

This report is intended as an informative and unofficial summary of the matters discussed by the board. The formal record of this meeting, which includes the wording and disposition of motions (including abstentions), is contained in the official minutes.

**REPORT OF MEETING OF THE
UNIVERSITY OF SASKATCHEWAN BOARD OF GOVERNORS
BOARD ROOM, PETER MACKINNON BUILDING
Monday, June 19 & Tuesday June 20, 2017**

Board members present: Lee Ahenakew (chair), Daphne Arnason, Joy Crawford, David D’Eon, David Dubé, Kathryn Ford, Grant Isaac (June 19 only), Jay Kalra, Roy Romanow, Greg Smith, Peter Stoicheff

Resource officers: Michael Atkinson, Karen Chad, Greg Fowler, Debra Pozega Osburn, Beth Bilson (university secretary)

Guests: Tony Vannelli, Preston Smith (agenda item 2 only, College of Medicine presentation), Beryl Lepage, chief financial officer and Jeff Cutler, chief industrial science officer, CLS (agenda item 7 only, CLS AGM), John Rigby (agenda item 11 only, Institutional Planning)

Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the Board, are available at <http://www.usask.ca/secretariat/governing-bodies/board-of-governors/>

Agenda Item	Subject	Comments/Decisions
	<i>Welcome and Chair’s remarks</i>	<p>The chair called the meeting to order at 8:15 a.m. and declared the meeting properly constituted for the transaction of business with himself as chair and the university secretary as secretary. He began by acknowledging that the Board was meeting on Treaty Six territory and the homeland of the Métis.</p> <p>He noted the presence of the incoming Provost and Vice-President Academic Tony Vannelli, and thanked Provost Atkinson for his many contributions to the university.</p>
1.	President’s opening statement	<p>President Stoicheff commented on the university’s response to the recent provincial budget and noted the importance of continuing to move forward with our work in the north; to proceed with the restructuring of the College of Medicine; to continue to connect with the national innovation agenda; and</p>

		continue our work for Internationalization and Indigenization. The university should not relax efforts to improve its standing in the rankings indices, engagement with alumni and diversification of revenue sources.
2.	Presentation by Preston Smith, Dean, College of Medicine	This item was received for information. Dean Smith identified and spoke to three themes for change within the college – structure, investment and culture.
3.	Identification of conflicts of interest	<p>A member indicated that if any issues came up touching on bargaining with the University of Saskatchewan Faculty Association, he would absent himself. As a faculty member in the College of Medicine, he intended to participate in any discussion of the Policy for Medical Faculty, but not to vote.</p> <p>The USSU president disclosed that his father is a faculty member in the College of Medicine, but the Policy for Medical Faculty would not affect him.</p>
4.	Approval of minutes March 20-21, May 16 and May 30, 2017	The minutes were approved as distributed.
5.	Business arising	None.
6.1	Finance and Investment Committee	<i>The committee met on June 19. Members in attendance: Grant Isaac (Chair), Greg Smith, David Dubé, David D'Eon, Jay Kalra</i>
6.1.1	Minutes of Finance and Investment Committee, March 20, 2017.	The minutes were received for information.
6.1.2	Business arising	None.
6.1.3	Financial strategy update	This item was received for information and discussion.
6.1.4	16/17 preliminary operating budget results	This item was received for information and discussion.
6.1.5	2017/18 comprehensive budget	The Board approved the 2017-18 comprehensive budget, which shows a net \$16.6 M reduction in consolidated fund balances.
6.1.6	Capital renewal	This item was received for information.

6.1.7	2018/19 operations forecast	The Board approved the Operations Forecast 2018-2019 for final submission to the Government of Saskatchewan Ministry of Advanced Education on or after June 20, 2017.
6.1.8	Fundraising/advancement report	This item was received for information.
6.1.9	Annual report on the financial impact of select research programs	This item, deferred from March, was received for information.
6.1.10	Annual investment report	This item was received for information.
6.1.11	Pension committee membership	The Board approved the proposed appointments to the pension committee for each of the pension plans effective June 20, 2017.
6.1.12	Pension plan and SERP actuarial valuations	The Board approved the filing of the actuarial valuation reports for the 1999 Academic Pension Plan and Academic Employees' Pension Plan (Retirees Plan) as at December 31, 2016, and receive the valuation reports for the Non-Academic Pension Plan and SERP for information only.
6.1.13	Statement of investment policy and procedures	This item was received for information.
6.1.14	Financial authority policy	The Board approved the Financial Authority Policy effective July 1, 2017, subject to clarification of the Board's financial authority in the policy.
6.1.15	Waiver of tuition differential for Native American students	The Board approved the Policy on Waiver of Tuition Differential for Native American Students from the United States of America effective June 20, 2017.
6.2	Human Resources Committee	<i>The committee met on June 20. Members in attendance: Kathryn Ford (chair), Lee Ahenakew, Joy Crawford, Roy Romanow, Peter Stoicheff.</i>
6.2.1	Minutes of the Human Resources Committee meeting of March 20, 2017 <ul style="list-style-type: none"> • Business arising 	The minutes were received for information. <ul style="list-style-type: none"> • None.
6.2.2	Senior administration total rewards	The Board approved the proposed changes to senior administration total rewards, effective July 1, 2017.
6.2.3	Compensation and expenses of the vice-presidents for 2016-17	This item was received for information.

6.2.4	Public salary disclosure	The Board approved the concept of developing an annual public online disclosure of taxable compensation for employees of the university, effective fall 2017.
6.2.5	Principles and roles guiding collective bargaining	The Board approved the principles and roles guiding collective bargaining effective June 20, 2017.
6.2.6	Bargaining and labour relations update	This verbal item was received for information.
6.2.7	Safety, environment, health and wellness update	This verbal item was received for information.
6.2.8	Policy for medical faculty	The Board approved the Policy for Medical Faculty, effective June 20, 2017.
6.2.9	Human resources update	This item was received for information.
6.2.10	Sabbatical leaves 2018-19	This item was received for information.
6.2.11	Promotion appeals approval	The Board approved the proposed promotion to the rank of Associate Professor for two individuals; one in the College of Nursing; one in the Department of History.
6.2.12	Tenure decision	The Board approved the recommendation to decline a case for tenure.
6.2.13	Senior administrative appointments	<p>The Board approved the appointment of Dr. Irena Creed as Executive Director, School of Environment and Sustainability for a five-year renewable term, effective September 1, 2017 or other date to be negotiated; the appointment of Dr. Suzanne Cresta as Dean, College of Engineering for a five-year renewable term effective January 1, 2018; the appointment of Dr. Jacqueline Ottmann as Vice-Provost Indigenous Engagement for a five-year renewable term effective October 1, 2017; and the appointment of Dr. Steven Jones as Executive Director, School of Public Health for a five-year renewable term effective September 1, 2017 or other date to be negotiated.</p> <p>An additional appointment item was received for information.</p>

6.2.14	Senior academic appointments	This item was received for information.
6.3	Land and Facilities Committee	<i>The committee met on June 20. Members in attendance: Daphne Arnason (Chair), David Dubé, David D'Eon, Jay Kalra, Roy Romanow</i>
6.3.1	Minutes of the Land and Facilities Committee meeting March 20, 2017	The minutes were received for information.
	IT plan to address technical renewal	This item was received for discussion.
6.3.3	Human resources technology transformation Board 2	The Board approved the Human Resources Technology Transformation capital project.
6.3.4	Modernization and upgrade of the College of Agriculture	The Board granted Board 1 and 2 approval of the final project location, program, design, schedule and capital with negligible impact on operating budgets for the Modernization and Upgrade of College of Agriculture and Bioresources Greenhouse Facility.
6.3.5	Funding for RenewUs planning	The Board approved the allocation of funding RenewUS funding towards the building and design work required on key projects for the renewal of the core campus.
6.3.6	WCVM –One Health Imaging and Oncology Expansion and WCVM PET-CT Suite – Board 2	The Board granted Board 2 approval of the final project program, design, schedule, capital; and utilities, operating and maintenance budgets for the WCVM – One Health Imaging and Oncology Expansion and PET-CT Suite.
6.3.7	WCVM Animal Cancer Centre – Board 1	The Board granted Board 1 preliminary approval of the project program, design, capital budgets for the WCVM Animal Cancer Centre.
6.3.8	Preston substation upgrade to 138 KV	This item was received for information.
6.3.9	College Quarter ice facility – update	This item was received for information.
6.3.10	Purchase of Forest Centre Building in Prince Albert	This item was received for information.
6.3.11	Annual capital plan	The Board approved the 2017-18 Annual Capital Plan and the distribution of the 2017-18 Preventative Maintenance and Renewal Fund.
6.3.12	Athletics and recreational facilities master plan	The Board broadly endorsed the Athletics and recreational facilities master plan effective June 20, 2017.

6.3.13	Mineral rights lease	The Board approved the lease of mineral rights.
6.3.14	Consent to accept mineral rights and lease	The Board approved acceptance of a donation of mineral rights and consented to lease minerals effective immediately.
6.3.15	WCVM Equine Ward	This naming item was received for information.
6.3.16	Canada Foundation for Innovation (CFI) proposals exceeding \$500,000	The Board granted Board 1 and 2 approval of the final program, capital and operating budgets for A Super-Resolution Confocal microscope for High Speed Imaging of Cellular Dynamics and Tissue Development in Plants CFI proposal, subject to the condition on the award from CFI being lifted.
6.3.17	Ice Facility – Naming of Two Dressing Rooms	This item was received for information.
6.3.18	Major capital projects – portfolio and project update	This item was received for discussion.
6.3.19	Update on delegated administrative approvals	This item was received for information.
6.4	Audit Committee	<i>The committee met on June 19, 2017. Members in attendance: Joy Crawford (Chair), Lee Ahenakew, Daphne Arnason, Grant Isaac, Greg Smith</i>
6.4.1	Minutes of the Audit committee, March 14, March 20, and April 20, 2017	The minutes were received for information.
6.4.2	Business arising	The chair highlighted the work done to clean-up items on the outstanding action item list, noting that completed items will drop off the list.
6.4.3	Review and approve pension plan financial statements a. Defined benefit b. Defined contribution	The Board approved the following draft financial statements as distributed and presented for the year ended December 31, 2016, subject to completion of the audit and receipt of the Provincial Auditor's final report: <ul style="list-style-type: none"> • University of Saskatchewan 1999 Academic Pension Plan; • University of Saskatchewan and Federated Colleges Non-Academic Pension Plan; • University of Saskatchewan Academic Employees' Pension Plan (Retirees Plan)

		<p>The Board approved the draft financial statements at December 31, 2016, subject to the completion of the audit and receipt of the Provincial Auditor's final report for:</p> <ul style="list-style-type: none"> • University of Saskatchewan 2000 Academic Money Purchase pension Plan (MPP Plan); • Pension Plan for Eligible Employees at the University of Saskatchewan (Research Plan)
6.4.3.1	Results of the pension plan audits and certain other matters letter (Provincial Audit)	This item was received for information.
6.4.3.2	Draft response to memorandum of audit observations	The Board recommended the draft response to the memorandum of audit observations, and that management be authorized to forward the response to the Provincial Auditor, with the condition that the final memorandum does not contain any significant change.
6.4.4	Draft unaudited consolidated financial statements 2016/17 and draft annual financial report	This item was received for information.
6.4.5	Enterprise risk management	This item was the subject of discussion by the committee.
6.4.6	Provincial auditor's recommendations update	This item was received for information.
6.4.7	Audit services activities report	This item was the subject of discussion by the committee.
6.4.8	Audit services annual report	This item was received for information.
6.4.9	Audit committee work plan and terms of reference	This item will be returned to the July meeting of the Board following further revision.
6.4.10	Outsourcing of internal audit and risk update	This item was the subject of discussion by the committee.
6.4.11	Outstanding legal matters report	This item was the subject of discussion by the committee.
6.4.12	Compliance, privacy and ethics update	This item was received for information.
6.4.13	Closed session items	Closed session.

	<ul style="list-style-type: none"> - Office of provincial audit and audit committee members - Vice-president, Finance and Resources and audit committee members -interim chief audit executive and audit committee members 	
	Governance and Executive Committee	<i>The committee met on June 19. Members in attendance: David Dubé (chair), Lee Ahenakew, Kathryn Ford, Jay Kalra, Peter Stoicheff</i>
6.5.1	<p>Minutes of Governance and Executive Committee meeting of March 20, 2017</p> <ul style="list-style-type: none"> • Business arising 	The minutes were received for information. There was no business arising.
6.5.2	Board orientation and education (USSU president)	A report was received for information.
6.5.3	Report on CUBA 2017	A report was received for information on the Canadian University Boards Association 2017 conference, held in May.
6.5.4	Joint meeting with University of Regina Board of Governors	This item was received for discussion.
6.5.5	Appointment of USSU president to standing committees of the Board (effective June 1, 2017)	The Board approved the appointment of David D'Eon as a member of the Finance and Investment Committee and the Land and Facilities Committee effective immediately.
6.5.6	Appointment of members to standing and ad hoc committees (effective July 1, 2017)	The Board approved the appointment of members and chairs to the standing and ad hoc committees of the Board as set out in the schedule distributed, effective July 1, 2017.
6.5.7	Report on Board peer evaluations	Items 6.5.7-6.5.11 were discussed <i>in camera</i> .
6.5.8	Report on the president's compensation and expenses	<i>In camera.</i>
6.5.9	President's performance assessment for July 1, 2016 – June 30, 2017 and bonus decision	<i>In camera.</i>
6.5.10	Setting president's goals for 2017/18 and salary decision	<i>In camera.</i>
6.5.11	Annual report from vice-president	<i>In camera.</i>

	research regarding reporting line re: K. Warden	
6.5.12	Governance standards	This item was received for discussion.
6.5.13	Report from Honorary Ambassador	This activity report was received from Grit McCreath for information.
6.5.14	Annual work plan and terms of reference	The Board approved the proposed amendments to the annual work plan for 2017-18 and to the terms of reference for the Audit Committee attached to the Board Bylaws distributed with the meeting materials, effective immediately.
7.	Canadian Light Source Inc. Annual General meeting	This item was received for information.
8.	Correspondence	The chair referred the Board to a number of items of correspondence included in the meeting materials.
9.	Electronic approvals	The chair reminded the Board of the following items approved electronically: <ul style="list-style-type: none"> • Appointment of Dean, College of Arts and Science • Appointment of Associate Vice-President Development • Appointment of Dean, College of Nursing • Re-appointment of Vice-Provost Teaching and Learning
10.	Items from University Council	The Board approved the revised terms of reference for the Cameco Chair in Aboriginal Health, pending approval by University Council.
11.	Institutional Planning presentation	John Rigby, Interim Associate Provost Planning and Assessment, made a presentation on the progress of the new integrated plan and outlined the consolations that have been taking place since earlier this year. The aspiration is to have a plan that empowers and motivates units while maintaining central coherence. The plan will focus on analysis, goals and strategy, with the expectation that actual work plans will be formulated at the unit level. The focus of the plan will be the four institutional themes emerging from the mission, vision and values statement – sustainability, connectivity, diversity and creativity – and the overarching theme is currently

		articulated as “taking our place,” representing an aspiration to be recognized as one of the best universities in the world. It is anticipated that the Board will be asked to consider the final plan in the fall.
12.	Proposed Board Meeting Dates 2019-21	This item was received for information.
13.	Board-only session	The Board held a discussion in the absence of the resource officers.
14.	<i>In camera</i> session	The Board held a discussion in the absence of the resource officers and the president.
15.	Adjournment	The meeting adjourned at 3:00 p.m. The next meeting is scheduled for July 24, 2017.