

*This report is intended as an informative and unofficial summary of the matters discussed by the board. The formal record of this meeting, which includes the wording and disposition of motions (including abstentions), is contained in the official minutes, which will be approved at the next regular meeting of the board.*

**REPORT OF A MEETING OF THE  
UNIVERSITY OF SASKATCHEWAN BOARD OF GOVERNORS  
BOARD ROOM, COLLEGE BUILDING  
8:30 am, TUESDAY, MAY 8, 2012**

Board members present: Nancy Hopkins (chair), Linda Ferguson, Jared Brown, Peter MacKinnon, Grit McCreath, Susan Milburn, Vera Pezer, Garry Standing, Greg Smith and David Sutherland.

Resource officers: Karen Chad, Brett Fairbairn, Greg Fowler, Laura Kennedy, Heather Magotiaux, and Lea Pennock (secretary).

Guests: Scott Hitchings (past USSU president)  
Bonnie Lysyk, Provincial Auditor (for item 9)

Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the board, are available at [http://www.usask.ca/university\\_secretary/board/](http://www.usask.ca/university_secretary/board/)

| Agenda Item | Subject                                                 | Comments/Decisions                                                                                                                                                                                                                               |
|-------------|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1           | Minutes of March 6, March 19 and April 9, 2012 meetings | The minutes were approved.                                                                                                                                                                                                                       |
| 2           | Business arising from the minutes                       | No business.                                                                                                                                                                                                                                     |
| 3.          | <i>In camera</i> items                                  | The board met <i>in camera</i> .                                                                                                                                                                                                                 |
| 4.          | <a href="#">Report of the President</a>                 | The president's written report is appended.                                                                                                                                                                                                      |
| 5.          | Standing committees                                     |                                                                                                                                                                                                                                                  |
| 5.1         | Human Resources Committee                               | <i>The committee met on May 7. Members in attendance: Grit McCreath (chair), Nancy Hopkins, Peter MacKinnon, David Sutherland. Others in attendance: Linda Ferguson, Jared Brown, Greg Smith, Vera Pezer, Susan Milburn, and Garry Standing.</i> |
| 5.1.1       | Minutes of March 5, 2012                                | The minutes were received for information.                                                                                                                                                                                                       |
| 5.1.1.a     | Re-appointment of Dean of Nursing                       | The board approved the re-appointment of Lorna Butler as Dean, College of Nursing effective July 1, 2012 for a five-year renewable term.                                                                                                         |
| 5.1.1.b     | Appointment of Vice-Provost Teaching and Learning       | The board approved the appointment of Patti McDougall as Vice-Provost, Teaching and Learning effective January 1, 2013 for a five-year renewable term.                                                                                           |
| 5.1.2       | Overview of Employee Complement                         | The board received for information an annual overview of the employee complement, jurisdiction of each employee group and employee demographics.                                                                                                 |

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| 5.1.3   | Safety, environment, health and wellness update                                        | A verbal report was received for information.                                                                                                                                                                                                                |
| 5.1.4   | Bargaining and Labour Relations update                                                 | A list of senior administrative appointments was received for information.                                                                                                                                                                                   |
| 5.1.5   | Senior administrative appointment                                                      | The appointment of Louise Humbert as Associate Dean in the College of Kinesiology was received for information.                                                                                                                                              |
| 5.1.6   | Senior academic appointments                                                           | A list of senior academic appointments was received for information.                                                                                                                                                                                         |
| 5.1.7   | University Review Committee report                                                     | A report outlining faculty approved for tenure, continuing status and promotion to professor was received.                                                                                                                                                   |
| 5.2     | Governance and Executive Committee                                                     | <i>The committee met on May 7. Members in attendance were Vera Pezer (chair), Nancy Hopkins, Peter MacKinnon, Susan Milburn and Greg Smith. Also in attendance: Jared Brown, Linda Ferguson, Grit McCreath, Garry Standing and David Sutherland.</i>         |
| 5.2.1   | Minutes of March 5, 2012                                                               | The minutes were approved.                                                                                                                                                                                                                                   |
| 5.2.2   | Presidential evaluation                                                                | The board adopted a process for the evaluation of the president which is focused on leadership effectiveness and which works to support the success of the President of the U of S. This will begin with the July board meeting.                             |
| 5.2.3.  | Board committee appointment                                                            | The board approved the appointment of Jared Brown, the new student USSU President to the finance and investment and the land and facilities committees for 2012/13, effective May 8, 2012                                                                    |
| 5.2.4   | Draft final report on the 2 <sup>nd</sup> Integrated Plan                              | The board received this report for information.                                                                                                                                                                                                              |
| 5.2.5   | Draft Implementation Plan for <i>Promise and Potential</i> , the Third Integrated Plan | This item was received for information.                                                                                                                                                                                                                      |
| 5.2.6   | University of Saskatchewan Annual Report for 2011/2012                                 | An update for the annual report 2011/12 and report to the community was received for information                                                                                                                                                             |
| 5.2.7.1 | Protocol for receipt and use of electronic board agendas                               | A protocol for receipt and use of electronic board agendas was adopted by the board.                                                                                                                                                                         |
| 5.2.7.2 | Update on board appointments                                                           | A verbal report was received by the board on the status of the provincial protocol revisions and appointments to the board.                                                                                                                                  |
| 5.2.7.3 | Mini retreat in July and October board retreat                                         | A verbal report was received for information. Mini retreat with the new president will be held in conjunction with the July 27 board meeting. The October board community dinner will be held in LaRonge and the retreat will be held October 16 at Elkridge |
| 5.2.7.4 | U-15 Governance report                                                                 | This item was received for information.                                                                                                                                                                                                                      |
| 5.2.7.5 | Update on presidential transition                                                      | An update on the arrangements for transitioning the new president to her role was received.                                                                                                                                                                  |

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| 5.2.7.6 | Review of board material                                                | The board chair and secretary will initiate a review of board materials for each committee. The land and facilities and the finance and investment committees will be the first two committees for this review.                                |
| 5.3     | Land and Facilities Committee                                           | <i>The committee met on May 7. Members in attendance: David Sutherland (chair), Linda Ferguson, Vera Pezer, and Garry Standing. Also in attendance: Jared Brown, Grit McCreath, Susan Milburn, and Greg Smith.</i>                             |
| 5.3.1   | Minutes of March 6, 2012                                                | The minutes were received for information.                                                                                                                                                                                                     |
| 5.3.2   | College quarter GreenWay Project                                        | Board approval was granted for the College Quarter GreenWay Project (residence portion), an important infrastructure component of the residence project.                                                                                       |
| 5.3.3   | Replacement of burner in Boil #6 Central Heating Plant                  | The Board approved the capital budget to replace the burner in Boil #6 in the Central Heating Plant.                                                                                                                                           |
| 5.3.4   | Equipment Storage Quonset and Germplasm Storage Expansion               | The Board approved the capital budget to replace the Equipment Storage Quonset and expand the Germplasm Storage functions for the College of Agriculture and Bioresources.                                                                     |
| 5.3.5   | Distributed Health Sciences Education Project – College of Nursing Site | Board 2 approval for maximum costs of the College of Nursing, Regina Site as an interim solution (estimated 10 year period) was granted pending the development of a southern Saskatchewan Academic Health Sciences Hub.                       |
| 5.3.6   | Naming of the College Building                                          | This item was considered under item 3.                                                                                                                                                                                                         |
| 5.3.7   | Naming of the Agriculture and Bioresources Student Lounge               | The board approved the naming of the Agriculture and Bioresources Student Lounge.                                                                                                                                                              |
| 5.3.8   | Children’s Hospital of Saskatchewan – Access Route                      | An update on the proposed access route to allow construction of the Children’s Hospital at the Royal University Hospital site was received for information.                                                                                    |
| 5.3.9   | InterVac Project update                                                 | The board received for information an update on various components of the InterVac project.                                                                                                                                                    |
| 5.3.10  | Major capital projects status report                                    | An overview of the current status of capital projects was received for information.                                                                                                                                                            |
| 5.3.11  | Major capital projects operating costs status report                    | An overview of the current status of the operating funding for capital projects was received for information.                                                                                                                                  |
| 5.3.12  | Update on delegated administrative approvals                            | The board delegated certain administrative approvals related to capital projects, programs and the campus physical plant. This report provides the board with an overview of these approvals since the March report.                           |
| 5.4     | Finance and Investment Committee                                        | <i>The committee met on May 7. Members present: Greg Smith (chair), Susan Milburn, and Garry Standing. Others in attendance: Jared Brown, Linda Ferguson, Nancy Hopkins, Peter MacKinnon, Grit McCreath, Vera Pezer, and David Sutherland.</i> |
| 5.4.1   | Minutes of March 5, 2012                                                | The minutes were received for information.                                                                                                                                                                                                     |

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| 5.4.2  | Operating Fund – Projections to 2011/12 year-end and decisions regarding use of projected surplus | The board has requested quarterly reports on the financial results of the university. This request presents an analysis of Operating Fund results after 11 months as well as projections to April 30, 2012. Board approval is required regarding the use of any projected operating reserve surplus. |
| 5.4.3  | Detailed operating budget for 2012/13                                                             | The board approved the 2012/13 detailed operating budget which updates the 2012/13 Operations Forecast approved by the board in October 2011.                                                                                                                                                        |
| 5.4.4  | Operating budget adjustments 2012-16                                                              | This document provided information to the board about the current and emerging deficit projections for the university's operating fund. The board approved a strategy to address the deficit over the multi-year period ending in 2015/16.                                                           |
| 5.4.5  | Statement of investment policies and goals                                                        | The board approved the statement of investment policies and goals which require annual review and approval.                                                                                                                                                                                          |
| 5.4.6  | Capital financing                                                                                 | The board received an update on progress in evaluating options for the 2012/13 capital financing needs.                                                                                                                                                                                              |
| 5.4.7  | 2012 Saskatchewan Universities Funding Mechanism results                                          | An update on the 2012 SUFM results was received for information.                                                                                                                                                                                                                                     |
| 5.4.8  | Pension Strategy and analysis update                                                              | An update on the financial status of the defined benefit plans based on the December 31, 2011 interim actuarial valuations and implications for additional payment contribution estimates, and an update on activities related to the pension strategy was received for information.                 |
| 5.4.9  | Long-term Disability Plan                                                                         | An update of governance and administrative activities since the December 2011 report was received for information. The board was asked for their advice regarding long-term strategy and next steps.                                                                                                 |
| 5.4.10 | Student fee report                                                                                | An annual report summarizing all approved fees was received for information as required by the board's Tuition and Fees Authorization Policy.                                                                                                                                                        |
| 5.4.11 | Quarterly investment report                                                                       | A quarterly report on investment income was received for information                                                                                                                                                                                                                                 |
| 5.4.12 | University Advancement development activity for February and March 2012                           | A progress report of philanthropic revenue received for February and March 2012 was received for information.                                                                                                                                                                                        |
| 5.4.13 | Canada Excellence research Chair in Water Security                                                | A financial update regarding the Canada Excellence research Chair in water Security was received.                                                                                                                                                                                                    |
| 5.4.14 | Canadian Centre for Nuclear Innovation (CCNI)                                                     | An update regarding CCNI, a wholly-owned not-for-profit subsidiary of the U of S, was received for information.                                                                                                                                                                                      |
| 5.4.15 | Access Copyright/AUCC Model License                                                               | An update of the financial impact and the risks and benefits of the Model License and of operating outside the Access Copyright License Agreement was received for information.                                                                                                                      |
| 5.4.15 | Federal Indirect Costs of Research Program                                                        | The board received an annual update on the status of the Federal Indirect Costs of Research Program and its management at the U of S.                                                                                                                                                                |
| 5.5    | Audit Committee                                                                                   | <i>The committee met on May 7. Members present: Susan Milburn (chair), Linda Ferguson, Grit McCreath, and Greg Smith. Also in attendance: Jared Brown, Nancy Hopkins, Vera Pezer and Garry Standing.</i>                                                                                             |

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| 5.5.1 | Minutes of March 5, 2012                                         | The minutes of the March 5, 2012 were received for information.                                                                                                                                                                                                                                                                                                           |
| 5.5.2 | Audit Services 2012/2013 annual audit plan                       | The board was advised that the committee had approved the audit plan for the Division of Audit Services for the 2012/2013 fiscal year as required by the board bylaws.                                                                                                                                                                                                    |
| 5.5.3 | Division of Audit Services Charter                               | The board was advised that the committee had approved the charter of the Division of Audit Services effective May 8, 2012. The charter provides a framework of the Division and a reference for members of the university community with respect to the operations of the internal audit function and is reviewed annually by the committee.                              |
| 5.5.4 | Audit Services quality assessment                                | This report was received for information. The intent of this report is to provide full disclosure to the audit committee concerning the results of a quality assessment of the Division of Audit Services. It provides validation of the Division's general conformance to the Standards of the Institute of Internal Auditors, as concluded by an independent validator. |
| 5.5.5 | Idylwyld property valuation                                      | An update on the valuation of the Idylwyld properties was received for information.                                                                                                                                                                                                                                                                                       |
| 5.5.6 | Final Audit Services reports                                     | Executive summary audit reports were received for information. This protocol ensures that completed internal audit reports are provided in a timely manner and in accordance with the terms of reference of the Audit Committee.                                                                                                                                          |
| 5.5.7 | Audit issues remediation update                                  | An update of activities undertaken and planned in order to address the issues identified as an outcome of the 2010/11 annual audit was received for information.                                                                                                                                                                                                          |
| 5.5.8 | Report on payments and remittances                               | This is a regular report received for information in accordance with the audit committee's work plan. Its purpose is to provide assurance to the board that the university has met all obligations which may result in personal liability.                                                                                                                                |
| 6.    | Other business                                                   |                                                                                                                                                                                                                                                                                                                                                                           |
| 6.1   | MVA Board of Directors appointments                              | The board approved the appointment of Darwin Anderson and Jack Vicq to the Meewasin Valley Authority Board of Directors to June 30, 2015.                                                                                                                                                                                                                                 |
| 6.2   | Items from University Council                                    |                                                                                                                                                                                                                                                                                                                                                                           |
| 6.2.1 | School of Professional Development in the College of Engineering | The board approved the establishment of a School of Professional Development in the College of Engineering, effective May 8, 2012                                                                                                                                                                                                                                         |
| 6.2.2 | Disestablishment of the Department of Women's and Gender Studies | The board authorized the disestablishment of the Department of Women's and Gender Studies, effective July 1, 2012.                                                                                                                                                                                                                                                        |
| 7.    | Items for information                                            |                                                                                                                                                                                                                                                                                                                                                                           |
| 7.1   | Items approved by the board since March 6, 2012                  | The board approved the appointment of Toddi Steelman as Executive Director, School of Environment and Sustainability effective July 1, 2012 for a five-year renewable term by mail-out ballot on March 26, 2012.                                                                                                                                                          |
| 7.2   | Meeting schedule for 2012/2013                                   | A list of meeting dates for 2012 and 2013 was received for information                                                                                                                                                                                                                                                                                                    |

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| 8.  | Communications                                                     |                                                                                                                                                |
| 8.1 | Response to letter from Minister Norris concerning fiscal prudence | This letter was received for information.                                                                                                      |
| 8.2 | Letter from Minister Norris concerning the provincial budget       | A letter from the Minister of Advanced Education, Employment and Immigration regarding operating funds and the provincial budget was received. |
| 8.3 | Correspondence re Lockheed Martin                                  | Two e-mails addressed to the board were received for information. The board was informed that responses have been sent by the administration.  |
| 9.  | Presentation and discussion with Provincial Auditor                | The board met with Bonnie Lysyk, Provincial Auditor to discuss the work of her office.                                                         |
| 10. | Other business-items by board members                              | The board met briefly <i>in camera</i> .                                                                                                       |
| 11. | Next meeting-Tuesday, June 26, 2012                                | The meeting adjourned at 11:15 am.                                                                                                             |