

UNIVERSITY COUNCIL  
FOR INFORMATION

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**DATE OF MEETING:** October 24, 2024

**SUBJECT:** Follow up on seeking student permission for awards

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**SUMMARY:**

During the council meeting held on June 13, 2024 a member asked for Council to decide on an approach for gaining student permission (opt-in or opt-out) for sharing names of award recipients in the College.

The Governance Office connected in with the Scholarships and Awards office to verify a process and it was determined that a disclaimer on the awards application with an opt-out approach is sufficient. Below is the wording used for the USask Central award opt-out statement and can be tailored to the College/Department:

I understand students' personal information is collected on this application for the purposes of administration of the awards and will be shared with members of the selection committee. The **name and program** of students who are selected as awards recipients will be disclosed to the donor of the award, who may wish to publish recipient information publicly; University of Saskatchewan departments including University Advancement; in the University Convocation program; on awards websites and for the purposes of awards ceremonies. By applying for awards, I consent to the use and disclosure of my personal information as described above. Candidates who do not wish to have their names published must contact [enter email] in writing at the time of their application for awards.