

*This report is intended as an informative and unofficial summary of the matters discussed by the board. The formal record of this meeting, which includes the wording and disposition of motions (including abstentions), is contained in the official minutes, which will be approved at the next regular meeting of the board.*

**REPORT OF A MEETING OF THE  
UNIVERSITY OF SASKATCHEWAN BOARD OF GOVERNORS  
BOARD ROOM, COLLEGE BUILDING  
8:30 am, Wednesday, October 17, 2012**

Board members present: Nancy Hopkins (chair), Jared Brown, Ilene Busch-Vishniac, Linda Ferguson, Grit McCreath, Susan Milburn, Vera Pezer, and Greg Smith.

Regrets: Garry Standing.

Resource officers: Karen Chad, Barb Daigle, Brett Fairbairn, Greg Fowler, Laura Kennedy, Heather Magotiaux, Colin Tennent and Lea Pennock (secretary).

Guests: Lee Ahenakew  
Tim Oleksyn, Murray McGillivray and David Gullacher (for item 4.)

Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the board, are available at [http://www.usask.ca/university\\_secretary/board/](http://www.usask.ca/university_secretary/board/)

Agenda Item	Subject	Comments/Decisions
1	Minutes of July 27 and August 27, 2012 meetings	The minutes were approved.
2	Business arising from the minutes	The board reviewed the outstanding action items.
3.	<i>In camera</i> items	The board met briefly <i>in camera</i> .
4.	Presentation to the Board by members of Prairie Agricultural Machinery Institute (PAMI)	The board received a presentation from members of the Prairie Agricultural Machinery Institute and discussed the university's lease arrangements with PAMI for the use of Termuende Farm.
5.	Risk presentation: Debt Capacity and Capital Budget Allocation	A presentation on the risk related to debt capacity including the current situation of the U of S in comparison with historic debt loads and in comparison with other U15 institutions was received.
6.	<a href="#">Report of the President</a>	The president's written report is appended.
7.	Standing committees	
7.1	Human Resources Committee	<i>The committee met on October 16. Members in attendance: Nancy Hopkins (Acting chair), Ilene Busch-Vishniac, Grit McCreath (by teleconference). Others in attendance: Jared Brown, Linda Ferguson, Susan Milburn, Vera Pezer, Greg Smith.</i>
7.1.1	Minutes of June 25, 2012	The minutes were received for information.

7.1.2	Annual Review of Work Plan and Terms of Reference for Human Resources Committee.	The committee reported that it had reviewed its work plan for 2012/2013 and terms of reference. Amendments will be forwarded to the board for approval in December
7.1.3	Bargaining and Labour Relations Update	A verbal report was received for information.
7.1.4	Safety, Environment, Health and Wellness Update	A verbal report was received for information.
7.1.5	Intellectual Property Update September 2011 to September 2012	An update on Intellectual Property activities at the University of Saskatchewan was received for information.
7.1.6	Senior Administrative Appointments	A list of senior administrative appointments was received for information.
7.1.7	Senior Academic Appointments	A list of senior academic appointments was received for information.
7.2	Governance and Executive Committee	<i>The committee met on October 16. Members in attendance were Vera Pezer (chair), Ilene Busch-Vishniac, Nancy Hopkins, Susan Milburn and Greg Smith. Also in attendance: Jared Brown and Linda Ferguson.</i>
7.2.1	Minutes of June 25, 2012	The minutes were received for information.
7.2.2	Appointment of Board Members to Committees	The board approved the following appointments to committees: <ul style="list-style-type: none"> <li>• Susan Milburn to the Nomination Committee for Chancellor</li> <li>• Linda Ferguson as chair of the Land and Facilities Committee for the balance of the 2012/2013 year</li> <li>• Jared Brown to the Human Resources Committee for the balance of the 2012/2013 year.</li> </ul>
7.2.3	Appointment of University Solicitor for 2012/13	The board approved the re-appointment of Douglas Richardson, Q.C. of the firm Mckercher LLP as University Solicitor for 2012/2013.
7.2.4	Report on Senior Administrative Search and Review Committees	A verbal report was received for information.
7.2.5	Update on Electronic Board Agenda	An update on the current status and future plans of an electronic board agenda was received for information.
7.2.6	Annual Review of Work Plan and Terms of Reference for 2012/2013	The committee reported that it had reviewed its work plan for 2012/2013. Amendments will be forwarded to the board for approval in December.
7.2.7	Board Peer Assessment	The board adopted a peer evaluation process for use of the Governance and Executive Committee in putting forward recommendations to government (and possibly Senate) about the re-appointment of board members.
7.2.8	Board appointments	A verbal update on board appointments was received for information.

7.3	Land and Facilities Committee	<i>The committee met on October 16, 2012. Members in attendance: Jared Brown, Linda Ferguson (Acting Chair), Vera Pezer. Also in attendance: Susan Milburn and Greg Smith.</i>
7.3.1	Minutes of July 27, 2012	The minutes were received for information.
7.3.2	Naming Recommendation: Plaque Installation in Memory of Marj Benson	The board approved that a plaque in front of an existing tree in front of the College of Law Building and across from the Royal University Hospital be installed in memory of Marj Benson.
7.3.3	Naming of Room 1416 in the Health Sciences Library	The board approved that Room 1416 in the Leslie and Irene Dubé Health Sciences Library be named the Drs. Jen and Yip Family Case Room.
7.3.4	Annual ICT update	An annual update on the progress of major ICT projects, current challenges and future plans was received for information.
7.3.5	Children's Hospital of Saskatchewan	A verbal report on the conditions and requirements implemented as part of the access road for the Children's Hospital was received for information.
7.3.6	Gordon Oakes Red Bear Student Centre	A verbal update on the tender for the Student Centre was received.
7.3.7	InterVac update	An update on various components of the InterVac project since the June meeting was received for information.
7.3.8	Saskatchewan Centre for Innovations in Cyclotron Science	An update on the four key dimensions of this major capital project: scope, budget (cost and funding strategy), schedule, and people and governance was received for information.
7.3.9	U of S Health Sciences Project – A and B Wing Renovation Update	An update on the current status of the plans for the renovations of the Health Sciences A and B Wing and the importance of the renovation to achieving the overall vision of the project was received for information.
7.3.10	Heritage Preservation – University of Saskatchewan	An update on the progress on the development of the Internal Register of Historic Sites on Campus was received for information. The Register was intended to inform discussions of the Board of Governors, senior administration and government regarding the use of future assets with heritage value.
7.3.11	Major Capital Projects Status Report	An overview of the current status of capital projects was received for information.
7.3.12	Major Capital Projects Operating Costs Status Report	An overview of the current status of the operating funding for capital projects was received for information.
7.3.13	Update on Delegated Administrative Approvals	The board delegated certain administrative approvals related to capital projects, programs and the campus physical plant. This report provides the board with an overview of these approvals since the last report.
7.3.14	Annual Review of Work Plan and Terms of Reference for 2012/2013	The committee reported that it had reviewed its work plan for 2012/2013. Amendments will be forwarded to the board for approval in December.

7.4	Finance and Investment Committee	<i>The committee met on October 16. Members in attendance: Greg Smith (chair), Jared Brown, Susan Milburn. Others in attendance: Linda Ferguson, Ilene Busch-Vishniac, Nancy Hopkins, and Vera Pezer.</i>
7.4.1	Minutes of July 27, 2012	The minutes were received for information.
7.4.2	Operations Forecast 2013/14	The board approved the operations forecast for 2013-14 for submission to the Ministry of Advanced Education.
7.4.3	WCVM Inter-provincial Agreement for 2012/2017	The board approved the renewal of the WCVM Inter-provincial Agreement for an additional five year term, May 1, 2012 to April 30, 2017.
7.4.4	Supplementary Executive Retirement Plan (SERP) Amendment	The board approved membership in the Supplementary Executive Retirement Plan to a member of senior administration and a number of amendments.
7.4.5	Internal Loan	The board approved an internal loan for sustaining capital, three deferred maintenance projects and the Health Sciences project as authorized by Order-in-Council dated September 6, 2012.
7.4.6	Capital Financing Update	The board was informed of the loan terms for the Health Sciences capital borrowing and an update on debt capacity implications.
7.4.7	Operating Budget Adjustments	An update on the progress of the operating budget adjustments was received for information.
7.4.8	Interim Financial Report to July 31, 2012	A quarterly report on the financial results of the university to July 31, 2012 and a forecast to year-end of projected operating fund results compared to budget was received for information.
7.4.9	Development 2012-13 Business Plan	The University Advancement Development Business Plan for 2012/13 was received for information.
7.4.10	Canada Excellence Research Chair in Water Security	A financial update regarding the Canada Excellence Research Chair in Water Security was received for information.
7.4.11	Sylvia Fedoruk Canadian Centre for Nuclear Innovation	An update regarding the Sylvia Fedoruk Canadian Centre for Nuclear Innovation was received for information.
7.4.12	Pension Committee Annual Reports	The annual reports provided to plan members were provided to the board for information.
7.4.13	Quarterly Investment Report to June 30, 2012	A report on investment income was received for information.
7.4.14	Quarterly Compliance Report to June 30, 2012	A quarterly report on investment manager compliance with investment policies was provided to the board.
7.4.15	University Advancement Development Activity 2011/12 to August 31, 2012	A progress report of philanthropic revenue received to date and significant donations since the previous board report plus a report summarizing activity for the year was received for information.
7.4.16	Annual Report	A final copy of the 2011/12 Annual Report was provided to the board for information.
7.4.17	Work Plan for 2012/13 and Terms of Reference Review	The committee reported that it had reviewed its work plan for 2012/2013. Amendments will be forwarded to the board for approval in December.

7.5	Audit Committee	<i>The committee met on October 16. Members present: Susan Milburn (chair), Linda Ferguson, Grit McCreath (by phone), and Greg Smith. Also in attendance: Jared Brown, Ilene Busch-Vishniac and Vera Pezer.</i>
7.5.1	Minutes of July 27, 2012	The minutes of the July 27, 2012 were received for information.
7.5.2	Report on Audit Services Activities	An update on the progress of audit projects since the last reporting period was received for information. This report is to ensure that the Division of Audit Services is meeting its responsibilities in carrying out the audit plan as approved by the Audit Committee.
7.5.3	Compliance Declaration	A report of management's compliance with statutes that may result in a personal liability for board members was received for information.
7.5.4	Audit Committee Annual Work Plan for 2012/13 and Terms of Reference Review	The committee reported that it had reviewed its work plan for 2012/2013. Amendments will be forwarded to the board for approval in December.
7.5.5	Financial Management Framework	A report on implementation of a financial management framework, as requested by the Audit Committee, was received for information.
8.	Other business	
8.1	Estey Chair in Business Law	The board approved the establishment of the Estey Chair in Business Law, pending Council's approval of the Chair at its meeting on October 18.
9.	Items for information	
9.1	Policy Oversight Committee	The Policy Oversight Committee 2011/2012 year-end report was received for information.
9.2	Portrait of the Chancellor	An update on the status and commissioning of the portrait of the Chancellor was received for information
9.3	Re-naming of the Canadian Centre for Nuclear Innovation	It was reported that the board had approved by mail-out ballot on October 1 the re-naming of the Canadian Centre for Nuclear Innovation to the Sylvia Fedoruk Canadian Centre for Nuclear Innovation.
9.4	Meeting schedule for 2012/13	A schedule of meeting dates for 2012/2013 was received for information.
9.5	Changes to the Procurement and Solicitation of Competitive Bids Policy	Changes to the Procurement and Solicitation of Competitive Bids policy necessitated by legislative changes, namely the adoption of the New West Partnership Trade Agreement, were received for information.
10.	Communications	No communications have been received since the last meeting.
11.	Other business-items by board members	The board met briefly <i>in camera</i> .
12.	Next meeting-Friday, December 14, 2012	The meeting adjourned at 12:45 pm.