

UNIVERSITY COUNCIL
ACADEMIC PROGRAMS COMMITTEE
ITEM FOR INFORMATION

PRESENTED BY: Carolyn Augusta, Chair, Academic Programs Committee

DATE OF MEETING: December 19, 2024

SUBJECT: **Certificate in Curation Studies**

ACTION: **For Information Only**

SUMMARY:

The Curation Studies Certificate is intended to provide a foundation in both the theory and practice of the curation and exhibition of materials, especially those originating from the pre-modern period. The certificate provides an opportunity for students to form a focused and distinct skill set that can be used toward employment in museums, galleries, and institutions that engage in collections management.

The College of Arts and Science brought forward a proposal to the Academic Programs Committee of Council (APC) on December 4, 2024. Members reviewed the proposal and voted in favour of this new certificate. This is an item of information as Arts and Science submitted the proposal using a Council approved certificate template.

ATTACHMENTS:

1. Certificate in Curation Studies Proposal

Certificate in Curation Studies Proposal

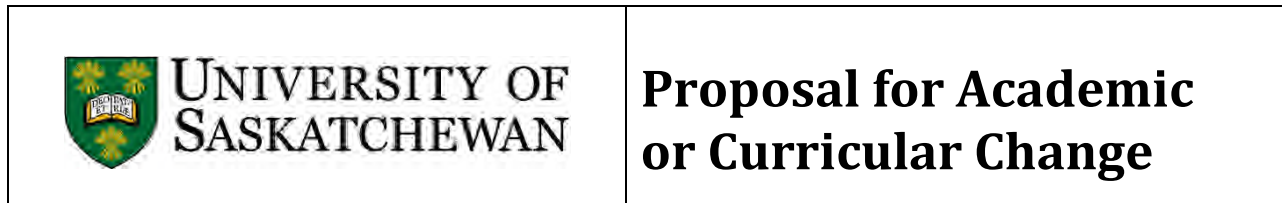
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PROPOSAL IDENTIFICATION

Title of proposal: Degree-level Certificate in Curation Studies

Field(s) of Specialization: Curation Studies

Level(s) of Concentration: Degree-level Certificate

Degree College: Arts & Science

Contact person(s) (name, telephone, fax, e-mail):

Sharon Wright
Director, Classical, Medieval and Renaissance Studies
Professor, Department of History, STM
swright@stmcollege.ca
306-966-8938

Tracene Harvey
Director/Curator, Museum of Antiquities
College of Arts and Science
tracene.harvey@usask.ca
306-966-7818

Proposed date of implementation: May 2025

Proposal Document

The objective of the Curation Studies Certificate is to provide a foundation in both the theory and practice of the curation and exhibition of materials, especially those originating from the pre-modern period. The certificate provides an opportunity for students to form a focused and distinct skill set that can be used toward employment in museums, galleries, and institutions that engage in collections management.

The certificate makes use of key resources that already exist: (1) in the CMRS program; (2) the Museum of Antiquities, (3) Courses in Anthropology and Art History:

1. CMRS is an interdisciplinary degree program currently housed within the History Department that provides a broad foundation in the humanistic, cultural, and learned traditions of the Classical (Greece and Rome), Medieval, and Renaissance eras of western Europe and the Mediterranean. Built around a small framework of core courses and languages, this program allows students great flexibility and breadth of choice to explore the creative, cultural, intellectual, social, and scientific legacy of the pre-modern western world. Students in CMRS access thematically and temporally related offerings from the pre-existing slates in: Anthropology; Art History; Catholic Studies; Classics; Drama; English; History; Latin; Languages, Literature, and Cultural Studies; Music; Political Science; Philosophy; and Religious Studies.
2. A key to our student success is the opportunity to engage with the Museum of Antiquities. The long-term aim of the Museum is to offer a reliable and critical account of the artistic accomplishments of major Western and Middle Eastern civilizations from approximately 3000 BCE to 1500 CE. The first step in this endeavor was the presentation of a dependable picture of ancient Greco-Roman sculptural art, as it has heavily influenced much later Western art. The present collection focuses on items from the Middle Helladic (c. 1500 BC) to the Late Antique (c. AD 500) period. In recent years, it has been expanded to include pieces from the ancient Near East and ancient Egypt. Students from any department or college on campus can volunteer at the MOA. For twenty-five years the museum has also served as a teaching and training resource. Many faculty use the MOA regularly and the current director of the museum has built an extensive volunteer training program, public school outreach program, and well attended summer camp program.
3. Anthropology and Art History both have strong programs which naturally focus on the study of objects, their preservation, and cultural sensitivity in their presentation. Students will be able to draw on the expertise in these departments, if they choose to do so, when registered in the Curation Studies Certificate.

The Curation Studies Certificate is an essential part of the CMRS renewal plan. It is a direct response to student feedback about the difficulty of participating in volunteer training opportunities when so many of them must also maintain paid part time work outside of the university. We need a formal way to acknowledge their efforts that does not add to their

financial burden. Providing student access to career competency training within our program and to other interested students at the university is, therefore, a priority.

College Statement

From Jennifer Lang, Acting Vice-Dean Academic

I am pleased to confirm that the College of Arts and Science supports the development of a Degree-Level Certificate in Curation Studies. This proposal neither requires nor seeks additional resources to offer the program.

The College of Arts and Science is working to provide innovative program options that meet student needs and demand. This program will provide the opportunity for students to develop and demonstrate the necessary skills to work as a curator at a museum, gallery or other institution that house collections. This certificate can be taken on its own, but will also provide a valuable add-on for students who are pursuing or have completed degrees in related fields.

The Academic Programs Committee (BA, BFA, BMus) approved the proposals on October 2, 2024, as did the College Faculty Council on October 9, 2024.

Program Description

Curation Studies

Certificate (Cert.)

Through focused scholarly analysis and applied practice as museum interns, the Curation Studies Certificate provides students with the knowledge and practical skills necessary for employment in museums, galleries, and institutions that engage in collections management, particularly those housing objects from the pre-modern period. Students will gain foundational knowledge in current curatorial practices and theory including history of museum and gallery display and collecting; collections management (cataloging, conservation, research); exhibition development, digital approaches to collections and exhibitions, education and outreach best practices, and curatorial ethics (representation of diverse voices, handling of sensitive subjects).

Major Average

The major average in the Certificate in Curation Studies includes the grades earned in:

- All courses eligible to be used in the program

Residency Requirements in the Major

To receive a Certificate in Curation Studies, students must complete at least half of the required coursework (to the nearest highest multiple of 3 credit units) from the University of Saskatchewan.

See [Residency](#) for additional details.

Requirements (27 credit units)

This program requires that students take prerequisite courses not listed below. Please see the course descriptions for details.

- [CMRS 315.3](#) Curating Collections in Theory and Practice
- [CMRS 415.3](#) Museum Internship

Choose **6 credit units** from the following:

- [ANTH 250.3](#) Introduction to Archaeological Science
- [ANTH 251.3](#) Introduction to Archaeological Interpretation
- [ANTH 257.3](#) Archaeology of Ancient Egypt
- [ANTH 258.3](#) Archaeology of Ancient Mesopotamia

Choose **6 credit units** from the following:

- [ARTH 306.3](#) Medieval Art and Architecture
- [ARTH 308.3](#) Art of High Renaissance and Reformation Era 1500 to 1550
- [ARTH 318.3](#) Exhibition Technique The Social Construction of Art
- [CLAS 240.3](#) Ancient Art and Architecture I Bronze Age to Classical Greece
- [CLAS 242.3](#) Ancient Art and Architecture II Graeco Roman World

Choose **9 credit units** from the following:

Many of these courses are taught every other year. Please consult with departments or the CMRS director well ahead of planning your schedule.

- [ANTH 365.6](#) Study Abroad: Museology and Egyptian Material Culture
- [CMRS 333.3](#) Exploring Medieval and Early Modern Manuscripts
- [CMRS 403.3](#) Analysis and Public Exhibition of Cultural Artifacts or [ANTH 406.3](#) Analysis and Public Exhibition of Cultural Artifacts
- [CMRS 405.3](#) Texts and Materials of Early European Cultures
- [CMRS 406.3](#) Coinage in Ancient Greece and Rome

- [CMRS 433.3](#) Advanced Manuscript Studies
- [HIST 304.3](#) Exhibiting History
- [HIST 308.6](#) Rome Building and Living in the Ancient City
- [HIST 396.3](#) Digital History

Program prerequisites:

The certificate requires 15cu's of prerequisite courses not included in the program. CMRS 315 and 415 have prerequisites that are included in the program, but the other course requirements do not:

- a. 6 credit units from ANTH 250, 251, 257, 258 – requires ANTH 112.3 or 116.3
= minimum 3 credit units.
- b. 6 credit units from
 - ARTH 306 – requires ARTH 120 and 121, or 6 credit units 100-level HIST, or CMRS 111 and permission
 - ARTH 308 – requires ARTH 120 and 121
 - ARTH 318 – requires ARTH 120 and 121
 - CLAS 240 – requires CLAS 110 and 111, or 6 credit units ARTH, or 30 credit units
 - CLAS 242 – requires CLAS 110 and 111, or 6 credit units ARTH, or 30 credit units university classes
 = minimum 6 credit units.
- c. 9 credit units from:
 - ANTH 365 – requires minimum of 30 credit units of university classes
 - CMRS 333 – requires 6 credit units of 200-level HIST, ENG, or CMRS
 - CMRS 403/ANTH 406 – requires 60 credit units of university classes
 - CMRS 405 – requires 12 credit units Humanities courses, but as a study abroad course all students must have completed 30 credit units to be accepted
 - CMRS 406 – requires 9 credit units Humanities courses, of which 3 must be at the 300-level
 - CMRS 433 – requires CMRS 333
 - HIST 304 – requires 3 credit units of 200-level HIST (which in turn requires at 3 credit units 100-level HIST or 30 cu) or 60 credit units
 - HIST 308 – 3 credit units HIST, CLAS, ARCH or ARTH or 45 credit units, but as this is a study abroad course all students must have completed 30 credit units to be accepted.
 - HIST 396 - requires 3 credit units of 200-level HIST (which in turn requires at 3 credit units 100-level HIST or 30 cu)
 = minimum 6 credit units

**CMRS Curation Studies Certificate Notice of Intent
August 2024**

Submitted by Dr. Sharon Wright, Director of CMRS
sharon.wright@usask.ca

1. What is the motivation for proposing this program at this time? What elements of the University and/or society support and/or require this program?

The Curation Studies Certificate is part of the planned Classical, Medieval and Renaissance Studies (CMRS) three-year program revision that has taken part in stages since the planning phase of 2021. A full revision of the degree at all levels of concentration was put into place for 2023. New courses were added to meet student interest and to address the College of Arts and Science's interest in building career competencies in the Humanities. (See CMRS 300.0 The Directors Colloquy: <https://catalogue.usask.ca/CMRS-300>)

Specifically, it is a response to students' request for more formal recognition of their work in the Museum of Antiquities (MOA). For years students in CMRS and other programs have volunteered at the MOA under the supervision of the Museum director. Volunteering allowed students to gain valuable work experience, but not to gain academic recognition for what was often a challenging scholarly endeavour. The Curation Studies Certificate provides an opportunity for students to form a focused and distinct skill set that can be used toward employment in museums, galleries, and institutions that engage in collections management.

2. What is the anticipated student demand for the program? Does the program meet a perceived need, particularly within a national context? What is the projected student enrolment in the program initially and over time, and on what evidence is the projection based?

Projecting the demand for the Certificate in Curation studies is somewhat complicated because it is open to all students who have been admitted to the University of Saskatchewan. We have had as many as 23 volunteers in a year in the Museum of Antiquities (MOA) although their numbers have been decreasing as the financial pressure on students has increased. Student interest in the certificate has been high and the majority of our volunteers and students who do not go on to graduate school, education, or to study the law find work in public facing institutions, galleries, and museums.

3. The university has articulated new strategies for internationalization, Indigenization, and interdisciplinarity in its strategic and visionary planning. How does this proposal fit with the priorities of the current college or school plan, the *University Plan 2025*, and the university's *Vision, Mission and Values*? If the program was not envisioned during the college/school strategic planning process, what circumstances have provided the impetus to offer the program at this time? Are there measurable benefits to offering the program at this time?

This is a Certificate proposal. The Certificate will be part of a pre-existing interdisciplinary program and will provide significant hands-on training to our students. The core of the certificate provides a foundational knowledge in current curatorial practices and theory including history of museum and gallery display and collecting; collections management (cataloging, conservation, research); exhibition development, digital approaches to collections and exhibitions, education and outreach; and curatorial ethics (representation of diverse voices, handling of sensitive subjects).

- 4. What is the relationship of the proposed program to other programs offered by the college or school and to programs offered elsewhere (interactions, similarities, differences, relative priorities)? What effect will the proposed program have on other similar or related programs, and, in particular, on student enrolment in these programs? Is there justification to proceed regardless of any perceived duplication? Will a program be deleted as a result of offering the new program?**

The certificate makes use of two key resources that already exist: (1) the CMRS program and (2) the Museum of Antiquities.

CMRS is an interdisciplinary degree program currently housed within the History Department that provides a broad foundation in the humanistic, cultural, and learned traditions of the Classical (Greece and Rome), Medieval, and Renaissance eras of western Europe and the Mediterranean. Built around a small framework of core courses and languages, this program allows students great flexibility and breadth of choice to explore the creative, cultural, intellectual, social, and scientific legacy of the pre-modern western world. Beyond the core CMRS courses, students access thematically and temporally related offerings from the pre-existing slates in: Archaeology; Art History; Catholic Studies; Classics; Drama; English; History; Latin; Languages, Literature, and Cultural Studies; Music; Political Science; Philosophy; and Religious Studies.

A key to our student success is the opportunity to engage with the Museum of Antiquities. Students from any department or college on campus can volunteer at the MOA. For twenty-five years the museum has also served as a teaching and training resource. Many faculty use the MOA regularly and the current director of the museum has built an extensive volunteer training program, public school outreach program, and well attended summer camp program.

- 5. Please describe the resources available and committed to the program, both in terms of one-time costs and ongoing operating costs. What tuition will be assessed for the program and what is the rationale for the tuition proposed? Does the college or school possess the resources required to implement and support the program (faculty teaching and supervision, administrative and other support, student funding, classroom space, infrastructure)? Will additional university resources be required, for example, library or laboratory resources, IT support? Has the Provost or the Institutional Planning and Assessment Office been involved in any discussions related to resources? Please attach a**

letter of support outlining the resource commitments that have been made to the new program.

The Curation Studies Certificate requires no new infrastructure, resources, or faculty. It is built entirely on resources already in place and will enhance rather than compete with pre-existing programs. It formally acknowledges student interest and training that has been going on successfully for years within the Museum of Antiquities through the museum's volunteer programs and public outreach programs that are part of the innovations put into practice by our current Museum Director. Volunteers, who have been decreasing in numbers due to the pressures on students' budgets, will still be welcomed at the museum and there is still a role for them; one which will have greater flexibility in terms of time commitment. The certificate also makes use of the established courses that are regularly being taught by faculty in the many departments that contribute to CMRS, so we are not introducing courses that will compete for enrollments, but rather we hope to boost enrolments in pre-existing courses and programs. There are many students both in CMRS and in the departments that make up our program who have already completed a significant number of the courses on our certificate list who would be able to complete the certificate within the first or second year that it will be offered.

- 6. Please describe the risks, assumptions, or constraints associated with initiating this new program at this time. Has a risk analysis of this program been conducted, relative to the probable success of the program and those factors that impact on the likelihood of success? What risks are associated with not proceeding with the program at this time?**

No risk analysis of the certificate were conducted. The Certificate requires no new facilities or faculty. It does not compete with enrolments in other programs. The only threat to the certificate is the decline in the humanities as a discipline. Certificates can be discontinued if there are not enough faculty to support them. That is not a concern at this time or in the near future.

- 7. What is the anticipated start date of the program? What considerations apply to the start date, including changes within the Student Information System?**

May 2025.

Friday, September 6, 2024 at 10:32:45 Central Standard Time

Subject: Re: Curation Studies Certificate - Draft
Date: Thursday, September 5, 2024 at 2:50:19 PM Central Standard Time
From: Lieverse, Angela
To: Wright, Sharon
CC: Westman, Clinton
Attachments: clip_image001.jpg

Hi Sharon

We agree completely. Thanks for considering our feedback and don't hesitate to reach out. We'd love to work more closely with your department, especially to benefit our students. Dr. Nomkonova taught a special topics course last term (winter 2024) that involved outreach with and collections from small museums in several towns across Saskatchewan. If that is ever developed into a stand-alone course, we'll let you know.

Hope the term is beginning smoothly!

Angela

On Sep 5, 2024, at 2:28PM, Wright, Sharon <shw205@mail.usask.ca> wrote:

Dear Angela,

Thank you very much for your swift response and for taking the time to read through the proposal. I will be most happy to make the correction to CMRS 403 to add ANTH 406. Also, to make all the additions you suggest (Add ANTH 250, 251, and 386). Really, we just want students to be able to leave the university with something that will help them find work and the more programs we can support while doing that the better. It's a testing time for the humanities and social sciences.

Sharon

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From: Lieverse, Angela <angela.lieverse@usask.ca>
Sent: Thursday, September 5, 2024 1:50:19 PM
To: Wright, Sharon <shw205@mail.usask.ca>
Cc: Westman, Clinton <clint.westman@usask.ca>
Subject: Re: Curation Studies Certificate - Draft

Dear Sharon (CC: Clint Westman)

Thank you sharing your draft document for the Curation Studies Certificate with us and seeking feedback. My archaeology colleagues and I have no issue with the certificate, but have the following suggestions.

- 1) Please indicate that CMRS 403 is the same as ANTH 406 (formerly ARCH 403).
- 2) Please consider including ANTH 386 (formerly ARCH 385) to your list of courses, since this course focuses heavily on artifacts and museum presentation (including digitizing, augmented reality, etc.). Please reach out to Terry Clark directly for more information, as the course description available online doesn't fully capture how the course has been offered in the last eight years.
- 3) We've noticed that the certificate description isn't actually reflected by the list of courses. While the former suggests a broad level certificate dealing with multiple aspects of collection management and display, the latter clearly indicates that the certificate is geographically restricted (e.g., to the Mediterranean Basin and adjacent regions). We think it would be helpful to either make this narrow focus clear in the description, OR include broader course options, such as our ANTH 250 and 251. If your department goes with the broader option, we may be able to offer items from our archaeological collections to use for CMRS 403 (ANTH 406), HIST 304, and HIST 396 (with supervision).

Thank you again and good luck,

Angela Lieverse

From: Wright, Sharon <shw205@mail.usask.ca>
Sent: August 28, 2024 20:30
To: Labelle, Katie <kathryn.labelle@usask.ca>; Yuzwa, Zachary <zachary.yuzwa@usask.ca>; Bath, Jon <jon.bath@usask.ca>; Westman, Clinton <clint.westman@usask.ca>
Cc: Meyers, Mark <mark.meyers@usask.ca>; Harvey, Tracene <tracene.harvey@usask.ca>
Subject: Curation Studies Certificate - Draft

Dear Colleagues,

I humbly apologize for putting this into your inboxes on such a tight timeline for its submission to course challenge and at this dreadful time of year.

Here is what you need to know about this draft:

- The certificate requires no new infrastructure, no resources, and no new faculty (brave new world)
- It makes use of courses that are pre-existing and does not compete for enrollments in your programs, we hope the opposite, that it will help fill your classes
- It is open to all students admitted to the university (so long as they meet the pre-requisites in your classes or get permissions).
- It is part of the three-year renewal plan for CMRS
- It supports the career competencies that the College is promoting

What I am asking from you:

- I would be very grateful for an email from each of you as (overworked) department heads (or undergraduate coordinators if that is the appropriate role to respond) saying that you have seen the proposal and that we can include your department courses on our list of elective courses. Your department will not be required to offer the courses on the list because they are electives.
- Also, I will shower you with gratitude if you have good things to say about the certificate being helpful for your enrolments (which is our intention).
- Suggestions if you have any (in time to use them)
- I need this by **September 5th** which is the course challenge deadline.

A thousand thank you's

Sharon

Dr. Sharon Wright, Ph.D.
Professor of History
Director of Classical, Medieval & Renaissance Studies
St Thomas More College
University of Saskatchewan
Treaty Six, Nehiyaw Territory, and Metis Homeland
sharon.wright@usask.ca
swright@stmcollege.ca
[\(306\) 966-8938](tel:(306)966-8938)

<http://artsandscience.usask.ca/cmrs/>

Angela R. Lieverse, PhD

Professor and Undergraduate Chair, Department of Anthropology

Associate Editor, International Journal of Paleopathology

Ph: 306-966-7097

angela.lieverse@usask.ca

<clip_image001.jpg>

I acknowledge that I live and work on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

Angela R. Lieverse, PhD

Professor and Undergraduate Chair, Department of Anthropology

Associate Editor, International Journal of Paleopathology

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angela.lieverse@usask.ca



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Friday, September 6, 2024 at 10:35:43 Central Standard Time

Subject: RE: Curation Studies Certificate - Draft
Date: Friday, August 30, 2024 at 9:04:44 AM Central Standard Time
From: Bath, Jon
To: Labelle, Katie, Meyers, Mark, Wright, Sharon
CC: Yuzwa, Zachary, Westman, Clinton, Harvey, Tracene

Looks good to me – given that this is CMRS I think the courses from A&AH offerings make sense (the exhibition techniques class is based on contemporary practice, but, like Hist 272, I think the lessons in it apply across current curatorial practice.

While I can't say this will help our enrollments, as our classes tend to be full, I can say this certificate looks like it will be a very useful addition for our students, many of whom go on to work in museums and galleries, and I will be recommending it to all of our majors.

jon

From: Labelle, Katie <kathryn.labelle@usask.ca>
Sent: Thursday, August 29, 2024 4:24 PM
To: Meyers, Mark <mark.meyers@usask.ca>; Wright, Sharon <shw205@mail.usask.ca>
Cc: Yuzwa, Zachary <zachary.yuzwa@usask.ca>; Bath, Jon <jon.bath@usask.ca>; Westman, Clinton <clint.westman@usask.ca>; Harvey, Tracene <tracene.harvey@usask.ca>
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Hi Sharon,
This looks great (with the additional comments made by Mark).
Katie

-
****I acknowledge that I live and work on Treaty 6 Territory and the Homeland of the Michif/Métis.****

Department Head, History Department
Professor, University of Saskatchewan
Author: *Dispersed, But Not Destroyed* (UBC: 2013), *Le Pari de le dispersion* (PUL: 2014), *Daughters of Aataentsic* (MQUP: 2021)
Co-Editor: *From Huronia to Wendakes* (UOP 2016)

From: Meyers, Mark <mark.meyers@usask.ca>
Sent: Thursday, August 29, 2024 8:18 AM
To: Wright, Sharon <shw205@mail.usask.ca>
Cc: Labelle, Katie <kathryn.labelle@usask.ca>; Yuzwa, Zachary <zachary.yuzwa@usask.ca>; Bath, Jon <jon.bath@usask.ca>; Westman, Clinton <clint.westman@usask.ca>; Meyers, Mark <mark.meyers@usask.ca>; Harvey, Tracene <tracene.harvey@usask.ca>
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Hi Sharon,

This is exciting—thanks to you and Tracene (and anyone else involved) for all of your hard work on it!!

I am happy to support this new certificate program, but I have a suggestion, which might have just been an oversight.

HIST 272.3 “Human Rights in History” is probably 75% devoted to curatorial issues, and presentations by curators at the Canadian Museum for Human Rights are the core of the experience at the museum. We look at the museum as a source of information but also as an object of study in its own right, with a lot of attention to the politics and practical processes involved in exhibit creation. Final projects require students to present on a human rights topic in a way that would be accessible to a typical museum-goer. So I strongly believe this should be part of your list of electives, and yes, having it there would definitely help with enrolments, even though there is already a lot of interest in the class. Syllabus attached in case that’s helpful. I think students who have taken the class would be surprised if it were not a course option for certificate in curatorial studies. At least two of them have pursued MAs and careers in museum studies/curation.

I thought I should mention this ASAP in time for you to consider adding it before submission to course challenge.

Best,
Mark

On Aug 28, 2024, at 8:30 PM, Wright, Sharon <shw205@mail.usask.ca> wrote:

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<http://artsandscience.usask.ca/cmrs/>

<Curatorial Certificate Draft.docx>

Friday, September 6, 2024 at 10:34:25 Central Standard Time

Subject: Re: Curation Studies Certificate - Draft
Date: Sunday, September 1, 2024 at 11:07:05 AM Central Standard Time
From: Yuzwa, Zachary
To: Bath, Jon, Labelle, Katie, Meyers, Mark, Wright, Sharon
CC: Westman, Clinton, Harvey, Tracene

This all looks good on my end. Thanks everyone for their work to develop this certificate.

Cheers,
 Zach

Zachary Yuzwa, PhD
 Assistant Professor
 Department of History
 St. Thomas More College
 University of Saskatchewan
 Treaty Six, Nehiyaw Territory, and Metis Homeland
zachary.yuzwa@usask.ca
 +1 306 966 8936

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From: Bath, Jon <jon.bath@usask.ca>
Date: Friday, August 30, 2024 at 9:04 AM
To: Labelle, Katie <kathryn.labelle@usask.ca>, Meyers, Mark <mark.meyers@usask.ca>, Wright, Sharon <shw205@mail.usask.ca>
Cc: Yuzwa, Zachary <zachary.yuzwa@usask.ca>, Westman, Clinton <clint.westman@usask.ca>, Harvey, Tracene <tracene.harvey@usask.ca>
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To: Wright, Sharon <shw205@mail.usask.ca>

Cc: Labelle, Katie <kathryn.labelle@usask.ca>; Yuzwa, Zachary <zachary.yuzwa@usask.ca>; Bath, Jon <jon.bath@usask.ca>; Westman, Clinton <clint.westman@usask.ca>; Meyers, Mark <mark.meyers@usask.ca>; Harvey, Tracene <tracene.harvey@usask.ca>

Subject: Re: Curation Studies Certificate - Draft

Hi Sharon,

This is exciting—thanks to you and Tracene (and anyone else involved) for all of your hard work on it!!

I am happy to support this new certificate program, but I have a suggestion, which might have just been an oversight.

HIST 272.3 “Human Rights in History” is probably 75% devoted to curatorial issues, and presentations by curators at the Canadian Museum for Human Rights are the core of the experience at the museum. We look at the museum as a source of information but also as an object of study in its own right, with a lot of attention to the politics and practical processes involved in exhibit creation. Final projects require students to present on a human rights topic in a way that would be accessible to a typical museum-goer. So I strongly believe this should be part of your list of electives, and yes, having it there would definitely help with enrolments, even though there is already a lot of interest in the class. Syllabus attached in case that’s helpful. I think students who have taken the class would be surprised if it were not a course option for certificate in curatorial studies. At least two of them have pursued MAs and careers in museum studies/curation.

I thought I should mention this ASAP in time for you to consider adding it before submission to course challenge.

Best,
Mark

On Aug 28, 2024, at 8:30 PM, Wright, Sharon <shw205@mail.usask.ca> wrote:

Dear Colleagues,

I humbly apologize for putting this into your inboxes on such a tight timeline for its submission to course challenge and at this dreadful time of year.

Here is what you need to know about this draft:

- The certificate requires no new infrastructure, no resources, and no new faculty (brave new world)
- It makes use of courses that are pre-existing and does not compete for enrollments in your programs, we hope the opposite, that it will help fill your classes
- It is open to all students admitted to the university (so long as they meet the pre-requisites in your classes or get permissions).
- It is part of the three-year renewal plan for CMRS
- It supports the career competencies that the College is promoting

What I am asking from you:

- I would be very grateful for an email from each of you as (overworked) department heads (or undergraduate coordinators if that is the appropriate role to respond) saying that you have seen the proposal and that we can include your department courses on our list of elective courses. Your department will not be required to offer the courses on the list because they are electives.
- Also, I will shower you with gratitude if you have good things to say about the certificate being helpful for your enrolments (which is our intention).
- Suggestions if you have any (in time to use them)
- I need this by **September 5th** which is the course challenge deadline.

A thousand thank you's

Sharon

Dr. Sharon Wright, Ph.D.
Professor of History
Director of Classical, Medieval & Renaissance Studies
St Thomas More College
University of Saskatchewan

Treaty Six, Nehiyaw Territory, and Metis Homeland
sharon.wright@usask.ca
swright@stmcollege.ca
[\(306\) 966-8938](tel:(306)966-8938)

<http://artsandscience.usask.ca/cmrs/>

<Curatorial Certificate Draft.docx>

galleries and institutions that require collections management. This course is designed to provide career competencies, practical training and will provide a foundation for a future enriching career.

4. **Please list the learning objectives for this course:**

See syllabus.

5. **Impact of this course**

Are the programs of other departments or Colleges affected by this course?
If so, were these departments consulted? (Include correspondence)
Were any other departments asked to review or comment on the proposal?

See program proposal.

6. **Other courses or program affected** (please list course titles as well as numbers)

6.1 Courses to be deleted? **None**

6.2 Courses for which this course will be a prerequisite? **None**

6.3 Is this course to be required by your majors, or by majors in another program? **Required for the proposed Certificate in Curation Studies.**

7. **Course outline**

(Weekly outline of lectures or include a draft of the course information sheet.)

See syllabus.

8. **Enrolment**

8.1 Expected enrollment: **8 students**

8.2 From which colleges? **Arts & Science**

9. **Student evaluation**

Give approximate weighting assigned to each indicator (assignments, laboratory work, mid-term test, final examination, essays or projects, etc.)

9.1 How should this course be graded?

C – Completed Requirements

(Grade options for instructor: Completed Requirements, Fail, IP In Progress)

N – Numeric/Percentage

(Grade options for instructor: grade of 0% to 100%, IP in Progress)

P – Pass/Fail

(Grade options for instructor: Pass, Fail, In Progress)

S – Special

(Grade options for instructor: NA – Grade Not Applicable) If other, please specify:

9.2 Is the course exempt from the final examination? **No**

10. **Required text**

Include a bibliography for the course.

See syllabus.

11. **Resources**

11.1 Proposed instructor: **Dr. Tracene Harvey, Dr. Sharon Wright**

11.2 How does the department plan to handle the additional teaching or administrative workload?
Teaching and other course expenses will be accommodated within the departmental budget.

11.3 Are sufficient library or other research resources available for this course? **Yes**

11.4 Are any additional resources required (library, audio-visual, technology, etc.)? **No**

12. Tuition

12.1 Will this course attract tuition charges? If so, how much? (use [tuition category](#)) **Yes, TC01**

12.2 Does this course require non-standard fees, such as materials or excursion fees? If so, please include an approved "Application for New Fee or Fee Change Form"

<http://www.usask.ca/sesd/info-for-instructors/program-course-preparation.php#course-fees>

No additional fees required

Detailed Course Information

1. Schedule Types

Please choose the Schedule Types that can be used for sections that fall under this course:

Code	Description	Code	Description
CL	Clinical	PRB	Problem Session
COO	Coop Class	RDG	Reading Class
FLD	Field Trip	RES	Research
ICR	Internet Chat Relay	ROS	Roster (Dent Only)
IHP	Internet Help	SEM	Seminar
IN1	Internship - Education	SSI	Supervised Self Instruction
IN2	Internship - CMPT & EPIP	STU	Studio
IN3	Internship - General	SUP	Teacher Supervision
IND	Independent Studies	TEL	Televised Class
LAB	Laboratory	TUT	Tutorial
LC	Lecture/Clinical (Dent Only)	WEB	Web Based Class
LEC	Lecture	XCH	Exchange Program
LL	Lecture/Laboratory (Dent Only)	XGN	Ghost Schedule Type Not Applicable
MM	Multimode	XHS	High School Class
PCL	Pre-Clinical (Dent Only)	XNA	Schedule Type Not Applicable
PRA	Practicum	XNC	No Academic Credit

2. Course Attributes

Please highlight the attributes that should be attached to the course (they will apply to all sections):

2.1 NOAC No Academic Credit

0 Credit Unit courses that possess "deemed" CUs (Called Operational Credit Units). NOAC causes the system to roll 0 academic credit units to academic history.

2.2 For the College of Arts and Science only: To which program type does this course belong?

- FNAR Fine Arts
- HUM Humanities
- SCIE Science
- SOCS Social Science
- ARNP No Program Type (Arts and Science)

Does this course satisfy one of the official college requirements: **No**

- ELWR – English Language Writing Requirement
- ILRQ – Indigenous Learning Requirement
- QRRQ – Quantitative Reasoning Requirement

3. Registration Information (Note: multi-term courses cannot be automated as corequisites)

3.1 Permission Required: **N/A**

- 3.2 Restriction(s): course only open to students in a specific college, program/degree, major, year in program **N/A**
- 3.3 Prerequisite(s): course(s) that must be completed prior to the start of this course
Prerequisite(s): CMRS 315.3 or permission of the instructor.
- 3.4 Prerequisite(s) or Corequisite(s): course(s) that can be completed prior to or taken at the same time as this course **N/A**
- 3.5 Corequisite(s): course(s) that must be taken at the same time as this course **N/A**
- 3.6 Notes: recommended courses, repeat restrictions/content overlap, other additional information

4. List Equivalent Course(s) here: N/A

5. List Mutually-Exclusive Course(s) here: N/A

***Please note:** SiRIUS cannot enforce a situation where the exclusion goes only one way.

6. Additional Notes: N/A

CMRS 415.3 Museum Internship

Co-Supervisors: Museum of Antiquities Director
CMRS Director

Supervisor Contact Information

Museum Director:

Dr. Tracene Harvey
Office: Museum of Antiquities Office, Peter MacKinnon Building Room 116
Email: tracene.harvey@usask.ca
Office Hours: D hh:00 or by mutually agreed upon appointment.

CMRS Director:

Dr. Sharon Wright, Director for 2024 - 2025
Office: STM 202
Email: sharon.wright@usask.ca or swright@stmcollege.ca
Office Hours: D hh:00 or by mutually agreed upon appointment (in person or Zoom).

Land Acknowledgement

The University of Saskatchewan and St. Thomas More College are located on Treaty Six Territory and the Homeland of the Métis. We pay our respect to the First Nation and Métis ancestors of this place and reaffirm our relationship with one another.

Admission Interviews

A 20-minute interview will be required for admission to this course. Interviews will be conducted by appointment in the final week of March for a place in the fall semester or in the final week of November for a place in the winter semester. Interviews will be conducted by the Museum Director and the CMRS Director.

Internship Seminar Description

The Museum Internship Seminar is designed to provide upper-year students an opportunity to work in a museum and gain experience in hands-on curatorial projects which could be applied in a museum or gallery setting, or as part of a collections-related research project. The course aims to support interns' career competencies by developing practical skills for finding meaningful work after completion of their degree. Interns will spend 6 hours per week working in the Museum of Antiquities. Every two weeks (6 meetings in total) interns will meet for a two-hour seminar to discuss their work and to complete broader work competency training modules that will be focused on transferable work skills. In the final week of the seminar students will be given a mock job interview.

Prerequisites: CMRS 315.3 or permission of the instructor.

Additional requirements: Admission requires a short in-person interview.

Learning Outcomes

- Identify personal strengths and academic aptitudes that are applicable in different work settings.
- Develop a capacity for flexibility and adaptation to a new environment.
- Gain experience working on collaborative projects
- Develop aptitudes in professional communication.
- Develop strategies for navigating a successful job search.
- Develop a regular practice of planning.

Possible Positions

Once admitted to the course, the Museum director and student intern will meet to discuss a work plan for the duration of the term, so that work can begin as soon as the term starts.

Potential areas of museum work:

- collections management including:
 - o cataloguing/database work
 - o collections research
 - o conservation
 - o collections policy
 - o digitally interactive collections
- special exhibits management including:
 - o exhibit planning and design
 - o exhibit research and writing
 - o exhibit installation
 - o digitally interactive exhibits
- educational programming and community outreach management**
 - o creating and/or delivering educational programs/resources for children, youth, and adults
 - o creating and/or delivering community outreach activities and events
 - o museum social media and communications

** *work with minors requires police background check (paid by Museum).*

Required Reading / Texts:

1. CMRS 415 Work Journal: Will be available at the Museum of Antiquities 2 weeks before class begins. Please ensure that you have it before the first seminar.
2. Clifton Strengths Assessment Test: Cost of the tests will be covered through the MOA & CMRS.
3. Career Competency Modules

Links for the following modules prepared by Career Services will be available on Canvas

- Module 1: Self-exploration
 - Identifying your top values and interests; understanding your personal preferences (personality); discovering your strengths and skills; aligning the above with your career goals
- Module 2: Self-preparation
 - Crafting your career path; goal-setting and individual development plan (IDP); developing and practicing the USASK Student competencies
- Module 3: Self-marketing
 - Crafting effective cover letters; crafting effective resumes and CVs; acing the job interview; networking and LinkedIn

Statement on Academic Expectations

The instructor(s) reserves the right to amend or alter particular aspects of this Course Outline in order to achieve its general learning objectives. Minor amendments or alterations might be introduced, for example, in the event of unforeseen developments or student feedback. Changes that are made as a result of student feedback will require unanimous consent of the class. The instructor will ensure that students are notified of any changes well in advance of their taking effect.

Grade Distribution

The final grade of the course is based on all components of the class, all of which must be completed in order to be eligible to receive a passing grade. See below for details about the course completion requirement and for guidelines for each of these components.

Work Journal Setup (XX Sep 2025)	5%
Work Journal Entry 1 (XX Sep 2025)	10%
Work Journal Entry 2 (XX Oct 2025)	15%
Work Journal Entry 3 (XX Dec 2025)	15%
Seminar Participation (Attendance is Mandatory)	10%
Poster Presentation and Submission (XX Nov 2025)	10%
Supervisor Assessment 1 (XX Oct 2025)	10%
Supervisor Assessment 2 (XX Dec 2025)	10%
Mock Job Interview (Will be recorded) (XX Dec 2025)	15%

ASSIGNMENT AND ASSESSMENT GUIDELINES

All course assignments—including participation—will be assessed against the University of Saskatchewan grading scale, which can be found at: <http://www.usask.ca/calendar/exams&grades/gradingsystem/> .

Seminar Participation 10%

You are expected to attend seminars and to participate in each of the scheduled seminars. These seminars will consist of group discussions of the assigned modules and other materials listed in the course schedule. Your evaluation in these sessions will be based on participation. You will be expected to complete the assigned modules in advance and participate in the group discussion. Participation extends beyond attendance. No seminar can function effectively if students do not read the material and arrive prepared to discuss it. Regular attendance and active participation are mandatory. Please find below an explanation of how your participation will be evaluated.

Superb (9-10)	Contributed frequently and demonstrated a mastery of the assigned material, made insightful comments that pushed fellow classmates to hone/reconsider their conclusions, and related readings to one another in an effective manner.
Proficient (7-8)	Contributed often with comments drawn specifically from the readings, engaged with other student's ideas, and demonstrated a grasp of how the major themes in the course interacted.
Adequate (5-6)	Contributed occasionally, showed a limited understanding of the readings, or had limited success linking multiple readings together.
Inadequate (0-4)	Remained silent, failed to demonstrate an understanding of the readings, made off-topic remarks, restated points already made, or was absent without an excuse.

The Work Journal including Work Journal Setup (45% in Total)

The work journal is both an exercise in planning and a written record of the work interns will be assigned. It will require interns to keep track of their full weekly academic schedules as well as the immediate workflow of the internship position which they hold. The goal of this assignment is twofold. First, developing a practice of planning (which is different than scheduling) and second, providing a record of practical experience gained at work. Each of the three work journals will require a reflection component of 500 words maximum. Interns will receive commentary on the work journals within a week of their due date.

The Work Journal will be available two weeks before the internship seminar begins and will be discussed in detail in the first seminar. The Work Journal Setup must be submitted by the end of the first week of classes. This will include completing the Semester Goals and first Weekly Preview. Expect this first planning process to take two to three hours. The body of the Work Journal (Daily Plans, Work Notes, Reflection) will be submitted in three batches over the course of the semester (due XX Sept, XX October,

and XX December) and will be used by the supervisor for the two performance assessments given at mid-term and end of term.

Please note that you will not be asked to indicate any personal events on your Weekly Previews or Weekly Plans.

Poster Presentation 10%

In our final seminar meeting interns will present a poster (PowerPoint) which presents their work to other participants in the seminar and to invited members of the CMRS and Museum of Antiquities' community. Presentations must be no more than 10 minutes long. Posters must be submitted on Canvas. Posters will be graded based on the following guidelines.

General Guidelines for posters:

- Posters should have no more than 300 words in text. Think visually. Aim for visual impact and readability
- Target a non-specialist audience who knows nothing about your research area
- Use layout, image, and colour to communicate your research
- Avoid cramming the page. Use space to guide the reader's eye
- Use images if you can. Avoid low resolution images that will look pixelated when printed
- Use colour for visual appeal, and to highlight key points or make connections
- Use colour carefully. Dark text on light backgrounds is easier to read
- Keep text to a minimum (~ 300 words max. Less is more here)
- Break text into small portions
- Leave breathing space around your text
- Ensure font sizes are large enough to read and remember UPPER CASE TYPE IS HARDER TO READ
- Left-aligned text is easier to read than fully justified text
- Avoid jargon
- Include your name

Mock Job Interview 15%

Interviews will be conducted in the first week of the exam period. Interview schedules will be coordinated individually with interns.

Two Supervisor Assessments 20% (10% each).

Two supervisor assessment will be given in writing to interns at mid-term in October and on the last day of formal classes in the semester the course is offered. The type of assessments will vary depending on the position the intern has held. Normally the supervisor will give comments on work quality, productivity, communication, collaboration, initiative, and punctuality.

Seminar and Assignment Schedule

Activity	Topic	What to Bring / Due Date
Seminar 1: XX Sept 2025 2 Hours	Introduction to your internship team; review of syllabus; review of Museum director expectations; introduction to the Work Journal assignment.	Bring your computer and the Work Journal (available two weeks before class begins at MOA)
Assignment 1: Work Journal Setup		Due Friday of the first week of classes (XX Sept 2025).
Assignment 2: Clifton Strengths Assessment Test	Visit: www.strengthsquest.com (code will be provided by XX Sept 2025)	Must be complete by XX Sept 2025 because you will need it for Seminar 2
Reading: Module 1	Values, preferences, strength and skills.	Must be complete before coming to Seminar 2.
Seminar 2: XX Sept 2025 2 Hours	Your Clifton Strengths (you will not be asked to share personal results with the class); Discussion of Module 1.	
Assignment 3: First Work Journal Entry	First month on the job.	Due XX Sept 2025. Upload to Canvas
Reading: Module 2	Plotting a career path.	Must be complete before coming to Seminar 3.
Seminar 3: XX Oct 2025 2 Hours	1. Writing cover letters and building your resume. 2. Discussion of Module 2.	
Reading: Module 3	Getting and Acing an Interview	Must be complete before coming to Seminar 4.
Seminar 4: XX Oct 2025 2 Hours	1. Discussion of Module 3. 2. Mock Job Ad, Drafting a cover letter for the Mock Job Ad.	Bring your computer to class.
Assignment 4: Second Work Journal Entry	Second Month on the Job.	Due XX Oct 2025. Upload to Canvas
Seminar 5: XX Nov 2025 2 Hours	Practicing interview skills in teams.	
Seminar 6: XX Nov 2025 2 Hours	In class poster presentation: share your contributions to the museum workflow.	
Assignment 5: Final Work Journal Entry	Third Month on the Job.	Due XX Dec 2025. Upload to Canvas
Mock Interviews	By appointment / sign up	In exam period.

ACADEMIC HONESTY & INTEGRITY

The University of Saskatchewan is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are particularly urged to familiarize themselves with the provisions of the Student Conduct & Appeals section of the University Secretary Website and avoid any behavior that could potentially result in suspicions of cheating, plagiarism, misrepresentation of facts and/or participation in an offence. Academic dishonesty is a serious offence and can result in suspension or expulsion from the University.

All students should read and be familiar with the Regulations on Academic Student Misconduct (<https://governance.usask.ca/student-conduct-appeals/academic-misconduct.php#StudentAcademicMisconductRegulations>).

Plagiarism is one of numerous examples of misconduct that are outlined in these regulations. Because it concerns the use of sources in the production of one's own work (research essays, historiographic papers, tests and exams, book reviews, film reviews, artistic or historical reproductions, and any other written requirements), a clear understanding of plagiarism is particularly important in History courses, where such work often constitutes a significant component of the course. Accordingly, every student must understand the distinction between plagiarism and the legitimate use of external sources. As stated in the University's regulations:

"Plagiarism is the presentation of the work or idea of another in such a way as to give others the impression that it is the work or idea of the presenter.

Adequate attribution is required. What is essential is that another person have no doubt which words or research results are the student's and which are drawn from other sources. Full explicit acknowledgement of the source of the material is required.

Examples of plagiarism are:

- (i) The use of material received or purchased from another person, website, or other source or prepared by any person other than the individual claiming to be the author. The use of material received through purchase is also known as "contract cheating."
- (ii) The verbatim use of oral or written material without adequate attribution.
- (iii) The paraphrasing of oral or written material of other persons without adequate attribution."

It is also unethical to submit the same essay (or other course work) to two different classes unless you have prior approval from the instructors of both classes. For useful tips on avoiding plagiarism in history assignments, please consult the relevant chapter in Mary Lynn Rampolla's *A Pocket Guide to Writing in History*, any edition. If your instructor believes that plagiarism or any other type of academic misconduct has occurred, they will follow the University's *Regulations on Student Academic Misconduct* (see link above).

For more information on what academic integrity means for students see the Academic Integrity section of the University Library Website at: <https://library.usask.ca/academic-integrity.php>

You are encouraged to complete the Academic Integrity Tutorial to understand the fundamental values of academic integrity and how to be a responsible scholar and member of the USask community - <https://libguides.usask.ca/AcademicIntegrityTutorial>

There are also valuable resources on the Integrity Matters website: <https://academic-integrity.usask.ca/>

Finally, students should read and be familiar with the University's *Standard of Student Conduct in Non-Academic Matters and Procedures for Resolution of Complaints and Appeals* (<https://governance.usask.ca/student-conduct-appeals/non-academic-misconduct.php>)

Grading: Information on literal descriptors for grading at the University of Saskatchewan are available at <http://students.usask.ca/academics/grading/grading-system.php>. Follow the link to "grades" in PAWS for the descriptors.

University of Saskatchewan Academic Courses Policy: information available at: [Academic Courses Policy](#)

IMPORTANT: ChatGPT and other artificial intelligence text generator tools (also known as large language models), are not permitted to be used in class or in any assignments for this course. Any use of such tools will be considered academic misconduct in this course.

Other important information:

Recording: Unauthorized recording and/or distribution in any form of any class session (or portions thereof) is strictly prohibited. The instructor will take swift disciplinary and possibly legal action against anyone who violates this policy. The instructor *may* record sessions for professional reasons such as reviewing how material was covered, improving teaching techniques, or facilitating peer assessment of their teaching. They will inform the class if and when a session is being recorded. They will not distribute any recorded sessions, in whole or in part, to the public in any way. Students may record class sessions only in certain circumstances. Please see the instructor for information on how to receive approval.

Copyright: Material posted on Canvas or distributed in class is provided to you based on your registration in the class and in accordance with Canadian copyright laws. Anything created by your professors and instructors is their intellectual property, unless materials are designated as open education resources. This includes exams, PowerPoint/PDF slides and other course notes. Additionally, other copyright-protected materials created by textbook publishers and authors may be provided to you based on license terms and educational exceptions in the Canadian Copyright Act (see <http://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>). Before you copy or distribute others' copyright-protected materials, please ensure that your use of the materials is covered under the University's Fair Dealing Copyright Guidelines available at <http://www.usask.ca/copyright/basics/copyright-policy/fair-dealing-guidelines/index.php>. For example, posting others' copyright-protected materials on the open web is not covered these guidelines, and doing so requires permission from the copyright holder.

ACCESS AND EQUITY SERVICES (AES)

Access and Equity Services, formerly Disability Services for Students (DSS), is guided by Saskatchewan's Human Rights legislation and the duty to accommodate individuals requiring accommodations based on disability, religion, family status and gender identity. Students who have disabilities (learning, medical, physical or mental health) or require accommodation are strongly encouraged to contact AES for programs, supports, advice and referrals. Visit <https://students.usask.ca/health/centres/access-equity-services.php>, or contact AES at 306-966-7273 or aes@usask.ca.

STUDENT LEARNING SERVICES (SLS)

The Student Learning Services office offers assistance to U of S undergrad and graduate students. Free and confidential tutoring and writing help is available. For information see: <https://library.usask.ca/studentlearning>

COLLEGE SUPPORTS

Students in Arts & Science are encouraged to contact the Undergraduate Student Office and/or the Trish Monture Centre for Success with any questions on how to choose a major; understand program requirements; choose courses; develop strategies to improve grades; understand university policies and procedures; overcome personal barriers; initiate pre-career inquiries; and identify career planning resources. Contact information is available at: <http://artsandscience.usask.ca/undergraduate/advising/>

STUDENT CENTRAL

If you're unsure who to contact with questions about academic life, registration, finances, and other matters, including emergency financial support, consider starting with Student Central. If they can't help, they can refer you to someone who can. 306-966-1212 or <https://students.usask.ca/student-central.php>

STUDENT AND ENROLMENT SERVICES DIVISION

The Student and Enrolment Services Division (SESD) focuses on providing developmental and support services and programs to students and the university community. For more information, <http://students.usask.ca>.

INDIGENOUS STUDENTS

For a guide to the supports and opportunities available to Métis, First Nations and Inuit students, including information about the Gordon Oakes Red Bear Student Centre, begin here: <https://students.usask.ca/indigenous/index.php>

STUDENT WELLNESS

The following services are provided to all students and their families by family physicians, medical specialists, psychiatrists, nurse practitioners, nurses, social workers and a dietitian: doctor and nurse appointments, mental health assessment, consulting and counselling, nutritional counselling, sexual health care including contraception counselling and STI prevention, testing and treatment <https://students.usask.ca/health/centres/wellness-centre.php>

MENTAL HEALTH AND COUNSELLING

Professional assistance is advised when mental health difficulties are intense persist significantly compromise academic and day-to-day functioning. Common reasons students seek counselling: problematic anxiety, depression, thoughts of suicide, trauma, grief, eating and body image concerns, relationship difficulties, abuse, sexual assault, questions about sexual orientation or gender identity. Self-care, social support, advice and where to seek help <https://students.usask.ca/health/healthy-mind.php> or <https://students.usask.ca/health/be-well.php>

SEXUAL ASSAULT

If you have been sexually assaulted, tell someone. Students and employees working with students (all U of S students regardless of campus location) are encouraged to contact the [Student Affairs and Outreach](#) team who will provide coordination of support and accommodations for the student. [\(306\) 966-5757](tel:3069665757), student.outreach@usask.ca

Financial Implications Form Consultation

From: Shea, Kyla <kyla.shea@usask.ca>

Sent: Thursday, November 7, 2024 2:05 PM

To: Dahl, Alexis <alexis.dahl@usask.ca>

Cc: Rudulier, Danielle <danielle.rudulier@usask.ca>; Warrington, Seanine <seanine.warrington@usask.ca>

Subject: Certificate in Curation Studies

Hi Alexis,

I'm reaching out this afternoon to advise that the SFO and the Provost's Office have completed our review of this proposal, and we have no further questions for you. We do ask that you identify in the proposal that the College is not requesting any additional resources to support this program.

If I can be of any other assistance as the proposal moves forward, please do not hesitate to reach out. And thank you for your patience.

Regards,
Kyla

Kyla Shea, MSc, BSA, PMP

Academic Programs and Planning Specialist

Office of the Provost

Ph: 306-966-1413

Consultation with the Registrar Form – Record of Approvals

On Nov 7, 2024, at 3:33 PM, Warrington, Seanine <seanine.warrington@usask.ca> wrote:

Dear Russ and Jennifer,

Please see the attached Consultation with the Registrar (CWR) form outlining a proposal for a new degree-level Certificate in Curation Studies. The CWR cover sheet highlights key implementation and operational details associated with the proposal.

After reviewing, please “reply-all” with your confirmation that the detail in the attachments is correct. Your confirmation email will replace a signature of approval.

Thank you,
Seanine

Seanine Warrington, M.A.
she/her
Senior Editor and Coordinator
Catalogue and Academic Programs

University of Saskatchewan
University Registrar’s Office
Ph: 306-966-1874

On Nov 15, 2024, at 9:26 AM, Lang, Jennifer <jennifer.lang@usask.ca> wrote:

I approve with thanks!
Jen

Jennifer Lang, Ph.D.
Interim Vice-Dean Academic, College of Arts & Science
Professor, Choral/Music Education
University of Saskatchewan
Department of Music
1049 Education Building
28 Campus Drive
[Saskatoon, SK S7N 0X1](mailto:jennifer.lang@usask.ca)
jennifer.lang@usask.ca
(306) 966-6812

From: Isinger, Russ <russell.isinger@usask.ca>
Sent: Friday, November 15, 2024 9:28 AM
To: Lang, Jennifer <jennifer.lang@usask.ca>
Cc: Warrington, Seanine <seanine.warrington@usask.ca>; Dahl, Alexis <alexis.dahl@usask.ca>; Zagiel, Eileen <eileen.zagiel@usask.ca>; Doell, Jason <jason.doell@usask.ca>; Rudulier, Danielle <danielle.rudulier@usask.ca>; Shea, Kyla <kyla.shea@usask.ca>
Subject: Re: Consultation with the Registrar - New Certificate in Curation Studies

Approved.

Russell Isinger, BA, MA
he/him

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Consultation with the Registrar (CWR) – Proposal Highlights

Title of Proposal: New Undergraduate Degree-Level Certificate in Curation Studies

General Description: This new certificate aligns with an Arts & Science Undergraduate Degree-Level Certificate Template. One new course called CMRS 415.3 *Museum Internship Seminar* will be created; however, all other courses in the proposed program already exist. The new course will be largely conducted in USask's Museum of Antiquities.

Degree College: College of Arts & Science

College Approval: October 9, 2024

Effective Term: May 2025

Course implications

- One new course will be proposed (CMRS 415.3), no course deletions, no major course revisions

Registration and classes

- Standard class time slots, terms, and sessions
- No unique room scheduling needs

Convocation

- No new hood
- First graduating class in Fall 2025, at the earliest

Financial and Budget

- Standard tuition rates and per credit unit method of assessment
- Provost approved to proceed with CWR step

Student Mobility

- No unique mobility or external partners/agreements