

This report is intended as an informative and unofficial summary of the matters discussed by the board.

The formal record of this meeting, which includes the wording and disposition of motions (including abstentions), is contained in the official minutes, which will be approved at the next regular meeting of the Board.

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**REPORT OF A MEETING OF THE
UNIVERSITY OF SASKATCHEWAN BOARD OF GOVERNORS
BOARD ROOM, PETER MACKINNON BUILDING
May 26, 2015**

Board members present: Greg Smith (chair), Lee Ahenakew, Gordon Barnhart, Joy Crawford (agenda items 1-5 only)
David Dubé, Blaine Favel, Linda Ferguson, Kathryn Ford, Grant Isaac,
Jack Saddleback

Resource officers: Ernie Barber, Karen Chad, Greg Fowler, Elizabeth Williamson (secretary)

Guests: Allysa Anton and Vicki Williamson; Max FineDay; Candace Wasacase-Lafferty,
Patti McDougall, Michelle Prytula, and Kathryn Warden

Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the Board, are available at

<http://www.usask.ca/secretariat/governing-bodies/board-of-governors/>

| Agenda Item | Subject | Comments/Decisions |
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| 1. | Identification of Conflicts of Interest | The chair thanked Max FineDay for his two years of service on the Board of Governors; and welcomed Jack Saddleback, the new USSU president, to his first Board meeting. One member identified a conflict of interest: Linda Ferguson, relating to USFA discussions as she is a member of that bargaining unit. |
| 2. | Minutes of March 24, 2015 | The minutes were approved as circulated. |
| 3. | Business from minutes | No additional business was identified. |
| 4. | Presentation – Transformation of Library Collections, Facilities, Capital and Services | Dr. Williamson explained how libraries have changed over the past century. Libraries are now used because they are a safe place to engage, enlighten and explore with others, and to seek expert advice. The internet and digital technology |

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| | | <p>have brought the need for libraries to go through transformative change in order to continue to be critical resources that provide positive student experiences. The risks involved with not transforming the library system include: reduced quality to the student learning experience; reduced support for the University's academic and research mission; risk that the library will not align or fulfill the quality level expected from a U15 university; reduced capacity to recruit and retain both students and faculty; safety challenges; and environmental factors related to HVAC regarding the collections. Dr. Williamson spoke to how these risks are being mitigated through effective leadership and clear communication on what changes have occurred and the importance of the changes on the student experience.</p> |
| 5. | Board only session | The board met with the president only. |
| 6. | Report of the president | The president presented his report with updates on priority issues and ongoing initiatives. |
| 7. | Report on New Zealand Visit | <p>Chancellor Blaine Favel, Patti McDougall, vice-provost teaching and learning; Michelle Prytula, dean of the College of Education; Candace Wasacase-Lafferty, director of Aboriginal initiatives; Peter Stoicheff, dean of the College of Arts and Science; and Kathryn Warden, director, Research Profile and Impact, reported on their recent trip to New Zealand. It was explained that the visit provided an opportunity to understand more about how the Māori have incorporated their culture into post-secondary education. It was described as a transformative experience, to catch a glimpse of what the U of S could be like. The visit included discussions around models of indigenous leadership; living out treaty; governance; ceremonies that create an inclusive cultural experience; language and culture; and transitional programming designed around student success and cultural awareness.</p> |
| 8. | Standing Committees | |
| 8.1 | Human Resources Committee | <i>The committee met on May 25. Members in attendance: Kathryn Ford (chair), Gordon Barnhart, Joy Crawford.</i> |

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| 8.1.1 | Minutes of Human Resources Committee meeting of March 23, 2015. | The minutes were received for information. |
| 8.1.2 | Undergraduate hourly rates of pay | The board approved the proposed changes to the undergraduate student assistant hourly rates of pay. |
| 8.1.3 | Tenure approval | The board approved the award of tenure for a faculty member, effective July 1, 2015 as per the Collective Agreement with the University of Saskatchewan Faculty Association. |
| 8.1.4 | Promotion appeal approval | The board approved the promotion of three faculty members effective July 1, 2015. |
| 8.1.5 | Sabbatical Leaves List 2015-16 | This item was received for information. |
| 8.1.6 | Bargaining and Labour Relations update | This item was received for information. |
| 8.1.7 | Safety, environment, health and wellness update | This item was received for information. |
| 8.1.8 | Provost and vice-president academic's report on senior administrative appointments | This item was received for information. |
| 8.1.9 | Provost and vice-president academic's report on senior academic appointments | This item was received for information. |
| 8.1.10 | Update on leaves | This item was received for information. |
| 8.2 | Governance and Executive Committee | <i>The committee met on May 25. Members in attendance: Lee Ahenakew (chair), Gordon Barnhart, Blaine Favel, Kathryn Ford, Greg Smith.</i> |
| 8.2.1 | Minutes of the Governance and Executive Committee meeting of March 23, 2015 | The minutes were received for information. |
| 8.2.2 | Presidential Transition Advisory Committee | The board approved the terms of reference, committee composition, committee chair and board representative on the committee as proposed, effective immediately. |
| 8.2.3 | Protocol for receipt, use and destruction of board documents | The board approved the Protocol for Receipt, Use and Destruction of Board Documents as provided effective May 26, 2015. |
| 8.2.4 | Appointment of Jack Saddleback to board | The board approved the retroactive appointment of Jack Saddleback as a member of the Finance and Investment |

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| | committees | Committee and the Land and Facilities Committee, effective May 25, 2015. |
| 8.2.5 | Overarching Code of Conduct | The board discussed obtaining legal assistance to draft an overarching code of conduct. |
| 8.2.6 | President and Board Chair's report on meeting with Minister | This item was received for information. |
| 8.2.7 | Updated Board Skills Matrix | This item was received for information. |
| 8.2.8 | Report on Senate appointment, Daphne Arnason, to board | This item was received for information. |
| 8.2.9 | Report on orientation to new board member, Jack Saddleback | This item was received for information. |
| 8.2.10 | Preparation for October board retreat | This item was received for information. |
| 8.2.11 | Report on Canadian University Boards Association Conference | This item was received for information. |
| 8.2.12 | Report on presidential search | This item was received for information. |
| 8.2.13 | Performance evaluation metrics for evaluation of interim president | This item was discussed <i>in camera</i> . |
| 8.2.14 | Peer review | This item was discussed <i>in camera</i> . |
| 8.3 | Land and Facilities Committee | <i>The committee met on May 25. Members in attendance: David Dubé (chair), Lee Ahenakew, Linda Ferguson, Jack Saddleback.</i> |
| 8.3.1 | Minutes of the Land and Facilities Committee meeting of March 23, 2015. | The minutes were received for information. |
| 8.3.2 | Business arising | There was no business arising. |
| 8.3.3 | College Quarter – Servicing for Hotel – Board 2 | The board granted board 2 approval of the final project location, programme, design, schedule and capital budget for the hotel in College Quarter. |
| 8.3.4 | College Quarter – Ice Facility - Board 1 | The board granted board 1 approval of the preliminary ice facility project location, programme, design, schedule, capital and operating budget and the approval of the preliminary funding requirements to proceed to the next |

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| | | stage of project development. |
| 8.3.5 | Energy Management Program | The board granted Board 1 and 2 approval of the programme, schedule and capital and operating budgets for the Energy Management Program (EMP). |
| 8.3.6 | Canada Foundation for Innovation (CFI) proposals | The board granted Board 1 approval and conditional Board 2 approval of the final programme, capital and operating budgets for the Toward Cutting Edge Science: Establishing Advanced Micro-beam Capability for Macromolecular Crystallography at the Canadian Light Source (CLS) CFI proposal subject to the confirmation of the securing of funding sources. |
| 8.3.7 | Logo and Secondary Logo Use Policy | The board approved the use of logo and secondary logos as described in the meeting materials. |
| 8.3.8 | Capital Renewal Prioritization Model | This item was received for information. |
| 8.3.9 | Update on Parking Security | This item was received for information. |
| 8.3.10 | Update on delegated administrative approvals | This item was received for information. |
| 8.4 | Finance and Investment Committee | <i>The committee met on May 25. Members in attendance: Grant Isaac (chair), David Dubé, Jack Saddleback, Greg Smith.</i> |
| 8.4.1 | Minutes of the Finance and Investment Committee meeting of March 23, 2015 | The minutes were received for information. |
| 8.4.2 | Tuition rates for as new programs 2015-16 | The board approved the 2015-16 tuition rates related to new programs approved by University Council since December 2014, effective September 1, 2015 to August 31, 2016. |
| 8.4.3 | Financial Reserves Policy | The board approved the Financial Reserves Policy effective May 1, 2015 for initial implementation during 2015/16. |
| 8.4.4 | Operating Fund | An update to the operating fund was received for information. |
| 8.4.5 | Canadian Light Source Letter of Credit | The board authorized the borrowing of money to allow the CLS to maintain their operating license. |
| 8.4.6 | Banking Resolution - revised | The board approved the Banking Resolution pertaining to banking signing authorities, and authorization of bank or |

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| | | brokerage accounts, effective June 1, 2015. |
| 8.4.7 | Capitalization Strategy (Renewal) | The board approved, in support of the Capitalization Strategy, the following: <ul style="list-style-type: none"> • Issuance of a Request for Proposal (RFP) to obtain an indicative credit rating • Delegation of authority to the Internal Investment Committee to enter into an interest rate hedge contract, if determined to be in the best interest of the University of Saskatchewan. • Seed the funding requirement from the RenewUS funding allocation. |
| 8.4.7.1 | Presentation by KPMG | This item was received for information. |
| 8.4.8 | Pension Plan Valuations and Academic Plan Filing Approval | The board approved the filing of the actuarial valuation report for the Academic Defined Benefit Plan. |
| 8.4.9 | Development of Operations Forecast 2016-17 | This item was received for information. |
| 8.4.10 | Federal and Provincial Budget Highlights | This item was received for information. |
| 8.4.11 | CERC in Water Security – financial update | This item was received for information. |
| 8.5 | Audit Committee | <i>The committee met on May 25. Members in attendance: Lee Ahenakew (chair), Joy Crawford, Linda Ferguson, Grant Isaac, Greg Smith.</i> |
| 8.5.1 | Minutes of the Audit Committee, March 24, 2015 | The minutes were received for information. |
| 8.5.2 | Audit Services 2015-16 Audit Plan | The board approved the audit plan for the Division of Audit Services for the 2015-2016 fiscal year. |
| 8.5.3 | Audit Services Charter | It was noted that the Audit Committee approved the proposed amendments to the Audit Services Charter. |
| 8.5.4 | Compliance Declaration | This item was received for information. |
| 8.5.5 | Significant Legal Matters | This item was received for information. |
| 9. | Meewasin Valley Authority Board of Directors Appointment | The board approved the appointment of Fran Walley to the Meewasin Valley Authority board of directors for a three year term, effective July 1, 2015. |
| 10. | Information Items | None noted. |

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| 11. | Communications | A communication from a University Senator was distributed to the Board. The Board asked that Karen Chad, Vice President Research, respond on behalf of the board. |
| 12. | Other Business | There was no other business. |
| 13. | Items from University Council | <ul style="list-style-type: none"> • The Board was advised of the acclamation of Dr. Jay Kalra as Chair of University Council. This will be Dr. Kalra's third consecutive term as Council Chair. • Joint Committee on Chairs and Professorships (JCCP) – Establishment of the Fedoruk Chair in Radiopharmacy <p>The board approved the establishment of the Fedoruk Chair In Radiopharmacy effective July 1, 2015.</p> |
| 14. | <i>In Camera</i> session | The Board met in camera without the president or administration present. |
| 15. | Adjournment | The meeting adjourned at 12:45 pm. The next scheduled meeting is June 23, 2015. |