

**UNIVERSITY COUNCIL
ACADEMIC PROGRAMS COMMITTEE
REPORT FOR INFORMATION**

PRESENTED BY: Alison Oates, chair, Academic Programs Committee

DATE OF MEETING: June 16, 2022

SUBJECT: **Termination of the Master of Veterinary Science program in Small Animal Clinical Sciences, effective May 2023**

COUNCIL ACTION: **For Information Only**

SUMMARY:

At its meeting of May 11, 2022 meeting, the Academic Programs Committee approved the termination of the Master of Veterinary Science (M.Vet.Sci) program in Small Animal Clinical Sciences.

The Western College of Veterinary Medicine has restructured the M.Sc. program to have both a project-based and thesis-based stream. The project-based stream fills the needs of students who would previously have enrolled in the M.Vet.Sci. program and the last students in the M.Vet.Sci. program completed their degrees in 2019. The M.Vet.Sci program also has some issues with name recognition, as it is not a credential that is well established outside of Canada.

A similar change has already been made in Large Animal Clinical Sciences, though Veterinary Pathology still offers the M.Vet.Sci program.

The Academic Programs Committee found the termination warranted, given the move to a project-based M.Sc. option.

ATTACHMENTS:

1. Report Form for Program Termination – Master of Veterinary Science in Small Animal Clinical Science.



MEMORANDUM

To: Academic Programs Committee of Council

Copy: Dr. Cindy Shmon, Department Head Small Animal Clinical Sciences

From: Graduate Programs Committee, College of Graduate and Postdoctoral Studies

Date: February 25, 2022

Re: Termination of Master of Veterinary Science program in the Department of Small Animal Clinical Sciences

The Western College of Veterinary Medicine is proposing to terminate the Master of Veterinary Science in the Department of Small Animal Clinical Sciences. This program was formally converted to a project-based MSc and the last cohort of students completed the program in 2019.

The Graduate Programs Committee reviewed the proposal on February 22, 2022. The committee acknowledged this was the final clean-up of a program that is no longer offered, and the following motion was approved unanimously:

To recommend approval of the termination of the Master of Veterinary Science in the department of Small Animal Clinical Sciences. Papagerakis/Morrison CARRIED

Attached please find documentation specific to the proposed program termination.

If you have any questions, please contact Melissa Kyrejto at gradprograms.academicaffairs@usask.ca



Program(s) to be deleted: Master's of Veterinary Science in the Department of Small Animal Clinical Sciences

Effective date of termination: last students completed program in 2019

1. List reasons for termination and describe the background leading to this decision.

This program was formally converted to a project-based MSc. Confusion between the use in some countries of the MVetSc designation for their undergraduate veterinary professional program and the clinical project-based masters degree that this degree was meant to convey. As this is more the standard degree designation used throughout North America, understanding of the training program has been enhanced through this change.

2. Technical information.

- 2.1 Courses offered in the program and faculty resources required for these courses.
Courses within this program were revised and some new course offerings developed when the program was converted. Faculty resources were transitioned to new course offerings delivered within the project-based MSc currently offered.
- 2.2 Other resources (staff, technology, physical resources, etc) used for this program.
Other resources used for this program have been transferred to delivery of the project-based MSc.
- 2.3 Courses to be deleted, if any. None
- 2.4 Number of students presently enrolled. None, last students completed the program in 2019.
- 2.5 Number of students enrolled and graduated over the last five years.
2016-17 = 12 enrolled/11 graduated
2017-18 = 10 enrolled/10 graduated
2018-19 = 4 enrolled/3 graduated
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3. Impact of the termination.

Internal

- 3.1 What if any impact will this termination have on undergraduate and graduate students?
How will they be advised to complete their programs?
All graduate students have completed the program.
- 3.2 What impact will this termination have on faculty and teaching assignments?

None.

- 3.3 Will this termination affect other programs, departments or colleges?
No
- 3.4 If courses are also to be deleted, will these deletions affect any other programs?
No, applicable courses are used within the project-based MSc program.
- 3.5 Is it likely, or appropriate, that another department or college will develop a program to replace this one?
The departments of Large Animal Clinical Sciences and Pathology still use the program but essentially each department runs an independent program.
- 3.6 Is it likely, or appropriate, that another department or college will develop courses to replace the ones deleted?
No
- 3.7 Describe any impact on research projects.
None, those enrolled in the program have already completed their projects.
- 3.8 Will this deletion affect resource areas such as library resources, physical facilities, and information technology?
No
- 3.9 Describe the budgetary implications of this deletion.
None

External

- 3.10 Describe any external impact (e.g. university reputation, accreditation, other institutions, high schools, community organizations, professional bodies).

None. The changes made to the degree and its associated change of name have enhanced understanding outside the University as the designation is more consistent with other Institutions.
- 3.11 Is it likely or appropriate that another educational institution will offer this program if it is deleted at the University of Saskatchewan?
No.

Other

- 3.12 Are there any other relevant impacts or considerations? No
- 3.13 Please provide any statements or opinions received about this termination. None to date.

(Optional)

4. Additional information. *Programs which have not undergone recent formal reviews should provide additional relevant information about quality, demand, efficiency, unique features, and relevance to the province.*

Consultation with the Registrar Form

This form is to be completed by the Registrar (or his/her designate) during an in-person consultation with the faculty member responsible for the proposal. Please consider the questions on this form prior to the meeting.

Section 1: New Degree / Diploma / Certificate Information or Renaming of Existing

1 Is this a new degree, diploma, or certificate?

Yes No

Is an existing degree, diploma, or certificate being renamed?

Yes No

If you've answered NO to each of the previous two questions, please continue on to the next section.

2 What is the name of the new degree, diploma, or certificate?

3 What is the credential of this new degree, diploma, or certificate? [Example - D.M.D. = Doctor of Dental Medicine]

4 If you have renamed an existing degree, diploma, or certificate, what is the current name?

5 Does this new or renamed degree / diploma / certificate require completion of degree level courses or non-degree level courses, thus implying the attainment of either a degree level or non-degree level standard of achievement?

6 If this is a new degree level certificate, can a student take it at the same time as pursuing another degree level program?

Yes No

7 If YES, a student attribute will be created and used to track students who are in this certificate alongside another program. The attribute code will be:

8 Which College is responsible for the awarding of this degree, diploma, or certificate?

9 Is there more than one program to fulfill the requirements for this degree, diploma, or certificate? If yes, please list these programs.

10 Are there any new majors, minors, or concentrations associated with this new degree / diploma / certificate? Please list the name(s) and whether it is a major, minor, or concentration, along with the sponsoring department.

One major is required on all programs [4 characters for code and 30 characters for description]

11 If this is a new graduate degree, is it thesis-based, course-based, or project-based?

Section 2: New / Revised Program for Existing or New Degree / Diploma / Certificate Information

1 Is this a new program?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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Is an existing program being revised?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If you've answered NO to each of the previous two questions, please continue on to the next section.

2 If YES, what degree, diploma, or certificate does this new/revised program meet requirements for?

3 What is the name of this new/revised program?

4 What other program(s) currently exist that will also meet the requirements for this same degree(s)?

5 What College/Department is the academic authority for this program?

6 Is this a replacement for a current program?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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7 If YES, will students in the current program complete that program or be grandfathered?

8 If this is a new graduate program, is it thesis-based, course-based, or project-based?

9 If this is a new non-degree or undergraduate level program, what is the expected completion time?

Section 3: Mobility

Mobility is the ability to move freely from one jurisdiction to another and to gain entry into an academic institution or to participate in a learning experience without undue obstacles or hindrances.

1 Does the proposed degree, program, major, minor, concentration, or course involve mobility?

Yes No

If yes, choose one of the following?

Domestic Mobility (both jurisdictions are within Canada)

International Mobility (one jurisdiction is outside of Canada)

2 Please indicate the mobility type (refer to Nomenclature for definitions).

Joint Program

Joint Degree

Dual Degree

Professional Internship Program

Faculty-Led Course Abroad

Term Abroad Program

3 The U of S enters into partnerships or agreements with external partners for the above mobility types in order to allow students collaborative opportunities for research, studies, or activities. Has an agreement been signed?

Yes No

4 Please state the full name of the agreement that the U of S is entering into.

5 What is the name of the external partner?

6 What is the jurisdiction for the external partner?

Section 4: New / Revised Major, Minor, or Concentration for Existing Degree Information (Undergraduate)

1 Is this a new or revised major, minor, or concentration attached to an existing degree program?

Yes No Revised

If you've answered NO, please continue on to the next section.

2 If YES, please specify whether it is a major, minor, or concentration. If it is more than one, please fill out a separate form for each.

3 What is the name of this new / revised major, minor, or concentration?

4 Which department is the authority for this major, minor, or concentration? If this is a cross-College relationship, please state the Jurisdictional College and the Adopting College.

5 Which current program(s), degree(s), and/or program type(s) is this new / revised major, minor, or concentration attached to?

Section 5: New / Revised Disciplinary Area for Existing Degree Information (Graduate)

1 Is this a new or revised disciplinary area attached to an existing graduate degree program?

Yes No Revised

If you've answered NO, please continue on to the next section.

2 If YES, what is the name of this new / revised disciplinary area?

3 Which Department / School is the authority for this new / revised disciplinary area? (NOTE - if this disciplinary area is being offered by multiple departments see question below.)

4 Which **multiple** Departments / Schools are the authority for this new / revised disciplinary area?

4a Of the **multiple** Departments / Schools who are the authority for this new / revised disciplinary area and what allocation percentage is assigned to each? (Note - must be whole numbers and must equal 100.)

4b Of the **multiple** Departments / Schools who is the primary department? The primary department specifies which department / school policies will be followed in academic matters (ex. late adds, re-read policies, or academic misconduct). If no department / school is considered the primary, please indicate that. (In normal circumstances, a department / school with a greater percentage of responsibility - see question above - will be designated the primary department.)

5 Which current program(s) and / or degree(s) is this new / revised disciplinary area attached to?

Section 6: New College / School / Center / Department or Renaming of Existing

1 Is this a new college, school, center, or department?

Is an existing college, school, center, or department being renamed?

Is an existing college, school, center, or department being deleted?

If you've answered NO to each of the previous two questions, please continue on to the next section.

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

2 What is the name of the new (or renamed or deleted) college, school, center, or department?

3 If you have renamed an existing college, school, center, or department, what is the current name?

4 What is the effective term of this new (renamed or deleted) college, school, center, or department?

5 Will any programs be created, changed, or moved to a new authority, removed, relabelled?

6 Will any courses be created, changed, or moved to a new authority, removed, relabelled?

7 Are there any ceremonial consequences for Convocation (ie. New degree hood, adjustment to parchments, etc.)?

Section 7: Course Information - NOT APPLICABLE

1 Is there a new subject area(s) of course offering proposed for this new degree? If so, what is the subject area(s) and the suggested four (4) character abbreviation(s) to be used in course listings?

2 If there is a new subject area(s) of offerings what College / Department is the academic authority for this new subject area?

3 Have the subject area identifier and course number(s) for new and revised courses been cleared by the Registrar?

4 Does the program timetable use standard class time slots, terms, and sessions?

Yes No

If NO, please describe.

5 Does this program, due to pedagogical reasons, require any special space or type of rooms?

Yes No

If YES, please describe.

NOTE: Please remember to submit a new "Course Creation Form" for every new course required for this new program / major. Attached completed "Course Creation Forms" to this document would be helpful.

Section 8: Admissions, Recruitment, and Quota Information - NOT APPLICABLE

1 Will students apply on-line? If not, how will they apply?

2 What term(s) can students be admitted to?

3 What is the application deadline for each term(s) students can be admitted to?

4 For undergraduate programs, will students be admitted to one of the approved majors or an undeclared major?

5 For undergraduate programs, if there's more than one degree proposed (ex. 3Y and 4Y), which program/degree will students be admitted to?

6 Does this impact enrollment?

7 How should Marketing and Student Recruitment handle initial inquiries about this proposal before official approval?

8 Can classes towards this program be taken at the same time as another program?

9 What is the application deadline?

10 What are the admission qualifications? (IE. High school transcript required, grade 12 standing, minimum average, any required courses, etc.)

11 What is the selection criteria? (IE. If only average then 100% weighting; if other factors such as interview, essay, etc. what is the weighting of each of these in the admission decision.)

12 What are the admission categories and admit types? (IE. High school students and transfer students or one group? Special admission? Aboriginal equity program?)

13 What is the application process? (IE. Online application and supplemental information (required checklist items) through the Admissions Office or sent to the College/Department?)

14 Who makes the admission decision? (IE. Admissions Office or College/Department/Other?)

15 Letter of acceptance - are there any special requirements for communication to newly admitted students?

16 Will the standard application fee apply?

17 Will all applicants be charged the fee or will current, active students be exempt?

18 Are international students admissible to this program? If YES, see Section 18 for Tuition and Fees information.

Yes No

Section 9: Government Loan Information - NOT APPLICABLE

NOTE: Federal / provincial government loan programs require students to be full-time in order to be eligible for funding. The University of Saskatchewan defines full-time as enrollment in a minimum of 9 credit units (operational) in the fall and/or winter term(s) depending on the length of the loan.

1 If this is a change to an existing program, will the program change have any impact on student loan eligibility?

2 If this is a new program, do you intend that students be eligible for student loans?

Section 10: Convocation Information (only for new degrees) - NOT APPLICABLE

1 Are there any 'ceremonial consequences' of this proposal (ie. New degree hood, special convocation, etc.)?

2 If YES, has the Office of the University Secretary been notified?

3 When is the first class expected to graduate?

4

What is the maximum number of students you anticipate/project will graduate per year (please consider the next 5-10 years)?

Section 11: Schedule of Implementation Information - NOT APPLICABLE

1 What is the start term?

2 Are students required to do anything prior to the above date (in addition to applying for admission)?

Yes No

If YES, what and by what date?

Section 12: Registration Information - NOT APPLICABLE

1 What year in program is appropriate for this program (NA or a numeric year)?

(General rule = NA for programs and categories of students not working toward a degree level qualification; undergraduate degree level certificates will use numeric year.)

2 Will students register themselves?

Yes No

If YES, what priority group should they be in?

Section 13: Academic History Information - NOT APPLICABLE

1 Will instructors submit grades through self-serve?

Yes No

2 Who will approve grades (Department Head, Assistant Dean, etc.)?

Section 14: T2202 Information (tax form) - NOT APPLICABLE

1 Should classes count towards T2202s?

Yes No

Section 15: Awards Information - NOT APPLICABLE

1 Will terms of reference for existing awards need to be amended?

Yes No

2 If this is a new undergraduate program, will students in this program be eligible for College-specific awards?

Section 16: Government of Saskatchewan Graduate Retention (Tax) Program - NOT APPLICABLE

1 Will this program qualify for the Government of Saskatchewan graduate retention (tax) program?

Yes No

To qualify the program must meet the following requirements:

- be equivalent to at least 6 months of full-time study, and
- result in a certificate, diploma, or undergraduate degree.

Section 17: Program Termination

1 Is this a program termination? Yes No

If yes, what is the name of the program?

VSAC [Small Animal Clinical Sciences] Major in the MVET-P-GP [Master of Vet Science-Project] Program

2 What is the effective date of this termination? Yes No

202305 [May 2023]

3 Will there be any courses closed as a result of this termination? Yes No

If yes, what courses?

4 Are there currently any students enrolled in the program? Yes No

If yes, will they be able to complete the program?

5 If not, what alternate arrangements are being made for these students? Yes No

6 When do you expect the last student to complete this program? Yes No

Last students completed the program in 2019

7 Is there mobility associated with this program termination? Yes No

If yes, please select one of the following mobility activity types.

Dual Degree Program

Joint Degree Program

Internship Abroad Program

Term Abroad Program

Taught Abroad Course

Student Exchange Program

Partnership agreements, coordinated by the International Office, are signed for these types of mobility activities. Has the International Office been informed of this program termination?

Yes No

Section 18: Proposed Tuition and Student Fees Information - NOT APPLICABLE

1 How will tuition be assessed?

- Standard Undergraduate per credit
- Standard Graduate per credit
- Standard Graduate per term
- Non standard per credit*
- Non standard per term*
- Other *
- Program Based*

* See attached documents for further details

2 If fees are per credit, do they conform to existing categories for per credit tuition? If YES, what category or rate?

3 If program based tuition, how will it be assessed? By credit unit? By term? Elsehow?

4 Does proponent's proposal contain detailed information regarding requested tuition?
If NO, please describe.

Yes No

5 What is IPA's recommendation regarding tuition assessment? When is it expected to receive approval?

6 IPA Additional comments?

7 Will students outside the program be allowed to take the classes?

8 If YES, what should they be assessed? (This is especially important for program based.)

9 Do standard student fee assessment criteria apply (full-time, part-time, on-campus versus off-campus)?

10 Do standard cancellation fee rules apply?

11 Are there any additional fees (e.g. materials, excursion)? If yes, see NOTE below.

12 Are you moving from one tuition code (TC) to another tuition code?
If YES, from which tuition code to which tuition code?

Yes No

13 If international students are admissible to the program, will they pay the international tuition differential? If YES, explain the amount.

Yes No

14

If YES, what is the tuition amount for the first 12 months for a full-time international student? This information is required for the Immigration, Refugees and Citizenship Canada [IRCC] form (this form is for students who need to get a visa to study here).

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NOTE: Please remember to submit a completed "Application for New Fee or Fee Change Form" for every new course with additional fees.

Section 19: TLSE - Information Dissemination (internal for TLSE use only)

- | | | | | |
|---|-----|--------------------------|----|--------------------------|
| 1 Has TLSE, Marketing and Student Recruitment, been informed about this new / revised program? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 2 Has TLSE, Admissions, been informed about this new / revised program? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 3 Has TLSE, Student Finance and Awards, been informed about this new / revised program? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 4 Has CGPS been informed about this new / revised program? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 5 Has TLSE, Transfer Credit, been informed about any new / revised courses? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 6 Has ICT-Data Services been informed about this new or revised degree / program / major / minor / concentration? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 7 Has the Library been informed about this new / revised program? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 8 Has ISA been informed of the CIP code for new degree / program / major? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 9 Has Room Scheduling/Scheduling Hub/Senior Coordinator of Scheduling been informed of unique space requirements for the new courses and/or informed of program, course, college, and department changes? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 10 Has the Convocation Coordinator been notified of a new degree? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 11 What is the highest level of financial approval required for this submission? Check all that apply. | | | | |
| a. None - as it has no financial implications | | <input type="checkbox"/> | | |
| <u>OR</u> | | | | |
| b. Fee Review Committee | | <input type="checkbox"/> | | |
| c. Institutional Planning and Assessment (IPA) | | <input type="checkbox"/> | | |
| d. Provost's Committee on Integrated Planning (PCIP) | | <input type="checkbox"/> | | |
| e. Board of Governors | | <input type="checkbox"/> | | |
| f. Other | | <input type="checkbox"/> | | |

SIGNED

Date:

Registrar (Russell Isinger):

College Representative(s):

IPA Representative(s):