

*This report is intended as an informative and unofficial summary of the matters discussed by the Board. The formal record of this meeting, which includes the wording and disposition of motions (including abstentions), is contained in the official minutes.*

**REPORT OF MEETING OF THE  
UNIVERSITY OF SASKATCHEWAN BOARD OF GOVERNORS  
BOARD ROOM, PETER MACKINNON BUILDING  
Monday, March 19 and Tuesday, March 20, 2018**

Board members present: Lee Ahenakew (Chair), Daphne Arnason, Shelley Brown, Joy Crawford, Grant Devine, David D'Eon, Grant Isaac, Jay Kalra, Ritu Malhotra, Roy Romanow, Peter Stoicheff

Resource officers: Beth Bilson (secretary), Karen Chad, Greg Fowler, Debra Pozega Osburn

*Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the Board, are available at <http://www.usask.ca/secretariat/governing-bodies/Board-of-governors/>*

Agenda Item	Subject	Comments/Decisions
1.	Welcome and opening remarks	The chair called the meeting to order at 8:34 a.m. on Monday, March 19. He announced that the agenda would include a meeting with the Minister of Advanced Education on the morning of March 20. He also noted that the Governance and Executive Committee would feature a workshop on several governance issues with Professor Vince Bruni-Bossio.
2.	President's opening remarks	The president welcomed Board members and provided comments to set the tone for the meetings. He spoke to recent positive developments including the announcement of the federal budget and good news for the university sector. The president also mentioned the memorandum of understanding recently signed with the City of Saskatoon, signifying the importance of the relationship to both parties on many dimensions.  He spoke of recent developments concerning the College of Medicine. The college engaged in a major process of restructuring prior to the accreditation visit in the fall.
2. cont.	Meeting with Minister Beaudry-Mellor	The chair acknowledged the Board's presence on the traditional territory of Treaty 6 and the homeland of the Métis. He introduced Tina Beaudry-Mellor, Minister of Advanced Education, Minister responsible for Innovation Saskatchewan and Minister responsible for the Status of Women. Minister Beaudry-Mellor indicated that she was holding meetings with

		<p>all of the Boards of post-secondary institutions in order to establish strong lines of communication.</p> <p>The minister commended the university on its success at forging connections with industry and anticipating labour market needs. She mentioned a number of other areas where she saw the university making an important contribution – agricultural and health research on the growth and use of cannabis; meeting the challenges of the rising use of human services; mental health and addictions research, as examples.</p> <p>The minister commented that she has an understanding of the funding situation of the university, and of the pressure recent funding decisions have placed on university reserves. She expects to be engaged with the university and to act as a champion for it in cabinet. President Stoicheff said he was confident that the new University Plan would be a good fit with the priorities of the government.</p>
3.	Approval of the consent agenda	<p>The Board approved the consent agenda as distributed:</p> <ul style="list-style-type: none"> <li>• Minutes of the October 11 &amp; 12, 2017 and the December 7 &amp; 8, 2017 meetings</li> <li>• Land &amp; Facilities agenda item 6.2.4 CFI- proposals exceeding \$500K</li> <li>• Land &amp; Facilities 6.2.8 Revision to traffic bylaws</li> <li>• HR agenda item 6.3.6 Renewal and tenure and promotion approval and additional material – memo from Vice-provost Faculty Relations</li> <li>• Gabriel Dumont Chair in Metis Studies – JCCP</li> <li>• Items approved electronically AVP Alumni relations – Guy Larocque</li> <li>• Correspondence received – Letter to chair from Minister Moe re bond issuance</li> </ul>
4.	Approval of the agenda	The Board of Governors approved the agenda as distributed.
5.	Other business – approval of internal auditor	The chair of the Audit Committee pointed out that the items numbered 6.5.10 (appointment of internal auditor) and 6.5.11 (approval of internal audit plan) can be approved by the Audit Committee according to its terms of reference, and did not require Board approval.
6.1	<b>Finance and Investment Committee</b>	<i>The committee met on March 19, 2018. Members in attendance: Grant Isaac, David D'Eon, Grant Devine, Jay Kalra</i>

6.1.1	Minutes of the Finance and Investment Committee meeting of December 7, 2017	The minutes were received for information.
6.1.2	Business arising	None.
6.1.3	2019/20 Operations Forecast	This item was received for information.
6.1.4	Provincial Budget 2018/19	This item was received for information.
6.1.5	Quarterly financial report	This item was received for information.
6.1.6	Bond issuance update (capital renewal)	The Board of Governors approved authorizing the University to borrow by way of debentures, appointing of the trustee, establishing the internally restricted sinking fund, to approve the offering documents, and delegate authority to execute the offering.
6.1.7	Annual report on financial impact of select research programs	This item was received for information.
6.1.8	Approval of 2018/19 tuition	The Board of Governors approved the 2018-19 tuition rates effective September 1, 2018 as set out in the recommendation from the Provost's Committee on Integrated Planning/ Decisions will be reaffirmed following the announcement of the provincial budget.
6.1.9	Student residence and meal plan rates 2018/19	This item was received for information.
6.1.10	Fundraising/advancement report	This item was received for information.
6.1.11	Fundraising campaign strategy	Vice-president University Relations, Debra Pozega Osburn provided a presentation for information.
<b>6.2</b>	<b>Land and Facilities Committee</b>	<i>The committee met March 19, 2018. Members in attendance: Daphne Arnason, David D'Eon, Grant Devine, Jay Kalra, Ritu Malhotra</i>
6.2.1	Minutes of the Land and Facilities committee meeting of December 7, 2017	The minutes were received for information.
6.2.1.1	Business arising	None.
6.2.2	Transfer of assets - PAMI to the University of Saskatchewan	The Board approved the transfer of assets from Prairie Agricultural Machinery to the university effective March 31, 2018.
6.2.3	College quarter north east precinct infrastructure service plan	The Board of Governors approved infrastructure servicing plan in College Quarter North East Precinct to be completed in 2018.
6.2.4	Canada Foundation for Innovation proposals exceeding \$500K	The Board granted Board 1 and Board 2 approval of the final programme, capital and operating budgets for Airborne Cold Regions Observatory CFI proposal.
6.2.5	Bequest of farmland	The Board of Governors approved the transfer of N ½ of 30-29-08 W3 comprising two quarters of agricultural land by way of

		gift subject to approval of the Farmland Security Board and the Minister of Advanced Education.
6.2.6	College quarter north east precinct business plan forecast	This item was provided for information.
6.2.7	Update on Merlis Belsher Place (formerly College quarter ice facility)	An update was provided for information.
6.2.8	Revisions to University of Saskatchewan traffic bylaws	The Board approved revisions to the University of Saskatchewan traffic bylaws effective immediately.
6.2.9	Annual report off-campus real estate holdings	This item was received for information.
6.2.10	Major capital projects – portfolio and status updates	This item was received for information.
6.2.11	Update on delegated administrative approvals	This item was received for information.
<b>6.3</b>	<b>Human Resources Committee</b>	<i>The committee met on March 19, 2018. Members in attendance were: Lee Ahenakew (chair), Joy Crawford, Ritu Malhotra, Roy Romanow, Peter Stoicheff</i>
6.3.1	Minutes of the Human Resources Committee meeting, December 7, 2017	The minutes were received for information.
6.3.2	Business arising and action items	None.
6.3.3	Human Resource update	This item was received for information.
6.3.4	Bargaining and labour relations update	This item was received for information.
6.3.5	Safety, environment, health and wellness update	This item was received for information.
6.3.6	Renewal, tenure and promotion appeal	As per the consent agenda, the Board approved the reward of renewal of probation, tenure and promotion by faculty receiving positive recommendations, effective July 1, 2018.
6.3.7	Provost and vice president academic report on senior administrative appointments	This item was received for information.
6.3.8	Provost and vice president academic report on senior academic appointments	This item was received for information.
<b>6.4</b>	<b>Governance and Executive Committee</b>	<i>The committee met on December 7, 2017. Members in attendance: Lee Ahenakew (acting chair), Shelley Brown (via telephone), Jay Kalra, Peter Stoicheff</i>
6.4.1	Minutes of the December 7, 2017 meeting of the Governance and Executive Committee	The minutes were received for information.
6.4.2	Business arising and action items	In the fall of 2017 the Board requested a review of the Board bylaws and terms of reference. The university secretary

		welcomed and introduced Vince Bruni-Bossio, who agreed to take on the project.
6.4.3	Bylaw review session	Professor Bruni-Bossio spoke to his background and experience as a governance and strategy consultant and provided a presentation to the committee about the purpose and need for this project. His presentation provided the committee with an opportunity to consider how information and decision making function on the Board; an opportunity to brainstorm ways to improve the effectiveness of the Board and Board decisions; and the opportunity to consider how to integrate best practices in governance into the context of this university.
6.4.4	Annual approval of Chancellor's budget and review of Board of Governors' budget	The Board approved the Chancellor's budget for 2018/19 as presented.
6.4.5	Annual review of delegations made by the Board	This item was received for information. No new delegations were noted.
6.4.6	Appointment of Board members to search and review committees	The Board approved the recommendations as provided for appointments of Board representatives to the various search and review committees.
6.4.7	Appointment of Board member to the VIDO-InterVac CEO search committee	The Board approved the appointment of a Board member to this search committee as presented.
6.4.8	Representation from the Graduate Students' Association on the Board	The Board of Governors' chair has offered to meet with the GSA executive to discuss this representation further.
6.4.9	Procedures for nomination of a Board chair and vice-chair	New members were appointed by government to the Board of Governors in late July 2017. The Senate will elect two members to the Board at its April 2018 meeting, and a new USSU President will join the Board on May 1, 2018. As the Board structure will still be very new, Lee Ahenakew has agreed to continue on as Chair of the Board of Governors until October 2018. At that time a nomination for the appointment of a chair and vice-chair will be recommended by the Special Committee to the Board.
6.4.10	Report on Board self-assessment survey and information on peer evaluations	<i>In-camera</i>
6.4.11	Annual public meeting – Campus Community Reception	This item was received for information.
6.4.12	Board strategy session – June 27	This item was received for information.
<b>6.5</b>	<b>Audit Committee</b>	<i>The Audit Committee met on March 20, 2018. Members in attendance: Joy Crawford(chair), Lee Ahenakew, Daphne Arnason, Grant Isaac, Roy Romanow</i>

6.5.1	The minutes of the Audit committee meeting of December 7, 2017 and February 8, 2018	The minutes were received for information.
6.5.2	Business arising	The vice-president finance and resources indicated that four outstanding action items were included on the agenda: review of subsidiary bylaws; the strategy to provide more reporting to the committee on internal controls; an update on the internal controls self-assessment results and the report on fraud risk management.
6.5.3	<i>Proforma</i> financial statements	This item was received for information.
6.5.4	Progress report on provincial auditor's recommendations	The vice-president finance and resources described actions taken to address the 'certain other matters' letter dated July 25, 2017 from the Provincial Auditor, all of which now have been addressed.
6.5.5	Report on internal controls	The university controller provided an update for information to the Board on the status of the internal control self-assessment questionnaire.
6.5.6	Report on fraud risk management program (formerly fraud deterrence program)	The university controller provided an update for information purposes to the Board on a recent review of fraud risk assessment that produced a refreshed and updated fraud risk management program.
6.5.7	University risk management update	This item was provided for information.
6.5.8	Report on internal audit activities	The chief audit executive provided this item for information.
6.5.9	Internal auditor (moved to item 5)	This item was moved to other business.
6.5.10	Annual internal audit plan	The annual internal audit plan was approved by the Audit Committee as presented effective March 20, 2018 and provided to the Board for information.
6.5.11	Internal audit charter	The Audit Committee approved the internal audit charter as presented effective March 20, 2018 and provided it to the Board for information.
6.5.12	IT Communications Services policy	The motion for approval of this policy was tabled to the June meeting to allow for additional revision as suggested by the Board.
6.5.13	Compliance, privacy, ethics and legal update	This item was received for information.
6.5.14	Closed session items: - Vice-president finance and resources and audit committee members - Interim chief audit executive and audit committee members	Closed.
7.	President's report	This item was received for information.

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8.	In-camera session – Board and president only	Board and president only.
9.	In-camera session	Board only.
10.	Adjournment and date of next meeting	The next meeting will be held on June 26, 2018; strategy session, June 27, 2018.