody the university's aspiration to Be What the World Needs because of their significant accomplishments and contributions since graduating from USask.

This year's recipients will be honoured at the annual awards gala on October 21 at Rемаi Modern, hosted by award-winning CBC journalist and USask honorary degree recipient, Susan Ormiston (DLET'22). More information can be found at alumni.usask.ca.

Alumni Lifetime Achievement Award:

- Murad Al-Katib (BComm'94)
- Dr. Jim Dosman (BA'59, MD'63, MA'69)
- Judy Pelly (BEd'85)

Outstanding Impact Alumni Achievement Award

- Andrew Chau (BComm'09)
- Neal Kewistep (MPA'11)

"One to Watch" Alumni Achievement Award

- Dr. Arinjay Banerjee (PhD'18)

USask Residence Queer Housing adds community lounge to its home

This fall, Residence Services [officially launched the Queer Housing Lounge](#). The new space, which was enhanced through a generous donation from Herb McFaull and Anthony Bidulka, has been designed to provide students living in Queer Housing (QH) with a community space where they can feel safe, supported and comfortable in their home during the academic school year.

The lounge will have a queer book nook that provides collections from the queer community to be showcased and will have other resources available to students. In addition, the lounge will offer office hours in which staff will be present to connect with students and offer information about campus and community resources. This will be a social space for all queer students in residence to study together, or socialize. [Learn more about Queer Housing](#).

USask Nursing prioritizes Learn Where You Live flexible learning model

The [Flexible Learning Initiative at USask](#) aims to provide students with choices in how, where, and when they engage in learning, enabling more personalized pathways into and through a program. The initiative is intended to build on and highlight offerings that are already available. For example, at least 13 per cent of current USask classes are offered in a flexible mode, such as online or hybrid.

The USask College of Nursing has made progress in this area with the strong belief that a student's opportunity to obtain a quality nursing education should not be limited by where they live. A shortage of registered nurses (RNs) exists globally, particularly in rural communities. USask Nursing chose to prioritize the expansion of undergraduate nursing education across Saskatchewan. Studies show students who build connections with patients, communities, and other health professionals during rural and remote clinical placements are more likely to consider RN positions outside urban communities.

In 2024, the College of Nursing announced the expansion of the Bachelor of Science in Nursing (BSN) program to three new Saskatchewan locations. Beginning in fall 2025, the complete BSN program will be offered in 10 communities throughout Saskatchewan – Saskatoon, Prince Albert, La Ronge, Ile-a-la-Crosse, Lloydminster, North Battleford, Yorkton, Muenster, Swift Current, and Weyburn. Students in these rural and remote areas of Saskatchewan, who had an interest in nursing but were unable to relocate to begin their studies, will now have the opportunity to reach their full potential as registered nurses. For more information on all College of Nursing campuses and distributed sites, please visit the Nursing [website](#) or for information on the newly announced distributed nursing sites, please read more at these links: [Muenster](#), [Swift Current](#), [Weyburn](#). [Learn more about USask's flexible course and program offerings](#).

Updates from the Vice-Provost, Faculty Relations

Faculty relations continues to implement the new collective agreement. Increases to pay are scheduled for Oct 1 and Oct 15th. Units have been provided with guidance on how to operationalize the new entitlement for Indigenous candidates or those doing Indigenous work to include an advocate on search, tenure and promotion committees. The required unconscious bias and anti-racism training is scheduled for 14 identical sessions over the coming academic year. The plan to revise the 2011 university standards along with creating new standards for the tenure track teaching stream has been communicated and should be completed by June.



UNIVERSITY 2025 PLAN: THE UNIVERSITY THE WORLD NEEDS

nīkānītān manāchitowinihk / ni manachihitooaan/ let us lead with respect

Meaningful Impact

Shklanka gift to advance critical minerals research at USask

USask alumni Dr. Roman Shklanka (BA'51, BComm'53, MA'57, PhD) and Patricia Shklanka (BSc'58) have generously donated \$3 million to create the [Shklanka Chair in Precambrian Critical Minerals Systems](#) in the Department of Geological Sciences in the College of Arts and Science.

The funding will support an outstanding scholar who will explore fundamental and applied aspects of critical minerals systems, including ore-forming processes and metal-mineral associations. The chairholder will lead critical research, mentor students, and help to build the future workforce in this emerging field.

Student lounge named in honour of the late Dr. Cecil King

Dr. Cecil King (PhD) was a pioneer in First Nations teacher education throughout Canada and the founding director of the Indian Teacher Education Program (ITEP) at USask. He passed away on May 4, 2022 at the age of 90. The [ITEP student lounge located in the College of Education](#) was reopened as the Dr. Cecil King ITEP Student Lounge on Friday, September 20.

After 18 years as a teacher and administrator spanning remote First Nations and urban provincial schools, King moved to Saskatchewan in 1971 to complete his Bachelor of Education and Master of Education degrees at USask. During this time, he was approached by the Federation of Saskatchewan Indians to become the first director of ITEP and help implement the program.

USask scholars create a legacy

Following the passing of Professor Emeritus Len Findlay (DLitt'11), Professor Emerita Isobel Findlay (MA'80) is honouring her husband's memory through two funds that will [support graduate students and community research](#) as part of USask's Be What the World Needs campaign. The Findlay family has been actively involved in campus life and research since 1974.

The couple has endowed The Isobel and Len Findlay Travel Award for the Canadian Centre for the Study of Co-operatives. The \$30,000 donation will provide financial travel support to graduate students studying in the area of co-operatives or the broader social economy. The second gift to USask is The Isobel and Len Findlay Endowment Fund for Social Research. It provides \$30,000 to support the priority financial needs of the Community-University Institute for Social Research.

USask's cutting-edge soil science laboratory receives \$760K

USask has received more than three quarters of a million dollars [to conduct soil research](#) more quickly, efficiently and with greater detail than ever before. USask researchers have long been innovators in soil science research and now a project to upgrade and overhaul the USask soil sciences laboratory has received funding from the Canadian Foundation for Innovation's John R. Evans Leaders Fund (JELF). The fund supports innovative research and research infrastructure projects across the country.

Dr. Colin Laroque (PhD), the head of the Department of Soil Science and a professor in the College of Agriculture and Bioresources, said the funding will help upgrade the tools and technology of the Bank of Montreal (BMO) Soil Analytical Laboratory to match the skills and expertise of the researchers at USask.

Innovative USask collaboration helps medical residents develop essential disaster response skills

[An ambitious simulation exercise](#) at the USask Clinical Learning Resource Centre is addressing the need for disaster management curriculum in Canadian emergency medicine residency programs. 2024 marks the third year that a simulation of this type and magnitude has been administered through the USask [Clinical Learning Resource Centre \(CLRC\)](#) to support emergency medicine resident training at the request of the [College of Medicine](#).

Productive Collaboration

USask, Sask Polytech continue transfer agreement for mining engineering tech student

[A Saskatchewan Polytechnic and USask partnership](#) enables students to continue to complete both a diploma and a degree within five years. Qualifying graduates who complete a Saskatchewan Polytechnic Mining Engineering Technology diploma will continue to have the option to transfer into the Bachelor of Science in Engineering – Geological Engineering program at USask. This means students can graduate with both a Sask Polytech diploma and a USask degree after only five years of study.

The Sask Polytech Nutrien School of Mining, Manufacturing and Engineering Technologies and the USask College of Engineering remain committed to collaborating to provide engineering students with an exceptional education grounded in Saskatchewan.

Kinesiology students bring impact to West Winds Primary Health Centre

University of Saskatchewan kinesiology students are [gaining real-life experience working as part of a health care team](#) at West Winds Primary Health Centre in Saskatoon, SK. This placement is a part of the KIN 481 practicum course coordinated by professor Bart Arnold and was created with the support of Dr. Cathy MacLean in the USask College of Medicine. They both helped bring the practicum to life after a project was completed in 2020 by alumna, Sahya Bhargava (BScKIN'20). Sahya believed in creating an opportunity for graduates with a kinesiology background to contribute in a positive way to the medical profession.

The college is proud to offer practicum placements that provide kinesiology students the opportunity to gain real-life work experience. These practicums help highlight what kinesiology students and graduates have to offer a variety of fields.

Huskie Health: The team behind the team

Over the past six years, Merlis Belsher Place has been home to the Sport Science and Health Centre, which houses [USask's Huskie Health and Huskie Strength teams](#). This state-of-the-art facility, funded by the generous donation of Ron and Jane Graham, has provided the opportunity for the Huskie Health and Strength teams to collaborate with the Canadian Sport Centre Saskatchewan and the Sports Medicine and Science Council to support both Huskie athletes and elite athletes in Saskatchewan. These Interdisciplinary Support Teams have allowed the chance for high-performance athletes to remain in Saskatchewan when many are required to move away for training opportunities. Together, they have provided comprehensive support in the training of two USask students and elite divers, Rylan Wiens and Margo Erlam, who competed in the Paris Olympic Games this past summer.

Distinguished Learners

USask historian a finalist for SSHRC Talent Award

A USask graduate student [Mckelvey Kelly](#) has been [named one of three finalists](#) for the Social Sciences and Humanities Research Council of Canada Talent Award. The [Talent Award](#) recognizes outstanding achievement by an individual who, on April 1, 2024, held a SSHRC doctoral scholarship or fellowship or postdoctoral fellowship.

As a PhD candidate in the Department of History in the College of Arts and Science, Kelly rigorously worked to uncover how Wyandot women from Wyandott City (now modern-day Kansas City, Kansas) resisted removal from their lands through community building.

College of Education student recognized with prestigious USask scholarship

Incoming College of Education first-year student Joanne Ter [was awarded a USask Best and Brightest Entrance Scholarship](#). The Best and Brightest Entrance Scholarships are USask's highest valued, renewable entrance scholarships and are awarded based on academics, leadership and contributions to school and community life.

College of Dentistry celebrates success in prestigious national student research awards

The USask College of Dentistry announced that [seven students have been awarded](#) Canadian Association for Dental Research/Network for Canadian Oral Health Research (CADR/NCOHR) student research awards. The CADR and NCOHR are cornerstone organizations in the dental research landscape, with a mission to advance research and increase knowledge for the betterment of oral health in Canada and globally. This prestigious achievement for students, faculty, and the entire dental research community, affirms the College of Dentistry's commitment to advancing oral health research.

USask students participate in world-class pitch competition

In a new collaboration with UAlberta Graduate of Postdoctoral Studies, USask early career researchers are able to participate in the [Falling Walls Lab Edmonton](#) which is a world-class pitch competition where participants showcase their groundbreaking ideas. Fifteen finalists – all early career researchers – competed in the event to represent the region at the international finals in Berlin. USask's College of Graduate and Postdoctoral Studies sponsored two finalists, Albin Joseph (PDF, Mechanical Engineering) and Priyanka Tirumareddy (PhD student, Chemical and Biological Engineering) to travel to Edmonton for the finals that were livestreamed Friday, September 20. (See uab.ca/fwlab). Congratulations to the two finalists in their excellent work and representation of USask at this event.

Transformative Decolonization Leading to Reconciliation

Health Sciences and Shop USask collaboration to support Orange Shirt Day and the National Day for Truth and Reconciliation

USask Health Sciences has helped raise over \$11,000 in proceeds through the sales of orange shirts [based on a commissioned design created by Cree/Saulteaux artist James Desjarlais](#). This initiative is thanks to an ongoing collaboration between the USask Indigenous Space & Visual Symbols in the Health Sciences Committee and Shop USask. Proceeds will be directed toward a fund supporting the implementation of the Truth and Reconciliation Commission's Calls to Action with a portion of proceeds also being directed toward the artist.

Since 2019, the Health Sciences has raised approximately \$46,000 through this initiative. The USask Indigenous Space and Visual Symbols in the Health Sciences Committee is co-chaired by [Valerie Arnault-Pelletier](#) (Senior Lead, College of Medicine Indigenous Programming and Initiatives) and [Dr. Adam Baxter-Jones, PhD](#) (Interim Associate Provost, Health).

USask alum's art part of Truth and Reconciliation stamp series

Residential school survivor and acclaimed artist Adrian Stimson (MFA'06) has helped [create a powerful stamp series](#) to commemorate the National Day for Truth and Reconciliation.

The 2006 Master of Fine Arts program graduate at the University of Saskatchewan (USask) was one of three residential school survivors commissioned to design the artwork for the third year of Canada Post's Truth and Reconciliation stamp series booklet, which was available at postal outlets across the country and on canadapost.ca on Friday, Sept. 27.

Global Recognition

Renowned USask researcher named Canadian Academy of Health Sciences fellow

A top USask health researcher renowned for her work in Indigenous wellness is now [a fellow of the Canadian Academy of Health Sciences \(CAHS\)](#). Dr. Alexandra King (MD), an associate professor in the College of Medicine and the Cameco Chair in Indigenous Health and Wellness, was announced as a fellow of CAHS on Sept. 10.

Considered one of the highest honours for Canadian health scientists, being named a CAHS Fellow recognizes excellence and leadership in advancing both health sciences and diversity, equity and inclusivity in Canada.

International congress gathers world-renowned expertise at USask

Leading international researchers, industry partners and community members gathered at USask to identify challenges and drive solutions around the food-water-energy nexus. The [People Around the World \(PAW\) 2024 International Congress](#) took place at USask from Oct. 16-18. Researchers and speakers from USask and across Canada, the United States, Germany, the Netherlands, and more came together to share critical research and new ideas here on the Prairies.

USask faculty members guide future of sustainability

Johnson Shoyama Graduate School of Public Policy (JSGS) faculty member [co-authors the Earth Commission's latest paper](#): For the first time, over 60 international scientists reveal how urgent transformative actions can help humankind reach a 'safe and just space' in a study published by *The Lancet Planetary Health*, co-authored by JSGS Professor & Canada Research Chair, Dr. Margot Hurlbert (PhD). The Earth Commission's scientific paper acts as a science-based guide for all actors - especially businesses and cities - to take action to reach the 'Safe and Just space', where it is possible for all people to escape poverty and be safe from harm caused by Earth system change.

JSGS Assistant Professor Dr. Alaz Munzur (PhD) is part of the [Canadian Climate Policy Partnership \(C2P2\)](#), which provides publicly accessible information on Canadian climate policies, supporting effective strategies to adapt and mitigate climate change, improving resilience, and helping Canada meet its net-zero emissions target.

REVIEWS, SEARCHES, APPOINTMENTS

Searches:

- Senior Leader for the USask University Library

Reviews:

- Dean, College of Agriculture and Bioresources

Please see [here](#) for information.

Appointments:

- Dr. Greg Kost has been appointed as acting Assistant Dean, Clinics College of Dentistry, for a term of up to six months, effective May 16, 2024 and up to November 15, 2024.
- Dr. Susantha Gomis has been appointed as Department Head, Veterinary Pathology, Western

College of Veterinary Medicine, for a term of up to three years, effective July 1, 2024 and up to June 30, 2027.

- Dr. Anas El-Aneed has been appointed as Assistant Dean, Pharmacy, College of Pharmacy and Nutrition, for a term of up to two years, effective July 1, 2024 and up to June 30, 2026.
- Dr. Liran Levin has been appointed as Associate Dean, Research and Graduate Studies, College of Dentistry, for a period of up to five years beginning July 1, 2024 and up to June 30, 2029.
- Dr. Gordon Zello has been appointed as Assistant Dean, Nutrition, College of Pharmacy and Nutrition for a term of up to two years, effective July 1, 2024 and up to June 30, 2026.
- Dr. Jennifer Lang has been appointed as interim Vice-Dean, Academic, College of Arts & Science, beginning July 1, 2024 for term of one year, up to June 30, 2025, or until a new Vice-Dean is appointed.
- Dr. Yansun Yao has been appointed as acting Department Head, Physics and Engineering Physics, College of Arts and Science, for a period of up to six months, effective July 1, 2024 and up to December 31, 2024.
- Dr. Abdullah Mamun has been appointed as acting Department Head, Finance & Management Science, Edwards School of Business for a term up to 12 months, effective July 1, 2024 and up to June 30, 2025.
- Dr. Maha Kumaran has been appointed as acting Assistant Dean, Collections and Discovery, University Library for a term of up to one-year, effective July 1, 2024 and up to June 30, 2025.
- Dr. Terry Wotherspoon has been appointed as acting Department Head, Indigenous Studies, College of Arts and Science, for a period of up to one-year, effective August 1, 2024 to July 31, 2025, or until the former Department Head returns from leave, whichever occurs first.
- Dr. Lynn Lemisko has been appointed as acting Department Head, Educational Foundations, College of Education, for a term of up to six months, effective August 1, 2024 and up to January 31, 2025.
- Dr. Geraldine Balzer has been appointed as the acting Department Head, Curriculum Studies, College of Education, for a term of up to six months, effective August 1, 2024 and up to January 31, 2025.
- Dr. Jay Wilson has been appointed as Principal, USask Prince Albert Campus, for an initial term of up to two-years starting August 1, 2024 and up to July 31, 2026.
- Dr. Bruce Wobeser has been appointed as Associate Dean, Academic, Western College of Veterinary Medicine, for a period of up to five-years beginning August 16, 2024 and up to August 15, 2029.
- Dr. Jim Bugg has been appointed as interim Associate Dean, Faculty Relations, College of Engineering, for a period of up to four months, beginning September 1, 2024.

- Dr. Patricia McDougall has been extended as Deputy Provost, for up to two years, beginning October 1, 2024 and up to September 31, 2026.
- Dr. Bill Roesler has been appointed as acting Department Head, Biochemistry, Microbiology, and Immunology, College of Medicine, for a term of up to 4 months, effective October 15, 2024.
- Charlene Sorenson has been extended as interim Dean, University Library, for a term of up to two months, beginning November 1, 2024 and up to December 31, 2024, or until a new Dean is appointed, whichever occurs first.
- Dr. Andrew Denton has been appointed as the director for the School for the Arts, College of Arts & Science, for a term of up to five years, effective July 1, 2024.
- Dr. Peter Doig has been extended as interim Associate Dean, Academic, College of Dentistry for a term of up to one year, beginning October 1, 2024 and up to September 30, 2025.



Graduate Students' Association

**UNIVERSITY OF SASKATCHEWAN – GRADUATE STUDENTS
ASSOCIATION**

**OCTOBER 2024 REPORT PRESENTED TO THE UNIVERSITY
COUNCIL MEETING ON OCTOBER 24, 2024.**

VENUE – CONVOCATION HALL

Dear Members of the University Council,

I am writing to report activities of the Graduate Students' Association for the month of October, which was full of activity.

Tuition

GSA initiated a discussion regarding early holds placed on students who default on tuition payments. The proposal seeks to extend the payment/Hold deadline, giving students more time to gather resources and fulfill their financial obligations for tuition.

Daycare Facility

The proposal to create a GSA Daycare Facility is an ongoing effort. We have received interest from individuals who believe in this vision, thanks to CGPS Dean Debby Burshtyn. Leading this vision are the GSA President and the VP Indigenous Affairs.

Meeting with the CGPS Dean

To explore ways of generating additional funds for the GSA as an NGO, the GSA Office Manager and President met with Beth Bilson, a former Dean of Education who also worked at the Faculty of Law, to discuss potential strategies. Our goal is to leverage our common resources while maintaining the GSA's NGO status. The primary objective is to raise extra revenue to support GSA members in the future. This discussion is ongoing.

Travels

On October 6th -11th 2024, the GSA President attended the lobby week of the Canada Federation of Students in Ottawa this meeting was to engage political leaders and seek their opinion on several issues critical to graduate students.

The GSA Commons

We'd like to inform the council that GSA Commons is available for rentals and open to graduate students for study sessions. Also, there has been a break in the supply of bread in the commons due to challenges with the source of supply; however, we are coordinating to get that restored.

I want to remind all members that your voice matters in our administration. We are actively working to establish a secure environment within the GSA. Let's continue working together toward our common goals. Thank you.

David Ohene-Amoako

DO-A

President, Graduate Students' Association (GSA)



University Council Report - October 2024

Academic Awareness Week

USSU's Academic Advocacy Office hosted the USSU's fall Academic Awareness Week from September 23-27th. Throughout the week, the USSU strove to help undergraduate students become more familiar with their rights and the academic support available to them. VP Bauman collaborated with the library and tabled in the Arts Tunnel and the North Concourse of Place Riel, handing out USSU Academic Handbooks, Survival Calendars, library resources, and snacks. Tie-dying activities for two of the five days facilitated productive and informal conversations with students about their academic questions, rights, and perspectives on AI. VP Bauman's AI information campaign also launched, and the USSU released a series of videos on Instagram and YouTube, citing the university's new AI guidelines for students. Finally, VP Bauman and her team answered "Ask Me Anything (Academic Style)" questions that had been submitted throughout the week. Overall, we engaged with hundreds of students online and in person, handed out important resources, and built more trust with students.

Civic and Provincial Elections

The USSU is committed to informing students of their voting rights and the importance of voting in a democracy. We hope to make democracy interesting for students by getting them to participate. To do that, we hosted several events to make students aware of their civic and provincial candidates.

We hosted the Mayoral candidate forum in Health Sciences on October 15th from 4:00 to 7:00 PM. Candidates Don Atchinson, Cynthia Block, Cary Tarasoff, and Gordon Wyant were present. They explained their campaigns, and students had a



chance to ask questions. The main issues highlighted by the students revolved around transit - BRT and its availability and accessibility, housing, safety around the city, and infrastructure development within the city.

Additionally, we hosted a Provincial Elections debate watch party on October 16th at Louis' for students so that they could get a chance to learn more about the platforms for both parties competing in the provincial elections.

Fighting Food Insecurity on Campus - uFood

In September 2024, the uFood program, managed by the USSU through its uFood Centre, witnessed a remarkable surge in demand, serving **214 hampers** to 172 students—a significant increase from 139 hampers for 121 students in September 2023. This upward trend not only highlights the pressing need for food security among our student population but also underscores the USSU's unwavering commitment to advocacy and support. With a total of 1,140 hampers distributed during the Fall 2023 term, the uFood program stands as a vital lifeline for students facing food insecurity. As we continue to address these challenges, we reaffirm our dedication to fostering an inclusive campus where every student has access to essential resources, empowering them to thrive academically and personally.

Sexual Violence Awareness Week

The USSU Women's Centre organizes Sexual Violence Awareness Week as a crucial initiative to educate and inform the campus community about issues surrounding sexual violence. This annual event features a range of programming designed to raise awareness, promote prevention, and provide support for survivors. Throughout the week, the USSU Women's Centre takes a leading role in coordinating activities, workshops, and discussions that address various aspects of sexual violence and consent. A particularly powerful moment during this week



was the **Take Back the Night March**, where all USSU executives and councillors participated, demonstrating their solidarity and commitment to creating a safer campus environment. This unified show of support from student leaders helps to strengthen the message and encourages broader community engagement in the fight against sexual violence.

Queerapalooza

The USSU Pride Centre hosted Queerapalooza, an exciting week-long celebration of queer culture and identity from October 15-18, 2024. This annual event aimed to foster awareness, education, and community building among LGBTQ2S+ students and allies on campus. Queerapalooza offered a diverse range of activities designed to engage, inform, and entertain participants while promoting inclusivity and understanding.

Date	Event	Description
October 15	Resource Fair	An informative gathering showcasing various LGBTQ2S+ resources and support services available on campus and in the community.
October 16	Two Spirit 101: Indigenous Worldviews of	An educational session exploring Indigenous perspectives on gender and sexuality, focusing on Two Spirit identities and experiences.

	Gender and Sexualities	
October 17	Doll Up and De-Stress	A relaxing and creative event where participants engage in self-expression through makeup and fashion while practicing stress-relief techniques.
October 18	Rock Your Horror Drag Show	A vibrant and entertaining drag performance with a horror theme, celebrating queer artistry and self-expression.

Mental Health Awareness Week

The USSU Help Centre's Mental Health Awareness Week, scheduled for October 21-25, 2024, is a vital initiative aimed at promoting mental well-being among students on campus. This week-long event features a diverse range of activities designed to raise awareness, provide support, and equip students with practical tools for managing their mental health. By offering a mix of educational, interactive, and creative sessions, the Help Centre demonstrates its commitment to addressing various aspects of mental wellness and fostering a supportive campus environment.

Date	Event	Description
October 21	Safe Talk Training	A session focused on suicide prevention skills, equipping participants with valuable tools to support those in crisis.
October 22	Mindfulness and Journaling Session	An interactive workshop promoting self-reflection and stress reduction through mindfulness practices and journaling techniques.
October 23	Kahoot and Karaoke	A fun-filled event combining trivia games and karaoke, designed to foster social connections and provide stress relief through entertainment.
October 24	Sip and Paint	A creative outlet where students can relax, express themselves artistically, and unwind in a supportive atmosphere.
October 25	Smash the Stress	An energetic event designed to help students release tension and manage stress through physical activities and stress-busting exercises.



In conclusion, all of the USSU's initiatives demonstrate our unwavering commitment to our three core goals for this year: **advocacy**, **awareness**, and **alliance**. Through events like Academic Awareness Week and our civic engagement efforts, we've created more awareness about student rights and fostered informed participation in democracy, embodying our advocacy mission. Our focus on crucial issues such as sexual violence awareness, LGBTQ2S+ inclusion, and mental health underscores our dedication to raising awareness on vital campus concerns. Finally, we've strengthened our collective voice and impact by forging alliances with various campus groups and community partners. As we move forward, the USSU remains committed to its resolve to be the catalyst for positive change on campus. We are not just shaping the present; we are sculpting the future of student life at the University of Saskatchewan. Together, we are building a more inclusive, informed, and empowered student community – one event, one initiative, and one voice at a time.

Yours Sincerely,

Krunal Chavda,

President

University of Saskatchewan Students's Union