

UNIVERSITY COUNCIL
NOMINATIONS COMMITTEE
REQUEST FOR DECISION

PRESENTED BY: Paul Jones, Chair,
Nominations Committee of Council

DATE OF MEETING: January 28, 2021

SUBJECT: **Academic Programs Committee membership**

DECISION REQUESTED:
It is recommended that Council approve the nomination of Jing Xiao, Department of Education Administration effective January 31, 2021 until June 30, 2021.

DISCUSSION SUMMARY:

It is recommended that Jing Xiao from the Department of Education Administration be appointed to the Academic Programs Committee (APC) effective January 31, 2021 until June 30, 2021 to replace Ryan Brook who is on sabbatical.

The Nominations Committee met on January 14, 2021 to discuss the vacancy on APC. The committee considered making the nomination for a 2.5-year term commencing in January 2021. Dr. Brook's sabbatical goes until June 30, 2021, and his term on the committee also expires on June 30, 2021. This would leave the position vacant. The committee considered making an early appointment to cover that 2.5-year term. However, it was decided that in accordance with due process, the full 3-year term will be filled in May 2021, along with the omnibus Council committee membership nominations. Dr. Xiao will be considered for the 3-year term at that time.

ATTACHED: APC Terms of Reference and membership

ACADEMIC PROGRAMS COMMITTEE
Terms of Reference

Membership

Eleven members of the General Academic Assembly, at least five of whom will be elected members of Council, normally one of whom will be chair.

One sessional lecturer

One undergraduate student appointed by the USSU

One graduate student appointed by the GSA

Ex Officio

Vice-Provost, Teaching, Learning, and Student Experience

University Registrar

Vice-President, Finance & Resources or designate (non-voting member)

President (non-voting member)

Chair of Council (non-voting member)

Resource Personnel (Non-voting members)

Assistant Vice-Provost, Strategic Enrolment Management

Associate Provost, Institutional Planning and Assessment

Associate Registrar, Academic

Administrative Support

The Office of the University Secretary

The Academic Programs Committee is responsible for:

- 1) Recommending to Council policies and procedures related to academic programs and sustaining program quality.
- 2) Recommending to Council on new programs, major program revisions and program deletions, including their budgetary implications.
- 3) Approving minor program changes, including additions of new courses and revisions to or deletions of existing courses and reporting them to Council.
- 4) Considering outreach and engagement aspects of programs.
- 5) Reporting to Council on processes and outcomes of academic program review, following consultation with the planning and priorities committee and other Council committees as appropriate.
- 6) Undertaking the academic and budgetary review of proposals for the establishment, disestablishment or amalgamation of any college, school, department or any unit responsible for the administration of an academic program, and forwarding recommendations to the planning and priorities committee.

- 7) Undertaking the academic and budgetary review of the proposed or continuing affiliation or federation of other institutions with the University and forwarding recommendations to the planning and priorities committee.
- 8) Reporting to Council on the academic implications of quotas and admission standards.
- 9) Approving the annual academic schedule and reporting the schedule to Council for information, and recommending to Council substantive changes in policy governing dates for the academic sessions.
- 10) Approving minor changes (such as wording and renumbering) to rules governing examinations, and reviewing and recommending to Council substantive changes.
- 11) Recommending to Council classifications and conventions for instructional programs.
- 12) Designating individuals to act as representatives of the committee on any other bodies, when requested, where such representation is deemed by the committee to be beneficial.
- 13) Consider the priorities of the University, such as Indigenization and internationalization, when assessing current and new academic programs and policies.
- 14) Carrying out all the above in the spirit of a philosophy of equitable participation and an appreciation of the contributions of all people, with particular attention to rigorous and supportive programs for Indigenous student success, engagement with Indigenous communities, inclusion of Indigenous knowledge and experience in curricular offerings, and intercultural engagement among faculty, staff and students.

ACADEMIC PROGRAMS COMMITTEE

- Reviews and approves curriculum changes from all colleges; recommends major curriculum changes to Council; oversees policies relating to students and academic programs.
- Membership comprises 11 members of the GAA, at least 5 of whom will be elected members of Council; at least 1 member from the GAA is to have some expertise in financial analysis; 1 sessional lecturer

Council Members

Susan Detmer (Chair)	Veterinary Pathology	2023
Ryan Brook	Animal and Poultry Science	2021 (Jan 1-Jun 30, 2021 sabbatical)
Jing Xiao	Education Administration	2021
Kevin Flynn	English	2023
Matthew Neufeld	History	2021
Reza Fotouhi	Mechanical Engineering	2022
Petros Papagerakis	Dentistry	2023
Ralph Deters	Computer Science	2023

General Academic Assembly Members

Carin Holroyd	Political Studies	2023
Karen Lawson	Psychology	2022
Alison Oates (Vice-chair)	Kinesiology	2022
Jeremy Rayner	Johnson Shoyama Graduate School of Public Policy	2021

Sessional Lecturer

Steven Seiferling	Edwards School of Business	2021
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Other Members (voting)

Patti McDougall-Exec	(Provost Designate) Vice-Provost, Teaching, Learning, and Student Experience (ex officio)	
Russell Isinger-Exec	University Registrar (ex officio)	
Terry Summers	(VP Finance designate) Controller	
Kiefer Roberts	USSU designate	2021
Carmen Marquez	GSA designate	2021

Resource Members

Alison Pickrell	Assistant Vice-Provost, Strategic Enrolment Management
Dena McMartin	Associate Provost, Institutional Planning and Assessment
Jason Doell	Manager and Associate Registrar (Academic)
Amanda Storey	Academic Governance and Hearings Advisor - Committee Secretary