

*This report is intended as an informative and unofficial summary of the matters discussed by the board. The formal record of this meeting, which includes the wording and disposition of motions (including abstentions), is contained in the official minutes, which will be approved at the next regular meeting of the board.*

**REPORT OF A MEETING OF THE  
UNIVERSITY OF SASKATCHEWAN BOARD OF GOVERNORS  
BOARD ROOM, COLLEGE BUILDING  
8:30 am, Tuesday, March 5**

Board members present: Susan Milburn (acting chair), Jared Brown, Ilene Busch-Vishniac, Linda Ferguson, Kathryn Ford, Grant Isaac, Grit McCreath, Vera Pezer, and Greg Smith.

Regrets: David Dubé, Lee Ahenakew.

Resource officers: Karen Chad, Barb Daigle, Brett Fairbairn, Greg Fowler, Laura Kennedy, Heather Magotiaux, Colin Tennent and Sandra Calver (secretary).

Guests: Elizabeth Williamson

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*Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the board, are available at [http://www.usask.ca/university\\_secretary/board/](http://www.usask.ca/university_secretary/board/)*

<b>Agenda Item</b>	<b>Subject</b>	<b>Comments/Decisions</b>
1.	Chair's remarks	
1.1	Welcome to new members	
1.2	Appointment of secretary for the meeting	Sandra Calver was appointed as secretary.
2.	Minutes of the meetings of December 14, 2012 and January 7, 2013	The minutes were approved.
3.	Business arising from the minutes	No business was identified.
4.	<i>In camera</i> items (board members only)	The board met briefly <i>in camera</i> .
5.	Report of the President	The president's written report is appended.
6	Presentation on Risk: Government Relations Strategy	Peggy Schmeiser outlined the new strategic framework and objectives for government relations

7.	Standing Committees	
7.1.	Human Resources Committee	<i>The committee met on March 4. Members in attendance: Grit McCreath (Chair), Jared Brown, Ilene Busch-Vishniac, Kathryn Ford, Grant Isaac. Also in attendance: Barb Daigle (Secretary), Karen Chad, Brett Fairbairn, Linda Ferguson, Greg Fowler, Susan Milburn, Vera Pezer, Greg Smith. Invited Guests: Jamie Houdek, Elizabeth Williamson.</i>
7.1.1	Minutes of the Human Resources Committee of December 13, 2012	The minutes, with corrections noted, were received for information.
7.1.1a	Ratification of the University of Saskatchewan Faculty Association Collective Agreement	Linda Ferguson declared a conflict of interest for this item and left the room.  Approval was granted for the ratification of the tentative collective agreement for July 1, 2013 to June 30, 2014.
7.1.2	Undergraduate and Graduate Student Assistant Rate Adjustments	Approval was granted to increase hourly wage rates for undergraduate and graduate student assistants
7.1.3	Benefits Plan Governance Document	Approval was granted for the Benefits Plan Governance Document, dated February 1, 2013
7.1.4	Changes to Benefit Plans for Research Employees and Affiliated Groups	Approval was granted for the proposed changes to the benefits eligibility.
7.1.5	Discrimination and Harassment Prevention Policy	Approval was granted for the revised Discrimination and Harassment Prevention policy
7.1.6	Violence Prevention Policy	Approval was granted for the revised Violence Prevention policy
7.1.7	Safety, Environment, Health and Wellness Report	This item was received for information.
7.1.8	Proposed Employment Legislation – Update and Potential Impact to the University	This item was received for information.
7.1.9	Bargaining and Labour Relations Update	This item was received for information.
7.1.10	Senior Administrative Appointments	This item was received for information.
7.1.11	Senior Academic Appointments	This item was received for information.
7.2	Governance and Executive Committee	<i>The committee met on March 4. Members in attendance: V. Pezer (chair), I. Busch-Vishniac, K. Ford, S. Milburn, G. Smith. Also in attendance: Jared Brown, Brett Fairbairn,</i>

		<i>Linda Ferguson, Grant Isaac, Heather Magotiaux, Grit McCreath. Invited Guests: Pauline Melis, Ivan Muzychka, Elizabeth Williamson.</i>
7.2.1	Minutes of Governance and Executive Committee meetings of December 13 and 21, 2012 and January 24, 2013	The minutes were received for information.
7.2.2	Request of use of university name by Enactus	Approval was granted for Enactus to use “University of Saskatchewan” in its branding pending additional consultation with University Communications.
7.2.3	Amendments to University of Saskatchewan Act, 1995	This item was received for information.
7.2.4	Delegations made by the board	Approval was granted to add the annual review of delegations made by the board to the governance and executive committee’s work plan.
7.2.5	Revisions to annual work plan	This item was received for information.
7.2.6	First year progress report on Promise and Potential, the third integrated plan	This item was received for information.
7.2.7	Board Oversight of senior administrators	This item was received for information.
7.2.8	Presentation: Board communications with stakeholders	Vice-president of University Advancement Heather Magotiaux and Ivan Muzychka, Associate Vice-president University Communications, who outlined the various models of public relations and the principles of the university’s communications plan.
7.2.9	Preparation for board’s annual public meeting	Ms. Magotiaux and Mr. Muzychka prepared members for the upcoming public meeting.
7.3.	Land and Facilities Committee	<i>The committee met on March 4. Members in attendance: Jared Brown, Linda Ferguson, Vera Pezer. Also in attendance: Ilene Busch-Vishniac, Karen Chad, Brett Fairbairn, Kathryn Ford, Greg Fowler, Grant Isaac, Heather Magotiaux, Grit McCreath, Susan Milburn, Greg Smith, Colin Tennent, Judy Yungwirth. Invited Guests: Colleen Macdonald, Jackie Mann, Piya Sen, Elizabeth Williamson, Vice President, Integrated Health Services (Children’s Hospital of Saskatchewan Executive Sponsor), Craig Ayers, Project Director, Children’s Hospital of Saskatchewan, Allyn Stellmacher, ZGF Architects, Clint Deiner, ZGF Architects, Keith Henry, HDH Architects, Louis Guilbeault, ZW Group</i>

7.3.1	Approval of Land and Facilities Committee minutes of December 13, 2012	The minutes, with corrections noted, were received for information.
7.3.1a	Gordon Oakes Red Bear Student Centre Project	Board 2A approval was granted for the final project location, programme, design, budget and schedule for the Gordon Oakes Red Bear Student Centre.
7.3.2	Childcare Expansion Project – Board 1	Jared Brown declared a conflict of interest and refrained from voting. Board 1 approval was granted for the preliminary project location, programme, design, schedule, capital and operating budgets for the Childcare Expansion Project and the Childcare Expansion Project.
7.3.3	Saskatchewan Centre for Innovations in Cyclotron Science (SCI-CS) – CPDC Consultancy Agreement	Approval was granted for the consultancy agreement between the University of Saskatchewan and the Centre for Probe Development and Commercialization (CPDC).
7.3.4	Purchase and Implementation of a University of Saskatchewan Research Management System (UnivRS)	Board 1 approval was granted for of the preliminary project scope, schedule, capital and operating for the purchase and implementation of the University Research System (UnivRS).
7.3.5	Naming Committee Recommendations	These items were discussed reviewed and approved.
7.3.6	Children’s Hospital of Saskatchewan update	This item was received for information.
7.3.7	RenewUS - A Program to Renew our Core Campus update	This item was received for information.
7.3.8	InterVac project update	This item was received for information.
7.3.9	University of Saskatchewan Health Sciences Project – Final Components (includes A and B Wing Renovations and overall project finalization)	This item was received for information.
7.3.10	Off-Campus Real Estate Holdings Summary Report	This item was received for information.

7.3.11	Major Capital Projects Status Report	This item was received for information.
7.3.12	Major Capital Projects Operating Costs Status Report	This item was received for information.
7.3.13	Update on Delegated Administrative Approvals	This item was received for information.
7.4.	Finance and Investment Committee	<i>The committee met on March 4. Members in attendance: Greg Smith (chair), Jared Brown, Grant Isaac, Susan Milburn. Also in attendance: Ilene Busch-Vishniac, Brett Fairbairn, Linda Ferguson, Kathryn Ford, Greg Fowler, Heather Magotiaux, Grit McCreath, Vera Pezer, Laura Kennedy (Secretary). Invited Guests: Pauline Melis, Ginger Appel, Heather Fortosky, Tracey Howell-Perret, Piya Sen, Elizabeth Williamson.</i>
7.4.1	Minutes of Finance and Investment Committee meeting of December 13, 2012	The minutes were received for information.
7.4.2	Andrusyshen Fund: Support for Ukrainka Garden Project	Approval was granted to allocate the balance of the spendable portion of the fund to be directed to support the Ukrainka Garden Project.
7.4.3	Approval for 2013-14 Tuition Strategy and Rates	Approval was granted for the 2013-14 tuition rate recommendations.
7.4.4	LTD Actuarial Valuation and Funding Recommendation	Approval was granted for the Funding Policy for the Long-term Disability Plan and the funding recommendation.
7.4.5	Cisco Systems Research Chair in Mining Solutions	Approval was granted for the establishment of the Cisco Systems Research Chair in Mining Solutions.
7.4.6	Operating Budget Adjustment Update No. 4	This item was received for information.
7.4.7	Interim [quarterly] Financial Report	This item was received for information.
7.4.8	Canada Excellence Research Chair (CERC) in Water Security update	This item was received for information.
7.4.9	Canada Research Chairs (CRC) program update	This item was received for information.
7.4.10	Canada Foundation for Innovation (CFI) update	This item was received for information.
7.4.11	Innovation and Science Fund (ISF) Update	This item was received for information.

7.4.12	Federal Indirect Costs of Research Program Update	This item was received for information.
7.4.13	List of Research-related acronyms at the U of S	This item was received for information.
7.4.14	Planning for university wide fundraising campaign	This item was received for information.
7.4.15	University Advancement Development Activity to January 31, 2013	This item was received for information.
7.4.16	Quarterly Investment Report	This item was received for information.
7.4.17	Quarterly Compliance Report	This item was received for information.
7.5	Audit Committee	<i>The committee met on March 4. Members in attendance: Susan Milburn (Chair), Lee Ahenakew, Linda Ferguson, Grit McCreath, Greg Smith. Also in attendance: Jared Brown, Ilene Busch-Vishniac, Kathryn Ford, Greg Fowler, Grant Isaac, Laura Kennedy, Vera Pezer. Invited guests: Sandra Baptiste Kelly Bendig, Colleen Walker, Elizabeth Williamson.</i>
7.5.1	Minutes of Audit Committee meeting of December 13, 2012	The minutes were received for information.
7.5.2	Draft Financial Statement Format	Approval was granted for the format of the 2012/13 Consolidated Financial Statements.
7.5.3	Update on Accounting issues – borrowing room / government reporting entity	This item was received for information.
7.5.4	Report on Audit Services activities	This item was received for information.
7.5.5	Crisis and Emergency Measures Planning report	This item was received for information.
7.5.6	Compliance declaration	This item was received for information.
7.5.7	Closed session items in committee	These items were discussed <i>in camera</i> .
8.	Other Business	
9.	Items approved by the board since the December 14, 2012 meeting	This item was received for information.
9.1	Appointment of board	This item was received for information.

	member to Joint Nomination Committee for Chancellor	
9.2	Appointment of new board members to Committees	This item was received for information.
9.3	Appointment of Elizabeth Williamson as new University Secretary	This item was received for information.
10	Communications	Letters of communication were received and discussed.
11	Other business – items by board members	
11.1		Susan Milburn was appointed chair of the board; Greg Smith was appointed vice-chair, effective immediately.
11.2		Members noted items of interest.
11.3		A member requested an overview of the university's capital budget.
12	Meeting Schedule for 2013	A schedule of meeting dates was received for information.
12.1	Next meeting – Tuesday, May 7, 2013	The meeting adjourned at 11:25 am.