

This report is intended as an informative and unofficial summary of the matters discussed by the board. The formal record of this meeting, which includes the wording and disposition of motions (including abstentions), is contained in the official minutes, which will be approved at the next regular meeting of the Board.

**REPORT OF A MEETING OF THE
UNIVERSITY OF SASKATCHEWAN BOARD OF GOVERNORS
BOARD ROOM, PETER MACKINNON BUILDING
December 16, 2014**

Board members present: Greg Smith (chair), Lee Ahenakew, Gordon Barnhart, Joy Crawford, David Dubé, Linda Ferguson, Max FineDay, Kathryn Ford, Grant Isaac

Resource officers: Ernie Barber, Karen Chad, Greg Fowler, Heather Magotiaux, Elizabeth Williamson (secretary)

Guests: Preston Smith, Dean, College of Medicine

Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the Board, are available at http://www.usask.ca/university_secretary/board/

Agenda Item	Subject	Comments/Decisions
1.	Identification of Conflicts of Interest	Four members identified conflicts of interest: Linda Ferguson, relating to any USFA discussions as she is a member of the that bargaining unit; Max FineDay, relating to tuition discussions, as he is a student paying tuition; Grant Isaac abstained from the vote regarding a board appointment to the Sylvia Fedoruk Centre for Nuclear Innovation, as one of the board members is also a member of the board of Cameco Corporation, where Mr. Isaac is an executive officer; and the President relating to the presidential search as he may put his name forward.
2.	Minutes of the October 9, 2014	The minutes were approved as circulated.
3.	Business from minutes	No additional business was identified.
4.	Risk Presentation – Senior Academic Leadership	Dr. Barber, Provost and Vice-president Academic, spoke to academic leadership and identified incidences in which acting and interim appointments have occurred. The

	College of Medicine	<p>provost also spoke to areas identified as having room for improvement including:</p> <p>succession planning; on-boarding procedures; spousal hiring; opportunities for mentoring and coaching of senior leadership; and a review of administrative leaves.</p> <p>Dean Preston Smith joined the meeting and presented an update on moving forward at the College of Medicine. By way of the college's strategic planning document, entitled The Way Forward, Dean Smith noted what he sees as the strengths and opportunities at the College – including committed faculty, students and residents, and excellent research. He offered his vision for the college - to have the best “small” medical school in Canada; a flagship college at the U of S; and the foundation of the provincial healthcare system. Dean Smith spoke to several projects that are currently underway including: accreditation preparation; strategic and business plans for distributed medical education; community and faculty engagement and remuneration; and basic sciences restructuring.</p>
5.	Board only session	The board met with the president only.
6.	Report of the president	The president presented his report with updates on priority issues and ongoing initiatives.
7.	Standing Committees	
7.1	Human Resources Committee	<i>The committee met on December 15, 2014. Committee members in attendance: K. Ford (chair), G. Barnhart</i>
7.1.1	Minutes of Human Resources Committee meeting of October 8, 2014	The minutes were received for information.
7.1.2	Exempt Total Rewards	The board approved the proposed changes to the Exempt Total Rewards effective March 1, 2015.
7.1.3	Re-appointment of Dean, College of Western Veterinary Medicine.	The board approved the re-appointment of Dr. Doug Freeman as Dean, College of Western Veterinary Medicine for a five-year term effective March 1, 2015 in addition to a one-year administrative leave that Dean Freeman is entitled to.
7.1.4	Update on the Dean of Edwards School of Business	This item was received for information.

7.1.5	Bargaining and relations update	This item was received for information.
7.1.6	Safety, environment, health and wellness update	This item was received for information.
7.1.7	Provost and vice-president report on senior administrative appointments	This item was received for information.
7.1.8	Provost and vice-president report on senior academic appointments	This item was received for information.
7.2	Governance and Executive Committee	<i>The committee met on December 15. Members in attendance: L. Ahenakew (chair), G. Barnhart, K. Ford, G. Smith</i>
7.2.1	Minutes of the Governance and Executive Committee meeting of October 7, 2014.	The minutes were received for information.
7.2.2	Business Arising	Two items were presented for information: <ul style="list-style-type: none"> • Legal fees paid to all legal firms • It was noted that previous amendments to the Board Bylaws have already addressed the requested change to the membership of the Finance and Investment Committee
7.2.3	Approval of new board member to board committees	The board approved the amendment to the appointments of Joy Crawford and Lee Ahenakew to the standing committees effective December 16, 2014. Joy Crawford was appointed to the Audit Committee and the Human Resources Committee. Lee Ahenakew was appointed to the Governance and Executive Committee (chair), and to the Land and Facilities Committee.
7.2.4	Approval of amendments to board annual work plan and committee terms of reference in Board Bylaws	The board approved the proposed amendments to the Board annual work plan for 2014/2015 and the Board Bylaws as outlined in the written meeting materials, effective immediately.
7.2.5	Ratification of exception to Search and Review procedures for Senior Administrators – Arts and Science Vice-dean search committee	The board ratified the Governance and Executive Committee’s approval of the exception to the Search and Review Procedures for Senior Administrators for the Search Committees for the three Vice-Deans in the College of Arts and Science to allow for three faculty members on the search committees, one from each of the three divisions in

		the College – Humanities and Fine Arts, Science, and Social Sciences, resulting in a total of seven members on each search committee.
7.2.6	Appointment of board representatives to decanal search committees	The board appointed members to the searches for Deans in the following colleges: Law, Edwards School of Business and Kinesiology.
7.2.7	Request for approval of Sylvia Fedoruk Canadian Centre for Nuclear Innovation Inc. new board member	The board elected Dr. Esam Hussein, Dean, Engineering and Applied Science, University of Regina to the Board of Directors of the Sylvia Fedoruk Canadian Centre for Nuclear Innovation Inc. for a two year term effective December 16.
7.2.8	Transition of Executive Director at the Canadian Light Source Inc.	This item was received for information.
7.2.9	Annual report on related entities	This item was received for information.
7.2.10	University governance and land development	This item was received for information.
7.2.11	Board accountability and communication recommendations	This item was received for information.
7.2.12	Pending board appointments and re-appointments	This item was received for information.
7.2.13	Report on board self-assessment survey	This item was received for information.
7.2.14	Mid-year report of the President	This item was received for information.
7.2.15	Update from chair of Presidential Search Committee	This item was received for information.
7.3	Land and Facilities Committee	<i>The committee met on December 15. Members in attendance: D. Dubé (chair), L. Ahenakew, L. Ferguson, M. FineDay</i>
7.3.1	Minutes of the Land and Facilities Committee meeting of October 7, 2014.	The minutes were received for information.
7.3.2	Business arising	There was no business arising.
7.3.3	Biology 106 Lecture Theatre Renewal	The board provided Board 1 and 2 approval of the final project location, programme, design, schedule and capital and operating budgets for the Biology 106 – Lecture

		Theatre Renewal project.
7.3.4	College Quarter North East Precinct Development	Additional information is being sought for this item.
7.3.5	Disposal of land for Central Avenue right of way	The board approved the disposal of approximately 1.312 acres of land immediately to accommodate the right of way, effective immediately.
7.3.6	Temporary Stars landing site	The board approved subject to a satisfactory agreement regarding the route for transporting patients from the landing site to the hospital and subject to the required assessment of the landing sites, two potential sites for the temporary STARS landing site at: (A) the southeast corner of the field utilized by the College of Agriculture and Bioresources (Ag-Bio); and (B) within the fenced area of the currently unused contractor laydown site that is directly east of the first site.
7.3.7	Facility for Applied Avian Research (FAAR)	The board ratified Board 2A approval of the final project location, programme, design, schedule, capital and operating budgets for the Facility for Applied Avian Research.
7.3.8	Relocation of Advancement and Community Engagement from Innovation Place to Thorvaldson	The board granted Board 1 approval of the preliminary project location, programme, design, schedule, capital and operating budgets for re-location of Advancement and Community Engagement (ACE) to Thorvaldson, based on the commitment that ACE will remain in the Thorvaldson space for a minimum of five years.
7.3.9	Meewasin Valley Authority – NorthEast Policy	The board approved the direction of the Meewasin Northeast Policy with respect to university owned lands.
7.3.10	RenewUS Phase 1 Critical Infrastructure Projects – Replace Chillers #2 and #3 – Central Cooling Plant	The board granted Board 2A ratification of the final project equipment configuration and capital budget for RenewUS Phase 1 – Critical Infrastructure Projects – Replace Chillers #2 and #3, Central Cooling Plant.
7.3.11	Western Economic Diversification (WD) Funded Capital Purchase Exceeding \$500,000	The board granted Board 1 and 2 ratification of the final capital budget for the Analyzer and Reactor system equipment purchase funding by Western Economic Diversification.
7.3.12	Mine Overlay Site Testing Facility	This item was received for information.

7.3.13	Major ICT Annual Projects Update	This item was received for information.
7.3.14	RenewUS - Biology Building Review	This item was received for information.
7.3.15	2014 Greenhouse Gas Inventory Report	This item was received for information.
7.3.16	Preston Crossing Participation Rent	This item was received for information.
7.3.17	Report on Naming of University Assets – Renaming of Arts Court as Elders Court	This item was received for information.
7.3.18	Report on building system and Infrastructure renewal	This item was received for information.
7.3.19	Energy and Water Conservation Policy Communications Plan	This item was received for information.
7.3.20	Major capital projects - portfolio and strategy for funding gaps	This item was received for information.
7.3.21	Major capital projects status and operating costs status report	This item was received for information.
7.3.22	Update on delegated administrative approvals	This item was received for information.
7.3.23	Saskatchewan Polytechnic – academic land and services update	This item was received for information.
7.4	Finance and Investment Committee	<i>The committee met on December 15. Committee members in attendance: G. Isaac (chair), D. Dubé, M. FineDay, G. Smith</i>
7.4.1	Minutes of the Finance and Investment Committee meeting of October 7, 2014	The minutes were received for information.
7.4.2	Business arising	There was no business arising.
7.4.3	Tuition and fee rate approval	The board approved the recommendations for the 2015-16 tuition rates effective September 1, 2015 to August 31, 2016 including: <ul style="list-style-type: none"> • The 2015-16 tuition rate recommendations for undergraduate and graduate, domestic and international programs as provided – the average

		<p>increase for all programs are 2.41%.</p> <ul style="list-style-type: none"> • 2015-16 tuition rate recommendations for non-credit courses and programs as provided. • \$120.1M in total tuition revenue is projected for 2015-16, which is a 2.48% increase from 2014-15 projections (updated for actuals at Q2 2014-15) based on rate and enrolment information provided herein.
7.4.4	Long-term pool investment	The board approved the revised Statement of Investment Policies and Goals for the Long Term Investment Pool as provided effective December 16, 2014.
7.4.5	Retirees Pension Plan Committee membership	The board approved the appointments to the Retirees Pension Committee as provided effective January 1, 2015.
7.4.6	Amendment P15 and actuarial valuation for the Academic DB Pension Plan	The board approved Amendment P-15 to the University of Saskatchewan 1999 Academic Pension Plan as provided and that administration be authorized to file the revised actuarial valuation for the plan as at December 31, 2013.
7.4.7	Inter-loan impairment policy	The board approved the rule-based write-off guideline for internal loans as presented to ensure timely recognition of losses, and that this guideline be included in the Internal Loan Policy effective December 16, 2014.
7.4.8	Signing Authority Policy amendments	The board approved the amendment to the Signing Authority Policy, effective December 16, 2014.
7.4.9	Annual endowment report and spending policy	The board approved the endowment spending policy for 2015/16 be increased from current level to 4% to 4.25%.
7.4.10	Undesignated funds request	The board approves the transfer of institutional undesignated gift proceeds effective October 31, 2014 to be applied towards funding of the Canada Excellence Research
7.4.11	Transfer of Manek Trust Fund to qualified donee	The board approved the transfer of the balance based on October 31, 2014 balances, to the Saskatchewan Chamber of Commerce Foundation effective on or before December 31, 2014
7.4.12	Ron and Jane Graham gift	The board approved conditionally the acceptance of a donation from Ron and Jane Graham in January 2015, conditional upon a review of the donation structure by the university general counsel (McKercher LLP).
7.4.13	Research and Administration Policy	The board approved the Research and Administration Policy and the Eligibility to Apply for, Hold and Administer Research Funding Policy effective January 1, 2015.

7.4.14	Quarterly Financial Report	This item was received for information.
7.4.15	Accumulated Fund Balances	This item was received for information.
7.4.16	Student Financial Aid	This item was received for information.
7.4.17	Transition fund update	This item was received for information.
7.4.18	CLS Mid-year update	This item was received for information.
7.4.19	CERC in Water Security – financial update	This item was received for information
7.4.20	University Advancement and Community Engagement – Development Activity	This item was received for information
7.5	Audit Committee	The committee met on December 15. Committee members in attendance: L. Ahenakew (chair), L. Ferguson, G. Isaac, G. Smith
7.5.1	Minutes of the Audit Committee, October 7, 2014	The minutes were received for information
7.5.1.1	Outstanding items	There were no outstanding items.
7.5.2	Enterprise Risk Management	This item was received for information
7.5.3	Insurance Program Report	This item was received for information
7.5.4	Internal Controls and Financial Reporting: Internal Control Update Update on Fraud Deterrence Program Progress report on Provincial Auditor's recommendations Report on external audit activity	These items were received for information.
7.5.5	Provincial Auditor's Planning Memorandum	This item was received for information.
7.5.6	Outstanding Auditor Services Recommendations	This item was received for information.
7.5.7	Compliance Declaration	This item was received for information.

7.5.8	Closed session items: Audit Representatives and Audit Committee members University Auditor and Audit Committee members Board members only	Closed session items.
8.	Items from University Council	
8.1	Co-operative Retailing System Chair in Co-operative Governance	The board approved the establishment of the Co-operative Retailing System (CRS) Chair in Co-operative Governance, effective January 1, 2015.
8.2	Canadian Canola Growers Association Agricultural Policy Chair	The board approved the establishment of the Canadian Canola Growers Association Agricultural Policy Chair, effective July 1, 2015.
9.	Inquiries about interactions with Lockheed Martin Corporation Communications	This correspondence was received for information
10.	Communications	
10.1	Response to Minister of Advanced Education re: Sexual Assault	The vice-provost teaching and learning and the board chair spoke to the letter of response to the Minister of Advanced Education, in reference to sexual assault risks on campus and how they are mitigated.
11.	Prairie Swine Centre AGM	The annual meeting of the Prairie Swine Centre Inc. (PSCI) took place with guests Lee Whittington, CEO of PSCI, Dr. Mary Buhr, and Mark Debusschere.
12.	In camera session	The board met in camera without the president present.
13.	Adjournment	The meeting adjourned at 1:46 pm. The next scheduled meeting is Tuesday, March 24, 2015