

This report is intended as an informative and unofficial summary of the matters discussed by the board. The formal record of this meeting, which includes the wording and disposition of motions (including abstentions), is contained in the official minutes.

**REPORT OF MEETINGS OF THE
 UNIVERSITY OF SASKATCHEWAN BOARD OF GOVERNORS
 BOARD ROOM, PETER MACKINNON BUILDING
 Monday, December 14 and Tuesday, December 15, 2015**

Board members present: Greg Smith (chair), Lee Ahenakew, Daphne Arnason, Joy Crawford, David Dubé, Kathryn Ford, Grant Isaac, Peter Stoicheff

Resource officers: Ernie Barber, Karen Chad, Greg Fowler, Elizabeth Williamson (secretary)

Guests: Lee Whittington, president and CEO of the Prairie Swine Centre and Jim Basinger, AVP Research (agenda item 9.1 only)

Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the Board, are available at

<http://www.usask.ca/secretariat/governing-bodies/board-of-governors/>

Agenda Item	Subject	Comments/Decisions
6.2.4.	Appointment of President to standing committees	The chair called the meeting to order at 10:35 a.m. on Monday, December 14, 2015 to consider item 6.2.4 brought forward by the governance and executive committee. The board approved the appointment of President Peter Stoicheff to the Governance and Executive Committee and the Human Resources Committee effective immediately. The board meeting was suspended at 10:40 a.m.
1.	Identification of conflict of interest	The chair reconvened the meeting at 9:50 a.m. on Tuesday, December 15. With respect to the items on the meeting agenda, the following potential conflict of interest was noted: one member is a sessional lecturer at the university.
2.	Minutes of October 7 and October 8, 2015 <ul style="list-style-type: none"> • Business arising 	The minutes were approved. No additional business was identified.
3.	<i>Board only</i>	The board met with President Stoicheff alone.
4.	President's report	President Stoicheff provided an update to his written report.
5.	Update on Government relations	The president and the vice-president finance and resources provided an update on government relations.

6.	Standing Committees	
6.1	Human Resources Committee	<i>The committee met on December 15. Members in attendance: Kathryn Ford (chair), Daphne Arnason, Joy Crawford, Peter Stoicheff</i>
6.1.1	Minutes of Human Resources Committee meeting of October 7, 2015.	The minutes were received for information.
6.1.2	Exempt salary review – Total Rewards	The board approved the proposed changes to exempt total rewards as provided, effective March 1, 2016.
6.1.3	Bargaining and labour relations update	This item was received for information.
6.1.4	Sexual Assault Prevention Policy	The board approved the Sexual Assault Prevention Policy effective December 15, 2015.
6.1.5	Safety, Environment, Health and Wellness Update	This item was received for information.
6.1.6	Appointment Vice-dean, Research, College of Medicine	The board approved the appointment of Dr. Marek Radomski as Vice-dean, Research in the College of Medicine for a five year renewable term beginning March 14, 2016.
6.1.7	Recruitment and tenure of faculty at the University of Saskatchewan	This item was received for information.
6.1.8	Provost and vice-president academic report on senior administrative appointments	This item was received for information.
6.1.9	Provost and vice-president academic report on senior academic appointments	This item was received for information.
6.2	Governance and Executive Committee	<i>The committee met on December 14. Members in attendance: Lee Ahenakew (chair), David Dubé, Kathryn Ford, Greg Smith, Peter Stoicheff.</i>
6.2.1	Minutes of the Governance and Executive Committee meeting of October 7, 2015	The minutes were received for information.
6.2.1.1	Business Arising – Update on Portrait of Gordon Barnhart	This item was received for information.
6.2.2	Board and committee meeting schedule revisions for 2016-2018	This item was received for information.
6.2.3	Revised “For Decision” and “For Information” board templates	The board approved the templates to be used for decision and information items coming to the board as provided in the materials, effective immediately.

6.2.4	Appointment of President to standing committees.	This item was addressed earlier in the meeting.
6.2.5	Process for election of faculty member to the board	This item was received for information.
6.2.6	Proposed process to determine opportunities and roles for former board members	This item was received for information.
6.2.7	Presidential transition advisory committee report	This item was received for information.
6.2.8	Exception to search and review procedures for senior administrators – Arts & Science Associate Dean Students Search Committee	The board approved the exception to the Search and Review Procedures for Senior Administrators for the search committee for the associate dean, students in the College of Arts & Science to allow for the vice-dean, academic to be on the search committee, as the associate dean reports to the vice-dean, resulting in six members on the search committee, rather than five.
6.2.9	Review of board's Governing Principles and initiatives for 2015-16	The board discussed members' amendments to the governing principles and suggestions for the initiatives for 2015-16. The board approved the board's Governing Principles as provided, effective immediately. The board also discussed and approved the supplemental board interests and issues for 2015-16, effective immediately.
6.2.10	Amendments to work plan and terms of reference for Governance and Executive Committee	This item was received for information.
6.2.11	Amendments to work plan and terms of reference in board bylaws	The board approved the amendments to the annual work plan and the committees' terms of reference as distributed and discussed at the meeting, effective immediately.
6.2.12	Terms of reference for portrait committee	The board, on the recommendation of the Governance and Executive Committee, approved the terms of reference for the University Portrait Committee as provided in the meeting materials, effective immediately.
6.2.13	Report of status of overarching code of conduct	This item was received for information.
6.2.14	Discussion on meaning of "emeritus/emerita" status	This item was received for information.
6.2.15	Disclosure of Conflict of Interest forms	This item was received for information.
6.2.16	Annual report on related entities	This item was received for information.

6.2.17	Canadian Light Source mid-year update	This item was received for information.
6.3	Land and Facilities Committee	<i>The committee met on December 14. Members in attendance: David Dubé (acting chair), Lee Ahenakew</i>
6.3.1	Minutes of the Land and Facilities Committee meeting of October 7, 2015	The minutes were received for information. The board chair noted that the committee meeting on December 14 th did not have quorum so it was an information meeting only.
6.3.2	RenewUS program – Capital Renewal – foundational space planning directions	This item was received for information.
6.3.3	University library transformation	This item was received for information.
6.3.5	Canada Foundation for Innovation	The board granted Board 1 and Board 2 approval of the final programme, capital and operating budgets for the X-ray Photoelectron Spectrometer CFI proposal.
6.3.6	Potential future Canada Foundation for Innovation proposals	This item was received for information.
6.3.7	College Quarter mixed-use village and multi-family housing	This item was received for information.
6.3.8	Report on naming recommendation	The President's Advisory Committee on Naming of University Assets approved the renaming of the Arts Court to Elders Court and indicated as such with two street signs to follow university roadway signage regulations. At this time the signage will appear in English. Further consultation with the Elders will lead to the development of a masterplan and principles for naming roads, buildings and other assets in Aboriginal languages. The signage for Elders Court may be revised in the future dependent upon the outcomes of these discussions.
6.3.9	Building systems and infrastructure – capital renewal and development	This item was received for information.
6.3.10	Major capital projects status report	This item was received for information.
6.3.11	Update on delegated administrative approvals	This item was received for information.
6.4	Finance and Investment Committee	<i>The committee met on December 14. Members in attendance: Grant Isaac (chair), David Dubé, Greg Smith</i>
6.4.1	Minutes of the Finance and Investment Committee, October 7, 2015	The minutes were received for information.

6.4.2	Investment Income report	This item was received for information.
6.4.3	Approval for 2016/17 tuition rates	The board approved the 2016/17 tuition rates, including new and existing, graduate and undergraduate, domestic and international programs with an overall weighted average increase in the University of Saskatchewan's tuition rates of 2.5% for all programs.
6.4.4	Ministry of Advanced Education 2015/16 mid-year funding adjustments	The board approved the transfer of funding from the Operating Reserve to the Health Sciences capital project, to address some of the government's mid-year funding adjustments.
6.4.5	Quarterly financial report for the six months ended October 31, 2015	This item was received for information.
6.4.6	Procurement Policy	The board approved the Procurement Policy with the amendments to the Non-Compliance section as recommended at the Finance and Investment committee meeting, effective January 1, 2016; and the board approved the deletion of the two policies effective January 1, 2016: Procurement Card and Procurement and Solicitation of Competitive Bids.
6.4.7	Asset management policy	The board approved the Asset Management Policy effective January 1, 2016; and approved the deletion of the three policies: Disposal of Surplus Assets, Fixed Assets –Inventory Control, and Write-off of Valueless assets.
6.4.8	Annual endowment report and spending policy	The board approved the recommendation that the endowment spending policy for 2016/17 remain unchanged from the current level of 4.25%.
6.4.9	Finance and Investment Committee terms of reference and work plan review	This item was received for information.
6.4.10	Retirees pension plan committee membership	The board approved the appointments to the Retirees Pension Committee effective January 1, 2016.
6.4.11	2000 Academic Money Purchase Pension Plan Amendment M-11 and Research Pension Plan Amendment 15	On the recommendations of the Finance and Investment Committee, the Academic Money Purchase Pension Committee and the Research Pension Plan Committee, the board approved Plan Amendment M-11 for the 2000 Academic Money Purchase Plan effective July 1, 2015; and Plan Amendment 15 for the Research Pension Plan effective July 1, 2015.
6.5	Audit Committee	<i>The committee met on December 14. Members in attendance: Joy Crawford (chair), Lee Ahenakew, Daphne Arnason, Greg Smith</i>
6.5.1	Minutes of the Audit Committee October 7, 2015 meeting	The minutes were received for information.
6.5.2	Enterprise risk management	This item was received for information.

	update	
6.5.3	Insurance Program report	This item was received for information.
6.5.4	Internal control update, update on fraud deterrence, and report on external audit activity	This item was received for information.
6.5.5	Provincial Auditor's Planning Memorandum, Progress Report on Provincial Auditor's recommendations, and Provincial Auditor Fraud Survey	This item was received for information.
6.5.6	Outstanding Audit Services Recommendations	This item was received for information.
6.5.7	Final Internal Audit Executive Reports	This item was received for information.
6.5.8	Outstanding Legal Matters verbal report	This item was received for information.
6.5.9	Compliance Declaration	This item was received for information.
6.5.10	Closed session items	It was noted that during the audit committee meeting the following closed sessions were held: - Audit committee with David Stack, Q.C. legal counsel from McKercher LLP - Provincial auditor representatives and audit committee - University auditor and audit committee
7.	Correspondence	It was noted that the correspondence distributed in the materials consisted of a letter from the U of S University Students' Council in support of building a new University of Saskatchewan ice rink.
8.	Information	Board member, Joy Crawford, spoke to the board about the U of S Alumni Association's centennial celebrations taking place in 2017.
9.	Other business	The Prairie Swine Centre Inc.'s annual general meeting was held from 1:25 p.m. to 2:00 p.m.
10.	Items approved by board electronically	The board approved by email ballot on November 4, 2015 the appointment of Karen Chad and Michael Atkinson as the University of Saskatchewan Board of Governors' designates to the Host Council of the new Saskatchewan Centre for Patient-Oriented Research for three-year renewable terms commencing November 2, 2015.
11.	<i>In-camera</i> session	The board met <i>in-camera</i> without the president present.
12.	Adjournment and date of next meeting	The meeting adjourned at 2:20 pm. The next meeting is Tuesday, March 29, 2016.