

*This report is intended as an informative and unofficial summary of the matters discussed by the board. The formal record of this meeting, which includes the wording and disposition of motions (including abstentions), is contained in the official minutes, which will be approved at the next regular meeting of the board.*

**REPORT OF A MEETING OF THE  
UNIVERSITY OF SASKATCHEWAN BOARD OF GOVERNORS  
BOARD ROOM, PETER MACKINNON BUILDING  
10:30 am, Thursday, July 25, 2013**

Board members present: Susan Milburn (chair), Lee Ahenakew (portion only), Ilene Busch-Vishniac, David Dubé, Blaine Favel, Linda Ferguson, Max FineDay, Kathryn Ford, Grant Isaac, Grit McCreath, Greg Smith.

Resource officers: Karen Chad, Barb Daigle, Brett Fairbairn, Greg Fowler, Heather Magotiaux, Laura Kennedy, Colin Tennent, Judy Yungwirth and Elizabeth Williamson (secretary).

Guests: Minister Don Morgan, Sandra Baptiste, Jamie Houdek, Bonnie Lysyk, Colleen Macdonald, Tracey Howell-Perret, Piya Sen, Kelly Dies and Michelle Lindenbach (provincial audit representatives),

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*Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the board, are available at [http://www.usask.ca/university\\_secretary/board/](http://www.usask.ca/university_secretary/board/)*

<b>Agenda Item</b>	<b>Subject</b>	<b>Comments/Decisions</b>
1.	Identification of Conflicts of Interest	A board member who is a member of the Faculty Association noted her potential conflict of interest.
2.	Open discussion with Minister Don Morgan	The Honourable Don Morgan discussed matters of interest to the board and provincial government.
3.	Minutes of the meeting of June 25, 2013	The minutes were received for information and approved as circulated.
3.1	Business arising from the minutes	No additional business was identified.
4.	Human Resources Committee	<i>The committee met on July 25<sup>th</sup>. Members in attendance: G. McCreath (chair), I. Busch-Vishniac, K. Ford, S. Milburn</i>
4.1	Minutes of the Human Resources Committee meeting of June 24, 2013	The minutes were received for information.
4.2	Ratification of USFA retirement language	Linda Ferguson recused herself from the room. The board ratified the memorandum of agreement regarding an incentive plan for retirement and ratified revised language for Article 24.2 retirement notice and Article 24.5 reduced appointment retirement plan.
4.3	Ratification of PAIRS Collective Agreement	The ratification of a tentative agreement (January 1, 2013-December 31, 2014) between University of Saskatchewan and PAIRS was approved.

4.4	Senior administrative appointments	A list of senior administrative appointments was received for information.
4.5	Senior academic appointments	A list of senior academic appointments was received for information.
4.6	Bargaining and Labour relations update	A verbal update was received for information.
5.	Governance & Executive Committee	<i>The committee met July 25<sup>th</sup>. Members in attendance: G. Smith (chair), I. Busch-Vishniac, K. Ford, G. Isaac, S. Milburn</i>
5.1	Minutes of the Governance & Executive Committee meeting of June 24, 2013	The minutes were received for information
5.2	Process for evaluation of the President	Revisions to the process for evaluation of the President were approved effective immediately.
5.3	Appointment of Chancellor Emerita	The appointment of Vera Pezer as Chancellor Emerita was approved, effective July 1, 2013.
6.	Land & Facilities Committee	<i>The committee met on July 25<sup>th</sup>. Members in attendance: L. Ferguson (chair), D. Dubé, M. FineDay, G. McCreath</i>
6.1	Minutes of the Land & Facilities Committee meeting of June 24, 2013	The minutes were received for information.
6.2	College Quarter Hotel Land Lease	Subject to a satisfactory reputational check, inclusion of performance requirements and ministerial approval, the board authorized entering into a land lease agreement regarding the development of a hotel in College Quarter.
6.3	Lease for Global Institute for Food Security (GIFS)	Approval provided to lease office space for the Global Institute for Food Security (GIFS).
6.4	Sale of real property	Conditional approval provided to accept an offer to purchase property located on Idylwyld Drive North.
7.	Finance & Investment Committee	<i>The committee met on July 25<sup>th</sup>. Members in attendance: G. Isaac (chair), D. Dubé, B. Favel, M. FineDay, G. Smith</i>
7.1	Minutes of the Finance & Investment Committee meeting of June 24, 2013	The minutes were received for information.
7.2	Capital loans & deficit report	This item was received for information.
8.	Audit Committee	<i>The committee met on July 25<sup>th</sup>. Members in attendance: L. Ahenakew (chair), B. Favel, L. Ferguson, G. Smith, S. Milburn</i>
8.1	Minutes of the Audit Committee meeting of June 24, 2013	The minutes were received for information.
8.2	Crown Foundation statements	This item was received for information.
8.3	Review of draft audited financial statements and results 2012/13	This item was received for information.

8.3.1	Financial Highlights - Executive Summary	This item was received for information.
8.3.2	Draft financial statements for the year ended April 30, 2013	This item was received for information.
8.3.3	Supplementary information for the year ended April 30, 2013 – Part 1	This item was received for information.
	Operating – Part 2 Comments on the Operating Fund (Unconsolidated) Final results for the twelve-month period ended April 30, 2013	This item was received for information.
8.4	Draft 2012/13 Annual Report (including M,D&A)	This item was received for information.
8.5	Discussion of results of the audit	
8.5.1	Management discussion of audit results	The draft response to the Memorandum of Audit Observations was approved and administration was authorized to forward the response to the Provincial Auditor.
8.5.2	Unmodified audit report	This item was received for information.
8.5.3	Certain other matters letter	This item was received for information.
8.5.4	Draft memorandum of audit observations	This item was received for information.
8.6	Draft response to memorandum of audit observations	Given the positive results of the audit and that there were no recommendations by the Provincial Auditor, no response was required.
8.7	Management letter of representation	The board reviewed and approved this letter for distribution.
8.8	<i>In camera</i> Provincial Auditor representatives and Audit Committee members	The board met <i>in camera</i> with the Provincial Auditor and two other representatives from her office.
8.9	Motion to approve the financial statements	Draft financial statements for year ending April 30, 2013 were approved subject to completion of the audit, and subject to approval of the financial statement format by Treasury Board and receipt of the Auditor's Report from the Provincial Auditor; and upon receipt of the report, the financial statements be signed on behalf of the board, and that the Provincial Auditor be authorized to forward a copy of the signed statements to the Minister of Advanced Education for presentation to the Legislature.
8.10	Report on external audit activities	This item was received for information.

9.	Other Business	Letter from J. Wood was received.
10.	<i>In camera</i> session	The board met with the President present and then met <i>in camera</i> without the President.
11.	Report of the President	The President provided updates to her written report.
12.	Community Event for October Retreat 2013	The board discussed various options for a community event.
12.1	Meeting schedule for 2013-2014	<p>Wednesday, October 16, 2013</p> <p>Friday, December 13, 2013</p> <p>Tuesday, March 18, 2014</p> <p>Monday, May 27, 2014</p> <p>Tuesday, June 24, 2014</p> <p>Tuesday, July 29, 2014</p> <p>Thursday, October 9, 2014</p> <p>Tuesday, December 16, 2014</p>
		<b>Next meeting – October 15-16, 2013</b>